

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: February 7, 2012
TO: BOARD OF EDUCATION
FROM: Dr. Joe A. Hairston, Superintendent
RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**
ORIGINATOR: Dr. Renee Foose, Deputy Superintendent
PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael G. Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – February 7, 2012**

- 1. Contract Modification:** Autism and Language Delay Developmental Software
Contract #: RGA-137-11

Term: 3 years	Extension: N/A	Contract Ending Date:	3/31/15
Estimated contract authority:		\$	29,774
Estimated modification amount		\$	125,000
New estimated total contract authority:		\$	154,744

Board meeting date: February 7, 2012

Description:

On March 8, 2011, the Board approved this contract for TeachTown, a computer-based intervention program for students with autism in Kindergarten and Grade 1. This modification extends the term of the contract and increases funding based on the cost per student during the next three years, as the program is student-specific and driven by individual needs of students.

There are computer lessons and other learning activities that provide automated data collection for each student using the program. The program also provides reports on each student's progress over time. The learning activities provide reinforcement for generalization and transitioning to a student's natural environment.

TeachTown has demonstrated efficacy for students with autism, showing significant improvement by increasing the students' motivation and engagement in learning. With access to the Internet, all the adults in the child's learning experience, including parents, can review what the child is working on each day and see a student's progress over time.

Under section §7-106, Paragraph (a) of the Education Article of the Annotated Code of Maryland, BCPS purchases the above materials upon the recommendation of the county superintendent and the adopted procedures of the county board. This recommendation is in accordance with Board of Education Policy and Superintendent's Rule 6002. Instructional materials are recommended after being carefully evaluated and selected by a curriculum and instruction committee for use in the subject area; the selected materials support the curriculum and meet the diverse needs of students. Under Superintendent's Rule 6002, instructional materials may be consumable and expendable and include, but are not limited to, such items as charts, kits, textbooks, magazines, newspapers, pictures, recordings, slides, transparencies, videos, video discs, workbooks, and electronic resources such as software, CD-ROMs, and online services.

Recommendation:

Award of contract is recommended to:

TeachTown

Los Angeles, CA

Responsible school or office:

Department of Special Programs

Contact person:

Kathleen McMahon

Funding source:

Operating budget and Title II funds

2. Contract Modification: Professional Auditing Services
Contract #: RGA-176-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated contract authority: \$ N/A
Estimated modification amount: \$ N/A
New estimated total contract authority: \$ N/A

Board meeting date: February 7, 2012

Description:

On February 14, 2006, the Board approved this contract. This contract modification consists of a Consent to Assignment of the above contract to CliftonLarsonAllen from Clifton Gunderson, LLP. CliftonLarsonAllen is assuming Clifton Gunderson, LLP's, current service contract to provide an audit of the board's financial statements as required in accordance with §5-109 of the Education Article, the annual audit of federal grants as required under the Single Audit Act, and the annual audit of the Baltimore County Public Schools Education Foundation to BCPS as currently provided under the current contract's terms and conditions.

Recommendation:

Award of contract modification is recommended to:

CliftonLarsonAllen	Milwaukee, WI
Responsible school or office:	Department of Fiscal Services
Contact person:	Barbara Burnopp
Funding source:	Operating budget

3. Contract Modification: Speech, Occupational and Physical Therapies, Audiology, and Education of the Deaf/Hard-of-Hearing Using Sign Language

Contract #: PCR-237-09

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A

Estimated contract authority: \$ N/A

Estimated modification amount: \$ N/A

New estimated total contract authority: \$ N/A

Board meeting date: February 7, 2012

Description:

On June 9, 2009, the Board approved this contract. This contract modification consists of a Consent to Assignment of the above contract to Excel Professional Staffing, LLC, from Accelerated Staffing, Inc. Excel Professional Staffing, LLC, is assuming Accelerated Staffing, Inc.'s, current service contract to provide special education and related services to BCPS under the current contract's terms and conditions.

Recommendation:

Award of contract modification is recommended to:

Excel Professional Staffing, LLC.

Columbia, MD

Responsible school or office:

Department of Special Programs

Contact person:

Kathleen McMahon

Funding source:

Operating budget

4. Contract Modification and Extension: Computer Assisted Curriculum for Certificate-Bound Students
Contract #: RGA-138-11

Term: 3 years **Extension:** N/A **Contract Ending Date:** 3/31/15
Estimated contract authority: \$ 39,634
Estimated modification amount: \$ 100,000
New estimated total contract authority: \$ 139,634

Board meeting date: February 7, 2012

Description:

On March 8, 2011, the Board approved this contract for one year. This modification and extension is to extend the contract for three additional years and increase the funding to cover that extended time period. This program is used as the curriculum for our functional academic learning support (FALS) and communication and learning support (CALs) classes.

Unique Learning System is a complete, dynamic intervention program provided monthly for students with special learning needs who are certificate bound. It is the only comprehensive and consistent modified curriculum designed specifically for special learners who take the state's alternate Maryland school assessment/high school assignment. Unique Learning System comes in five grade bands: elementary, intermediate, middle school, high school, and transitional; all based on requirements needed to meet federal mandates of Individuals with Disabilities Education Act and No Child Left Behind. The units are centered on a science or social studies topic and incorporate reading, writing, math, science, and history. These lessons are aligned with content standards and differentiated into three levels of participation: level 1 students, who require maximum support; level 2 students, who require some support; and level 3 students, who have shown the potential to learn and have the greatest amount of independence.

This program provides both a student profile and check points to assess the content that is presented in the monthly units. The check points assess the reading, math, and content understanding from the unit administered through pre- and post-assessment tools.

Under section §7-106, Paragraph (a) of the Education Article of the Annotated Code of Maryland, BCPS purchases the above materials upon the recommendation of the county superintendent and the adopted procedures of the county board. This recommendation is in accordance with Board of Education Policy and Superintendent's Rule 6002. Instructional materials are recommended after being carefully evaluated and selected by a curriculum and instruction committee for use in the subject area; the selected materials support the curriculum and meet the diverse needs of students. Under Superintendent's Rule 6002, instructional

materials may be consumable and expendable and include, but are not limited to, such items as charts, kits, textbooks, magazines, newspapers, pictures, recordings, slides, transparencies, videos, video discs, workbooks, and electronic resources such as software, CD-ROMs, and online services.

Recommendation:

Award of contract modification and extension is recommended to:

News 2 You/Unique Learning System

Huron, OH

Responsible school or office:

Department of Special Programs

Contact person:

Kathleen McMahon

Funding source:

Operating budget

5. Contract: Chiller and Cooling Tower Maintenance, Installation, and Repair
Contract #: MWE-811-12

Term: 5 years **Extension:** 2 years **Contract Ending Date:** 2/28/19
Estimated contract authority: \$ 21,000,000

Board meeting date: February 7, 2012
Bid issued: December 15, 2011
Pre-bid meeting date: December 22, 2011
Due date: January 10, 2012
No. of vendors issued to: 27
No. of bids received: 7
No. of no-bids received: 0

Description

This contract consists of providing maintenance, installation, and repair for chillers and cooling towers. Awards are based on the most favorable price for each site.

The award bidder(s) shall provide services at 88 BCPS schools and/or administrative facilities that encompass over 136 units. Services provided will be in accordance with manufacturer requirements.

Recommendation:

Award of contract is recommended to:

Dynastics, Inc.
Fidelity Engineering Corporation

Baltimore, MD
Sparks, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

6. Contract: Cohort – Maryland Approved Alternative Preparation Program/Resident
Teacher Certification: Foreign Language

Contract #: RGA-958-12

Term: 2 years **Extension:** N/A **Contract Ending Date:** 5/31/14

Estimated contract authority: \$ 85,000

Board meeting date: February 7, 2012

Bid issued: N/A

Pre-bid meeting date: N/A

Due date: N/A

No. of vendors issued to: N/A

No. of bids received: N/A

No. of no-bids received: N/A

Description:

This contract is for a cohort program to provide 34 graduate credit hours in teacher certification coursework, beginning in the summer semester of 2012 and concluding in the spring semester of 2014, leading to standard professional certification. Enrollment is open to new BCPS teachers with a maximum of 10 participants.

There is a need to provide highly qualified teachers as defined by the No Child Left Behind Act and the Bridge to Excellence in Public Schools Education.

Recommendation:

Award of contract is recommended to:

Goucher College

Towson, MD

Responsible school or office:

Department of Professional Development

Contact person:

William S. Burke

Funding source:

Operating budget

7. Contract: Cohort – Online Graduate Certificate in School Administration and Supervision

Contract #: RGA-959-12

Term: 2 years **Extension:** N/A **Contract Ending Date:** 7/31/14

Estimated contract authority: \$ 105,000

Board meeting date: February 7, 2012

Bid issued: N/A

Pre-bid meeting date: N/A

Due date: N/A

No. of vendors issued to: N/A

No. of bids received: N/A

No. of no-bids received: N/A

Description:

This contract is for a cohort program to provide 21 graduate credit hours in administration and supervision coursework, beginning in the summer semester of 2012 and concluding in the summer semester of 2014, leading to administrator I certification. Enrollment is open to BCPS' certified personnel with a maximum of 20 participants.

There is a need to provide effective, qualified administrative candidates for long-term and short-term staffing needs.

Recommendation:

Award of contract is recommended to:

Johns Hopkins University

Baltimore, MD

Responsible school or office:

Department of Professional Development

Contact person:

William S. Burke

Funding source:

Operating budget

8. Contract: Court Reporting Services
Contract #: JNI-780-12

Term: 3 years **Extension:** N/A **Contract Ending Date:** 2/28/15
Estimated contract authority: \$ 100,000

Board meeting date: February 7, 2012
Bid issued: November 22, 2011
Pre-bid meeting date: N/A
Due date: December 23, 2011
No. of vendors issued to: 1
No. of bids received: 1
No. of no-bids received: 0

Description:

This contract consists of providing court reporting services to record and transcribe all appeals before the Board of Education and its hearing examiners. The reporter records the proceedings and provides transcripts in electronic and manuscript versions to the board, the hearing examiner, and the appellant or the appellant's representative.

Recommendation:

Award of contract is recommended to:

CRC Solomon	Timonium, MD
Responsible school or office:	Office of Law
Contact person:	Margaret-Ann Howie, Esq.
Funding source:	Operating budget

9. Contract: Mathematics Curriculum Supplemental
Contract #: JNI-789-12

Term: 1 year **Extension:** N/A **Contract Ending Date:** 2/28/13
Estimated contract authority: \$ 51,774

Board meeting date: February 7, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of instructional resources for all teachers of Grade 1 and Grade 2 students to supplement the current mathematics *Investigations* program as transition is initiated to the Common Core State Curriculum (CCSC) for mathematics. The supplement for each grade level, *Investigations and the Common Core State Standards* (Pearson 2012), provides additional content to assist in aligning the BCPS current mathematics curricula for Grade 1 and Grade 2 with the CCSC. These teacher resources will enhance the planned revisions to the Grade 1 and Grade 2 curriculum guides.

This item was selected using the process outlined in Board Policy and Superintendent’s Rule 6002 and under section §7-106, Paragraph (a) of the Education Article of the Annotated Code of Maryland. BCPS purchases the above materials upon the recommendation of the county superintendent and the adopted procedures of the county board. Instructional materials are recommended after being carefully evaluated and selected by a curriculum and instruction committee for use in the subject area; the selected materials support the curriculum and meet the diverse needs of students. Under Superintendent’s Rule 6002, instructional materials may be consumable and expendable and include, but are not limited to, such items as charts, kits, textbooks, magazines, newspapers, pictures, recordings, slides, transparencies, videos, video discs, workbooks, and electronic resources such as software, CD-ROMs, and online services.

Recommendation:

Award of contract is recommended to:

Pearson Education, Inc.

Lebanon, IN

Responsible school or office:

Department of Science, Technology,
Engineering, and Mathematics

Contact person:

Dr. John Quinn

Funding source:

Operating budget

10. Contract: Custodial Cleaning Chemicals
Contract #: JMI-615-12

Term: 5 years **Extension:** N/A **Contract Ending Date:** 1/31/17
Estimated contract authority: \$ 250,000

Board meeting date: February 7, 2012
Bid issued: November 17, 2011
Pre-bid meeting date: N/A
Due date: December 15, 2011
No. of vendors issued to: 27
No. of bids received: 8
No. of no-bids received: 1

Description:

This contract consists of providing various custodial cleaning chemicals (air freshener, bleach, furniture polish, and laundry detergent). Awards are based on the most favorable price for each item.

Recommendation:

Award of contract is recommended to:

Acme Paper & Supply Co., Inc.	Savage, MD
Calico Industries	Annapolis Junction, MD
FPC Holdings	Elkridge, MD
Pyramid School Products	Tampa, FL

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

11. Contract: Kitchen Hood and Associated Exhaust System Inspection and Cleaning
Contract #: MBU-508-12

Term: 5 years **Extension:** 5 years **Contract Ending Date:** 2/28/22
Estimated contract authority: \$ 500,000

Board meeting date: February 7, 2012
Bid issued: November 10, 2011
Pre-bid meeting date: November 22, 2011
Due date: December 8, 2011
No. of vendors issued to: 18
No. of bids received: 4
No. of no-bids received: 1

Description:

This contract consists of maintenance, inspection, and cleaning of kitchen hoods and associated exhaust systems.

Recommendation:

Award of contract is recommended to:

Atlantic Fire and Safety Company
Total Kitchen Care, LLC

Ash, NC
Crownsville, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

12. Contract: Online Student Courses
Contract #: RGA-128-12

Term: 3 years **Extension:** N/A **Contract Ending Date:** 2/28/15
Estimated contract authority: \$ 375,000

Board meeting date: February 7, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

The purpose of this contract is to provide online student courses for students who cannot access courses in their regular schedule. These courses are consistent with the regular school program; however, teaching is primarily conducted online with the teacher physically separated from the students. Each school has a support system for students taking online courses. The management of online courses resides at the local school.

The Office of Instructional Technology facilitates the process of working collaboratively with schools, Office of School Counseling Services, Maryland Virtual Learning Opportunities Program, and various vendors who offer courses. BCPS only considers online courses approved by the Maryland State Department of Education (MSDE). Once an online course has been approved by MSDE, BCPS curriculum offices review the courses to be certain that the courses meet BCPS course objectives.

BCPS believes that high-quality online courses expand student access to courses that can be used to:

- Expand the range of courses and opportunities offered to students.
- Provide students with the opportunity to take a course when there are too few students in the school to assign a teacher to teach that course.
- Provide courses for students who have schedules that prevent them from taking a course when it is offered.
- Provide equity for students who cannot access courses in their regular schedule.

Recommendation:

Award of contract is recommended to:

Apex Learning
Aventa Learning
Education Program for Gifted Youth

Seattle, WA
Bloomsburg, PA
Stanford, CA

Florida Virtual learning Center	Orlando, FL
Johns Hopkins University	Baltimore, MD
Maryland State Department of Education	Baltimore, MD
Montgomery County Public Schools	
Instructional Technology and Partnerships	Rockville, MD

Responsible school or office: Department of Science, Technology, Engineering, and Mathematics

Contact person: John Quinn

Funding source: Operating budget

13. Contract: Paper – Cut Sheet Paper (Copy, Laser Printers, and Duplicators)
Contract #: JMI-612-12 (Anne Arundel County Public Schools RFB #12CM-081)

Term: 6 months **Extension:** 6 months **Contract Ending Date:** 2/28/13
Estimated contract authority: \$ 1,800,000

Board meeting date: February 7, 2012
Bid issued: December 6, 2011
Pre-bid meeting date: N/A
Due date: January 5, 2012
No. of vendors issued to: 210
No. of bids received: 6
No. of no-bids received: 0

Description:

This contract consists of providing seven types of letter-sized and legal-sized paper. The Baltimore Regional Cooperative Purchasing Committee conducted the solicitation with Anne Arundel County Public Schools as the lead agency. Delivery will be made to the Office of Distribution Services' warehouse on an as-needed basis.

Section §5-112 of the Education Article of the Annotated Code of Maryland subparagraph (a) (3) states that, "...except as provided in subsection (e) of this section, a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures." Further under the Education Article § 4-123 Cooperative administration of programs (a) (1) states a "county board may enter into an agreement for the cooperative or joint administration of programs with one or more: (i) County boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils." In § 13-110 of the State Finance and Procurement Article, "Subject to § 12-107 of this article, whenever a primary procurement unit procurement officer determines that it is in the best interest of the State to sponsor or participate in an intergovernmental cooperative purchasing agreement, with the approval of the unit head and subject to any other approval required by law, the primary procurement unit may become a party to or participate under the agreement."

Recommendation:

Award of contract is recommended to:

Contract Paper Group	Uniontown, OH
Responsible school or office:	Department of Planning and Support Operations
Contact person:	Kara Calder
Funding source:	Operating budget

WHEREAS, Treasury Regulation 1.150-2 imposes certain requirements that must be satisfied in order for the proceeds of a tax-exempt financing to be used to reimburse expenditures paid prior to the date of financing; and

WHEREAS, Treasury Regulation 1.150-2 requires that the issuer (or a person designated by the issuer to make declarations of official intent on behalf of this issuer) evidence the issuer's reasonable expectations to reimburse original expenditure(s) will be/were paid; and

WHEREAS, the Board of Education of Baltimore County desires to designate an official of Baltimore County Public Schools who shall be responsible for making declarations of official intent for the purpose of satisfying the official intent requirements of U.S. Treasury Regulation 1.150-2, when applicable, with respect to any future contemplated tax-exempt financing, subject to the provisions of this resolution.

NOW THEREFORE, BE IT RESOLVED, that the Superintendent, Baltimore County Public Schools, be, and hereby is designated as the official of Baltimore County Public Schools, who shall be responsible for making declarations of official intent on behalf of Baltimore County Public Schools for the purpose of satisfying the official intent of Treasury Regulation 1.150-2.

The Board of Education of Baltimore County, Maryland

Lawrence E. Schmidt, Esq., President

Joe A. Hairston, Secretary-Treasurer

15. Contract: Replacement of Lockers at Franklin High School
Contract #: PCR-238-12

Term:	N/A	Extension:	N/A	Contract Ending Date:	N/A
Estimated annual award value:		\$		243,650	
Estimated contingency amount:		\$		24,365	
Estimated total award value:		\$		268,015	

Board meeting date:	February 7, 2012
Bid issued:	November 3, 2011
Pre-bid meeting date:	November 17, 2011
Due date:	December 1, 2011
No. of vendors issued to:	6
No. of bids received:	4
No. of no-bids received:	0

Description:

This project consists of the replacement of corridor, physical education, and athletic lockers.

Recommendation:

Award of contract is recommended to:

Partition Plus, Inc.

Fallston, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

Contract Name: Replacement of Lockers at Franklin High School

Contract # PCR-238-12

	<i>Bidders' Names</i>			
	<i>Partition Plus, Inc.</i>	<i>RWC Contracting, LLC</i>	<i>Steel Products, Inc.</i>	<i>EEC, Incorporated</i>
Base Bid: (Include the following allowance(s) in the Base Bid: \$10,000 for Industrial Hygienist Services; \$25,000 for Asbestos Abatement Services)	\$126,910	\$166,393	\$174,800	\$188,095
Alternate No.1 ADD: Boys' PE Locker Room Lockers	\$43,000	\$55,670	\$58,200	\$54,456
Alternate No.2 ADD: Football Team Room Lockers	\$8,100	\$10,739	\$10,750	\$13,272
Alternate No.3 ADD: Boys' Community and Team Room Lockers	\$11,940	\$16,321	\$15,300	\$14,828
Alternate No.4 ADD: Girls' PE Locker Room Lockers	\$43,500	\$56,150	\$59,500	\$53,370
Alternate No.5 ADD: Girls' Community and Team Room Lockers	\$10,200	\$13,396	\$12,600	\$13,361
Total	\$243,650	\$318,669	\$331,150	\$337,382

16. Contract: Replacement of Windows, Blinds, Doors – Fullerton Elementary School
Contract #: JMI-626-12

Term:	N/A	Extension:	N/A	Contract Ending Date:	N/A
Estimated annual award value:		\$		299,750	
Estimated contingency amount:		\$		29,975	
Estimated total award value:		\$		329,725	

Board meeting date:	February 7, 2012
Bid issued:	September 22, 2011
Pre-bid meeting date:	October 4, 2011
Due date:	October 25, 2011
No. of vendors issued to:	6
No. of bids received:	2
No. of no-bids received:	0

Description:

This project consists of the removal and replacement of the exterior windows, blinds, exterior doors, and frames and other associated work. This work will benefit all areas of the school with the installation of new energy-efficient aluminum window frames and energy efficient double glazing. The doors will be replaced with new steel doors, frames, and hardware that meet all code requirements.

Recommendation:

Award of contract is recommended to:

Huntington & Hopkins, Inc.

Baltimore, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

Contract: Replacement of Windows, Blinds, Doors – Fullerton Elementary School

Contract #: JMI-626-12

	<i>Bidders' Names</i>	
	<i>Huntington & Hopkins, Inc.</i>	<i>Baltimore Contractors, Inc.</i>
Base Bid: (Include the following allowance(s) in the Base Bid: \$10,000 for Industrial Hygienist Services)	\$299,750	\$347,488
<i>Total</i>	\$299,750	\$347,488

17. Contract: Roof Design and Contract Administration Services – Jacksonville Elementary School

Contract #: JMI-620-12

Term:	N/A	Extension:	N/A	Contract Ending Date:	N/A
Estimated annual award value:		\$		23,482	
Estimated contingency amount:		\$		N/A	
Estimated total award value:		\$		23,482	

Board meeting date: February 7, 2012

Description:

On July 12, 2005, the board approved the use of the Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO). This project consists of roof replacement design and contract administration services for Jacksonville Elementary School.

The roof for this school is in need of replacement, and approval will allow the architect to design the project.

Recommendation:

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO)	Ashburn, VA
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Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget