

NEW CONSTRUCTION: Occupying

Naming of the Building and Dedication

I. PURPOSE

- A. [In accordance with applicable Board of Education Policy 7520, r]Requests for naming a school must comply with the following standards in order to be presented to the Board of Education OF BALTIMORE COUNTY (BOARD) for approval. [This rule also details the respective roles of the principal and the Executive Director of Schools.]

II. Proposals for Naming of a School

- A. The principal [(if appointed)] and the [Executive Director of Schools] ASSISTANT SUPERINTENDENT will forward the recommended name to the Superintendent FOR RECOMMENDATION TO [and] the Board [of Education]. [Formal Board of Education approval must precede any local arrangements for dedication.]
- B. When a new site is purchased, or a planning project for a new school facility is initiated, the Superintendent may establish a temporary, generic name to designate the site or building for planning purposes WITHOUT THE APPROVAL OF THE BOARD.

III. Final Approval

- A. THE SUPERINTENDENT WILL PRESENT TO THE BOARD IN OPEN MEETING HIS RECOMMENDATION FOR THE NAMING OF A SCHOOL.
- B. Final approval for naming of a school resides with the Board [of Education of Baltimore County].
- C. THE BOARD WILL TAKE FINAL ACTION ON THE SUPERINTENDENT'S RECOMMENDATION AT A REGULARLY SCHEDULED MEETING OF THE BOARD.

IV. Dedication Ceremonies

- A. [It shall be the function of t]The principal of a newly [-] opened school building WILL [to] COORDINATE WITH THE OFFICE OF COMMUNICATIONS TO arrange [, if he/she desires, for suitable]

RULE 7520

APPROPRIATE dedication ceremonies to be attended by invited guests and the public.

Related Policies: Board of Education Policy 7330, *Capital Projects that are Funded by Private Donations*  
Board of Education Policy 7530, *Naming of a Capital Project or Area of a School*

Rule

Approved: 9/25/69

Revised: 3/08/05

REVISED: \_\_\_\_\_

Superintendent of Schools