DATE: June 12, 2012

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

RE: RECOMMENDATIONS FOR AWARD OF CONTRACTS

ORIGINATOR: Dr. Renee Foose, Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
           Michael G. Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

*****

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit
Recommendations for Award of Contracts
Board Exhibit – June 12, 2012

1. **Contract Modification:** eCatalog – Science Supplies and eCatalog – Math Supplies
   **Contract #:** PCR-284-10 & PCR-285-10

   **Term:** N/A
   **Extension:** N/A
   **Contract Ending Date:** 5/31/14
   **Estimated contract authority:** $ N/A
   **Estimated modification amount:** $ N/A
   **New estimated total contract authority:** $ N/A

   **Board meeting date:** June 12, 2012

**Description:**

The Board approved these contracts on May 4, 2010. This contract modification consists of consent to assign of the contracts to ETA Hand2mind from ETA/Cuisenaire. ETA/Cuisenaire is changing their corporate name to ETA Hand2mind. ETA Hand2mind is assuming ETA/Cuisenaire’s existing contracts to provide science and math supplies under the current contracts’ terms, conditions, and pricing.

ETA Hand2mind is one of several vendors on the science supply catalog that incorporates 720 items and on the math supply catalog that has 165 items, all of which are available on eSchoolMall.

**Recommendation:**

Award of contract modification is recommended to:

ETA Hand2mind
Vernon Hills, IL

**Responsible school or office:** Department of Science, Technology, Engineering, and Mathematics

**Contact person:** Dr. John Quinn

**Funding source:** Operating budget
2. **Contract Modification and Extension:** Office Supplies
   **Contract #:** RGA-141-11 (AACPS #11CM-221)

   **Term:** N/A  **Extension:** 4 years, 10 months  **Contract Ending Date:** 12/31/19

   **Estimated contract authority:** $10,000,000
   **Estimated modification amount:** $10,000,000
   **New estimated total contract authority:** $20,000,000

   **Board meeting date:** June 12, 2012

**Description:**

On February 8, 2011, the Board approved this contract through The Cooperative Purchasing Network to continue our contractual relationship with Office Depot. There is now a new, more advantageous pricing contract through Anne Arundel County Public Schools. An analysis of top 100 items purchased over the last year shows that BCPS will save an additional 7.74 percent on historical buying patterns.

Section §5–112 of the Education Article of the Annotated Code of Maryland subparagraph (a) (3) states, “Except as provided in subsection (e) of this section, a county board’s participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.” Further, the Education Article §4-123 Cooperative administration of programs (a) (1) states, “A county board may enter into an agreement for the cooperative or joint administration of programs with one or more: (i) County boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils.” In §13-110 of the State Finance and Procurement Article, “Subject to §12-107 of this article, whenever a primary procurement unit procurement officer determines that it is in the best interest of the State to sponsor or participate in an intergovernmental cooperative purchasing agreement, with the approval of the unit head and subject to any other approval required by law, the primary procurement unit may become a party to or participate under the agreement.”

**Recommendation:**

Award of contract modification and extension is recommended to:

   **Office Depot**  
   **Columbia, MD**

   **Responsible school or office:** Department of Fiscal Services

   **Contact person:** Barbara Burnopp

   **Funding source:** Operating budget
3. **Contract Modification and Extension:**

   **Software for Financial Data and Reporting of School Activity Funds**

   **Contract #:** JMI-604-04

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**Board meeting date:** June 12, 2012

**Description:**

On November 9, 2004, the Board approved this software contract for the Traverse accounting system and a custom-developed Web-based application (SAFbooks) designed for BCPS to account for student activity funds at the schools. The system also provides access for the central accounting office staff to support the school bookkeepers and allows for easy consolidation of systemwide data for year-end financial reporting.

This modification provides for a one-time fee ($9,250) for developing interfaces between SAFbooks and the MySchoolStore Web-based payment system (contract MBU-504-11 that the board approved on August 12, 2011). It also establishes a fixed annual maintenance fee of $22,200 per year. The maintenance fee has not increased since the system was implemented and will remain fixed for the duration of the contract.

**Recommendation:**

Award of contract modification and extension is recommended to:

- **Applied Business Services**
  - Gaithersburg, MD

**Responsible school or office:** Department of Fiscal Services

**Contact person:** Barbara Burnopp

**Funding source:** Operating budget
4. **Contract Modification and Extension:** Teach for America
   **Contract #:** RGA-105-11

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**Board meeting date:** June 12, 2012  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

On July 13, 2010, the Board approved this initial contract. This modification and extension is for two additional years.

Teach for America is the national corps of college graduates and working professionals wishing to change careers and willing to commit two years to teach in an urban public school. These teachers and professionals commit to teach in high-poverty, low-achieving schools. This program will involve 20 teachers assigned to Golden Ring Middle, Dundalk Middle, Deep Creek Middle, Loch Raven Academy, Windsor Mill Middle, and Holabird Middle in the areas of reading and math (tested MSA areas). The program is funded through Baltimore County Public Schools’ Race To The Top grant, Title IIA funds, grants from Teach for America, and operating budget positions.

