

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: December 4, 2012
TO: **BOARD OF EDUCATION**
FROM: S. Dallas Dance, Superintendent
RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**
ORIGINATOR: Michael G. Sines, Chief Operations Officer
RESOURCE PERSON(S): Rick Gay, Manager, Office of Purchasing
Pradeep Dixit, Executive Director, Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – December 4, 2012**

1. Contract: Automatic External Defibrillator (AED) Equipment -- Maintenance, Repair, and Supply
Contract #: MWE-850-13

Term: 5 years **Extension:** 2 years **Contract Ending Date:** 12/31/19
Estimated contract authority: \$ 800,000

Board meeting date: December 4, 2012
Bid issued: September 20, 2012
Pre-bid meeting date: October 3, 2012
Due date: October 18, 2012
No. of vendors issued to: 14
No. of bids received: 4
No. of no-bids received: 0

Description:

This contract consists of the purchase of AED equipment and warranty-required maintenance.

On March 28, 2006, the Board approved the purchase of 272 AED units to be placed in schools and offices through a Baltimore County multi-agency contract. On November 20, 2007, the board approved a contract to provide maintenance for the 272 units. The warranty on our current units will be expiring November 30, 2012, and the units must be replaced. The warranty on the new units will be continuous, provided the required maintenance is performed.

Recommendation:

Award of contract is recommended to:

Rescue One Training for Life, Inc.
School Health Corporation

Gaithersburg, MD
Hanover Park, IL

Responsible school or office: Department of Student Support Services

Contact person: Dr. Roger L. Plunkett

Funding source: Operating budget/Grant funds

PULLED

2. Contract Electronic Resource for Science
Contract #: JNI-734-13

Term: 5 years **Extension:** N/A **Contract Ending Date:** 12/30/17
Estimated contract authority: \$ 374,400

Board meeting date: December 4, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of providing all middle school students the ability to use an electronic resource, ExploreLearning Gizmos®. ExploreLearning Gizmos® are award-winning simulations developed around research-proven teaching strategies, such as hands-on manipulation, inquiry-based learning, and technology-enhanced instruction. Each Gizmos® simulation comes with an inquiry-based lesson or laboratory simulation that can be used directly for instruction or can be modified by the teacher to allow interaction and exploration of science topics. Explore Learning has developed Gizmos® to align with the Maryland state common core curriculum as well as with the science and engineering practices, crosscutting concepts, and core ideas of the next generation science standards. The professional development that is included in the purchase will benefit new and veteran teachers as they plan for instruction.

This item was selected using the process outlined in Board Policy and Superintendent’s Rule 6002 and under section §7-106, Paragraph (a) of the Education Article of the Annotated Code of Maryland, BCPS purchases the above materials upon the recommendation of the county superintendent and the adopted procedures of the county board. Instructional materials are recommended after being carefully evaluated and selected by a curriculum and instruction committee for use in the subject area; the selected materials support the curriculum and meet the diverse needs of students. Under Superintendent’s Rule 6002, instructional materials may be consumable and expendable and include, but are not limited to, such items as charts, kits, textbooks, magazines, newspapers, pictures, recordings, slides, transparencies, videos, video discs, workbooks, and electronic resources such as software, CD-ROMs, and online services.

Recommendation:

Award of contract is recommended to:

Explore Learning Lazel, Inc.

Charlottesville, VA

Responsible school or office:

Department of Science, Technology,
Engineering, and Mathematics

Contact person:

Dr. John Quinn

Funding source:

Operating budget

3. Contract: E-rate Consulting and Project Management
Contract #: JMI-618-13 (Anne Arundel County Public Schools RFP #11CM-002)

Term: 3 years **Extension:** N/A **Contract Ending Date:** 12/31/15
Estimated contract authority: \$ 350,000

Board meeting date: December 4, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of strategic planning services in support of the E-rate program and its relationship with future Department of Technology initiatives. The consultant will assist with the E-rate process on an as-needed basis and will advise on the installation and activation of technology products and services.

E-rate is a voluntary federal program that allows school systems to be reimbursed for certain technology expenditures. In fiscal year, BCPS received \$1,730,600.

