

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: November 8, 2011

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: Renee A. Foose, Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael G. Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – November 8, 2011**

- 1. Contract:** Digital Library Information Services (Defined STEM)
Contract #: JN1-779-12

Term: 1 year **Extension:** 3 years **Contract Ending Date:** 11/30/15
Estimated contract authority: \$ 197,500

Board meeting date: November 8, 2011
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract will extend an online digital subscription, Defined STEM, that was purchased in the Summer of 2010 for a one-year trial period. The Office of Library Information Services (LIS) conducted the initial evaluation of Defined STEM with input from the other offices in the Department of STEM, and followed the software review protocols administered by the Office of Instructional Technology (OIT). Defined STEM provides users with a much-needed connection between STEM curriculum content/theory to their real-world applications. In addition, this digital resource shares video documentaries about STEM careers and offers additional educational resources such as supplemental lesson plans, interactive simulations, and performance-based learning tasks. Recent enhancements to Defined STEM include new content and literacy tasks that will help BCPS' STEM teachers assist with the transition to the new reading/language arts common core state standards.

The price for Defined STEM for 2011-2012 has increased, and BCPS is using this licensing agreement to stabilize its subscription rate for a four-year period from the date of the signed agreement through November 30, 2015, with payments to be made annually on an agreed-upon date. Defined STEM will service all teachers, students, and their families with the main emphasis on middle and high schools. BCPS' STEM offices have integrated Defined STEM into curriculum guides, and it has become a multi resource for curricula. Following professional development efforts on using this resource, usage of Defined STEM has increased dramatically. With a digital delivery system that all teachers, students, and families can access, it is expected that usage will continue to grow. The use of Defined STEM and other online digital resources marks a vast improvement from the time when the STEM curricula offices used to purchase the resources (tapes, DVDs, etc.) that had one person (teacher) access, incurred lost and cost issues, and was not accessible to all stakeholders, including parents.

Recommendation:

Award of contract is recommended to:

Defined Learning, LLC

Deerfield, IL

Responsible school or office:

Department of Science, Technology,
Engineering, and Mathematics

Contact person:

Dr. John Quinn

Funding source:

Operating budget

2. Contract: Health and Dental Services
Contract #: JN1-778-12

Term: 1 year **Extension:** 5 years **Contract Ending Date:** 11/30/17
Estimated contract authority: \$ 300,000

Board meeting date: November 8, 2011
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of health-related services for students who attend Title I schools. This is an exclusive agreement that has been in existence for an extensive period of time between BCPS' Office of Title I and the Baltimore County Department of Health to provide such services as dental care, eye glasses, flu mist, etc., for students. All students attending our 46 Title I schools are eligible for these services.

Recommendation:

Award of contract is recommended to:

Baltimore County Department of Health	Towson, MD
Responsible school or office:	Department of Liberal Arts
Contact person:	Sonja Karwacki
Funding source:	Title I

3. Contract: Grounds Equipment Repair Parts
Contract #: JMI-604-12

Term: 5 years **Extension:** N/A **Contract Ending Date:** 11/30/16
Estimated contract authority: \$ 750,000

Board meeting date: November 8, 2011
Bid issued: September 1, 2011
Pre-bid meeting date: N/A
Due date: September 22, 2011
No. of vendors issued to: 13
No. of bids received: 7
No. of no-bids received: 0

Description:

This contract consists of providing various categories of repair parts for grounds equipment on an as-needed basis (e.g., mower parts, snow plow parts, etc.). Awards are based on the most favorable percentage-off listing for each manufacturer.

Recommendation:

Award of contract is recommended to:

B.M.R., Inc. dba Lawn and Power Equipment	Gaithersburg, MD
G. L. Cornell Company	Gaithersburg, MD
Hickory International, Inc.	Towson, MD
dba Baltimore Turf Equipment Inc.	
Liberty Discount Lawn Equipment	Upperco, MD
Mid Atlantic Turf Equipment, LLC	Glen Arm, MD
Security Equipment Co.	Baltimore, MD
Walter G. Coale, Inc.	Churchville, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

4. Contract: Kitchen Equipment – Large
Contract #: MBU-506-12

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 11/30/16
Estimated contract authority: \$ 1,500,000

Board meeting date: November 8, 2011
Bid issued: September 22, 2011
Pre-bid meeting date: September 30, 2011
Due date: October 11, 2011
No. of vendors issued to: 31
No. of bids received: 10
No. of no-bids received: 2

Description:

This contract consists of the purchase of large kitchen equipment and related parts and materials on an as-needed basis for the Office of Food and Nutrition Services.