**Recommendation:**

Award of contract modification and extension is recommended to:

Teach for America  
**Baltimore, MD**

**Responsible school or office:** Department of Human Resources

**Contact person:** Dr. Donald A. Peccia

**Funding source:** Race To The Top grant funds, Title IIA grant funds, and operating budget
5. **Contract:** Asbestos Abatement Monitoring and Miscellaneous Industrial Hygiene Services  
   **Contract #:** MBU-521-12  
   **Term:** 3 years   **Extension:** 2 years   **Contract Ending Date:** 6/30/17  
   **Estimated contract authority:** $2,500,000

   **Board meeting date:** June 12, 2012  
   **Bid issued:** April 19, 2012  
   **Pre-bid meeting date:** April 26, 2012  
   **Due date:** May 10, 2012  
   **No. of vendors issued to:** 26  
   **No. of bids received:** 4  
   **No. of no-bids received:** 1

**Description:**

This contract consists of on-call asbestos abatement hygiene services, emergency and routine asbestos abatement monitoring and related testing, as well as miscellaneous industrial hygiene services at various locations. The cost is based on an hourly rate and cost per test.

**Recommendation:**

Award of contract is recommended to:

- Advanced Air Analysis  
  - Baltimore, MD
- Aerosol Monitoring & Analysis  
  - Hanover, MD
- IH Services, Inc.  
  - Baltimore, MD
- Tidewater, Inc.  
  - Columbia, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Operating budget
6. Contract: Board of Education Hearing Examiner  
   Contract #: RGA-143-12

   Term: 1 year  Extension: N/A  Contract Ending Date: 6/30/13
   Estimated contract authority: $ 100,000

   Board meeting date: June 12, 2012  
   Bid issued: N/A  
   Pre-bid meeting date: N/A  
   Due date: N/A  
   No. of vendors issued to: N/A  
   No. of bids received: N/A  
   No. of no-bids received: N/A

Description:

The Board retains the services of hearing examiners for cases that are referred to them pursuant to Board of Education Policy 8339. Each of the contractors listed is currently serving in the capacity of hearing examiner.

Recommendation:

Award of contract is recommended to:

   - John A. Austin, Esquire  Towson, MD
   - Jeff Griffith, Esquire  Westminster, MD
   - Gordon L. Peltz, Esquire  Towson, MD
   - Gregory Szoka, Esquire  Bel Air, MD
   - Carolyn H. Thaler, Esquire  Towson, MD

Responsible school or office: Office of Law

Contact person: Margaret-Ann F. Howie, Esquire

Funding source: Operating budget
7. **Contract:** Cohort – Business and Technology Management, Innovative Leadership
   Track – Master of Science

**Contract #:** RGA-979-12

**Term:** 3 years  **Extension:** N/A  **Contract Ending Date:** 12/31/15

**Estimated contract authority:** $ 225,000

- **Board meeting date:** June 12, 2012
- **Bid issued:** N/A
- **Pre-bid meeting date:** N/A
- **Due date:** N/A
- **No. of vendors issued to:** N/A
- **No. of bids received:** N/A
- **No. of no-bids received:** N/A

**Description:**

This contract is for a cohort program to provide 36 graduate credit hours in business and technology management leadership coursework, beginning in the spring semester of 2013 and concluding in the fall semester of 2015, leading to a master of science in business and technology management. Enrollment is open to supervisors, managers, and directors in the information technology field, with a maximum of 25 participants.

This cohort will help develop workplace communication skills, analytical skills, and cognitive abilities in project management.

**Recommendation:**

Award of contract is recommended to:

- **Stevenson University**
- **Stevenson, MD**

**Responsible school or office:** Department of Professional Development

**Contact person:** William S. Burke

**Funding source:** Operating budget
8. Contract: Cohort – Middle School Literacy Cohort (M.Ed. Reading Specialist)
   Contract #: RGA-980-12

   Term: 3 years   Extension: N/A   Contract Ending Date: 5/31/16
   Estimated contract authority: $ 195,000

   Board meeting date: June 12, 2012
   Bid issued: N/A
   Pre-bid meeting date: N/A
   Due date: N/A
   No. of vendors issued to: N/A
   No. of bids received: N/A
   No. of no-bids received: N/A

Description:

This contract is for a cohort program to provide 39 graduate credit hours in middle school reading coursework, beginning in the spring semester of 2013 and concluding in the spring semester of 2016, leading to a master of education reading specialist degree. Enrollment is open to BCPS middle school teachers with a maximum of 20 participants.

There is a need to provide middle school teachers with a deep understanding of content literacy demands and the effective use of literacy strategies to maximize student learning in all content areas.