Section §5-112 of the Education Article of the Annotated Code of Maryland subparagraph (a) (3) states that, "...except as provided in subsection (e) of this section, a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures." Further, under the Education Article §4-123 Cooperative administration of programs (a) (1) states a "county board may enter into an agreement for the cooperative or joint administration of programs with one or more: (i) County boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils." In §13-110 of the State Finance and Procurement Article, "Subject to §12-107 of this article, whenever a primary procurement unit procurement officer determines that it is in the best interest of the State to sponsor or participate in an intergovernmental cooperative purchasing agreement, with the approval of the unit head and subject to any other approval required by law, the primary procurement unit may become a party to or participate under the agreement."

Recommendation:

Award of contract is recommended to:

E-Rate Elite Services, Inc.

Owings Mills, MD

Responsible school or office:

Department of Technology

Contact person:

Camille B. Jones

Funding source:

Operating budget

4. Contract: Fire Alarm System Installations, Repairs, Parts, Inspections, and Preventative Maintenance

Contract #: JMI-607-13

Term: 5 years **Extension:** N/A **Contract Ending Date:** 12/31/17

Estimated contract authority: \$ 2,500,000

Board meeting date: December 4, 2012
Bid issued: September 27, 2012
Pre-bid meeting date: October 9, 2012
Due date: October 25, 2012
No. of vendors issued to: 30
No. of bids received: 5
No. of no-bids received: 2

Description:

This contract consists of providing labor, equipment, materials, supervision, tools, and all related incidentals required to test, inspect, maintain, repair, and upgrade fire alarm systems on an as-needed basis. Award bidders have met a qualification criterion that includes hourly service rates, past performance, and experience.

Recommendation:

Award of contract is recommended to:

Advanced Fire Protection Systems, LLC	Glen Burnie, MD
ARK Systems, Inc.	Columbia, MD
Fireline Corporation	Baltimore, MD
Life Safety Solutions Integrators	Manassas, VA
VSC Fire and Security	Jessup, MD

Responsible school or office: Department of Physical Facilities

Contact person: Pradeep Dixit

Funding source: Operating budget

5. Contract: Lumber
Contract #: PCR-262-13

Term: 6 years **Extension:** N/A **Contract Ending Date:** 12/31/18
Estimated contract authority: \$ 250,000

Board meeting date: December 4, 2012
Bid issued: September 13, 2012
Pre-bid meeting date: September 27, 2012
Due date: October 10, 2012
No. of vendors issued to: 7
No. of bids received: 1
No. of no-bids received: 1

Description:

This contract consists of providing various treated and untreated lumber stock for the Department of Physical Facilities and vocational curriculum requirements.

Recommendation:

Award of contract is recommended to:

Pikesville Lumber Company	Baltimore, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Pradeep Dixit
Funding source:	Operating budget

6. Contract: Principal Leadership Training Academy
Contract #: RGA-110-13 (RFP #027-1112 Special Administrative Board of the Transitional School District of the City of St. Louis)

Term: 3 years **Extension:** 2.5 years **Contract Ending Date:** 6/30/18
Estimated contract authority: \$ 875,000

Board meeting date: December 4, 2012
Bid issued: April 23, 2012
Pre-bid meeting date: April 30, 2012
Due date: May 7, 2012
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

The purpose of this contract is to provide a professional development academy to prepare qualified candidates to be successful principals in the BCPS system. This academy is designed for those individuals who have acquired the credentials to be a principal in BCPS, have an interest in serving as a principal in BCPS, and have been identified as an outstanding prospect for principalship. Successful completion of the academy would qualify cohort members to be in the pool of candidates considered for principal openings. Initial plans are for this academy to include seven days of instruction, beginning with two intensive days to be followed by one day per month for five successive months. The schedule is flexible and can be customized for BCPS as desired with up to 25 people being accepted into each cohort. One cohort would be held each year.

The academy provides a practical, relevant curriculum delivered at BCPS. The academy core curriculum will be customized in partnership with the BCPS senior leadership team to meet BCPS needs. Learning objectives are achieved through a variety of instructional methods:

- Practical – content goes beyond theory to cover application; instruction is structured around real-world examples.
- Experiential – learning is experiential through in-class breakout sessions, reflection, and homework assignments; participants play an active role in their own learning.
- Individual – participants read, study, analyze, and synthesize on their own.
- Collaborative – participants work in small groups to discuss, analyze, and synthesize materials with others.

Section §5–112 of the Education Article of the Annotated Code of Maryland subparagraph (a) (3) and it states that, “Except as provided in subsection (e) of this section, a county board’s participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.” Further under the Education Article §4-123 Cooperative administration of

programs (a) (1) states, “A county board may enter into an agreement for the cooperative or joint administration of programs with one or more: (i) County boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils.” In §13-110 of the State Finance and Procurement Article, “Subject to §12-107 of this article, whenever a primary procurement unit procurement officer determines that it is in the best interest of the State to sponsor or participate in an intergovernmental cooperative purchasing agreement, with the approval of the unit head and subject to any other approval required by law, the primary procurement unit may become a party to or participate under the agreement.”

Recommendation:

Award of contract is recommended to:

The SUPES Academy

Wilmette, IL

Responsible school or office:

Office of Professional Development

Contact person:

William Burke

Funding source:

Operating funds

7. Contract: Security System/Access Control Installations, Repairs, Parts and Preventative Maintenance

Contract #: JMI-604-13

Term: 5 years **Extension:** N/A **Contract Ending Date:** 12/31/17

Estimated contract authority: \$ 2,500,000

Board meeting date: December 4, 2012

Bid issued: September 20, 2012

Pre-bid meeting date: October 2, 2012

Due date: October 18, 2012

No. of vendors issued to: 40

No. of bids received: 4

No. of no-bids received: 1

Description:

This contract consists of providing labor, equipment, materials, supervision, tools, and all related incidentals required to maintain, repair, and upgrade security and access control systems on an as-needed basis. Award bidders have met a qualification criterion that includes hourly service rates, past performance, and experience.

Recommendation:

Award of contract is recommended to:

ARK Systems, Inc.	Columbia, MD
ASG Security	Beltsville, MD
HP Secure, Inc.	Baltimore, MD
Kratos Public Safety & Security Solutions, Inc.	Elkridge, MD

Responsible school or office: Department of Physical Facilities

Contact person: Pradeep Dixit

Funding source: Operating budget

8. Contract: Sprinkler System Installations, Repairs, Parts, Inspections, and Preventative Maintenance

Contract #: JMI-606-13

Term: 5 years **Extension:** N/A **Contract Ending Date:** 12/31/17

Estimated contract authority: \$ 2,000,000

Board meeting date: December 4, 2012

Bid issued: October 4, 2012

Pre-bid meeting date: October 16, 2012

Due date: November 1, 2012

No. of vendors issued to: 14

No. of bids received: 5

No. of no-bids received: 0

Description:

This contract consists of providing labor, equipment, materials, supervision, tools, and all related incidentals required to test, inspect, maintain, repair, and upgrade sprinkler systems on an as-needed basis. Award bidders have met a qualification criterion that includes hourly service rates, past performance, and experience.

Recommendation:

Award of contract is recommended to:

Advanced Fire Protection Systems, LLC
Anne Arundel Fire Inspection
Fireline Corporation
Reliance Fire Protection, Inc.
VSC Fire and Security

Glen Burnie, MD
Upper Marlboro, MD
Baltimore, MD
Baltimore, MD
Jessup, MD

Responsible school or office: Department of Physical Facilities

Contact person: Pradeep Dixit

Funding source: Operating budget

PULLED

9. Contract: Textbook – *Just Words*
Contract #: MWE-853-13

Term: 3 years **Extension:** N/A **Contract Ending Date:** 12/31/15
Estimated contract authority: \$ 60,000

Board meeting date: December 4, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of student textbooks. *Just Words* provides a curriculum for the study of word structure through the six syllable types in English and the most common Latin roots. It is an explicit, multisensory decoding and spelling program for students in Grades 4-12. *Just Words* is based on the research-validated Wilson Reading System and moves at an accelerated pace by focusing primarily on the concentrated study of word structure for reading and spelling. This is another option that schools can choose to meet their students' needs.

The program includes:

- Study of the English sound system.
- Phoneme segmentation skills for up to six sounds in a syllable with application for decoding and spelling.
- Syllable structure including six basic syllable types in English and syllable division patterns used for decoding.
- Spelling of common Latin suffix endings when added to unchanging base words.
- Process for vocabulary study as well as meaning of common Latin roots.
- Decoding application with phrasing for meaning.
- Automatic reading and spelling of the first 250 most frequently used words from Edward Fry's List of High Frequency Words as well as additional high frequency words.
- Directed, accelerated pacing of Wilson phonics and spelling instruction.

As a Tier II program, *Just Words* is an appropriate intervention in daily small group or class instruction. *Just Words* is highly effective for those students with gaps in their decoding and spelling and performing below grade level (16-50th percentile).

This textbook was publicly advertised on the Office of Purchasing Web page on September 6, 2012, and was placed on public display at the Educational Support Services' building on September 6, 2012. Funding will come from the individual schools to purchase these materials.

These items were selected using the process outlined in Board of Education Policy and Superintendent’s Rule 6002 and section §7-106, Paragraph (a) of the Education Article of the Annotated Code of Maryland. BCPS purchases the above materials upon the recommendation of the county superintendent and the adopted procedures of the county board. Instructional materials are recommended after being carefully evaluated and selected by a curriculum and instruction committee for use in the subject area; the selected materials support the curriculum and meet the diverse needs of students. Under Superintendent’s Rule 6002, instructional materials may be consumable and expendable and include, but are not limited to, such items as charts, kits, textbooks, magazines, newspapers, pictures, recordings, slides, transparencies, videos, video discs, workbooks, and electronic resources such as software, CD-ROMs, and online services.

Recommendation:

Award of contract is recommended to:

Wilson Language Training

Oxford, MA

Responsible school or office:

Department of Liberal Arts

Contact person:

Elizabeth Aitken

Funding source:

Operating budget

10. Contract: Video Production Equipment and Associated Services
Contract #: JMI-611-13

Term: 5 years **Extension:** N/A **Contract Ending Date:** 12/31/17
Estimated contract authority: \$ 500,000

Board meeting date: December 4, 2012
Bid issued: August 30, 2012
Pre-bid meeting date: N/A
Due date: September 20, 2012
No. of vendors issued to: 30
No. of bids received: 1
No. of no-bids received: 2

Description:

This contract consists of providing discounted prices for professional video production systems, equipment, components, and related accessories.

Recommendation:

Award of contract is recommended to:

Washington Professional Systems

Wheaton, MD

Responsible school or office:

Department of Special Programs

Contact person:

Kathleen McMahan

Funding source:

Operating budget

11. Contract: Renovation and Addition to Hereford HS – Package 1
Contract #: MBU-505-13

Term: N/A	Extension: N/A	Contract Ending Date: N/A
Estimated annual award value:	\$ 7,047,000	
Estimated contingency amount:	\$ 704,700	
Estimated total award value:	\$ 7,751,700	

Board meeting date:	December 4, 2012
Bid issued:	September 20, 2012
Pre-bid meeting date:	October 4, 2012
Due date:	October 18, 2012
No. of vendors issued to:	18
No. of bids received:	13
No. of no-bids received:	0

Description:

This project, which represents package #1, consists of renovation of the existing gym complex and auditorium, construction of a new parking lot, chiller plant, and relocation of the temporary portables required for the planned package #2. Renovations include the replacement and/or upgrade to the mechanical, electrical, and data systems as well as interior finishes and roofing required to bring this facility up to current BCPS standards.

Recommendation:

Award of contract is recommended to:

Towson Mechanical, Inc.	Timonium, MD
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Responsible school or office:	Department of Physical Facilities
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Contact person:	Pradeep Dixit
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Funding source:	Capital budget
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Contract Name: Renovation and Addition to Hereford HS – Package 1

Contract #: MBU-505-13

	<i>Bidders' Names</i>				
	<i>Towson Mechanical, Inc.</i>	<i>North Point Builders, Inc.</i>	<i>Phillips Way, Inc.</i>	<i>Mullan Contracting Co.</i>	<i>Cam Construction Co., Inc.</i>
Base Bid: (Include the following allowance(s) in the Base Bid: \$25,000 for Industrial Hygienist Services	\$7,047,000	\$7,180,000	\$7,292,000	\$7,396,203	\$7,525,377

	<i>Bidders' Names</i>			
	<i>Tuckman Barbee</i>	<i>Dustin Construction, Inc.</i>	<i>James W. Ancel, Inc.</i>	<i>Huntington & Hopkins, Inc.</i>
Base Bid: (Include the following allowance(s) in the Base Bid: \$25,000 for Industrial Hygienist Services	\$7,800,000	\$7,887,000	\$7,921,000	\$7,980,000

	<i>Bidders' Names</i>			
	<i>Armada Hoffler Construction Co.</i>	<i>Keller Brothers, Inc.</i>	<i>Roy Kirby & Sons, Inc.</i>	<i>Homewood General Contractors, Inc.</i>
Base Bid: (Include the following allowance(s) in the Base Bid: \$25,000 for Industrial Hygienist Services	\$8,135,000	\$8,169,000	\$8,544,000	\$8,592,000

NOT APPROVED

12. Contract: Utility Easements – Towson High School
Contract #: RGA-112-13

Estimated annual award value: N/A

Board meeting date: December 4, 2012

Description:

Baltimore Gas & Electric (BGE) is requesting easements on the Towson High School property to assist them in their customer reliability. These easements will assist with maintaining reliable service to the school and surrounding community.

The first easement will require approximately 7,709 square feet (0.177 acre) on the southwest corner of the property to an existing transformer. The second easement consists of 80 square feet (0.002 acre) for the installation of two guy wires on two individual poles.

We currently have no planned uses for these areas and recommend the surplus of these areas for this easement and public utility.

Recommendation:

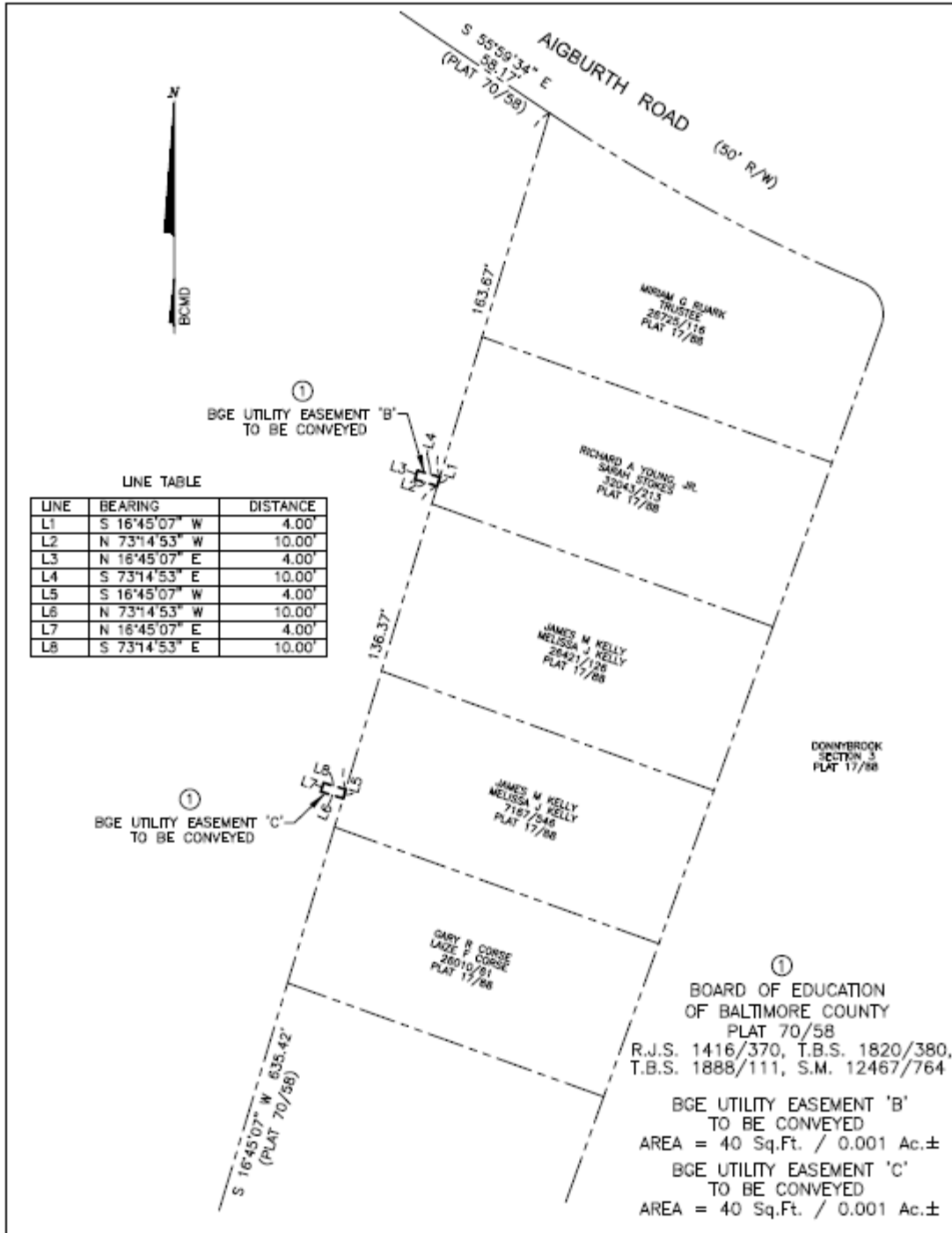
Award of contract is recommended to:

Baltimore Gas & Electric (BGE) Baltimore, MD

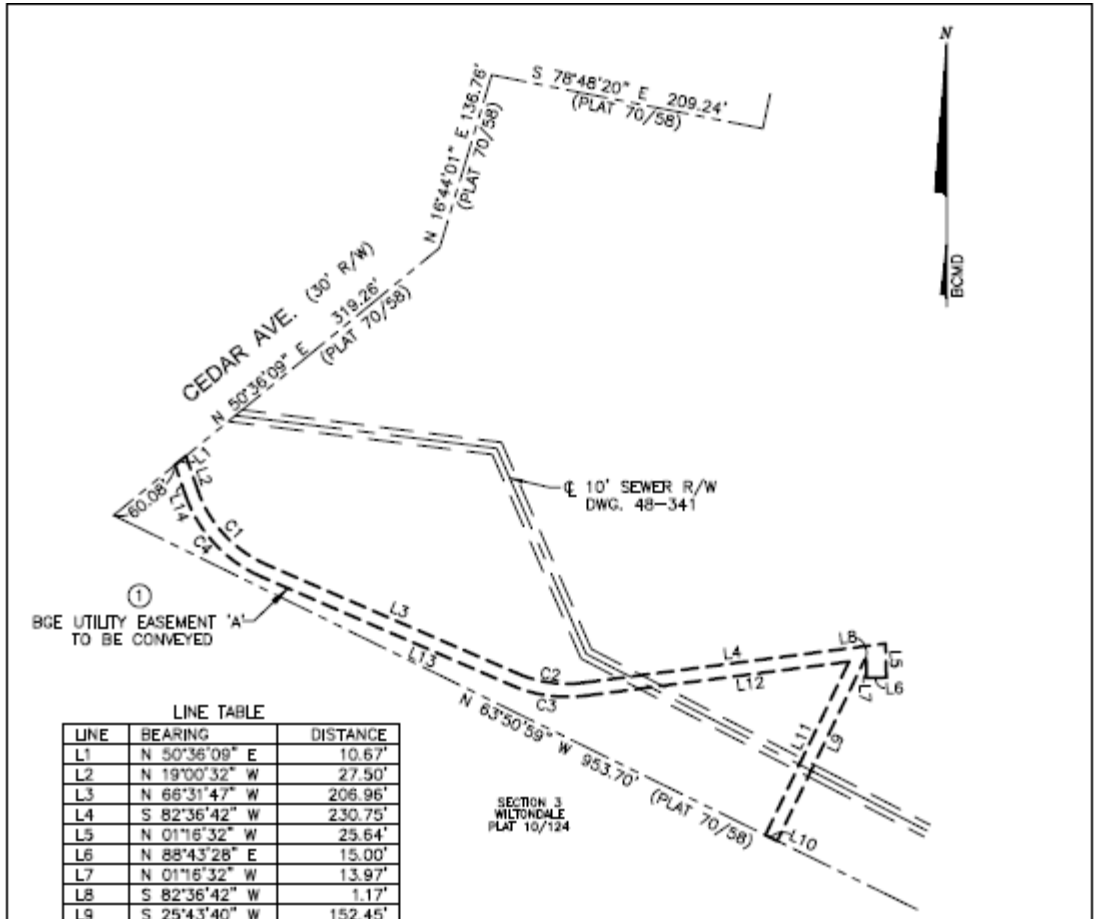
Responsible school or office: Department of Physical Facilities

Contact person: Pradeep Dixit

Funding source: N/A



BALTIMORE COUNTY		REAL ESTATE COMPLIANCE	
DISTRICT NO.	POSITION 3-4007 NO.	FEDERAL PROJECT NO.	MARYLAND PROJECT NO.
APPROVED _____ DIRECTOR OF PUBLIC WORKS		DATE _____ SURVEYOR	
APPROVED _____ REAL ESTATE COMPLIANCE		DATE _____ REG. NO. 21139	
APPROVED _____ DRAFTING		DATE _____	
<input type="checkbox"/> AREA TO BE ACQUIRED <input checked="" type="checkbox"/> REVERSIBLE SLOPE EASEMENT <input checked="" type="checkbox"/> TEMPORARY CONSTRUCTION AREA		<input checked="" type="checkbox"/> EXISTING COUNTY R/W <input checked="" type="checkbox"/> AREA TO BE RELEASED <input checked="" type="checkbox"/> TEMPORARY SLOPE EASEMENT	
ITEM NO.	RECORDED	DRAWN BY M.L.A.	SCALE: 1"=50'
		PLAT CHECKED B.J.H.	B.C. JOB ORDER NO.
		AREA CHECKED	
		TITLE CHECKED	R W - -



LINE TABLE

LINE	BEARING	DISTANCE
L1	N 50°36'09" E	10.67'
L2	N 19°00'32" W	27.50'
L3	N 66°31'47" W	206.96'
L4	S 82°36'42" W	230.75'
L5	N 01°16'32" W	25.64'
L6	N 88°43'28" E	15.00'
L7	N 01°16'32" W	13.97'
L8	S 82°36'42" W	1.17'
L9	S 25°43'40" W	152.45'
L10	N 63°50'59" W	10.00'
L11	N 25°43'40" E	145.85'
L12	S 82°36'42" W	201.48'
L13	N 66°31'47" W	206.96'
L14	N 19°00'32" W	23.79'

CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH	DELTA ANGLE
C1	95.00'	78.79'	S 42°46'09" E	76.55'	47°31'15"
C2	95.00'	51.17'	S 81°57'33" E	50.55'	30°51'32"
C3	105.00'	56.55'	N 81°57'33" W	55.87'	30°51'32"
C4	105.00'	87.09'	N 42°46'09" W	84.61'	47°31'15"

①
 BOARD OF EDUCATION
 OF BALTIMORE COUNTY
 PLAT 70/58
 R.J.S. 1416/370, T.B.S. 1820/380,
 T.B.S. 1888/111, S.M. 12467/764
 BGE UTILITY EASEMENT 'A'
 TO BE CONVEYED
 AREA = 7709 Sq.Ft. / 0.177 Ac.±

BALTIMORE COUNTY		REAL ESTATE COMPLIANCE	
DISTRICT NO.	POSITION SHEET NO.	FEDERAL PROJECT NO.	
	CONSTRUCTION PLAN NO.	MARYLAND PROJECT NO.	
APPROVED _____ DIRECTOR OF PUBLIC WORKS	<input type="checkbox"/> AREA TO BE ACQUIRED <input type="checkbox"/> REVERTIBLE SLOPE EASEMENT <input type="checkbox"/> TEMPORARY CONSTRUCTION AREA	<input type="checkbox"/> EXISTING COUNTY R/W <input type="checkbox"/> AREA TO BE RELEASED <input type="checkbox"/> TEMPORARY SLOPE EASEMENT	SURVEYOR DATE _____ REG. NO. 21139 SHEET 1 OF 2 REVISIONS
APPROVED _____ REAL ESTATE COMPLIANCE	ITEM NO.	REQUIRED	DATE
DATE _____			M.L.A.
APPROVED _____ DRAWING			FLAT CHECKED B.J.H.
DATE _____			RISK CHECKED
			TITLE CHECKED
			R W - -