

INTERNAL BOARD POLICIES: Organization

[Formulation of Policies

Control and Communications]

POLICY ACCESSIBILITY

I. PURPOSE

TO OUTLINE THE PROCEDURE FOR PRESERVING AND PROVIDING ACCESS TO THE POLICIES ADOPTED BY THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) AND RULES ISSUED BY THE SUPERINTENDENT FOR THE BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS).

II. PROCEDURES

A. PRESERVATION

1. THE SUPERINTENDENT SHALL RETAIN ALL BOARD POLICIES AND SUPERINTENDENT'S RULES IN ACCORDANCE WITH THE BCPS RECORD RETENTION SCHEDULE.

B. ACCESSIBILITY

1. THE BOARD'S ~~MANUAL OF POLICIES AND REGULATIONS BOARD OF EDUCATION OF BALTIMORE COUNTY~~ SHALL BE AVAILABLE TO ANY EMPLOYEE OR INTERESTED CITIZEN ON THE BCPS WEBSITE ([HTTP://WWW.BCPS.ORG](http://www.bcps.org)).
2. THE POLICY WEBSITE WILL BE UPDATED WHENEVER POSSIBLE ~~NEW AND/OR REVISED POLICIES SHALL BE POSTED ON THE WEBSITE~~ NO LATER THAN FORTY-EIGHT HOURS AFTER BOARD OF ~~EDUCATION~~ ACTION ADOPTION.

[Copies of the *Manual of Policies and Regulations --- Board of Education of Baltimore County* shall be placed in all central office buildings and in the office of the principal of each school. A copy of the manual shall also be available via the worldwide web. The copies shall be available to be examined by any employee or interested citizen. ]

Rule

Approved: 09/18/68

Revised: 03/22/05

REVISED: \_\_\_\_\_

Superintendent of Schools