

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** July 12, 2011

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**RE:** **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

**ORIGINATOR:** Renee A. Foose, Deputy Superintendent

**PERSON(S):** Rick Gay, Manager, Office of Purchasing  
Michael G. Sines, Executive Director, Department of Physical Facilities

**RECOMMENDATION**

That the Board of Education approves the following contract recommendations.

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See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

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Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts  
Board Exhibit – July 12, 2011**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** Paper, Plastic, and Foam Products  
**Contract #:** MBU-524-11

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** 6/30/14  
**Estimated total award value:**      \$ N/A  
**Estimated modification amount:**      \$ N/A  
**New estimated total award value:**      \$ N/A

**Board meeting date:**      July 12, 2011

**Description:**

On June 14, 2011, the Board approved the recommendations for award for various paper, plastic, and foam products to facilitate the provision of meals to students by the Office of Food and Nutrition Services. Per the bid specifications, a vendor is being added.

**Recommendation:**

Award of contract modification is recommended to:

Leonard Paper Company	Baltimore, MD
<b>Responsible school or office:</b>	Department of Planning and Support Operations
<b>Contact person:</b>	Kara Calder
<b>Funding source:</b>	Operating budget

**2. Contract Modification:** Social Workers/Personal Assistants  
**Contract #:** PCR-212-11

**Term:** N/A                      **Extension:** N/A                      **Contract Ending Date:** 6/30/16  
**Estimated total award value:**                      \$ N/A  
**Estimated modification amount:**                      \$ N/A  
**New estimated total award value:**                      \$ N/A

**Board meeting date:**                      July 12, 2011

**Description:**

On May 10, 2011, the Board approved this contract. This contract modification adds one provider to the contract as permitted by the original solicitation.

This contract consists of establishing providers for personal assistants for behavior support, licensed counseling services, and tutoring services for students ranging in age from 3 to 21 who may need additional services as outlined in the student's individual education program in a public school setting. Services include:

- Personal assistants for physical support
- Personal assistants for behavioral support
- Social workers for counseling and specialized group therapy support

**Recommendation:**

Award of contract modification is recommended to:

Personal Touch Home Aides of Baltimore                      Towson, MD

**Responsible school or office:**                      Department of Special Programs

**Contact person:**                      Kathleen McMahan

**Funding source:**                      Operating budget

**3. Contract Modification:** Well Water Treatment, Sampling, and Inspection Services  
**Contract #:** JMI-649-10

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** 7/31/15  
**Estimated total award value:** \$ 250,000  
**Estimated modification amount:** \$ 100,000  
**New estimated total award value:** \$ 350,000

**Board meeting date:** July 12, 2011

**Description:**

On July 13, 2010, the Board approved this contract for well water treatment, sampling, and inspection. This contract modification increases the award value to comply with Maryland Department of the Environment updated regulations and continued management of necessary cyclic repairs and component replacements.

**Recommendation:**

Award of contract modification is recommended to:

R&T Technologies, Inc.

Aberdeen, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Operating budget

**4. Contract:** Cohort – Associate of Arts Degree in Business Administration  
**Contract #:** RGA-943-12

**Term:** 5 years    **Extension:** N/A    **Contract Ending Date:** 12/31/17  
**Estimated total award value:** \$ 543,900

**Board meeting date:** July 12, 2011  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract is for a cohort program to provide 62 undergraduate credit hours in general education and business administration coursework, beginning in the fall semester of 2012 and concluding in the fall semester of 2017, leading to an associate of arts degree in business administration that is transferable to a four-year degree program. Enrollment is open to support services personnel with a maximum of 35 participants.

There is a need to provide training that supports succession planning efforts in ensuring a well-educated and contemporary workforce by developing workplace communication and analytical skills to enhance cognitive abilities.

**Recommendation:**

Award of contract is recommended to:

Community College of Baltimore County      Baltimore, MD

**Responsible school or office:** Department of Professional Development

**Contact person:** William S. Burke

**Funding source:** Operating budget

**5. Contract:** Cohort – Associate of Arts Degree in Business Administration  
(Continuation in Business Program)

**Contract #:** RGA-944-12

**Term:** 4 years    **Extension:** N/A    **Contract Ending Date:** 3/31/16  
**Estimated total award value:** \$ 924,350

**Board meeting date:** July 12, 2011  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract is for a cohort program to provide 41 undergraduate credit hours in general education and business administration coursework, beginning in the fall semester of 2012 and concluding in the spring semester of 2016, leading to an associate of arts degree in business administration that is transferable to a four-year degree program. Enrollment is open to support services personnel who have obtained the CCBC/BCPS certificate in business with a maximum of 95 participants.

There is a need to provide training that supports succession planning efforts in ensuring a well-educated and contemporary workforce by developing workplace communication and analytical skills to enhance cognitive abilities.

**Recommendation:**

Award of contract is recommended to:

Community College of Baltimore County      Baltimore, MD

**Responsible school or office:** Department of Professional Development

**Contact person:** William S. Burke

**Funding source:** Operating budget

**6. Contract:** Office Supplies  
**Contract #:** MBU-535-12 (Government of the District of Columbia,  
#DCSS-2007-D-615-33S)

**Term:** 2 years      **Extension:** N/A      **Contract Ending Date:** 9/30/13

**Estimated total award value:**      \$ 500,000

**Board meeting date:**      July 12, 2011

**Bid issued:**      N/A

**Pre-bid meeting date:**      N/A

**Due date:**      N/A

**No. of vendors issued to:**      N/A

**No. of bids received:**      N/A

**No. of no-bids received:**      N/A

**Description:**

This contract consists of using Metropolitan Office Products, a minority business enterprise-registered vendor, that was awarded a contract by the government of the District of Columbia. This additional vendor award will allow BCPS the opportunity to continue to perform price comparisons within the eSchoolMall system, without additional funding, when purchasing office supplies.

Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded by other government agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

**Recommendation:**

Award of contract is recommended to:

Metropolitan Office Products

Hyattsville, MD

**Responsible school or office:**

Department of Fiscal Services

**Contact person:**

Barbara Burnopp

**Funding source:**

Operating budget

7. **Contract:** School Supplies  
**Contract #:** JN1-768-12 (Office of General Services, NY #21710-PF)

**Term:** 4 years      **Extension:** N/A      **Contract Ending Date:** 7/31/15  
**Estimated total award value:** \$ 600,000

**Board meeting date:** July 12, 2011  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract consists of providing schools the opportunity to purchase supplemental classroom materials for use in the instructional program. Adding this company allows schools to comparison shop for these supplies within the eSchoolMall platform.

Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded by other government agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

**Recommendation:**

Award of contract is recommended to:

Charles J. Becker & Brothers, Inc.

Pennsauken, NJ

**Responsible school or office:**

Division of Curriculum and Instruction

**Contact person:**

Dr. Roger Plunkett

**Funding source:**

Operating budget



**8. Contract:** Boiler Replacement – Catonsville Center for Alternative Studies  
**Contract #:** MWE-825-11

**Term:** N/A    **Extension:** N/A    **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 232,450  
**Estimated contingency amount:** \$ 23,245  
**Estimated total award value:** \$ 255,695

**Board meeting date:** July 12, 2011  
**Bid issued:** March 10, 2011  
**Pre-bid meeting date:** March 25, 2011  
**Due date:** April 7, 2011  
**No. of vendors issued to:** 13  
**No. of bids received:** 5  
**No. of no-bids received:** 0

**Description:**

The existing boilers, boiler breeching, existing expansion tank, existing heating water pumps, existing hot water generator, and existing heating water piping in the boiler room were installed in 1965 and need to be replaced.

The existing boilers are 46 years old. The installation of the new cast iron boilers will help reduce energy consumption with an operating efficiency of 80-85%, generating a monetary savings within the first season of operation.

**Recommendation:**

Award of contract is recommended to:

Chasney & Company, Inc.

Baltimore, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

	Bidders' Names				
	Chasney & Company, Inc.	Denver-Elek, Inc.	American Combustion Industries, Inc.	Temp Air Company, Inc.	A.W.A. Mechanical, Inc.
Base Bid	\$232,450	\$272,200	\$295,400	\$340,700	\$404,821

**9. Contract:** Roof Design and Contract Administration Services – Catonsville Center for Alternative Studies

**Contract #:** PCR-206-11

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 19,252  
**Estimated contingency amount:** \$ N/A  
**Estimated total award value:** \$ 19,252

**Board meeting date:** July 12, 2011

**Description:**

On July 12, 2005, the Board approved the use of the Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO). This project consists of roof replacement design and contract administration services for Catonsville Center for Alternative Studies.

The roof for this school is in need of replacement, and approval will allow the architect to design the project.

**Recommendation:**

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO)      Ashburn, VA

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**10. Contract:** Replacement of Doors – Elmwood Elementary School  
**Contract #:** MBU-503-11

**Term:** N/A    **Extension:** N/A    **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 344,400  
**Estimated contingency amount:** \$ 34,440  
**Estimated total award value:** \$ 378,840

**Board meeting date:** July 12, 2011  
**Bid issued:** May 26, 2011  
**Pre-bid meeting date:** June 9, 2011  
**Due date:** June 23, 2011  
**No. of vendors issued to:** 5  
**No. of bids received:** 1  
**No. of no-bids received:** 0

**Description:**

This project consists of the removal and replacement of window system components and doors and other associated work which will benefit all areas.

**Recommendation:**

Award of contract is recommended to:

E. Pikounis Construction Co., Inc.                      Baltimore, MD

**Responsible school or office:**                      Department of Physical Facilities

**Contact person:**                                      Michael G. Sines

**Funding source:**                                      Capital budget

Bidder's Name	
	E. Pikounis Construction Co., Inc.
Base Bid	\$344,400

**11. Contract:** Roof Design and Contract Administration Services – Elmwood Elementary School  
**Contract #:** MBU-516-11

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 22,225  
**Estimated contingency amount:** \$ N/A  
**Estimated total award value:** \$ 22,225

**Board meeting date:** July 12, 2011

**Description:**

On July 12, 2005, the Board approved the use of the Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO). This project consists of roof replacement design and contract administration services for Elmwood Elementary School.

The roof for this school is in need of replacement, and approval will allow the architect to design the project.

**Recommendation:**

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO)      Ashburn, VA

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**12. Contract:** Waterproofing Walls – Food and Nutrition Services Warehouse  
**Contract #:** PCR-222-11

**Term:** N/A    **Extension:** N/A    **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 371,855  
**Estimated contingency amount:** \$ 37,185  
**Estimated total award value:** \$ 409,040

**Board meeting date:** July 12, 2011  
**Bid issued:** May 12, 2011  
**Pre-bid meeting date:** May 23, 2011  
**Due date:** June 9, 2011  
**No. of vendors issued to:** 9  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

This contract provides for the waterproofing of an exterior wall on the Food and Nutrition Services Warehouse and all ancillary materials required in accomplishing the work that will provide protection from water infiltration in the food storage area of the warehouse.

**Recommendation:**

Award of contract is recommended to:

Huntington & Hopkins, Inc.

Hunt Valley, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

Bidders' Names		
	Huntington & Hopkins, Inc.	Bob Andrews Construction, Inc.
Base Bid	\$371,855	\$578,800

**13. Contract:** Roof Design and Contract Administration Services – Franklin Middle School  
**Contract #:** MBU-515-11

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 26,537  
**Estimated contingency amount:** \$ N/A  
**Estimated total award value:** \$ 26,537

**Board meeting date:** July 12, 2011

**Description:**

On July 12, 2005, the Board approved the use of the Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO). This project consists of roof replacement design and contract administration services for Franklin Middle School.

The roof for this school is in need of replacement, and approval will allow the architect to design the project.

**Recommendation:**

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO)      Ashburn, VA

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**14. Contract:** Air Conditioning Upgrades – Johnnycake Elementary School  
**Contract #:** JNI-725-11

**Term:** N/A    **Extension:** N/A    **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 1,698,649  
**Estimated contingency amount:** \$ 169,864  
**Estimated total award value:** \$ 1,868,513

**Board meeting date:** July 12, 2011  
**Bid issued:** June 10, 2011  
**Pre-bid meeting date:** June 15, 2011  
**Due date:** June 25, 2011  
**No. of vendors issued to:** 7  
**No. of bids received:** 1  
**No. of no-bids received:** 0

**Description:**

This project consists of the addition of an air-cooled chiller with remote evaporator and includes replacement of hydronic pipe insulation, existing hydronic heating water pumps, cafeteria unit ventilators, multipurpose room air handling unit, as well as a new rooftop unit serving the health suite and administrative offices.

The installation of the chiller will provide chilled water to the school to allow air conditioning of the spaces.

**Recommendation:**

Award of contract is recommended to:

Phillips Way, Inc.

Finksburg, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

	Bidder's Name
	Phillips Way, Inc.
Base Bid	\$1,647,449
Alternative No. 1 ADD: Re-pave original parking lot	\$ 51,200
Total	\$1,698,649

**15. Contract:** Roof Design and Contract Administration Services – Middle River Middle School  
**Contract #:** JN1-735-11

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 32,638  
**Estimated contingency amount:** \$ N/A  
**Estimated total award value:** \$ 32,638

**Board meeting date:** July 12, 2011

**Description:**

On July 12, 2005, the Board approved the use of the Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO). This project consists of roof replacement design and contract administration services for Middle River Middle School.

