

**TENTATIVE MINUTES****BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND**

Tuesday, September 6, 2011

The Board of Education of Baltimore County met in closed session at 5:02 p.m. at Eastern Technical High School. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. Michael J. Collins, Mr. Rodger C. Janssen, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, and Mr. David Uhlfelder. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in September and October.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(1) and (a)(7) and upon motion of Mr. Janssen, seconded by Mr. Uhlfelder, the Board commenced its closed session at 5:04 p.m.

**CLOSED SESSION MINUTES**

The Board of Education of Baltimore County, Maryland, met in closed session at 5:04 p.m. at Eastern Technical High School. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. Michael J. Collins, Mr. Rodger C. Janssen, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, and Mr. David Uhlfelder. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: Dr. Renee A. Foose, Deputy Superintendent; Ms. Michele O. Prumo, Chief of Staff; Dr. Roger L. Plunkett, Assistant Superintendent, Curriculum and Instruction; Ms. Karen Blannard, Assistant Superintendent, Elementary Schools; Ms. Patricia Lawton, Assistant Superintendent, Elementary Schools; Ms. Verletta White, Assistant Superintendent, Elementary Schools; Dr. Edward Newsome, Jr., Assistant Superintendent, Middle Schools; Ms. Barbara Walker, Assistant Superintendent, High Schools; Dr. Donald A. Peccia, Assistant Superintendent, Human Resources; Dr. Alpheus Arrington, Director, Human Resources; Mr. Robert J. Barrett, Executive Officer, Community Outreach; Mr. Michael G. Sines, Executive Director, Physical Facilities; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Dr. Peccia reviewed with Board members personnel matters to be considered on the evening's agenda.

Student representative, Mr. Logan McNaney, entered the room at 5:10 p.m.

Mr. Nussbaum provided legal advice to the Board regarding the hearing officers' opinions to be considered that evening.

On motion of Mr. Parker, seconded by Ms. Roddy, the Board adjourned its closed session at 5:26 p.m. Staff members exited the room with the exception of Dr. Foose, Ms. Prumo, Dr. Plunkett, Ms. Howie, and Mr. Sines.

#### ADMINISTRATIVE FUNCTION

At 5:27 p.m., Board members discussed a matter directly related to a negotiating strategy regarding a renovation/addition project.

Board member, Mr. James E. Coleman, entered the room at 5:46 p.m.

On motion of Mr. Collins, seconded by Ms. Bright Gordon, the Board adjourned from administrative function session at 5:58 p.m. for a brief dinner recess.

#### OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:01 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. James E. Coleman, Mr. Michael J. Collins, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Mr. David Uhlfelder, and Mr. Logan McNaney. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

#### PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Miss Megan Treanca, a student at Eastern Technical High School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Mr. Schmidt thanked the staff and students at Eastern Technical High School for opening its doors to let the Board hold its business meeting this evening. This meeting is the first of two Board meetings planned this year that will be held at a school instead of at central office.

Hearing no additions or corrections to the Open and Closed Minutes of August 9, 2011, Mr. Schmidt declared the minutes approved as presented on the Web site.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.

### SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

### ADVISORY AND STAKEHOLDER COMMENTS

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, thanked the Board for holding its meeting in the eastern part of Baltimore County. She also thanked the Board for moving public comment to the beginning of its business meeting. Ms. Beytin asked the Board to allow public comment at its work sessions. She stated that the deletion of Policy 4503, Alternative Program Instructors, in no way changes the master agreement.

Ms. Nancy Ostrow, President of the PTA Council of Baltimore County, thanked the Board for moving public comment to the beginning of its business meeting agenda. She also thanked the Board for proclaiming September 2011 as PTA membership Month in Baltimore County Public Schools (BCPS). Ms. Ostrow announced that the Council would host its annual Fall Reception and Workshops at New Town High School on October 20, 2011.

Mr. John Desmone, Executive Director of the Council of Administrative and Supervisory Employees, thanked the Board for moving its meetings to other locations in the county and for moving public comment to the beginning of the meeting. Mr. Desmone introduced Mr. Chuck Myers, Director of Member Services, who will work closely with CASE members and staff to resolve issues that may arise.

### GENERAL PUBLIC COMMENT

Mr. Jeffrey Jerome asked the Board to consider placing air conditioning at Pikesville High School. He stated that funds for window and door replacement could be used for placing air conditioning at the high school.

Ms. Jodi Schulman urged the Board to approve the capital project funding recommended for Stoneleigh Elementary School.

Ms. Aimee Freeman thanked the Board for placing the Stoneleigh Elementary School renovation/addition project on the capital budget request.

### SUPERINTENDENT'S REPORT

Dr. Hairston introduced Ms. Michele Prumo, Chief of Staff, and Mr. Dale Rauenzahn, Executive Director of Student Support Services, who explained how the Critical Incident Response Team (CIRT) process is responding to school system emergencies. Ms. Prumo stated that the purposes of the school-based and CIRT teams are to protect the safety of students and staff; protect school property; to enable the system to return to normal operations; to ensure a smooth transition should schools need to be used as shelters; and to provide collaborate with the BCPS partners. Mr. Rauenzahn reviewed this process as it was deployed during Hurricane Irene.

Ms. Prumo emphasized three aspects of the emergency teams: collaboration among staff and the emergency centers; communications ensured that essential staff had the accurate and most up-to-date information; and cooperation among the staff, Board, and the public as the system addressed the challenges it faced with the aftermath of Hurricane Irene.

Ms. Johnson asked whether any schools suffered damages or losses. Mr. Michael Sines, Executive Director of Physical Facilities, responded that the school system currently is cataloging all damages and that a full report would be submitted to the superintendent and the Interagency Committee on School Construction (IAC).

Mr. Janssen expressed concern about mold should any of the schools have flood damage. Mr. Sines stated that the school system has an environmental action team that monitors mold in the buildings.

### PRESIDENT'S REPORT

Mr. Schmidt stated that the Board is continually questioned about many areas of our educational system. These questions come from public testimony, direct inquires to Board members, public hearings on capital and operating budgets, and area advisory councils. Some are specific to individual schools, while others involve the entire system. Mr. Schmidt reported on the following topics:

#### **Issue: Delayed Opening of Schools**

**Response:** The effects of Hurricane Irene were felt by all of us who experienced power outages, road closures and flooding. Consequently, the impact on our schools was extensive as well. The Board thanked Dr. Hairston and his staff for the planning and strategizing that needed occurred to make sure that the public was informed of decisions in a timely manner. Dr. Hairston and his staff were at work on the Sunday after Hurricane Irene to assess the status of schools and met daily thereafter to provide updates to the Board, our county officials, and the public once a decision was made.

Mr. Schmidt commented on his visits to various schools with the superintendent earlier today to mark the opening of schools. Mr. Schmidt encouraged all Board members to visit schools throughout the year.

Mr. Schmidt thanked the Stoneleigh Elementary School parents for supporting the renovation/addition project. In response to Ms. Beytin's testimony, Mr. Schmidt stated that the Board revises or deletes policies concerning the Master Agreements to eliminate confusion and that the Board is bound to those Agreements.

### SPECIAL ORDER OF BUSINESS

The Board adopted a resolution honoring the thirteen Baltimore County high schools named among the nation's top 7% by *Newsweek* magazine.

*WHEREAS, Consistent with the Baltimore County Public Schools Blueprint for Progress, Catonsville High School has demonstrated continuous progress in expanding all students' access to highly rigorous courses; and*

*WHEREAS, This effort is evident in the strong participation by students at Catonsville High School in Advanced Placement courses and Advanced Placement exams; and*

*WHEREAS, Because of its consistent and continuous effort to support highly rigorous courses, Catonsville High School has been named by the Washington Post as among the top seven percent of public high schools in the nation for 2011; and*

SPECIAL ORDER OF BUSINESS (cont)

- WHEREAS, Catonsville High School joins twelve other Baltimore County high schools in this distinction; and*
- WHEREAS, The thirteen schools recognized with this distinction in 2011 represent more than a half of all Baltimore County public high schools; now, therefore, be it*
- RESOLVED, That the Board of Education of Baltimore County, assembled in regular session on the sixth day of September, in the year two thousand and eleven, expresses to Principal Deborah Bittner its congratulations and gratitude for her services and the services of the entire staff at Catonsville High School; and be it further*
- RESOLVED, That the Board does herewith extend its support and encouragement in all endeavors to advance student achievement at Catonsville High School, and that it directs a copy of this resolution to be recorded among the permanent records of the Board of Education of Baltimore County.*

The remaining twelve high schools included Dulaney, Eastern Technical, Franklin, George Washington Carver Center for Arts and Technology, Hereford, Lansdowne, Loch Raven, Owings Mills, Perry Hall, Pikesville, Towson, and Western School of Technology; identical resolutions were issued to these schools.

SPECIAL ORDER OF BUSINESS

The Board adopted a resolution recognizing September as PTA Membership Month.

- WHEREAS, The Parent Teacher Association (PTA) has a long tradition of seeking the highest possible educational advantages for all children and youth so they can realize their full potential; and*
- WHEREAS, For over 110 years the PTA has addressed the needs of children through a network of dedicated membership comprised of parents, students, educators, and caring citizens who volunteer their time and expertise to ensure a better world for children; and*
- WHEREAS, The PTA assists parents in developing the skills they need to raise and protect their children, encourages parent and public involvement in public schools in our community, and speaks on behalf of children and schools in the community, in organizations, and before public governing bodies ; and*
- WHEREAS, It is the role of the PTA to encourage parent involvement by promoting an environment in which parents are valued as primary influences in their children's lives and essential partners in their children's education; and*

SPECIAL ORDER OF BUSINESS (cont)

- WHEREAS, Special activities will be held in the month of September to promote parent involvement, expand the membership of the PTA, and broaden the PTA's base of support so it becomes a stronger and more effective voice for children and education; and*
- WHEREAS, The Board of Education of Baltimore County recognizes the PTA Council of Baltimore County and local PTAs and PTSAs as important partners of the Board; now therefore, be it*
- RESOLVED, That the Board does herewith proclaim September 2011 as PTA Membership Month and encourages parents, families, students, educators, and citizens to expand their involvement in issues affecting the education in Baltimore County Public Schools.*

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Assistant Superintendent of Human Resources, recognized the administrative appointments from the August 9, 2011, Board meeting.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>JOHNNA J. ALEXANDER</u> (Effective August 10, 2011)	Mentor Dundalk Middle School	Assistant Principal Arbutus Middle School
<u>DELORES TEDESCHI-BUTLER</u> (Effective August 10, 2011)	Assistant Principal Bedford Elementary School	Principal Meadowood Education Center
<u>JOSLYN D. TRAVIS</u> (Effective August 10, 2011)	Teacher/Physical Education Towson High School	Assistant Principal Towson High School

ETHICS REVIEW PANEL APPOINTMENT

Dr. Peccia recognized the reappointment of Raymond A. Hein, Esquire, to the Ethics Review Panel commencing January 1, 2012.

OLD BUSINESS

**Board of Education Policies**

The Board Policy Committee, represented by Mr. Coleman, recommended approval of eleven policies. This is the third reading.

OLD BUSINESS (cont)

On motion of Mr. McNaney, seconded by Ms. Bright Gordon, the Board approved the following proposed policies:

- Proposed Changes to Policy 1100 – COMMUNITY RELATIONS: Communications with the Public-Communications with the Public
- Proposed Changes to Policy 2342 – ADMINISTRATION: Administrative Operations-Teacher Attendance at Parent-Teacher (Student) Association Meetings
- Proposed Deletion of Policy 2363 – ADMINISTRATION: Administrative Operations – General: Employee Suggestion Program
- Proposed Deletion of Policy 4124/Policy 4503 – PERSONNEL: Professional-Temporary and Part-time: Alternative Programs Instructors
- Proposed Deletion of Policy 4142/Policy 4208 – PERSONNEL: Professional-Compensation and Related Employee Benefits: Salary Regulations-School Nurses
- Proposed Changes to Policy 4240 (renumber to Policy 4402) – PERSONNEL: Classified-Termination of Employment
- Proposed Deletion of Policy 4264/Policy 4406 – PERSONNEL: Classified-Compensation Plan: Educational Assistance Programs
- Proposed Changes to Policy 5530 – STUDENTS: Conduct-Student Use and Possession of Tobacco
- Proposed Changes to Policy 6602 – INSTRUCTION: Curriculum Extension and Alternative Programs-Alternative Education Programs
- Proposed Changes to Policy 8339 (new Policy 8341) – INTERNAL BOARD POLICIES: Operations-Appeal Before a Hearing Examiner
- Proposed Changes to Policy 8340 – INTERNAL BOARD POLICIES: Operation-Appeal Before the Board of Education

**FY13 Proposed Capital State Budget**

Ms. Roddy moved to adopt the FY13 Capital State budget, as presented in exhibit M. Mr. Parker seconded the motion.



OLD BUSINESS (cont)

Mr. Janssen asked whether the school system intends to build an addition to an existing school or construct a new elementary school to address additional seats needed in the northwest elementary schools. Ms. Burnopp responded that the additional seats in the northwest area have not yet been identified in the capital improvement plan.

The Board approved the budget (favor-11). Mr. McNaney, the student representative, did not vote.

PERSONNEL MATTERS

On motion of Mr. Parker, seconded by Mr. McNaney, the Board approved the personnel matters as presented on exhibits N, O, P, Q, and R (Copies of the exhibits are attached to the formal minutes).

HEARING EXAMINER'S RECOMMENDATIONS

On a motion of Ms. Bright Gordon, seconded by Mr. Coleman, the Board voted that the hearing examiner's opinion in case #11-34 be affirmed (favor-10; opposed-1). Mr. Janssen opposed this item. Student representative, Mr. McNaney, did not vote on this item.

On a motion of Mr. Moniodis, seconded by Mr. Parker, the Board voted that the hearing examiner's opinion in case #11-38 be affirmed (favor-11). Student representative, Mr. McNaney, did not vote on this item.

On a motion of Mr. Parker, seconded by Ms. Roddy, the Board voted that the hearing examiner's opinion in case #11-40 be affirmed (favor-11). Student representative, Mr. McNaney, did not vote on this item.

On a motion of Mr. Parker, seconded by Mr. Moniodis, the Board voted that the hearing examiner's opinion in case #11-43 be affirmed (favor-9). Mr. Janssen and Mr. Bowler opposed this item. Student representative, Mr. McNaney, did not vote on this item.

On a motion of Mr. Parker, seconded by Ms. Roddy, the Board voted that the hearing examiner's opinion in case #11-48 be affirmed (favor-11). Student representative, Mr. McNaney, did not vote on this item.

On a motion of Mr. Parker, seconded by Ms. Roddy, the Board voted that the hearing examiner's opinion in case #11-52 be affirmed (favor-10). Mr. Janssen opposed this item. Student representative, Mr. McNaney, did not vote on this item.

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Parker, recommended approval of items 1-14 (exhibit S). Mr. Schmidt abstained from voting on item 12. Ms. Johnson separated item 3 for further discussion.

The Board approved items 1 and 2, and 4 through 14.

1. MBU-536-10 Contract Assignment: Printing and Reproduction Services
2. JNI-725-09 Contract Extension: AVID-based Schools' Tutoring Program
4. RGA-178-06 Contract Extension: Project SEED
5. RGA-169-10 Contract Extension: U.S. Hispanic Youth Entrepreneur Education (USHYEE) – Memorandum of Understanding
6. RGA-947-12 Cohort – School Library Media XIV, Instructional Technology
7. PCR-230-11 Electricity Acquiring Agent
8. RGA-102-12 Employee Benefits' Consultant
9. JMI-620-11 Information Technology Contracted Staffing Services
10. PCR-232-11 Pixie Software Licenses
11. RGA-106-12 STEM Alliance Development
12. MWE-833-11 Contract Modification: Flooring Replacement – Hebbville Elementary School
13. JNI-761-12 Replacement of Boilers – Cockeyville Service Center
14. JMI-601-12 Replacement of Windows, Blinds, and Doors – Lutherville Laboratory Elementary School

