

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** July 9, 2013

**TO:** **BOARD OF EDUCATION**

**FROM:** S. Dallas Dance, Superintendent

**SUBJECT:** **CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 3410, RESPONSIBILITIES AND DUTIES**

**ORIGINATOR:** Michael Sines, Chief Operations Officer

**RESOURCE PERSON(S):** Jim Mitcherling, Director, Office of Transportation

**RECOMMENDATION**

That the Board of Education approves the proposed changes to Policy 3410. This is the third reading.

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Attachment I – Policy Analysis  
Attachment II – Policy 3410

**POLICY ANALYSIS FOR  
BOARD OF EDUCATION POLICY 3410  
RESPONSIBILITIES AND DUTIES**

**Statement of Issues or Questions Addressed**

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 3410 is scheduled for review in school year 2012-2013. Policy 3410 acknowledges the Board's responsibility to provide transportation services and establish bus stops for eligible students. Staff is recommending that the policy be revised to: (1) include a policy statement that outlines the Board's responsibility to provide transportation services for students; (2) clearly delineate standards for establishing bus stops; (3) include an implementation section; and (3) conform with the Policy Review Committee's editing conventions.

**Cost Analysis and Fiscal Impact on School System**

No fiscal impact is anticipated by the revision of this policy.

**Relationship to Other Board of Education Policies**

1. Board of Education Policy 3420, *Routes and Services*
2. Superintendent's Rule 6303, *Emergency Closures, Delays and Cancellations*

**Legal Requirements**

1. *Annotated Code of Maryland*, Education Article §§7-801 to -807, *Transportation*
2. COMAR 13A.06.07, *Student Transportation*
3. *Baltimore County Code*, 2003, Education Article §28-1-102, *Transportation of Private School Students - Authorized*

**Similar Policies Adopted by Other Local School Systems**

1. Anne Arundel County Board of Education, Policy EA, *Student Transportation Services*
2. Howard County Board of Education, Policy 5200, *Pupil Transportation*
3. Montgomery County Board of Education, Policy EEA, *Student Transportation*

**Draft of Proposed Policy**

Attached

**Other Alternatives Considered by Staff**

No other alternatives were considered.

**Timeline**

First reading – May 21, 2013

Public comment – June 11, 2013

Third reading/vote – July 9, 2013

NON-INSTRUCTIONAL SERVICES: Transportation Services

Responsibilities and Duties

I. POLICY STATEMENT

The BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) RECOGNIZES ITS RESPONSIBILITY to provide school transportation services AND ESTABLISH BUS STOPS for eligible students based on safety, efficiency, adequacy, and economy. [The Board of Education (Board) hereby directs the Superintendent to establish rules to implement this policy.]

II. STANDARDS

- A. [1.] School bus transportation is provided under the jurisdiction of the Board from established stops for elementary and middle school students who must walk more than one (1) mile to the assigned school.
- B. [2.] School bus transportation is provided under the jurisdiction of the Board from established stops for high school students who must walk more than one and one-half (1-1/2) miles to the assigned school.
- C. [3.] School bus transportation is provided under the jurisdiction of the Board from established stops at mid[-]day for all half-day pre-kindergarten students.
- D. [4.] The supervision of students while walking to, from, or waiting at the established bus stop is the responsibility of the students' parents or guardians.
- E. [5.] The supervision of non-transported students to and from school is the responsibility of the students' parents or guardians.

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

POLICY 3410

Legal ReferenceS: *Annotated Code of Maryland*, Education Article §§7-801 TO -805,  
*TRANSPORTATION*  
COMAR 13A.06.07, *STUDENT TRANSPORTATION*  
*BALTIMORE COUNTY CODE*, 2003, EDUCATION ARTICLE §28-1-  
102, *TRANSPORTATION OF PRIVATE SCHOOL STUDENTS -*  
*AUTHORIZED*

RELATED POLICY: BOARD OF EDUCATION POLICY 3420, *ROUTES AND*  
*SERVICES*

RELATED RULE: SUPERINTENDENT’S RULE 6303, *EMERGENCY CLOSURES,*  
*DELAYS, AND CANCELLATIONS*

Policy		Board of Education of Baltimore County
Adopted:	09/18/68	
Revised:	06/19/80	
Revised:	08/20/81	
Revised:	03/23/89	
Edited:	11/25/96	
Revised:	05/06/08	
REVISED:	_____	