The roof for this school is in need of replacement, and approval will allow the architect to design the project.

**Recommendation:**

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing      Ashburn, VA  
Council (PAEJPC)/Weatherproofing  
Technologies, Inc. (TREMCO)

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget



**16. Contract:** Air Conditioning Upgrades – Norwood Elementary School  
**Contract #:** MWE-812-11

**Term:** N/A    **Extension:** N/A    **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 1,199,673  
**Estimated contingency amount:** \$ 119,967  
**Estimated total award value:** \$ 1,319,640

**Board meeting date:** July 12, 2011  
**Bid issued:** June 10, 2011  
**Pre-bid meeting date:** June 15, 2011  
**Due date:** June 27, 2011  
**No. of vendors issued to:** 7  
**No. of bids received:** 1  
**No. of no-bids received:** 0

**Description:**

The project consists of the addition of an air-cooled chiller with remote evaporator and includes replacement of unit ventilators in classrooms that are currently Dx, multipurpose and cafeteria air handling units, a new air handling unit in the health suite, and related mechanical and electrical components.

The installation of the chiller will provide chilled water to the school to allow air conditioning of the spaces.

**Recommendation:**

Award of contract is recommended to:

Phillips Way, Inc.

Finksburg, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

	Bidder's Name
	Phillips Way, Inc.
Base Bid	\$1,139,118
Alternate No. 1 ADD: Lowering of the cafeteria ceiling and adding supply ductwork and diffusers	\$ 60,555
<b>Total</b>	<b>\$1,199,673</b>

**17. Contract:** Roof Design and Contract Administration Services – Seven Oaks Elementary School  
**Contract #:** JN1-736-11

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 22,748  
**Estimated contingency amount:** \$ N/A  
**Estimated total award value:** \$ 22,748

**Board meeting date:** July 12, 2011

**Description:**

On July 12, 2005, the Board approved the use of the Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO). This project consists of roof replacement design and contract administration services for Seven Oaks Elementary School.

The roof for this school is in need of replacement, and approval will allow the architect to design the project.

**Recommendation:**

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO)      Ashburn, VA

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**18. Contract:** Roof Design and Contract Administration Services – Warren Elementary School  
**Contract #:** PCR-207-11

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:** \$ 22,361  
**Estimated contingency amount:** \$ N/A  
**Estimated total award value:** \$ 22,361

**Board meeting date:** July 12, 2011

**Description:**

On July 12, 2005, the Board approved the use of the Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO). This project consists of roof replacement design and contract administration services for Warren Elementary School.

The roof for this school is in need of replacement, and approval will allow the architect to design the project.

**Recommendation:**

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing      Ashburn, VA  
Council (PAEJPC)/Weatherproofing  
Technologies, Inc. (TREMCO)

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**19. Request to Negotiate/Approval:** Design Consultant Services – Stoneleigh Elementary School Renovation and Addition

**Contract #:** JN1-757-10

<b>Term:</b>	N/A	<b>Extension:</b>	N/A	<b>Contract Ending Date:</b>	N/A
<b>Estimated annual award value:</b>	\$		992,791		
<b>Estimated contingency amount:</b>	\$		19,856		
<b>Estimated total award value:</b>	\$		1,012,647		

**Board meeting date:** July 12, 2011

**Description:**

Professional architectural/engineering (A/E) services will be required to assist Baltimore County Public Schools (BCPS) with the Stoneleigh Elementary School renovation and addition project. The services will include preparing schematic design, design development phase and construction document phase; assisting with bidding, construction administration phase services; preparing estimates; and making state submissions.

On August 25, 2009, the selection committee met to review and discuss the proposals submitted by nineteen (19) prequalified architectural consultants. This information was reviewed and the selection committee, based on the results of the evaluation and in accordance with the Board of Education’s Policy and Rule 3250, began contract negotiations with Rubeling & Associates, Inc., as the highest ranked firm for the project.

**Recommendation:**

Award is recommended to:

Rubeling & Associates, Inc.	Baltimore, MD
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**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**20. Resolution of Dispute:** Renovations and Addition – Milford Mill Academy  
**Contract #:** JMI-603-10

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated annual award value:</b>	\$	N/A
<b>Estimated total award value:</b>	\$	N/A

**Description:**

The renovations and addition to Milford Mill Academy continue, largely due to the cooperative nature of the relationship established by the school system and its architect. A dispute concerning the early stages of the project has been resolved.

**Recommendation:**

Resolution of the dispute with Gannett Fleming, Inc., is recommended for adoption by the Board:

Gannett Fleming, Inc.

Harrisburg, PA

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

N/A