

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: November 22, 2011

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **REPORT ON THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 3330, FOOD SERVICE FINANCE**

ORIGINATOR: Renee A. Foose, Deputy Superintendent

RESOURCE PERSON(S): Kara Calder, Executive Director of Planning and Support Operations

RECOMMENDATION

That the Board of Education reviews the proposed changes of Policy 3330. This is the first reading

Attachment I – Policy Analysis
Attachment II – Policy 3330

**POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 3330
FINANCE, RENAMED AS
“FOOD SERVICE FINANCE”**

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent’s Rule 8130, Policy 3330 is scheduled for review in school year 2011-2012. Policy 3330 provides for the fiscal management of the food service program. Policy 3330 has been revised to: (1) rename the policy to “Food Service Finance” to more clearly identify its intent; (2) include a policy statement; (3) include an implementation statement; and (4) conform with the Policy Review Committee’s editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 3121, *Funds Management*
2. Board of Education Policy 3310, *Food and Nutrition Services*

Legal Requirements

1. 42 U.S.C. 1751, *et seq.*, *National School Lunch Act, as amended*
2. 42 U.S.C. 1758(b), *Richard B. Russell National School Lunch Act, as amended*
3. 42 U.S.C. 1771, *et seq.*, *Child Nutrition Act, as amended*
4. *Annotated Code of Maryland*, Education Article §§7-601 to -605, *Subsidized and Free Feeding Programs*
5. *Annotated Code of Maryland*, Education Article §§7-701 to -704, *Breakfast Program*
6. COMAR 13A.06.01, *Programs for Food and Nutrition*

Similar Policies Adopted by Other Local School Systems

No Maryland LEAs had similar policies.

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other options were considered.

Timeline

First reading – November 22, 2011

Public comment – December 6, 2011

Third reading/vote – January 10, 2012

NON-INSTRUCTIONAL SERVICES: Food Services

FOOD SERVICE Finance

I. POLICY STATEMENT

THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) WILL PROVIDE A SYSTEMWIDE SCHOOL FOOD SERVICE PROGRAM IN COMPLIANCE WITH APPLICABLE STATE AND FEDERAL LAWS AND REGULATIONS. IT IS THE INTENT OF THE BOARD THAT THE SCHOOL FOOD SERVICE PROGRAM BE SELF-SUPPORTING AND THAT revenues received shall be used solely for the full cost of providing the program's services.

II. IMPLEMENTATION

- A. THE BOARD DIRECTS the Superintendent TO MAINTAIN A FINANCIAL MANAGEMENT SYSTEM AS AUTHORIZED BY FEDERAL AND STATE LAWS AND REGULATIONS AND establish GUIDELINES for determining meal prices and safeguarding the program's assets.
- B. The accounts of THE SCHOOL FOOD SERVICE PROGRAM shall be included in the BOARD'S annual audit.

LEGAL REFERENCES: 42 U.S.C. §§1751, *ET SEQ.*, *NATIONAL SCHOOL LUNCH ACT, AS AMENDED*
42 U.S.C. §1758(b), *RICHARD B. RUSSELL NATIONAL SCHOOL LUNCH ACT, AS AMENDED*
42 U.S.C. §§1771, *ET SEQ.*, *CHILD NUTRITION ACT, AS AMENDED*
ANNOTATED CODE OF MARYLAND, EDUCATION ARTICLE §§7-601 TO -605, *SUBSIDIZED AND FREE FEEDING PROGRAMS*
ANNOTATED CODE OF MARYLAND, EDUCATION ARTICLE §§7-701 TO -704, *BREAKFAST PROGRAM*
COMAR 13A.06.01, *PROGRAMS FOR FOOD AND NUTRITION*

Related Policies: Board of Education Policy 3121, *Funds Management*
BOARD OF EDUCATION POLICY 3310, *FOOD AND*
NUTRITION SERVICES

Policy Board of Education of Baltimore County
Adopted: 09/18/68
Revised: 06/19/80
Revised: 12/19/06
Edited: 07/01/11
REVISED: _____