Recommendation:

Award of contract is recommended to:

Acme Paper & Supply Co., Inc.	Savage, MD
Ashland Equipment, Inc.	Belcamp, MD
Calico Industries, Inc.	Annapolis Junction, MD
CuliQuip, LLC	Baltimore, MD
Essbar South Company	Crofton, MD
Sam Tell and Son, Inc.	Farmingdale, NY

Responsible school or office: Department of Planning and Support Operations

Contact person: Kara Calder

Funding source: Operating budget

6. Contract: Nonpublic Special Education Facilities
Contract #: RGA-112-12

Term: 1 year **Extension:** N/A **Contract Ending Date:** 6/30/12
Estimated contract authority: \$ 34,835,063

Board meeting date: November 8, 2011
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of nonpublic special education facilities providing special education services for students with disabilities that are approved by the Maryland State Department of Education. These facilities promote quality services for children and youth with disabilities only when the nature or severity of the disability is such that education in regular classes with the use of supplementary aides and services cannot be achieved. Under the *No Child Left Behind Act*, each public agency must ensure that a continuum of alternative placements is available to meet the needs of children with disabilities for special education and related services.

Code of Maryland Regulations (COMAR) 13A.05.01.16 ensures that if a student's individual education program (IEP) cannot be implemented in a public county, regional, or state school program, the local school system shall take steps in accordance with Education Article, §§4-122, 8-401, and 8-409, Annotated Code of Maryland, to ensure that the student is provided with a free and appropriate education. These services must be provided at public expense, under public supervision and direction, at no cost to the parents. Nonpublic special education facilities must meet the standards of the state board regulations and the Individuals with Disabilities Act. Payment or reimbursement for a nonpublic program is provided through local and state funding.

The Office of Special Education currently works with approximately 35 day and residential nonpublic programs to ensure provision of services to students between 3 and 21 years of age who reside in Baltimore County. Each nonpublic program provides individualized educational services to meet the specialized needs of each learner (individualized program descriptions are available upon request). Each school provides support specific to meet the nature of the students they service. Some programs operate year round and provide extended school year or summer school programs when there is concern that a student may demonstrate recoupment or regression of skills.

When the nature or severity of a student's disability is such that an in-state program is not available, out-of-state programming must be considered. It is always the goal to return students to the least restrictive setting in order to provide them with opportunities to interact with their

typical peers. IEP review meetings are held throughout the year to reevaluate placement options and ensure that students are provided with a free and appropriate education in the least restrictive setting. BCPS nonpublic case managers work directly with nonpublic school programs to provide case management, professional development, consultation, and ongoing support to our students attending nonpublic programs.

Recommendation:

Award of contract is recommended to:

Advo-Serv	Bear, DE
Arrow Center for Education	Baltimore, MD
The Baltimore Academy	Baltimore, MD
Baltimore Lab School	Baltimore, MD
Baltimore School for the Deaf	Baltimore, MD
Benedictine School	Ridgely, MD
The Children's Guild	Baltimore, MD
The Chimes School	Baltimore, MD
The Community School of Maryland	Brookeville, MD
Devereux	Devereux, PA
The Forbush School at Glyndon	Glyndon, MD
The Forbush School at Hunt Valley	Hunt Valley, MD
The Foundation School	Largo, MD
Gateway School	Baltimore, MD
Good Shepherd School	Baltimore, MD
Hannah More School	Reisterstown, MD
The Harbour School	Owings Mills, MD
High Road School	Baltimore, MD
The Jefferson School	Jefferson, MD
Kennedy Krieger	Baltimore, MD
Kennedy Krieger LEAP Program	Baltimore, MD
Linwood Center	Ellicott City, MD
The Mann Residential School	Baltimore, MD
Maryland School for the Blind	Baltimore, MD
NeuroRestorative	Carbondale, IL
New Directions Academy	Baltimore, MD
New Visions Academy of Baltimore	Baltimore, MD
The Pathways	Annapolis, MD
The Phillips School	Laurel, MD
The Ridge School of Anne Arundel	Crownsville, MD
The Ridge School of Montgomery County	Rockville, MD
The School of the Eastern Shore	Cambridge, MD
St. Elizabeth's School	Baltimore, MD
The Shafer Center	Reisterstown, MD
Shorehaven School	Elkton, MD
The Strawbridge School	Baltimore, MD

Trellis School
United Cerebral Palsy
Villa Maria School
The Woodbourne Center
Youth-in-Transition School

Hunt Valley, MD
Baltimore, MD
Timonium, MD
Baltimore, MD
Baltimore, MD

Responsible school or office:

Department of Special Programs

Contact person:

Kathleen McMahon

Funding source:

Passthrough grant and operating budget

7. Contract: School Locker (Hall/Gymnasium) Repairs, Installations, and Parts
Contract #: JMI-606-12

Term: 5 years **Extension:** N/A **Contract Ending Date:** 11/30/16
Estimated contract authority: \$ 500,000

Board meeting date: November 8, 2011
Bid issued: August 18, 2011
Pre-bid meeting date: N/A
Due date: September 15, 2011
No. of vendors issued to: 10
No. of bids received: 2
No. of no-bids received: 0

Description:

This contract consists of providing labor, equipment, materials, supervision, tools, and all related incidentals required to repair, install, and upgrade student lockers on an as-needed basis. Award bidders have met a qualification criterion that includes hourly service rates, experience, and past performance.

Recommendation:

Award of contract is recommended to:

Most, Inc.
Partition Plus, Inc.

Baltimore, MD
Fallston, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

8. Contract: Roof Replacement – Elmwood Elementary School
Contract #: JMI-607-12

Term:	N/A	Extension:	N/A	Contract Ending Date:	N/A
Estimated annual award value:		\$		1,261,574	
Estimated contingency amount:		\$		126,157	
Estimated total award value:		\$		1,387,731	

Board meeting date: November 8, 2011

Description:

This project consists of the removal of the existing roof system and the installation of approximately 52,183 square feet of a four-ply, built-up, cold-coat surface and gravel roof system with a 20-year warranty. Funding for this project is included in the FY 2012 capital budget.

Recommendation:

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC) / Weatherproofing Technologies, Inc. (TREMCO)	Ashburn, VA
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Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

9. Contract: Replacement of Windows, Blinds, and Doors – Halethorpe Elementary School

Contract #: JNI-764-12

Term:	N/A	Extension:	N/A	Contract Ending Date:	N/A
Estimated annual award value:		\$		216,939	
Estimated contingency amount:		\$		21,693	
Estimated total award value:		\$		238,632	

Board meeting date:	November 8, 2011
Bid issued:	August 18, 2011
Pre-bid meeting date:	August 25, 2011
Due date:	September 22, 2011
No. of vendors issued to:	8
No. of bids received:	4
No. of no-bids received:	1

Description:

This project consists of the removal and replacement of the exterior windows, blinds, exterior doors and frames, and other associated work. This work will benefit all areas of the school with the installation of new energy efficient aluminum window frames and energy efficient double glazing. The doors will be replaced with new steel doors, frames, and hardware that meet all required code requirements.

Recommendation:

Award of contract is recommended to:

Huntington & Hopkins, Inc.

Baltimore, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

Contract: Replacement of Windows, Blinds, and Doors – Halethorpe Elementary School

Contract #: JNI-764-12

	<i>Bidders' Names</i>			
	<i>Huntington & Hopkins, Inc.</i>	<i>Warwick Supply & Equipment Co., Inc.</i>	<i>Baltimore Contractors, Inc.</i>	<i>E. Pikounis Construction Co., Inc.</i>
Base Bid: (Include the following allowance(s) in the Base Bid: \$10,000 for Industrial Hygienist Services)	\$216,939	\$226,000	\$248,988	\$256,000
<i>Total</i>	\$216,939	\$226,000	\$248,988	\$256,000

11. Contract: Roof Replacement – Warren Elementary School
Contract #: MBU-507-12

Term:	N/A	Extension:	N/A	Contract Ending Date:	N/A
Estimated annual award value:		\$		1,321,195	
Estimated contingency amount:		\$		132,120	
Estimated total award value:		\$		1,453,315	

Board meeting date: November 8, 2011

Description:

This project consists of the removal of the existing roof system and the installation of approximately 54,864 square feet of a four-ply, built-up, cold-coat surface and gravel roof system with a 20-year warranty. Funding for this project is included in the FY 2012 capital budget.

Recommendation:

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC) / Weatherproofing Technologies, Inc. (TREMCO)	Ashburn, VA
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Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget