

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** May 22, 2012

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **REPORT ON PROPOSED CHANGES TO BOARD OF EDUCATION  
POLICY 3160, SCHOOL-SPONSORED ACTIVITIES**

**ORIGINATOR:** Renee A. Foose, Deputy Superintendent

**RESOURCE  
PERSON(S):** Kara Calder, Executive Director, Planning and Support Operations

**INFORMATION**

That the Board of Education reviews the proposed changes to Policy 3160– School-Sponsored Activities. This is the first reading.

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Attachment I – Policy Analysis  
Attached II – Policy 3160

**POLICY ANALYSIS FOR  
BOARD OF EDUCATION POLICY 3160  
SCHOOL-SPONSORED ACTIVITIES**

**Statement of Issues or Questions Addressed**

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 3160 is scheduled for review in school year 2011-2012. Policy 3160 articulates the Board's commitment to providing school-sponsored activities for students as part of the total educational program while minimizing the risk of potential loss and exposure property damage, property loss, or bodily injury associated with these activities. Staff is recommending that Policy 3160 be revised to: (1) include a policy statement that better reflects the Board's intent; (2) include an implementation section; (3) conform to the Policy Review Committee's editing conventions.

**Cost Analysis and Fiscal Impact on School System**

No fiscal impact is anticipated by the revision of this policy.

**Relationship to Other Board of Education Policies**

1. Board of Education Policy 1300, *Use of School Facilities*
2. Board of Education Policy 2361, *Distribution of Non-School Materials*
3. Board of Education Policy 3125, *School Activity Funds*
4. Board of Education Policy 3150, *Board Insurance Program*
5. Board of Education Policy 5320, *Organizations*
6. Board of Education Policy 5330, *Social Events*
7. Board of Education Policy 6701, *Extracurricular Activities*
8. Board of Education Policy 6800, *Field Trips and Foreign Travel*
9. Board of Education Policy Sub Series 8360, *Ethics Code*
10. Board of Education Policy 8410, *Fraud Reporting*

**Legal Requirements**

1. *Annotated Code of Maryland, Education Article §4-105, Comprehensive liability insurance; defense of sovereign immunity.*

**Similar Policies Adopted by Other Local School Systems**

1. Harford County Board of Education, Policy 06-0013-000, *Non-school Sponsored Trips*
2. Frederick County Board of Education, Policy 111, *Safety*

**Draft of Proposed Policy**

Attached

**Other Alternatives Considered by Staff**

No other options were considered.

**Timeline**

First reading – May 22, 2012

Public comment – June 12, 2012

Third reading/vote – July 10, 2012

NON-INSTRUCTIONAL SERVICES: NON-INSTRUCTIONAL SERVICES [Risk Management]

School-Sponsored Activities

I. POLICY STATEMENT

- A. THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) IS COMMITTED TO OFFERING SCHOOL-SPONSORED ACTIVITIES FOR STUDENTS AS PART OF THE TOTAL EDUCATIONAL PROGRAM AS LONG AS THE RISK OF POTENTIAL LOSS AND EXPOSURE TO PROPERTY DAMAGE, PROPERTY LOSS, OR BODILY INJURY ASSOCIATED WITH THESE ACTIVITIES CAN BE MINIMIZED.

[Consistent with the Board of Education's goal to provide a safe and orderly learning environment.]

II. IMPLEMENTATION

- A. THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY. [the Superintendent of Schools shall establish administrative procedures for the review and approval of school-sponsored activities and programs that carry a high risk of exposure for property damage, property loss, or bodily injury. ]

LEGAL REFERENCES: *ANNOTATED CODE OF MARYLAND*, EDUCATION ARTICLE §4-105, *COMPREHENSIVE LIABILITY INSURANCE; DEFENSE OF SOVEREIGN IMMUNITY.*

RELATED POLICIES: BOARD OF EDUCATION POLICY 1300, *USE OF SCHOOL FACILITIES*  
BOARD OF EDUCATION POLICY 2361, *DISTRIBUTION OF NON-SCHOOL MATERIALS*  
BOARD OF EDUCATION POLICY 3125, *SCHOOL ACTIVITY FUNDS*  
BOARD OF EDUCATION POLICY 3150, *BOARD INSURANCE*

BOARD OF EDUCATION POLICY 5320, *ORGANIZATIONS*  
BOARD OF EDUCATION POLICY 5330, *SOCIAL EVENTS*  
BOARD OF EDUCATION POLICY 6701,  
*EXTRACURRICULAR ACTIVITIES*  
BOARD OF EDUCATION POLICY 6800, *FIELD TRIPS AND*  
*FOREIGN TRAVEL*  
BOARD OF EDUCATION POLICY SUB SERIES 8360,  
*ETHICS CODE*  
BOARD OF EDUCATION POLICY 8410, *FRAUD*  
*REPORTING*

Policy  
Adopted: 03/13/07  
REVISED: \_\_\_\_\_

Board of Education of Baltimore County