Recommendation:

Award of contract is recommended to:

   Loyola University Maryland       Baltimore, MD

   Responsible school or office: Department of Professional Development

   Contact person: William S. Burke

   Funding source: Operating budget
9. **Contract:** Consultant Services for Turning Around the Lowest-Achieving Schools  
   **Contract #:** RGA-142-12  
   **Term:** 1 year  
   **Extension:** N/A  
   **Contract Ending Date:** 6/30/13  
   **Estimated contract authority:** $93,500  

   **Board meeting date:** June 12, 2012  
   **Bid issued:** N/A  
   **Pre-bid meeting date:** N/A  
   **Due date:** N/A  
   **No. of vendors issued to:** N/A  
   **No. of bids received:** N/A  
   **No. of no-bids received:** N/A

**Description:**

This contract uses the Race To The Top grant for turning around low-achieving schools. The first phase of the comprehensive reform was to engage in a root-cause analysis and comprehensive-needs assessment. From this process, action plans for corrective action were created. The action plans included addressing teacher capacity challenges within schools. Ms. Myra Harris and Ms. Karen Grannas were secured during the latter part of the 2011-2012 school year at Edmondson Heights Elementary School and were paid $24,000 and $21,000, respectively. Due to measurable improvement from their collective work at the school, it is requested that Ms. Harris and Ms. Grannas continue their services for the entire 2012-2013 school year at $46,500 and $47,000, respectively, to maximize the potential for increased student performance outcomes. Through this agreement, Ms. Harris and Ms. Grannas will work with targeted grades and content areas under the direction of the school principal, Ms. Yasmin Stokes.

**Recommendation:**

Award of contract is recommended to:

- Myra Harris  
- Karen Grannas  
- Baltimore, MD

**Responsible school or office:** Division of Curriculum and Instruction

**Contact person:** Dr. Roger Plunkett

**Funding source:** FY13 Race To The Top Grant
10. Contract: Data Quality Software  
    Contract #: JMI-617-12  

Term: 10 years  Extension: N/A  Contract Ending Date: 6/30/22  
Estimated contract authority: $ 900,000  

Board meeting date: June 12, 2012  
Bid issued: December 8, 2011  
Pre-bid meeting date: December 16, 2011  
Due date: January 12, 2012  
No. of vendors issued to: 41  
No. of bids received: 4  
No. of no-bids received: 2  

Description:  
This contract consists of the purchase and implementation of data warehouse inventory and management software. The award bidder will provide the software license, data conversion services, installation, training, and ongoing technical support and maintenance. The bulk of the funding is coming from a Race To The Top grant and is being supplemented by operating funds.  

Recommendation:  
Award of contract is recommended to:  

    Celerio Partners Corporation    Superior, CO  

Responsible school or office: Department of Technology  
Contact person: Camille B. Jones  
Funding source: Race To The Top grant funds and operating budget
11. **Contract:** Dishwashing and Cleaning Agents  
**Contract #:** MBU-523-12

**Term:** 5 years  
**Extension:** 2 years  
**Contract Ending Date:** 6/30/19  
**Estimated contract authority:** $ 875,000

**Board meeting date:** June 12, 2012  
**Bid issued:** March 29, 2012  
**Pre-bid meeting date:** April 12, 2012  
**Due date:** April 26, 2012  
**No. of vendors issued to:** 44  
**No. of bids received:** 2  
**No. of no-bids received:** 3

**Description:**

This contract consists of various dishwashing and cleaning agents, dispensing equipment, and any necessary training programs.

**Recommendation:**

Award of contract is recommended to:

- **Proctor & Gamble**  
- **Ecolab**  
- Cincinnati, OH  
- St. Paul, MN

**Responsible school or office:** Department of Planning and Support Operations

**Contact person:** Kara Calder

**Funding source:** Operating budget
12. **Contract:** Meeting Space for Administrative and Supervisory Meetings  
**Contract #:** JNI-737-11  

**Term:** 1 year  
**Extension:** 1 year  
**Contract Ending Date:** 8/31/14  
**Estimated contract authority:** $400,000  

- **Board meeting date:** June 12, 2012  
- **Bid issued:** January 6, 2011  
- **Pre-bid meeting date:** N/A  
- **Due date:** February 10, 2011  
- **No. of vendors issued to:** 14  
- **No. of bids received:** 3  
- **No. of no-bids received:** 0  

**Description:**  
This contract consists of the provision of space for meetings and training events. Originally the contract was expected to be used for meetings with the principals and administrative staff approximately nine times during the school year. The specifications allowed for an increase in the scope of services. The scope of the contract has been expanded to provide meeting space for curriculum and support services’ meetings at various times during the year. As a result of the expansion of scope, the contract spend limit of $25,000 has been met. Approval is sought to exceed this limit.  

**Recommendation:**  
Award of contract is recommended to:  

- **Crowne Plaza Baltimore** Timonium, MD  

**Responsible school or office:** Department of Professional Development  

**Contact person:** William Burke  

**Funding source:** Operating budget
13. **Contract:** Piano Tuning  
   **Contract #:** MWE-831-12

   **Term:** 5 years  
   **Extension:** 2 years  
   **Contract Ending Date:** 6/30/19

   **Estimated contract authority:** $224,000

   **Board meeting date:** June 12, 2012  
   **Bid issued:** April 12, 2012  
   **Pre-bid meeting date:** April 27, 2012  
   **Due date:** May 10, 2012  
   **No. of vendors issued to:** 11  
   **No. of bids received:** 5  
   **No. of no-bids received:** 1

**Description:**

This contract consists of tuning and repairs to acoustical pianos. Repair services are offered to supplement the in-house piano technician.

**Recommendation:**

Award of contract is recommended to:

- Bannar’s Piano Service  
  Marriottsville, MD
- Better Sounds  
  Stewartstown, PA
- Millman’s Piano Service  
  Pikesville, MD
- JKM Music Group, LLC dba Jordan Kitts Music  
  Rockville, MD
- Pahl’s Piano Service  
  Sykesville, MD

**Responsible school or office:** Department of Special Programs

**Contact person:** Kathleen M. McMahon

**Funding source:** Operating budget
14. **Contract:** Small Wares  
**Contract #:** MBU-524-12

**Term:** 3 years  
**Extension:** 2 years  
**Contract Ending Date:** 6/30/17  
**Estimated contract authority:** $625,000

**Board meeting date:** June 12, 2012  
**Bid issued:** April 12, 2012  
**Pre-bid meeting date:** N/A  
**Due date:** May 3, 2012  
**No. of vendors issued to:** 160  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

This contract consists of purchase and delivery of various kitchen small wares/equipment products as specified.

**Recommendation:**

Award of contract is recommended to:

Calico Industries, Inc.  
Annapolis Junction, MD

**Responsible school or office:** Department of Planning and Support Operations

**Contact person:** Kara Calder

**Funding source:** Operating budget
15. **Contract:** Textbook – *Communicating through Graphic Design*  
**Contract #:** JNI-715-12  
**Term:** 1 year  
**Extension:** N/A  
**Contract Ending Date:** 6/30/13  
**Estimated total award value:** $ 44,576  
**Board meeting date:** June 12, 2012  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract consists of student textbooks. *Communicating through Graphic Design* builds design vocabulary, develops visual literacy, focuses on career options and graphic design history, and features visual examples by professional designers as well as student art. The program provides a flexible sequence of topics that can be rearranged into an individualized curriculum that allows for creativity and alignment to the curriculum. The professional development and supplemental materials, which are included in the purchase, will benefit new and veteran teachers as they plan for instruction. Multiple teaching strategies are suggested throughout the text including art criticism, portfolio tips, studio options, art history, art careers, and connections to other disciplines. The digital version of the text will also allow flexibility as teachers design lessons incorporating the technology available in their schools and classrooms.

This book supports the following courses:

- Art and Technology
- Design, Art, and Technology Applications, GT
- Digital Image Design Processing, GT, AP
- Multimedia Image Production, GT, AP
- Magnet Multimedia Production, GT
- Magnet Multimedia Production Intermediate, GT
- Magnet Multimedia Production Advanced, GT, AP
- Photography I, GT
- Photography II, GT
- Photography Studio, GT, AP
- Photography Studio Adv, GT, AP
- Photojournalism, GT
- Photojournalism Adv, GT, AP
- Magnet Photography 1
- Magnet Photography 2
- Magnet Photography 3, AP
- Magnet Photography 4, AP

The following high schools will use this book: Catonsville, Chesapeake, Dulaney, Dundalk, Eastern Technical, Franklin, George Washington Carver Center for Arts and Technology, Hereford, Kenwood, Lansdowne, Loch Raven, Milford Mill Academy, New Town, Overlea, Owings Mills, Parkville, Patapsco Center for the Arts, Perry Hall, Randallstown, Sparrows Point, Towson, Western School of Technology, and Woodlawn.
This purchase includes 23 class sets. The purchase also includes the teacher edition, student masters, vocabulary masters, assessment masters, high school textbooks, and student and teacher edition e-books.

This textbook was publicly advertised on the Office of Purchasing Web page on March 15, 2012, was placed on public display at the Educational Support Services building on March 15, 2012, and was presented to the Curriculum Committee of the Board of Education on May 24, 2012.

These items were selected using the process outlined in Board of Education Policy and Superintendent’s Rule 6002 and section §7-106, Paragraph (a) of the Education Article of the Annotated Code of Maryland. BCPS purchases the above materials upon the recommendation of the county superintendent and the adopted procedures of the county board. Instructional materials are recommended after being carefully evaluated and selected by a curriculum and instruction committee for use in the subject area; the selected materials support the curriculum and meet the diverse needs of students. Under Superintendent’s Rule 6002, instructional materials may be consumable and expendable and include, but are not limited to, such items as charts, kits, textbooks, magazines, newspapers, pictures, recordings, slides, transparencies, videos, video discs, workbooks, and electronic resources such as software, CD-ROMs, and online services.

**Recommendation:**

Award of contract is recommended to:

Davis Publications, Inc.                  Worcester, MA

**Responsible school or office:** Department of Special Programs

**Contact person:** Kathleen McMahon

**Funding source:** Operating budget
16. **Contract:** Web-Based Keyboarding Software  
**Contract #:** MWE-834-12  

**Term:** 5 years  
**Extension:** 2 years  
**Contract Ending Date:** 6/30/19  
**Estimated contract authority:** $175,000  

**Board meeting date:** June 12, 2012  
**Bid issued:** April 19, 2012  
**Pre-bid meeting date:** April 30, 2012  
**Due date:** May 10, 2012  
**No. of vendors issued to:** 17  
**No. of bids received:** 4  
**No. of no-bids received:** 1  

**Description:**

This contract consists of a Web-based keyboarding software program to be used in elementary schools to support the need to develop student competency in computer keyboarding skills. It is a Web-based program that will benefit the system by providing access both at school and at home. This program incorporates sequential skill-building instruction with demonstration, differentiated practice, review, testing, feedback, and progress reports.  

**Recommendation:**

Award of contract is recommended to:

B.E. Publishing  
Warwick, RI  

**Responsible school or office:** Department of Science, Technology, Engineering, and Mathematics  

**Contact person:** Dr. John Quinn  

**Funding source:** Operating budget
17. **Contract:** Weight and Cardio Room Equipment  
**Contract #:** PCR-256-12

**Term:** 5 years  
**Extension:** N/A  
**Contract Ending Date:** 8/31/17  
**Estimated contract authority:** $500,000

**Board meeting date:** June 12, 2012  
**Bid issued:** May 3, 2012  
**Pre-bid meeting date:** N/A  
**Due date:** May 24, 2012  
**No. of vendors issued to:** 27  
**No. of bids received:** 4  
**No. of no-bids received:** 0

**Description:**

This project consists of providing weight room and cardio room equipment for schools.

**Recommendation:**

Award of contract is recommended to:

- Bigger, Faster, Stronger, Inc.  
  Salt Lake City, UT
- Fitness Resource, Inc.  
  Fairfax, VA
- Legend Fitness, Inc.  
  Knoxville, TN
- Promaxima, Inc.  
  Houston, TX

**Responsible school or office:** Department of Special Programs

**Contact person:** Kathleen McMahon

**Funding source:** Operating budget
18. **Contract Modification:** Consultant Services – Architectural/Engineering (A/E) Services – Hereford High School

**Contract #:** JMI-628-08

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**Board meeting date:** June 12, 2012

**Description:**

On February 26, 2008, the Board gave approval for the Department of Physical Facilities to conduct contract negotiations with Rubeling & Associates, Inc., for the feasibility study portion of Hereford High School design.


A fee of $264,354 has been negotiated for additional architectural/engineering services to meet newly enacted storm water management regulations as well as the current Maryland Department of Environment discharge permit and Baltimore County Public Schools’ educational program requirements.

**Recommendation:**

Award of contract modification is recommended to:

- Rubeling & Associates, Inc. Towson, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget
19.  **Contract:**  On-Call Architectural Services – Various Schools  
**Contract #:**  MBU-529-12  

**Term:**  N/A  
**Extension:**  N/A  
**Contract Ending Date:**  June 30, 2015  
**Estimated annual award value:**  
**Estimated modification amount:**  
**Estimated total award value:**  Not-to-exceed $300,000 per consultant per year  

**Board meeting date:**  June 12, 2012  

**Description:**

On December 6, 2011, the Board approved the qualification of thirty-nine (39) consultants for architectural consulting services to assist Baltimore County Public Schools with new projects.

On May 24, 2012, a selection committee met and reviewed the qualification packages for on-call architectural services submitted by twenty-eight (28) of the thirty-nine (39) consultants. This information was evaluated and each consultant was ranked based on a predetermined set of criteria. The selection committee recommends that, based on the results of the review, approval be granted to enter into contract with the top eight (8) consultants for on-call architectural services to address requests for investigations, preparation of cost estimates, and development of designs for various building systems.

**Recommendation:**

Award of contract is recommended to:

- Design Collective, Inc.  
- Gilbert Architects Inc.  
- Grimm + Parker Architects  
- Grieses, Worrall, Wright, & O'Hatnick, Inc.  
- Hord, Coplan, Macht  
- Rubeling & Associates, Inc.  
- Smolen - Emr - Ilkovitch Architects, Inc.  
- URS Corporation  

**Responsible school or office:**  Department of Physical Facilities  

**Contact person:**  Michael G. Sines  

**Funding source:**  Capital budget
20. **Contract:** On-Call Civil/Structural Engineering Services – Various Schools  
   **Contract #:** PCR-257-12  

   **Term:** N/A  
   **Extension:** N/A  
   **Contract Ending Date:** June 30, 2015  

   **Estimated annual award value:**  
   **Estimated modification amount:**  
   **Estimated total award value:** Not-to-exceed $300,000 per consultant per year  

   **Board meeting date:** June 12, 2012

**Description:**

On December 6, 2011, the Board approved the qualification of twenty-four (24) consultants for civil/structural engineering consulting services to assist Baltimore County Public Schools with new projects.

On May 24, 2012, a selection committee met and reviewed the qualification packages for on-call civil/structural engineering services submitted by nine (9) of the twenty-four (24) consultants. This information was evaluated and each consultant was ranked based on a predetermined set of criteria. The selection committee recommends that, based on the results of the review, approval be granted to enter into contract with the top six (6) consultants for on-call civil/structural engineering services to address requests for investigations, preparation of cost estimates, and development of designs for various site developments and building systems.

**Recommendation:**

Award of contract is recommended to:

A. Morton Thomas & Associates, Inc. (AMT)  
   Baltimore, MD  

Brudis & Associates, Inc. (BAI)  
   Columbia, MD  

Century Engineering  
   Hunt Valley, MD  

KCI Technologies, Inc.  
   Sparks, MD  

URS Corporation  
   Hunt Valley, MD  

Wallace, Montgomery & Associates, LLP  
   Towson, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget
21. **Contract:** On-Call Mechanical/Electrical/Plumbing Services – Various Schools  
**Contract #:** MWE-838-12  
**Term:** N/A  
**Extension:** N/A  
**Contract Ending Date:** June 30, 2015  
**Estimated annual award value:**  
**Estimated modification amount:**  
**Estimated total award value:** Not-to-exceed $300,000 per consultant per year  
**Board meeting date:** June 12, 2012  

**Description:**  
On December 6, 2011, the Board approved the qualification of thirty (30) consultants for mechanical/electrical engineering consulting services to assist Baltimore County Public Schools with new projects.  

On May 24, 2012, a selection committee met and reviewed the qualification packages for on-call mechanical/electrical/plumbing design services submitted by twenty (20) of the thirty (30) consultants. This information was evaluated and each consultant was ranked based on a predetermined set of criteria. The selection committee recommends that, based on the results of the review, approval be granted to enter into contract with the top six (6) consultants for on-call mechanical/electrical/plumbing design services to address requests for investigations, preparation of cost estimates, and development of designs for various building systems.  

**Recommendation:**  
Award of contract is recommended to:  

- BKM & Associates  
- Brinjac Engineering  
- EBL Engineers, LLC  
- Gipe Associates, Inc.  
- James Posey Associates  
- Johnson, Mirmiran & Thompson  

**Baltimore, MD**  
**Hunt Valley, MD**  
**Baltimore, MD**  
**Towson, MD**  
**Baltimore, MD**  
**Sparks, MD**  

**Responsible school or office:** Department of Physical Facilities  
**Contact person:** Michael G. Sines  
**Funding source:** Capital budget
22. **Contract:** Replacement of Windows, Doors, and Blinds – Cedarmere Elementary School
   **Contract #:** JNI-766-12

   **Term:** N/A  **Extension:** N/A  **Contract Ending Date:** N/A
   **Estimated annual award value:** $341,000
   **Estimated contingency amount:** $34,100
   **Estimated total award value:** $375,100

   **Board meeting date:** June 12, 2012
   **Bid issued:** January 27, 2012
   **Pre-bid meeting date:** February 2, 2012
   **Due date:** February 23, 2012
   **No. of vendors issued to:** 12
   **No. of bids received:** 7
   **No. of no-bids received:** 0

   **Description:**
   This project consists of the removal and replacement of the exterior windows, blinds, exterior doors and frames, and other associated work. This work will benefit all areas of the school with the installation of new energy efficient aluminum window frames and energy efficient double glazing. The doors will be replaced with new steel doors, frames, and hardware that meet all code requirements.

   **Recommendation:**
   Award of contract is recommended to:

   JAK Construction Co., Inc.  Baltimore, MD

   **Responsible school or office:** Department of Physical Facilities
   **Contact person:** Michael G. Sines
   **Funding source:** Capital budget
**Contract:** Replacement of Windows, Doors, and Blinds – Cedarmere Elementary School  
**Contract #:** JNI-766-12

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Base Bid Include the following allowance of $10,000 for Industrial Hygienist Services; NOT INCLUDING THE PREVAILING WAGE DETERMINATIONS</td>
<td>$341,000</td>
<td>$356,700</td>
<td>$369,988</td>
<td>$401,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$341,000</td>
<td>$356,700</td>
<td>$369,988</td>
<td>$401,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>J A Argetakis Contracting Co., Inc.</th>
<th>Tito Contractors, Inc.</th>
<th>JLN Construction Services, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid Include the following allowance of $10,000 for Industrial Hygienist Services; NOT INCLUDING THE PREVAILING WAGE DETERMINATIONS</td>
<td>$408,000</td>
<td>$420,970</td>
<td>$426,400</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$408,000</td>
<td>$420,970</td>
<td>$426,400</td>
</tr>
</tbody>
</table>
23. **Contract:** Video Surveillance System Upgrade – Kenwood High School  
**Contract #:** JMI-629-12

<table>
<thead>
<tr>
<th>Term:</th>
<th>N/A</th>
<th>Extension:</th>
<th>N/A</th>
<th><strong>Contract Ending Date:</strong></th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated annual award value:</td>
<td>$159,000</td>
<td>Estimated contingency amount:</td>
<td>$15,900</td>
<td>Estimated total award value:</td>
<td>$174,900</td>
</tr>
</tbody>
</table>

**Board meeting date:** June 12, 2012  
**Bid issued:** May 10, 2012  
**Pre-bid meeting date:** May 15, 2012  
**Due date:** May 24, 2012  
No. of vendors issued to: 5  
No. of bids received: 4  
No. of no-bids received: 1

**Description:**  
This project consists of furnishing and installing a complete and functional integrated Internet protocol-based video surveillance system that will be remotely monitored and controlled from the BCPS central monitoring station.

**Recommendation:**  
Award of contract is recommended to:

```
ARK Systems, Inc. Columbia, MD
```

**Responsible school or office:** Department of Physical Facilities  
**Contact person:** Michael G. Sines  
**Funding source:** Capital budget
**Contract:** Video Surveillance System Upgrade – Kenwood High School  
**Contract #:** JMI-629-12

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>ARK Systems, Inc.</th>
<th>Kratos Public Safety &amp; Security Solutions, Inc.</th>
<th>HP Secure, Inc.</th>
<th>Techdemand LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid: Include the following allowance(s) in the Base Bid: $5,000 for Industrial Hygienist Services; $10,000 for Asbestos Abatement Services; $10,000 for On-Site Workstation Programming as well as BCPS Central Monitoring Station (CMS) and IT/Virtual Server Programming</td>
<td>$159,000</td>
<td>$165,000</td>
<td>$229,555</td>
<td>$276,643</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$159,000</strong></td>
<td><strong>$165,000</strong></td>
<td><strong>$229,555</strong></td>
<td><strong>$276,643</strong></td>
</tr>
</tbody>
</table>
24. **Contract:** Replacement of Curtainwall Systems, Windows, Storefronts, Door Frames, and Blinds – Woodlawn High School  
   **Contract #:** JNI-787-12  
   **Term:** N/A  
   **Extension:** N/A  
   **Contract Ending Date:** N/A  
   **Estimated annual award value:** $3,536,600  
   **Estimated contingency amount:** $353,660  
   **Estimated total award value:** $3,890,260  
   **Board meeting date:** June 12, 2012  
   **Bid issued:** February 3, 2012  
   **Pre-bid meeting date:** February 10, 2012  
   **Due date:** February 23, 2012  
   **No. of vendors issued to:** 11  
   **No. of bids received:** 5  
   **No. of no-bids received:** 0  

**Description:**  
This project consists of the removal and replacement of the exterior curtainwall systems, windows, storefronts, blinds, exterior door frames, and other associated work. This work will benefit all areas of the school with the installation of new energy efficient aluminum window frames and energy efficient double glazing.

**Recommendation:**  
Award of contract is recommended to:

   Huntington & Hopkins, Inc  
   Baltimore, MD

**Responsible school or office:**  
Department of Physical Facilities

**Contact person:**  
Michael G. Sines

**Funding source:**  
Capital budget
**Contract:** Replacement of Curtainwall Systems, Windows, Storefronts, Door Frames, and Blinds – Woodlawn High School  
**Contract #:** JNI-787-12

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>Huntington &amp; Hopkins, Inc.</th>
<th>E. Pikounis Construction Co., Inc.</th>
<th>JAK Construction Co., Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid (Include Prevailing Wage Determinations as set by the State of MD; Dept. of Labor, Licensing, and Regulation; Div. of Labor and Industry Prevailing Wage Sect. and provided in Spec. Section 00850; and an allowance of $20,000 for Industrial Hygienist Services)</td>
<td>$1,774,000</td>
<td>$1,864,000</td>
<td>$1,764,000</td>
</tr>
<tr>
<td>Alternate No. 1 ADD: the removal and replacement of all curtainwall at the cafeteria (Area A) as scheduled on the drawings. This alternate includes tying into existing door frame indicated by the drawings and specifications, along with hazardous material removal, and mechanical/electrical work at this wing.</td>
<td>$369,500</td>
<td>$389,000</td>
<td>$408,000</td>
</tr>
<tr>
<td>Alternate No. 2 ADD: the removal and replacement of all curtainwall at Areas D, E and F of the building as indicated on the drawings. This alternate includes all windows and blinds scheduled for replacement on all floors of this wing along with all hazardous material removal and mechanical/electrical work at this wing.</td>
<td>$772,700</td>
<td>$873,000</td>
<td>$884,000</td>
</tr>
<tr>
<td>Alternate No. 3 ADD: the removal and replacement of all curtainwall at the stair towers (Areas B and C) and at the ends of the building. This alternate includes curtainwall, along with all hazardous material removal and mechanical/electrical work at these areas.</td>
<td>$295,000</td>
<td>$300,000</td>
<td>$305,000</td>
</tr>
<tr>
<td>Alternate No. 4 ADD: the removal and replacement of curtainwall at the boiler room and tie ins with the existing louver systems. This alternate includes the hazardous material removal at this area.</td>
<td>$107,700</td>
<td>$116,000</td>
<td>$148,000</td>
</tr>
<tr>
<td>Alternate No. 5 ADD: the removal and replacement of curtainwall/windows at the Administrative area and the library. This alternate includes the hazardous material removal at this area.</td>
<td>$217,700</td>
<td>$254,000</td>
<td>$324,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,536,600</strong></td>
<td><strong>$3,796,000</strong></td>
<td><strong>$3,833,000</strong></td>
</tr>
</tbody>
</table>
**Contract:** Replacement of Curtainwall Systems, Windows, Storefronts, Door Frames, and Blinds – Woodlawn High School

**Contract #:** JNI-787-12

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>Tito Contractors, Inc.</th>
<th>JLN Construction Services, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Base Bid</strong></td>
<td>$2,265,190</td>
<td>$2,021,394</td>
</tr>
<tr>
<td>(Include Prevailing Wage Determinations as set by the State of MD; Dept. of Labor, Licensing, and Regulation; Div. of Labor and Industry Prevailing Wage Sect. and provided in Spec. Section 00850; and an allowance of $20,000 for Industrial Hygienist Services)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Alternate No. 1 ADD:</strong> the removal and replacement of all curtainwall at the cafeteria (Area A) as scheduled on the drawings. This alternate includes tying into existing doorframe indicated by the drawings and specifications, along with hazardous material removal, and mechanical/electrical work at this wing.</td>
<td>$322,343</td>
<td>$910,655</td>
</tr>
<tr>
<td><strong>Alternate No. 2 ADD:</strong> the removal and replacement of all curtainwall at Areas D, E and F of the building as indicated on the drawings. This alternate includes all windows and blinds scheduled for replacement on all floors of this wing along with all hazardous material removal and mechanical/electrical work at this wing.</td>
<td>$723,304</td>
<td>$808,360</td>
</tr>
<tr>
<td><strong>Alternate No. 3 ADD:</strong> the removal and replacement of all curtainwall at the stair towers (Areas B and C) and at the ends of the building. This alternate includes curtainwall, along with all hazardous material removal and mechanical/electrical work at these areas.</td>
<td>$240,024</td>
<td>$552,640</td>
</tr>
<tr>
<td><strong>Alternate No. 4 ADD:</strong> the removal and replacement of curtainwall at the boiler room and tie ins with the existing louver systems. This alternate includes the hazardous material removal at this area.</td>
<td>$91,911</td>
<td>$120,000</td>
</tr>
<tr>
<td><strong>Alternate No. 5 ADD:</strong> the removal and replacement of curtainwall/windows at the Administrative area and the library. This alternate includes the hazardous material removal at this area.</td>
<td>$200,235</td>
<td>$286,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,843,007</strong></td>
<td><strong>$4,699,049</strong></td>
</tr>
</tbody>
</table>
25. **Request for Approval:** Educational Facilities Master Plan and Comprehensive Maintenance Plan FY 2013

**Contract #:** RGA-146-12

**Term:** N/A  **Extension:** N/A  **Contract Ending Date:** N/A

**Estimated annual award value:** N/A

**Board meeting date:** June 12, 2012

**Description:**

The State of Maryland’s Public School Construction Program requires the submission of an Educational Facilities Master Plan and a Comprehensive Maintenance Plan on an annual basis.

The Educational Facilities Master Plan serves as the primary facilities document to ensure appropriate planning of capital projects to support the delivery of educational programs. The Comprehensive Maintenance Plan represents the agencies program of maintenance which supports the delivery of educational programs in safe and healthy physical environments.

Essential components included in the Educational Facilities Master Plan are: goals, standards, and guidelines; community analysis; inventory and evaluation; enrollment data; and facility needs analysis. The Comprehensive Maintenance Plan is structured to include: scheduled maintenance (preventive maintenance, modifications and alterations, and scheduled replacement); unscheduled maintenance (unscheduled and vandalism repairs); and deferred maintenance.

Both plans are consistent with Performance Goals 4 and 8 of the *Blueprint for Progress*. The full report will be distributed to the board under separate cover.

**Recommendation:**

Approval of plans

**Responsible school or office:**

Department of Physical Facilities

Department of Planning and Support

Operations

**Contact person:**

Michael G. Sines

Kara Calder

**Funding source:** N/A