Item #3

Ms. Johnson asked whether the 1,560 students participating in this program had occurred over a three-year period. Dr. Roger Plunkett, Assistant Superintendent for Curriculum and Instruction, responded that the number of students is for each year. Ms. Johnson asked what process was used to select the schools. Dr. Plunkett responded that all schools had the opportunity to participate in the program and only those schools listed requested to participate. Ms. Johnson asked how were the student selected for the program. Dr. John Quinn, Executive Director of Science, Technology, Engineering, and Mathematics (STEM) responded that all 6<sup>th</sup> graders in the schools listed are invited to participate. Ms. Johnson asked how long the program has been in existence. Dr. Quinn responded one year. Ms. Johnson asked that the Board receive a future report on this program.

BUILDING AND CONTRACT AWARDS (cont)

On motion of Mr. Coleman, seconded by Mr. Uhlfelder, the Board unanimously approved item 3.

3. RGA-127-11 Contract Extension: Curriculum for Environmental and Character Development Education

INFORMATION

The Board received the following as information:

- A. Revised Superintendent's Rule 1100 – COMMUNITY RELATIONS: Communications with the Public-Communications with the Public
- B. Revised Superintendent's Rule 2342 – ADMINISTRATION: Administrative Operations-Teacher Attendance at Parent-Teacher (Student) Association Meetings
- C. Deletion of Superintendent's Rule 2363 – ADMINISTRATION: Administrative Operations – General: Employee Suggestion Program
- D. Deletion of Superintendent's Rule 4124/Rule 4503 – PERSONNEL: Professional-Temporary and Part-time: Alternative Programs Instructors
- E. Deletion of Superintendent's Rule 4142/Rule 4208 – PERSONNEL: Professional-Compensation and Related Employee Benefits: Salary Regulations-School Nurses
- F. Deletion of Superintendent's Rule 4148/4210 Classified-Termination of Employment
- G. Revised Superintendent's Rule 4240/Rule 4402 – PERSONNEL: Classified-Termination of Employment
- H. Revised Superintendent's Rule 5530 – STUDENTS: Conduct-Student Use and Possession of Tobacco

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Southeast Area Education Advisory Council will hold its first meeting of the new school year on Monday, September 13, 2011, at Middleborough Elementary School beginning at 7:00 p.m.

ANNOUNCEMENTS (cont)

- The Northwest Area Education Advisory Council will holds its first meeting of the new school year on Tuesday, September 13, 2011, at Owings Mills High School beginning at 7:00 p.m.
- The Board of Education of Baltimore County will hold its next meeting on Tuesday, September 20, 2011, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 6:30 p.m. The public is welcome to all open sessions.

ADJOURNMENT

Since there was no further business, the Board adjourned its meeting at 8:25 p.m.

Respectfully submitted,

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Joe A. Hairston  
Secretary-Treasurer

/bls

## TENTATIVE MINUTES

### BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, September 20, 2011

#### SEPTEMBER 7, 2011 ADMINISTRATIVE FUNCTION SESSION

The Board of Education of Baltimore County, Maryland, met in administrative function at 6:31 p.m. at Greenwood on Wednesday, September 7, 2011. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. James E. Coleman, Mr. Michael J. Collins, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, and Mr. Logan McNaney. In addition, Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education was present.

Board members discussed the Superintendent's contract.

On motion of Mr. Parker, seconded by Ms. Roddy, the Board adjourned from administrative function session at 8:17 p.m.

#### SEPTEMBER 20, 2011 CLOSED SESSION MINUTES

The Board of Education of Baltimore County met in closed session on Tuesday, September 20, 2011, at 4:01 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. Michael J. Collins, Mr. Rodger C. Janssen, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, and Mr. David Uhlfelder. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

The Board entertained oral argument in Hearing Examiner's Case #09-29. The matter was heard in closed session.

In addition to the above listed Board members, the following persons were present for oral argument: Thomas B. Corbin, Esquire, Legal Counsel to the Appellant; Dr. Joe A. Hairston, Superintendent; Dr. Renee Foose, Deputy Superintendent; Ms. Michele O. Prumo, Chief of Staff; Dr. Roger L. Plunkett, Assistant Superintendent, Curriculum and Instruction; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board of Education.

The proceedings of the hearing were recorded by a court reporter.

Board members deliberated on the case without staff present.

The deliberation was concluded at 5:16 p.m.

CLOSED SESSION MINUTES (cont)

On motion of Mr. Moniodis, seconded by Ms. Bright Gordon, the Board adjourned its deliberations at 5:31 p.m. In addition to the above listed Board members, the following individuals entered the room: Mr. James E. Coleman, Board member; Mr. Logan McNaney, Student Representative; Dr. Renee A. Foose, Deputy Superintendent; Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Executive Director, Physical Facilities; and Margaret-Ann F. Howie, Esquire, General Counsel.

Ms. Howie provided legal advice regarding a matter to be considered this evening.

Mr. Sines exited the room at 5:35 p.m.

Ms. Howie updated Board members on potential litigation concerning students directly involved in an incident at a high school. Ms. Howie also discussed with Board members a resolution of a litigation concerning the Franklin High School Boosters Association.

On motion of Mr. Uhlfelder, seconded by Mr. Parker, the Board adjourned its closed session at 5:40 p.m. for a brief dinner recess.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 6:35 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. James E. Coleman, Mr. Rodger C. Janssen, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Mr. David Uhlfelder, and Mr. Logan McNaney. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Mr. Alex Ebright, a student at Dulaney High School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Board member, Mr. Michael J. Collins, entered the room at 6:37 p.m.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon. Mr. Schmidt asked Board members to return their housekeeping items to Ms. Stiffler at their earliest convenience.

## NEW BUSINESS

### **Appeal/Hearing**

On motion of Mr. Parker, seconded by Ms. Roddy, the Board confirmed the action taken in closed session on the appeal in Case No. H.E. 09-29 (favor-9). Mr. Coleman abstained from voting on this item. Student representative, Mr. Logan McNaney, did not vote on this item.

Mr. Uhlfelder noted that the Baltimore County Public Schools' Law Office has been recognized in three ways by the National School Boards Association (NSBA):

- Anjanette Dixon, associate general counsel for educational support services, has been named recipient of the Patricia Baker Scholarship.
- Stephen Cowles, associate general counsel for special education compliance, has been selected to moderate a panel on restraints and seclusion in special education at the NSBA Annual Conference in April 2012.
- Margaret-Ann Howie, Esquire, general counsel, has been recognized by the NSBA's Council of School Attorneys. In June, she began her second term as chair of the In-House Counsel Committee for the NSBA's Council of School Attorneys.

### **Agreement**

On motion of Mr. Janssen, seconded by Mr. Uhlfelder, the Board unanimously approved the agreement between the Board of Education of Baltimore County and Hartford Casualty Insurance Company (favor-11).

## WORK SESSION REPORTS

The Board received the following reports:

- A. **Report on Chinese Exchange Program** – Dr. Roger L. Plunkett, Assistant Superintendent of Curriculum and Instruction, introduced Mrs. Margaret Johnson, Director of World Languages, who reported on the vision and goals of the program. The goals of the cultural exchange program that emerged included:
- Acquiring a greater understanding of the knowledge and skills necessary to compete in a rapidly changing world economy.
  - Developing effective language and communication skills to successfully interact with people from other cultures.
  - Valuing, understanding, and respecting cultures and their traditions; providing a foundation for cooperation and engagement with people from around the world.

WORK SESSION REPORTS (cont)

- Becoming leaders who inspire cooperation, initiate change, and stimulate free-thinking.

Several students shared with the Board their life-changing experiences while visiting China. Parents commented on the challenges and opportunities of hosting a student from China. Principals shared their perspectives about the program, and teachers shared their experiences as chaperones.

Mr. Coleman asked when this program began; Mrs. Johnson responded that the program began in 2007.

Mr. Bowler asked why the school system does not begin offering the Chinese language in elementary schools. Mrs. Johnson responded that, at present, the system does not have the physical or financial resources.

Mr. Collins asked the chaperone what teachers do while the students are in school. Ms. Mara Ma, a teacher at Patapsco High School and Center for the Arts and chaperone, responded that teachers live in a Chinese home and attend school with the students.

- B. **Report on Diploma-to-Degree Program** – Dr. Plunkett and Mr. Timothy P. Hayden, Acting Coordinator for School Counseling Services, provided an update on the Diploma-to-Degree (D2D) program. Partnering with the Community College of Baltimore County (CCBC), eligible students can earn an associate of arts degree in general studies while receiving their BCPS high school diploma. Out of 310 students who qualified for the program, 46 applications were received and accepted for 20 slots. The students were then selected by random lottery. Ms. Ales Chalmers, a parent, explained the path her child took to get into the D2D program.

Mr. Collins asked when a student would be eligible for the program. Mr. Hayden responded that students can apply during their freshman year of high school.

Mr. Coleman asked why students in some of the schools did not apply to the program. Mr. Hayden responded that some parents wanted their student to wait for the second year to apply while other parents wanted to see how the program would fit into their students' schedules. Mr. Coleman asked how much input do the counselors provide. Mr. Hayden responded that the counselors spoke with all freshmen to provide awareness of the program.



WORK SESSION REPORTS (cont)

Mr. Janssen asked how the two-year degree translates when the student attends a four-year college. Mr. Hayden responded that the student would enter the four-year college as a junior. Mr. Janssen asked whether the school system would expand the program. Mr. Hayden responded that there are financial constraints for this first cohort. The system is reviewing a possible second cohort.

Dr. Hairston stated that BCPS is working closely with CCBC; there are some parameters that the school system must adhere to. Mr. Janssen asked what the Board needs to do to make this program flourish. Dr. Hairston responded that this program is part of the instructional program.

Mr. Janssen requested that Ms. Chalmer return next year and provide a report to the Board of her student's first year experience in the program.

- C. **Report on Enrollment and Capacity** – As reported in the *Strategic Planning Update* provided to the Board of Education on March 6, 2011 and the *Capacity and Relief Strategies Update* on August 23, 2011, Ms. Kara Calder, Executive Director of Planning and Support Operations, stated that there are many variables that impact school capacity and student enrollment. State Rated Capacity (SRC) is a formula used by the Maryland State Department of Education (MSDE) to determine if a school has reached its capacity limit. Baltimore County Public Schools' (BCPS) enrollment is projected to increase in all three levels in five years to 107,309 students in the aggregate. Ms. Calder stated that while middle and high school enrollment is projected to increase slightly, elementary school enrollment will exceed its capacity within the next three to four years. Elementary schools are approaching 96% capacity; relocatable classrooms are no a long-term solution.

Ms. Calder reviewed the relief strategies and resource management, beginning with a capacity analysis through capital construction project. Based upon current enrollment, approximately 12 schools are over 100% capacity. Ms. Calder stated that the Board had approved the capital improvement program (CIP) request to add a 700 seat new school in the Lutherville area. The Board has two viable locations that could be used for a new elementary school: Mays Chapel and Dulaney Springs sites.

Mr. Schmidt inquired about the enrollment cap process. Ms. Calder stated that when an enrollment cap is instituted newly enrolling students would be directed to a neighboring or an adjacent school able to manage the increased enrollment. It is intended to be an interim measure while other measures are explored. The school

WORK SESSION REPORTS (cont)

system continues to examine the enrollment and migration of students should an enrollment cap be placed on a particular school. Mr. Schmidt asked whether the school system has considered comprehensive redistricting. Ms. Calder responded that it would be inappropriate at this time to consider countywide redistricting without adding new seats. She noted that there would be a boundary process that would accompany the construction of a new elementary school. Currently, BCPS is at 96% capacity in its elementary schools and sufficient seats at the elementary level do not exist to equalize numbers.

Mr. Schmidt asked whether some of the problems could be caused by students attending Baltimore County schools illegally. Mr. Dale Rauenzahn, Executive Director of Student Support Services, responded that every year all shared domiciles, group homes, and homeless and kinship cares are reviewed and renewed. He stated that last year 1,650 investigations were conducted by pupil personnel workers (PPWs) as requested by principals; 403 fraudulent letters were sent to families to withdraw those students.

Mr. Janssen stated that, in 2002-2003, BCPS hired an outside consultant to conduct an organization study. The consultant reported that redistricting is not a viable alternative because overcrowding was in one area with capacity in another area. Mr. Janssen asked whether the school system was considering the Mays Chapel site. Ms. Calder responded that the CIP from 2009-10 had been based on a different scenario. Conditions have changed and there are more overcrowded schools now. Mr. Janssen asked whether the school system has redefined space at middle schools. Ms. Calder responded that at the middle school level, BCPS had a change at the SRC because of the state's advice on how to rate the number of students per classroom per building. The change in capacity and the introduction of full-day kindergarten resulted in a net loss of capacity for the system.

Mr. Uhlfelder asked for the projected and preliminary enrollment percentages for Fort Garrison and Summit Park Elementary Schools. Mr. Uhlfelder commented that withdrawing 25% of students from schools as a result of fraudulent enrollment is high and residency investigations should be thoroughly reviewed.

Mr. Schmidt commented that, since the county identifies 115% as the threshold amount that triggers an application for the county's Adequate Public Facilities Act, the school system may want to consider this percentage as a ceiling for capacity.

### WORK SESSION REPORTS (cont)

Ms. Roddy asked what would happen to a student who moves into an area where all the schools are over capacity. Ms. Calder responded that, while there is currently no enrollment cap at any school, enrollment caps would be a short-term solution for a limited number of students and would not extend into the succeeding school year. The system would also examine neighboring schools that are over capacity. Those schools may have the opportunity to absorb students into its population depending on the relief strategies in place. Ms. Roddy commented that there appears to be available seats in middle school level and that the cap between the SRC and projected enrollment is large until 2020. Ms. Roddy stated that, as the school system moves through the process, all options need to be considered, including the possibility of using middle school seats.

### INFORMATION

The Board received the following information:

- A. Report on Opening of Schools
- B. Revised Superintendent's Rule 2373 – ADMINISTRATIVE OPERATIONS: Public Information Act Requests: Schedule of Fees
- C. Deletion of Superintendent's Rule 6203 – INSTRUCTION: Audio-Visual Materials
- D. Revised Superintendent's Rule 8132 – INTERNAL BOARD POLICIES: Organization-Formulation of Policies: Policy Accessibility

Mr. Schmidt informed the Board about his attendance at the meetings of the Task Force studying the Board's composition. Mr. Schmidt stated that, at the Task Force's last meeting, a vote was taken to recommend not changing the process for the selection of Board members. A final recommendation from the Task Force is to be forwarded to the Legislature by October 1, 2011.

### ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Northeast Area Education Advisory Council will hold a hearing to entertain comments on the formation of the operating budget on Wednesday, October 5, 2011, at Stemmers Run Middle School. Public sign-up will begin at approximately 6:30 p.m. The hearing will begin at 7:00 p.m.

ANNOUNCEMENTS

- The Southeast Area Education Advisory Council will hold a hearing to entertain comments on the formation of the operating budget on Monday, October 10, 2011, at Sollers Point Technical High School. Public sign-up will begin at approximately 6:30 p.m. The hearing will begin at 7:00 p.m.
- The Board of Education of Baltimore County will hold its next meeting on Tuesday, October 11, 2011, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 7:00 p.m. The public is welcome to attend all open sessions.
- The Central Area Education Advisory Council will hold a hearing to entertain comments on the formation of the operating budget on Thursday, October 13, 2011, at Padonia Elementary School. The hearing will begin at approximately 7:00 p.m.

ADJOURNMENT

Since there was no further business, the Board adjourned its work session at 8:11 p.m.

Respectfully submitted,

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Joe A. Hairston  
Secretary-Treasurer

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