

TENTATIVE MINUTES**BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND**

Tuesday, October 19, 2010

The Board of Education of Baltimore County met in open session at 5:30 p.m. at Greenwood. President Earnest E. Hines and the following Board members were present: Mr. Michael H. Bowler, Mr. James E. Coleman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Mr. H. Edward Parker, Lawrence E. Schmidt, Esquire, Mr. David Uhlfelder, and Mr. Rohan Goswami. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Mr. Hines reminded Board members of community functions and Board of Education events scheduled in October and November.

Pursuant to the Annotated Code of Maryland, State Government Article, §§10-508(a)(1), (a)(7) and (a)(9) and upon motion of Mr. Janssen, seconded by Mr. Parker, the Board commenced its closed session at 5:34 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:34 p.m. at Greenwood. President Earnest E. Hines and the following Board members were present: Mr. Michael H. Bowler, Mr. James E. Coleman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Mr. H. Edward Parker, Lawrence E. Schmidt, Esquire, Mr. David Uhlfelder, and Mr. Rohan Goswami. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: Ms. Michele Prumo, Chief of Staff; Dr. John Quinn, Acting Associate Superintendent, Curriculum and Instruction; Ms. Karen Blannard, Assistant Superintendent, Elementary Schools; Ms. Patricia Lawton, Assistant Superintendent, Elementary Schools; Ms. Verletta White, Assistant Superintendent, Elementary Schools; Dr. Manuel Rodriguez, Assistant Superintendent, Middle Schools; Ms. Barbara Walker, Assistant Superintendent, High Schools; Dr. Roger Plunkett, Assistant Superintendent, Accountability and Supervision; Dr. Donald Peccia, Assistant Superintendent, Human Resources; Dr. Alpheus Arrington, Director, Human Resources; Mr. George Duque, Staff Relations Manager; Margaret-Ann Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Mr. Goswami exited the room at 5:34 p.m.

Mr. George Duque, Staff Relations Manager, provided Board members with an update on negotiations with various collective bargaining units.

Board member, Ms. Valerie A. Roddy, entered the room at 5:35 p.m.

Mr. Goswami re-entered the room at 5:56 p.m. Mr. Duque exited the room at 5:56 p.m.

CLOSED SESSION MINUTES (cont)

Dr. Peccia reviewed with Board members personnel matters to be considered on the evening's agenda.

Dr. Peccia and Dr. Arrington exited the room at 6:00 p.m.

Mr. Nussbaum provided legal advice to the Board concerning board member compensation.

Ms. Howie exited the room at 6:12 p.m.

Mr. Nussbaum reviewed the process with Board members regarding hearings before the Board of Education.

Ms. Howie re-entered the room at 6:18 p.m.

Ms. Howie updated Board members regarding a request for information by the attorney-general's office.

On motion of Mr. Parker, seconded by Ms. Roddy, the Board adjourned its closed session at 6:20 p.m.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 6:52 p.m. at Greenwood. President Earnest E. Hines and the following Board members were present: Mr. Michael H. Bowler, Mr. James E. Coleman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Lawrence E. Schmidt, Esquire, Mr. David Uhlfelder, and Mr. Rohan Goswami. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the media were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Ms. Fran Parker, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Mr. Hines informed the audience of the sessions in which Board members had participated earlier in the afternoon.

PERSONNEL MATTERS

On motion of Mr. Parker, seconded by Ms. Schmidt, the Board approved the personnel matters as presented on exhibit B (Copies of the exhibits are attached to the formal minutes).

WORK SESSION REPORTS

The Board received the following reports:

A. **Board of Education Policies** – Mr. Coleman stated that the Board of Education’s Policy Committee met to consider the policies presented this evening, and that the committee is recommending approval of these policies. This is the first reading.

- Proposed Changes to Policy 3000 – NON-INSTRUCTIONAL SERVICES
- Proposed Changes to Policy 3126 – NON-INSTRUCTIONAL SERVICES: Fiscal Services-Expense Reimbursement
- Proposed Changes to Policy 3127 – NON-INSTRUCTIONAL SERVICES: Travel
- Proposed Deletion of Policy 4280 – PERSONNEL: Leaves, Holidays, Vacations
- Proposed Changes to Policy 5230 – STUDENTS: Elementary and Secondary-Student Records
- Proposed Changes to Policy 5250 – STUDENTS: Graduation Requirements-Graduation Requirement
- Proposed Deletion of Policy 5340 – STUDENTS: Activities-Management of Funds
- Proposed Changes to Policy 7520 – NEW CONSTRUCTION: Occupying-Naming of the Building and Dedication
- Proposed Changes to Policy 8400 – INTERNAL BOARD OPERATIONS: Office of Internal Audit-General

B. **Update on Fiscal Year 2012 Operating Budget**– Ms. Barbara Burnopp, Chief Financial Officer, shared with Board members the challenges facing the school system with the upcoming operating budget. Ms. Burnopp reviewed the revenue sources, which include:

- 54.8% of General Fund from Baltimore County.
- 42.2% of General Fund from the state of Maryland.
- BCPS has no authority to tax, bond, or issue debt.

WORK SESSION REPORTS (cont)

Revenue reductions could include:

- Reduction in federal stimulus revenue.
- Possible distribution of pension costs from the state to counties.
- Possible funding again at Maintenance of Effort (MOE) level but not beyond the county.

Ms. Burnopp reviewed with Board members the on-going expenditures in the base budget, which included, but are not limited to:

- | | |
|------------------------------|-----------------------------------|
| • Conference and travel | • Principals/Assistant Principals |
| • Extra teacher compensation | • Department Chairs |
| • Office budgets | • Guidance |
| • School budgets | • Instructional Assistants |
| • Crossroads Center | • Classroom teachers |
| • Magnet consumables | • Elem. Instrumental music |
| • Magnet staff | • Summer school |
| • Mentors | • Alternative school teachers |
| • Reading | • Restructuring |
| • Library | • Nurses |

Three possible scenarios regarding the budget, based on the financial climate likely facing the school system in FY12 were presented to Board members.

**FY2012 Operating budget
Preliminary Estimates - 10/7/10
(reported in millions of dollars)**

REVENUE AND EXPENDITURE PROJECTIONS over/under from FY2011	FY2012 Projection #1	FY2012 Projection #2	FY2012 Projection #3
REVENUE			
State	\$ -	\$ 4.91	\$ 9.82
Revenue Adjustment for Enrollment	2.05	2.05	2.05
Federal Stimulus	(19.36)	(19.36)	(19.36)
County Funding above MOE	0.00	6.61	13.23
TOTAL REVENUE	\$ (17.31)	\$ (5.79)	\$ 5.74
EXPENDITURES			
Compensation	\$ 16.10	\$ 16.10	\$ 16.10
Teacher Staffing for Enrollment Growth	0.85	0.85	0.85
Health Insurance/OPEB	7.20	5.40	3.60
Total Built-In, Mid-Year Add and Redirect Costs	1.74	1.74	1.74
George Washington Carver Center Start-up Costs	1.00	1.00	1.00
Total Master Plan Goals and Objectives	1.00	1.00	1.00
TOTAL EXPENDITURES	\$ 27.89	\$ 26.09	\$ 24.29
Percentage of FY2011 General Fund Budget	-3.7%	-2.6%	-1.5%
PROJECTED BUDGET SHORTFALL	\$ (45.2)	\$ (31.9)	\$ (18.6)

WORK SESSION REPORTS (cont)

The superintendent has assigned specific staff members to study a number of expense items for possible realignment in connection with the preparation of the FY12 operating budget proposals. Preliminary results of those reviews will be shared with the Board at the November 23, 2010, and December 21, 2010, Board work sessions, leading up to the January 2011 budget presentation by the superintendent.

Mr. Schmidt asked what the restructuring expense is. Ms. Burnopp responded that these expenses are for schools that have entered restructuring.

Ms. Johnson asked at what point the study groups' will report to the superintendent and the Board. Ms. Burnopp responded an update will be provided to the Board at its November 23, 2010, work session.

Mr. Janssen asked how long a school can use the restructuring funds. Ms. Burnopp responded that sometimes the dollars are phased out; however, the funds need to be in place as long as the MSDE plan is in place. Mr. Janssen asked how the school system differentiates magnet staff. Ms. Burnopp responded that there is a separate category for the magnet positions and teacher positions.

Ms. Burnopp noted that BCPS staff has been invited to the PTA Fall Reception and Workshop on October 21, 2010, to inform parents of the budget situation and obtain suggestions.

- C. **Report on Unplanned or Emergency School Closures** – Ms. Kara Calder, Executive Director of Planning and Support Operations, and Ms. Linda Fitchett, Director of Transportation, provided an update to Board members on the Office of Transportation's role during inclement weather and emergency closures. Ms. Fitchett explained the collaborative effort BCPS shares with Baltimore County's Bureau of Highways.

Mr. Goswami asked what type of weekend events apply to closures. Ms. Fitchett responded any school event that occurs on the weekend. During inclement weather, parking lots may not be accessible.

