

NEW CONSTRUCTION: Occupying

Naming of a Capital Project or Area of a School

- I. PURPOSE
 - A. [In accordance with applicable Board of Education Policy 7530,] Requests for naming OF a capital project or area of a school must comply with the following standards in order to be presented to the Board of Education OF BALTIMORE COUNTY (BOARD) for approval. [This rule also details the respective roles of the principal and the Executive Director of Schools.]

- II. [I.]Proposals for Naming of a Capital Project or Area
 - A. The principal will forward the recommended name to the [appropriate Executive Director of Schools] ASSISTANT SUPERINTENDENT FOR THE SCHOOL INVOLVED. The [Executive Director of Schools] ASSISTANT SUPERINTENDENT is responsible for making the recommendation to the Superintendent [and the Board of Education].
 - B. [Any] ProposalS for naming of a capital project or area must include the following components:
 - 1. [A.]Exceptional private donations related to the naming proposal in accordance with Board OF EDUCATION Policy and Superintendent’s Rule 7330.
 - 2. [B.]Other exceptional circumstances related to the naming proposal.
 - 3. [C.]Information on the individual, private organization, business, community organization or foundation whose name is proposed for use on the project or area.

- III. [II.]Proposals for Retaining a Name Beyond [Ten] [(10)] Years
 - A. The principal will forward a recommendation to retain a name longer than [ten] [(10)] years to the appropriate [Executive Director of Schools] ASSISTANT SUPERINTENDENT FOR THE SCHOOL INVOLVED. The [Executive Director of Schools] ASSISTANT SUPERINTENDENT is responsible for making the recommendation to the Superintendent [and the Board of Education].

IV. [III.]Final Approval

- A. THE SUPERINTENDENT WILL PRESENT TO THE BOARD IN AN OPEN MEETING SUCH NAMING RECOMMENDATIONS THE SUPERINTENDENT DEEMS APPROPRIATE.
- B. Final approval for naming of capital projects or area RESTS [resides] with the Board [of Education of Baltimore County].
- C. THE BOARD WILL TAKE FINAL ACTION ON THE SUPERINTENDENT’S RECOMMENDATION AT A REGULARLY SCHEDULE MEETING OF THE BOARD.
- D. Formal Board [of Education] approval must precede any local arrangements for any DEDICATION OR re-dedication.

[Formal Board of Education approval must precede any local arrangements for dedication.]

Related Policies: Board of Education Policy 7330, *Capital Projects that are Funded by Private Donations*
 BOARD OF EDUCATION POLICY 7520, *NAMING OF THE BUILDING AND DEDICATION*
 Board of Education Policy 8362, *Gifts to the Board of Education, Schools, and Offices Within the School System*
 Board of Education Policy 8363, *Conflict of Interest*

Rule
 Adopted: 3/08/05
 REVISED: _____

Superintendent of Schools