

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** February 19, 2013  
**TO:** **BOARD OF EDUCATION**  
**FROM:** S. Dallas Dance, Superintendent  
**SUBJECT:** **REPORT ON PROPOSED DELETION OF BOARD OF EDUCATION  
POLICY 3112, OPERATING BUDGET**  
**ORIGINATOR:** Michael Sines, Chief Operations Officer  
**RESOURCE  
PERSON(S):** Barbara Burnopp, Chief Financial Officer

**RECOMMENDATION**

That the Board of Education reviews the proposed deletion of Policy 3112.  
This is the first reading.

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Attachment I – Policy Analysis  
Attachment II – Policy 3112

**POLICY ANALYSIS FOR  
BOARD OF EDUCATION POLICY 3112**

**OPERATING BUDGET**

**Statement of Issues or Questions Addressed**

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 3112 is scheduled for review in school year 2012-2013. Policy 3112 establishes guidelines and target dates for the submission of the annual proposed and adopted operating budgets. Staff is recommending that the policy be deleted as the policy is simply a restatement of State law. As such, the policy is not needed.

**Cost Analysis and Fiscal Impact on School System**

No fiscal impact is anticipated by the deletion of this policy.

**Relationship to Other Board of Education Policies**

1. Board of Education Policy 3111, *Budget Planning and Preparation*
2. Board of Education Policy 3113, *Transfers and Supplements*
3. Board of Education Policy 8120, *Purpose, Role, and Responsibilities of the Board of Education*

**Legal Requirements**

1. *Annotated Code of Maryland, Education Article §4-205, Powers and duties of county superintendent*
2. *Annotated Code of Maryland, Education Article §5-101, Annual school budget*
3. *Annotated Code of Maryland, Education Article §5-102, Submission of and reductions to budget*
4. *Annotated Code of Maryland, Education Article §5-103, Budget amount*

**Similar Policies Adopted by Other Local School Systems**

1. Anne Arundel County Board of Education, Policy DBB, *Operating Budget*
2. Anne Arundel County Board of Education, Policy DBA, *Capital Improvement Program and Budget*
3. Montgomery County Board of Education, Policy DAA, *Fiscal Responsibility and Control*
4. Prince George's County Board of Education, Policy 3130, *Fiscal Responsibility and Control – Annual Operating Budget*

**Draft of Proposed Policy**

Attached

**Other Alternatives Considered by Staff**

~~Staff considered revising the policy. No other alternatives were considered.~~

**Timeline**

First reading – February 19, 2013

Public comment – March 5, 2013

Third reading/vote – April 23, 2013

NON-INSTRUCTIONAL SERVICES: Fiscal Services

Budget: Operating Budget

1. Proposed Budget

The budget document, as recommended by the Superintendent shall be submitted to the Board of Education of Baltimore County (Board) in January, if possible. In their budget deliberations, the Board shall consider input from the community and other stakeholder groups through public hearings and/or other means. The Board shall approve an operating budget for submission to the County Executive of Baltimore County not less than 45 days before the date for levying local taxes or on an earlier date on or after March 1, as may be requested by the county fiscal authority.

2. Adopted Budget

Following action by the Baltimore County Council, the Board shall adopt an operating budget for the fiscal year and forward a copy to the State Superintendent within 30 days after approval.

Legal Reference: *Annotated Code of Maryland*, Education Article, §§4-205(k), 5-101, 5-102, 5-103

Policy

Board of Education of Baltimore County

Adopted: 9/18/68

Revised: 6/19/80

Revised: 7/9/02

Re-Adopted: 1/8/08]