Baltimore County Public Schools

Date: January 8, 2013

To: Board of Education

From: S. Dallas Dance, Superintendent

Re: Recommendations for Award of Contracts

Originator: Michael G. Sines, Chief Operations Officer

Resource Person(s): Rick Gay, Manager, Office of Purchasing
                  Pradeep Dixit, Executive Director, Physical Facilities

Recommendation

That the Board of Education approves the following contract recommendations.

*****

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

Appendix I – Recommendations for Award of Contracts – Board Exhibit
Recommendations for Award of Contracts
Board Exhibit – January 8, 2013

1. **Contract Modification:** Digital Photocopiers, High Volume, Leasing
   **Contract #:** PCR-266-06; JMI-602-10; JMI-615-13

   - **Term:** N/A
   - **Extension:** N/A
   - **Contract Ending Date:** N/A
   - **Estimated contract authority:** $ N/A
   - **Estimated modification amount:** $ N/A
   - **New estimated total contract authority:** $ N/A

   **Board meeting date:** January 8, 2013

   **Description:**
   The Board approved these photocopier leasing contracts on January 23, 2007, (PCR-266-06), January 12, 2010, (JMI-602-10), and November 7, 2012, (JMI-615-13). This contract modification consists of consent to assignment of the above contract to Canon Business Solutions, Inc. (Canon). Canon is assuming Oce’ USA’s current service contract to provide leased, high-volume digital photocopiers, related maintenance services, and consumable supplies under the current contracts’ terms and conditions.

   **Recommendation:**
   Award of contract modification is recommended to:

   - **Canon Business Solutions, Inc.**
   - **Lake Success, NY**

   **Responsible school or office:** Department of Fiscal Services

   **Contact person:** Barbara Burnopp

   **Funding source:** Operating budget
2. **Contract Modification and Rescission:** Special Education Audit Services  
   **Contract #:** JMI-608-13  
   
   **Term:** 1 year  
   **Extension:** N/A  
   **Contract Ending Date:** 2/28/14  
   **Estimated total award value:** $117,900  
   
   **Board meeting date:** January 8, 2013  
   
   **Description:**  
   On October 9, 2012, the Board approved this contract to WestEd. This request is to rescind the award of contract to WestEd due to the inability to reach agreement on mutual contract language. The next lowest responsive and responsible bidder has been contacted and they have agreed to perform services as required.  
   
   This contract consists of providing special education audit services. A special education audit will be conducted to identify specific strategies to increase effective and efficient delivery of services for students with disabilities. The scope of work will include a review of funding for special education, organization of the Office of Special Education, programs and services within schools, and special education staffing. In addition, there will be an analysis of the curriculum to determine if the curriculum supports achievement for diverse students.  
   
   **Recommendations:**  
   Contract rescission is recommended to:  
   
   - WestEd  
     Washington, DC  
   
   Award of contract (modification) is recommended to:  
   
   - Public Consulting Group, Inc.  
     Washington, DC  
   
   **Responsible school or office:** Division of Curriculum and Instruction  
   **Contact person:** Patricia Lawton  
   **Funding source:** Third Party Billing
3. **Contract:** Data Networking Infrastructure Services – Dundalk and Sollers Point High Schools  
**Contract #:** JMI-620-13 (Maryland Education Enterprise Consortium, 
MEEC #UB 12-B-19)  
**Term:** N/A  
**Extension:** N/A  
**Contract Ending Date:** N/A  
**Estimated contract authority:** $1,331,655  
**Board meeting date:** January 8, 2013  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A  

**Description:**

This project consists of building the data networking infrastructure at Dundalk and Sollers Point High Schools. The new data networking infrastructure will allow students and teachers access to online resources using world-class equipment and speeds. The data network equipment will support up to 4,512 data ports and up to 261 wireless access points throughout both schools. The inter-connect between the wiring closets will be 10 Gbps, allowing for the fastest data transfer rates of any BCPS school, to date. The wireless system has been designed for a 1:1 environment with an access point in every classroom, as well as large-area/density-access points for all common areas. This infrastructure will handle the online work of students today and well into the future.

Section §5–112 of the Education Article of the Annotated Code of Maryland subparagraph (a) (3) states that, “…except as provided in subsection (e) of this section, a county board’s participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.” Further, under the Education Article §4-123 Cooperative administration of programs (a) (1) states a “county board may enter into an agreement for the cooperative or joint administration of programs with one or more: (i) County boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils.” In §13-110 of the State Finance and Procurement Article, “Subject to §12-107 of this article, whenever a primary procurement unit procurement officer determines that it is in the best interest of the State to sponsor or participate in an intergovernmental cooperative purchasing agreement, with the approval of the unit head and subject to any other approval required by law, the primary procurement unit may become a party to or participate under the agreement.”
**Recommendation:**

Award of contract is recommended to:

SkyLine Network Engineering, LLC    Eldersburg, MD

**Responsible school or office:**
Department of Physical Facilities

**Contact person:**
Pradeep Dixit

**Funding source:**
Capital budget
4. **Contract:** Doors -- Interior and Exterior  
   **Contract #:** PCR-270-13  

**Term:** 5 years  
**Extension:** N/A  
**Contract Ending Date:** 1/31/18  
**Estimated contract authority:** $ 500,000

**Board meeting date:** January 8, 2013  
**Bid issued:** November 8, 2012  
**Pre-bid meeting date:** November 21, 2012  
**Due date:** November 28, 2012  
**No. of vendors issued to:** 17  
**No. of bids received:** 5  
**No. of no-bids received:** 0

**Description:**

This contract consists of providing approximately 30 types of interior and exterior doors for general, on-going maintenance of schools/offices. This contract replaces PCR-290-08 that expired on December 31, 2012.

**Recommendation:**

Award of contract is recommended to:

- Brunswick Door Company  
- JLN Construction Services  
- Overhead Door Company of Baltimore  
- Pikesville Lumber Company  
- Deerfield Beach, FL  
- Baltimore, MD  
- Baltimore, MD  
- Baltimore, MD

**Responsible school or office:** Department of Physical Facilities  
**Contact person:** Pradeep Dixit  
**Funding source:** Operating budget
5. **Contract:** Education-Related Services and Specialized Instruction for Preschool/Pre-K–12 Privately Placed Students

**Contract #:** MWE-854-13  
**Term:** 6 months  
**Extension:** 1 year  
**Contract Ending Date:** 6/30/14  
**Estimated contract authority:** $232,000

**Board meeting date:** January 8, 2012  
**Bid issued:** October 11, 2012  
**Pre-bid meeting date:** October 18, 2012  
**Due date:** November 1, 2012  
**No. of vendors issued to:** 35  
**No. of bids received:** 10  
**No. of no-bids received:** 1

**Description:**

This contract consists of providing education-related services and specialized instruction for 50 to 75 privately placed preschool/Pre-K–12 students. The focuses of the services to be provided are in the areas of phonological awareness, phonemic awareness, phonics, and handwriting. Students will be selected based on eligibility via individual education program (IEP) team meetings. The selection of students is limited to those on a service plan. The IEP team will determine the quantity of tutoring each student receives. This service is based on meaningful consultation with the private schools.

**Recommendation:**

Award of contract is recommended to:

The Hearing and Speech Agency of Metropolitan Baltimore, Inc.  
Baltimore, MD

**Responsible school or office:** Department of Curriculum and Instruction

**Contact person:** Patricia Lawton

**Funding source:** Grant funds
6. **Contract:** Professional Development for Nonpublic School Teachers and Administrators

**Contract #:** RGA-114-13

**Term:** 1 year  **Extension:** N/A  **Contract Ending Date:** 12/31/13

**Estimated contract authority:** $ 250,000

**Board meeting date:** January 8, 2013

**Bid issued:** N/A

**Pre-bid meeting date:** N/A

**Due date:** N/A

**No. of vendors issued to:** N/A

**No. of bids received:** N/A

**No. of no-bids received:** N/A

**Description:**

This contract consists of a series of professional development opportunities for principals and teachers of participating nonpublic schools as required by the federal Title II Part A grant. This contract replaces RGA-121-12 that expires on January 31, 2013.

**Recommendation:**

Award of contract is recommended to:

**Consultants:**
- Casenex  
- Tech4Learning  
- MSET/MICCA/Common Grounds  
- James Corns, Jr., Treasurer  
- Master Teacher

**Responsible school or office:** Department of Professional Development

**Contact person:** William Burke

**Funding source:** Title II, Part A, grant funds
7. **Contract:** School Buses  
**Contract #:** MWE-801-13

**Term:** 1 year  
**Extension:** 1 year  
**Contract Ending Date:** 1/31/15

**Estimated contract authority:** $19,693,368

**Board meeting date:** January 8, 2013  
**Bid issued:** November 1, 2012  
**Pre-bid meeting date:** November 16, 2012  
**Due date:** November 29, 2012  
**No. of vendors issued to:** 5  
**No. of bids received:** 3  
**No. of no-bids received:** 0

**Description:**

This contract consists of the annual purchase of replacement buses. For FY14, 33 conventional 64-passenger school buses and 40 lift-equipped 48-passenger school buses will be purchased. For FY15, there is an anticipated purchase of 75 conventional 64-passenger school buses and 68 lift-equipped 48-passenger school buses. This contract replaces contract MWE-806-10 that expired on December 31, 2011.

**Recommendation:**

Award of contract is recommended to:

- American Truck and Bus, Inc.  
  Annapolis, MD
- K. Neal International Truck, Inc.  
  Hyattsville, MD

**Responsible school or office:** Department of Planning and Support Operations

**Contact person:** Kara Calder

**Funding source:** Operating budget
### Description:

The contract consists of the selection of a partner to assist in the development of a new world-class K–6 curriculum focused on the language arts with the flexibility to expand to other content areas and grades, with science, technology, engineering, mathematics, and social studies connections. The language arts curriculum is planned to be used beginning in the 2013–2014 school year. The selection committee recommends a partner who envisions curriculum as dynamic, multi-faceted, multi-layered, and evolving. Additionally, the recommended partner understands that curriculum must be unique and tailored to meet criteria set by BCPS within our teaching and learning framework, college- and career-ready standards, Common Core State Standards, and Code of Maryland Regulations. The selection committee defines curriculum as one that inspires and challenges, promotes discovery, and ensures achievement for all students. The curriculum will be expected to use assessment and technology to deliver rigorous instruction tailored to meet a wide range of student needs, as well as provide teacher support that is effective and efficient. A key benefit of the project is that BCPS will own the developed curriculum.

### Recommendation:

Award of contract is recommended to:

- **edCount, LLC**
  - Washington, DC

**Responsible school or office:**
- Department of Liberal Arts

**Contact person:**
- Dr. Elizabeth Aitken

**Funding source:**
- Operating budget
9. **Contract Modification:** New Stadium Bleachers – Owings Mills High School  
**Contract #:** PCR-255-12A  

<table>
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<tr>
<th>Term</th>
<th>N/A</th>
<th>Extension</th>
<th>N/A</th>
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<td>Increase contingency to amount:</td>
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<td>278,504</td>
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<td>$</td>
<td>1,507,051</td>
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**Board meeting date:** January 8, 2013

**Description:**

On August 7, 2012, the Board approved this contract for the construction of new bleachers and associated work at the school stadium. Due to the limited funds, Add Alternate No. 2 (removal of three existing portable bleachers and installation of two permanent bleachers) and Add Alternate No. 4 (construction of a parking lot at the southern side of the stadium) were not included in the contract.

Funds have become available from closeout of prior completed projects, thereby enabling this project to include Add Alternate No. 2 and Add Alternate No. 4 in the contract. The contingency amount will also increase from 6% to 10%.

**Recommendation:**

Award of contract modification is recommended to:

Huntington and Hopkins, Inc.  
Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Pradeep Dixit

**Funding source:** Qualified Zone Academy Bonds (QZAB) and Capital budget
10. **Contract:** Limited Air Handler Replacement – Chesapeake High School  
**Contract #:** PCR-268-13  

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<tr>
<th>Term:</th>
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**Board meeting date:** January 8, 2013  
**Bid issued:** November 15, 2012  
**Pre-bid meeting date:** November 26, 2012  
**Due date:** December 7, 2012  
**No. of vendors issued to:** 11  
**No. of bids received:** 6  
**No. of no-bids received:** 0

**Description:**

This project consists of replacement of four central air handling units, No. 1, 2, 3 and 4. The new air handlers will be variable air volume (VAV) and will serve classroom spaces via existing VAV boxes and ductwork.

**Recommendation:**

Award of contract is recommended to:

- **Towson Mechanical, Inc.**  
  Lutherville, MD

**Responsible school or office:** Department of Physical Facilities  
**Contact person:** Pradeep Dixit  
**Funding source:** Qualified Zone Academy Bonds (QZAB) budget
**Contract:** Limited Air Handler Replacement – Chesapeake High School  
**Contract #:** PCR-268-13

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<th>Bidders' Names</th>
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<td>Towson Mechanical, Inc.</td>
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<td>Ariosa &amp; Co., LLC</td>
<td>$969,000</td>
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<td>Chilmar Corporation</td>
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<tr>
<td>Denver-Elek, Inc.</td>
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<td>Phillips Way, Inc.</td>
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<td>J.F. Fischer, Inc.</td>
<td>$1,124,500</td>
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11. **Contract:** Replacement of Windows, Blinds, and Doors - Dundalk Middle School  
    **Contract #:** JNI-726-13  

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<th>Term:</th>
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<td>Estimated annual award value:</td>
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<td>$821,150</td>
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**Board meeting date:** January 8, 2013  
**Bid issued:** November 16, 2012  
**Pre-bid meeting date:** November 21, 2012  
**Due date:** December 10, 2012  
**No. of vendors issued to:** 8  
**No. of bids received:** 8  
**No. of no-bids received:** 0  

**Description:**  
This project consists of the removal and replacement of the exterior windows, blinds, exterior doors and frames, and other associated work. This work will benefit all areas of the school with the installation of new energy efficient aluminum window frames and energy efficient double glazing. The doors will be replaced with new steel doors, frames, and hardware that meet all code requirements.

**Recommendation:**  
Award of contract is recommended to:  

Huntington & Hopkins, Inc.  
Hunt Valley, MD  

**Responsible school or office:** Department of Physical Facilities  
**Contact person:** Pradeep Dixit  
**Funding source:** Qualified Zone Academy Bonds (QZAB) and Capital budget
**Contract:** Replacement of Windows, Blinds, and Doors - Dundalk Middle School  
**Contract #:** JNI-726-13

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<td>Base Bid</td>
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12. **Contract**: Roof Replacement – Grange Elementary School  
   **Contract #**: PCR-266-13

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<th>Term:</th>
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**Board meeting date**: January 8, 2013  

**Description**:  
This project consists of the removal of the existing roof system and the installation of approximately 63,000 square feet of a built-up roof system. Funding for this project is included in the FY2013 capital budget.

**Recommendation**:  
Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO)  
Ashburn, VA

**Responsible school or office**: Department of Physical Facilities

**Contact person**: Pradeep Dixit

**Funding source**: Capital budget
13. **Contract:** Roof Replacement – Hawthorne Elementary School  
**Contract #:** PCR-273-13

<table>
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<th>Term:</th>
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<td>Estimated annual award value:</td>
<td>$1,088,513</td>
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<td>$108,851</td>
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<td>$1,197,364</td>
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**Board meeting date:** January 8, 2013

**Description:**

This project consists of the removal of the existing roof system and the installation of approximately 44,587 square feet of a built-up roof system. The new four-ply, built-up, cold-coat surface and gravel roof is approximately 44,587 square feet with a 20 year warranty. This includes Add Alternate #1 that consists of raising the roof well at the elevator shaft to meet the existing roof elevation. Funding for this project is included in the FY2013 capital budget.

**Recommendation:**

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC)/Weatherproofing Technologies, Inc. (TREMCO)  
Ashburn, VA

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Pradeep Dixit

**Funding source:** Capital budget
14. **Contract:** Utility Easements – Towson High School  
**Contract #:** RGA-112-13

**Estimated annual award value:** N/A

**Board meeting date:** January 8, 2013

**Description:**
Baltimore Gas & Electric (BGE) is requesting easements on the Towson High School property. These easements will assist with maintaining reliable service to the school and surrounding community.

The first easement will require approximately 7,709 square feet (0.177 acre) on the southwest corner of the property to an existing transformer. The second easement consists of 80 square feet (0.002 acre) for the installation of two guy wires on two individual poles.

**Recommendation:**
Award of contract is recommended to:

Baltimore Gas & Electric (BGE) Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Pradeep Dixit

**Funding source:** N/A