Mr. Bowler asked whether the school system has a contract with Accuweather and was it competitively bid. Ms. Fitchett responded that there is a nominal cost for using Accuweather, which is an early warning system that triggers a call every morning at 3:00 a.m. Weather bug is used in a number of schools.

WORK SESSION REPORTS (cont)

Mr. Janssen asked how bus drivers notified about early dismissals. Ms. Fitchett responded that, for selected schools, BCPS has a telephone tree to contact bus drivers and adjust bus routes. Mr. Janssen asked what would be the latest time that the announcement would have to be made for early dismissal. Ms. Fitchett responded approximately 10:30 a.m. Mr. Janssen asked how crossing guards are notified. Ms. Fitchett responded that the Office of Transportation contacts the crossing guard unit.

Ms. Johnson asked whether an emergency incident at a particular schools falls under the purview of the Office of Transportation. Ms. Calder responded that this type of incident would be handled though the Critical Incident Response Team (CIRT).

Dr. Hairston expressed his appreciation to Ms. Fitchett and the Office of Transportation for their hard work.

- D. **Report on Proposals for Race to the Top (RTTT)** – Dr. Donald Peccia, Assistant Superintendent of Human Resources, and Dr. Roger Plunkett, Assistant Superintendent, Accountability and Supervision, reported to Board members the specific concerning our submission of our RTTT application to the Maryland State Department of Education (MSDE). RTTT funds must be expended in accordance with the Memorandum of Agreement approved in April 2010. BCPS will receive approximately \$17,403,073.

The four assurances BCPS agreed to implement in the RTTT Memorandum of Understanding are:

1. Standards and assessments
2. Data systems to improve instruction
3. Great teachers and leaders
4. Turning around our lowest achieving schools.

WORK SESSION REPORTS (cont)

Individual proposed budget projections are:

• Data Systems to Support Instruction	\$5,000,000
- Easi	
- E-Center	
- Virtual Learning Arena at Chesapeake High	
- Virtual High School and Game Development	
- Longitudinal Data Systems	
• Curriculum Alignment and Development	\$1,000,000
• Turning Around Low-Achieving Schools	\$2,000,000
• Alternative Evaluation Methods	\$1,909,748
• Towson University Exchange Program	\$1,650,429
• Teach for America	\$4,722,623
• Estimated Indirect Costs	\$ 661,200
• Salaries-Project Director and Fiscal Assistant	<u>\$ 460,000</u>
	\$17,404,000

Mr. Uhlfelder asked whether the salaries were for two people. Dr. Peccia responded that the figure represents the salaries of two people for four years. They are contracted positions that will be eliminated when the grant is completed.

Mr. Janssen asked whether the funds for Teach for America (TFA) were for salaries only. Dr. Peccia responded that the funds were for professional development activities and for salaries over the four-year period for those middle school teachers. Mr. Janssen asked which middle schools have the TFA program. Dr. Peccia responded Deer Park Magnet, Old Court, Windsor Mill, and Golden Ring middle schools have TFA.

Mr. Parker asked what a “dual diploma” is. Ms. Sonja Karwacki, Executive Director for Special Programs, PreK-12, responded that, with the collaborate of CCBC and four-year colleges in Maryland, this hybrid program is designed to allow eligible students to elect to receive a two-year college degree at the same time that they are completing high school.

INFORMATION

The Board received the following as information:

- A. Northeast Area Education Advisory Council Meeting Minutes of September 22, 2010.

INFORMATION (cont)

- B. Deletion of Superintendent's Rule 6101 – INSTRUCTION: Curriculum Guides
- C. Deletion of Superintendent's Rule 6605 – INSTRUCTION: Student Production of Services and Materials

ANNOUNCEMENTS

Mr. Hines made the following announcements:

- The Southwest Area Education Advisory Council will hold its hearing on the upcoming operating and capital budget on Wednesday, October 20, 2010, at Woodlawn High School beginning at 7:00 p.m.
- The PTA Council of Baltimore County will be holding its Fall Reception and Workshop on Thursday, October 21, 2010, at New Town High School beginning at 6:00 p.m.
- There will be a joint Area Education Advisory Council meeting on Wednesday, October 27, 2010, at 7:00 p.m. in the ESS Building, Room 114.
- School and offices will be closed on Tuesday, November 2, 2010, for general elections. Schools and offices will reopen on Wednesday, November 3, 2010.
- The Board of Education of Baltimore County will hold its next meeting on Tuesday, November 9, 2010, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 7:00 p.m. The public is welcome to all open sessions. The Board will host the Baltimore County Student Council for dinner on November 9, 2010, at 5:30 p.m.

ADJOURNMENT

Since there was no further business, the Board adjourned its meeting at 7:49 p.m.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer