

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** December 6, 2011

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **CONSIDERATION OF THE PROPOSED CHANGES TO POLICY  
5330 – SOCIAL EVENTS**

**ORIGINATOR:** Renee A. Foose, Deputy Superintendent

**RESOURCE  
PERSON(S):** Roger Plunkett, Assistant Superintendent, Curriculum and Instruction  
Kathleen McMahon, Executive Director, Special Programs

**RECOMMENDATION**

That the Board of Education approves the proposed revisions to  
Board Policy 5330, Social Events. This is the third reading.

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Attachment I – Policy Analysis  
Attachment II – Policy 5330

**POLICY ANALYSIS FOR  
BOARD OF EDUCATION POLICY 5330  
SOCIAL EVENTS**

Statement of Issues or Questions Addressed

Board of Education Policy 5330 has not been reviewed since 1985. At its June 13, 2011, meeting, the Policy Review Committee asked that staff further revise the policy to include requirements for insurance, contracts, leases, and safety. The policy has been revised as requested by the Committee and includes a policy statement that requires guidelines be developed to ensure: (1) administrator approval of social events; (2) that all contracts and leases are approved in accordance with established policies and procedures, to include adequate insurance coverage; (3) safety by providing chaperones or security personnel. The policy was further edited to conform with the Policy Review Committee's editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 3125, *School Activity Funds*
2. Board of Education Policy 3150, *Board Insurance*
3. Board of Education Policy 3160, *School-Sponsored Activities*
4. Board of Education Policy 3215, *Contracts*
5. Board of Education Policy 5500, *Conduct*
6. Board of Education Policy 5530, *Student Use and Possession of Tobacco*
7. Board of Education Policy 5540, *Alcoholic Beverages and Drugs*
8. Board of Education Policy 5550, *Disruptive Behavior*

Legal Requirements

1. None

Similar Policies Adopted by Other Local School Systems

1. Carroll County Board of Education, Policy JFBA, *Off Campus School-Sponsored Activities*
2. Harford County Board of Education, Policy 06-0011-000, *School Sponsored Dances*

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered by staff.

Timeline

First Reading – October 25, 2011

Public Comment – November 8, 2011

Third reading/vote – December 6, 2011

STUDENTS: Activities

Social Events

I. POLICY STATEMENT

- A. BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) BELIEVES THAT STUDENT SOCIAL EVENTS SHOULD BE PLANNED FOR THE ENJOYMENT OF THE STUDENTS IN A SAFE ATMOSPHERE. THE BOARD BELIEVES THAT GUIDELINES MUST BE ESTABLISHED TO ENSURE THE SAFETY OF STUDENTS AT THESE EVENTS. THE GUIDELINES SHOULD INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING ELEMENTS:
1. ADVANCE APPROVAL BY THE SCHOOL PRINCIPAL;
  2. REVIEW AND APPROVAL OF ALL CONTRACTS AND LEASES IN ACCORDANCE WITH BOARD POLICIES, SUPERINTENDENT'S RULES, AND OPERATING PROCEDURES. ALL CONTRACTS AND LEASES WILL BE REVIEWED TO ENSURE THAT APPROPRIATE INSURANCE COVERAGE IS INCLUDED TO PROTECT THE INTERESTS OF THE SCHOOL SYSTEM;
  3. PROVISIONS ENSURING THAT EACH EVENT IS CHAPERONED AND THAT SECURITY PERSONNEL IS PRESENT AS NECESSARY.

[A number of school goals are supported by well-conceived and well-managed social events. Parents expect their children to learn to feel at ease in appropriate social situations. Consequently, parties, dances, receptions, and comparable social events have an important place in a well-rounded school program.]

II. IMPLEMENTATION

- A. THE SUPERINTENDENT IS DIRECTED TO DEVELOP PROCEDURES AND GUIDELINES FOR ALL SCHOOL-SPONSORED SOCIAL EVENTS.

RELATED POLICIES: BOARD OF EDUCATION POLICY 3125, *SCHOOL ACTIVITY FUNDS*  
BOARD OF EDUCATION POLICY 3150, *BOARD INSURANCE*  
BOARD OF EDUCATION POLICY 3160, *SCHOOL-SPONSORED ACTIVITIES*  
BOARD OF EDUCATION POLICY 3215, *CONTRACTS*  
BOARD OF EDUCATION POLICY 5500, *CONDUCT*  
BOARD OF EDUCATION POLICY 5530, *STUDENT USE AND POSSESSION OF TOBACCO*  
BOARD OF EDUCATION POLICY 5540, *ALCOHOLIC BEVERAGES AND DRUGS*  
BOARD OF EDUCATION POLICY 5550, *DISRUPTIVE BEHAVIOR*

Policy  
Adopted: 11/21/68  
Revised: 05/23/85  
REVISED: \_\_\_\_\_

Board of Education of Baltimore County