

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, July 9, 2013

The Board of Education of Baltimore County met in open session at 5:25 p.m. at George Washington Carver Center for Arts and Technology. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Romaine N. Williams, Esquire, Mr. David Uhlfelder, and Mr. Jonathan P. Galla. In addition, Ms. Michele Prumo, Chief of Staff, and staff members were present.

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in July and August.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(7) and upon motion of Mr. Parker, seconded by Mr. Uhlfelder, the Board commenced its closed session at 5:28 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:28 p.m. at George Washington Carver Center for Arts and Technology. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Romaine N. Williams, Esquire, Mr. David Uhlfelder, and Mr. Jonathan P. Galla. In addition, Ms. Michele Prumo, Chief of Staff, Mr. Michael G. Sines, Chief Operations Officer; Margaret-Ann F. Howie, Esquire, General Counsel; Dr. Lisa Grillo, Chief Human Resources Officer, Dr. Alpheus Arrington, Director, Department of Human Resources, Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Deborah Decker, Senior Executive Assistant to the Board.

Dr. Grillo reviewed with Board members personnel matters to be considered on the evening's agenda.

Dr. Grillo and Dr. Arrington exited the room at 5:57 p.m.

Mr. Nussbaum provided legal advice to Board members regarding pending litigation.

On motion of Mr. Moniodis, seconded by Mr. Bowler, the Board adjourned its closed session at 6:07 p.m. to convene an Administrative Function Session.

ADMINISTRATIVE FUNCTION SESSION

Ms. Prumo, Mr. Sines, and Ms. Howie exited the room at 6:08 p.m.

Mr. Schmidt discussed the upcoming Board elections as well as committee assignments and committee meeting times for the new school year.

At 6:10 p.m., Board members discussed the Superintendent's contract.

On motion of Mr. Janssen, seconded by Mr. Bowler, the Board adjourned its administrative function 6:26 p.m. for a brief dinner recess.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:01 p.m. at George Washington Carver Center for Arts and Technology. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Romaine N. Williams, Esquire, Mr. David Uhlfelder, and Mr. Jonathan P. Galla. In addition, Ms. Michele Prumo, Chief of Staff, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Quentin Patrick, recent graduate of George Washington Carver Center for Arts and Technology, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon and introduced the new Board members: Edward J. Gilliss, Esquire, Ms. Marisol A. Johnson, and Mr. Jonathan P. Galla, student member. Mr. Schmidt also announced that Mr. David Uhlfelder had been re-appointed for another term.

SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

SELECTION OF SPEAKERS (cont)

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, spoke about the new teacher evaluations, Common Core Curriculum, and PARCC assessments.

Ms. Jacqueline Brewster, President of the PTA Council of Baltimore County, spoke about the upcoming events of the council and the importance of parent involvement.

Mr. John Desmone, Executive Director of the Council of Administrative and Supervisory Employees, introduced the new Executive Director of CASE, Mr. Bill Lawrence. Mr. Lawrence a former BCPS employee stated that he looks forward to working with the Superintendent and the Board members in his new capacity.

Ms. Jacqueline Brewster, Chair of the Southeast Area Education Advisory Council, provided the Southeast Advisory Council's Calendar of Events. She also asked that the advisory council chairs receive a mailed copy of the Board packet.

GENERAL PUBLIC COMMENT

Mr. Kerner Brooks deferred his time to Mr. Bill Voight, a community member from the Stoneleigh area. Mr. Voight spoke about the need for 1200 seats for students and his concern about the relocation of Stoneleigh students to other schools.

Ms. Barbara Dillon deferred her time to Mr. Duncan Keir, a community member of Idlewyle and Loch Hill. Mr. Keir expressed his concern about a future boundary study and the possibility of property values declining in the communities.

Mr. Schmidt explained the boundary study process, which will include input from community members.

Mr. Rick Herbig deferred his time to Mr. Erik Rockwell who spoke about the demolition of the former Carver Center and the impact it will have on taxpayers.

GENERAL PUBLIC COMMENT (cont)

Mr. Oliver Higgs, a community member from Idlewylde community spoke of his concerns about the possibility of his children being redistricted to a different school.

Ms. Amanda Palmer, a Loch Hill resident, spoke about the quality of schools and the need for a transparent and inclusive boundary process.

Mr. Paul Romney, a community member from Loch Hill and Idlewylde, expressed his concern about the quality of education should students be redistricted from Stoneleigh.

Mr. Jim Ferrins, a parent of Stoneleigh students' expressed his concerns about the quality of education in the community. He also stated that a boundary study committee should reflect the diversity of the Loch Hill and Idlewylde areas.

Ms. Linda Dobry deferred her time to Ms. Kimberly Graham, a community member from Loch Hill, who asked that the education standards for students should remain unchanged.

Ms. Stina Pillion deferred her time to Ms. Retsie White, a community member of Stoneleigh, expressed her fear about redistricting. Ms. White wanted to know if a realtor has been searching for suitable property in the area to alleviate overcrowding issues.

Ms. Allysa Lorber, a community member from the Stoneleigh area, asked for quality education for the children, the need for a transparent boundary process, and expressed her concerns about the value of homes in the area and the impact on tax revenue.

PRESIDENT'S REPORT

Mr. Schmidt provided an update on the following items:

Overcrowding - Mr. Schmidt discussed the overcrowding concerns and the boundary study process. He spoke about the additions to Stoneleigh and Hampton Elementary Schools and the construction of Mays Chapel elementary school. He referred to Board of Education Policy 1280 which outlines the boundary study process.

Carver Board Meeting – Mr. Schmidt stated that the current meeting location provided good opportunity to visit schools, but more importantly, due to the renovations to Building E, (formerly referred to as the ESS Building), the Board needed to move its meeting off site. The August 6 Board meeting will be held in room 114 of Building E. The Board Room is also being renovated and includes new technology.

Board of Education Retreat – Mr. Schmidt reported that on June 29, the Board of Education held a retreat to discuss the priorities for school year 2013-2014. These priorities are before the Board this evening for adoption. The Board also had a presentation from Mr. Glenn Singleton from Pacific Educational Group.

PRESIDENT'S REPORT (cont)

Mr. Singleton's presentation, "Eliminating the Gap and Raising the Bar," facilitated a discussion with the Board about how to make every student successful. Mr. Singleton will be working with the Board and administration throughout the year.

ELECTION OF OFFICERS FOR SCHOOL YEAR 2013 - 2014

Ms. Prumo presided during the election of the president of the Board of Education of Baltimore County. Ms. Prumo asked for nominations for the office of president. Mr. McDaniels nominated Mr. Schmidt. Ms. Williams seconded the nomination. There being no further nominations, Ms. Prumo closed the nominations for the office of president. The motion to elect Mr. Schmidt as president for 2013- 2014 was passed (favor-9; abstained-2). Mr. Schmidt and Mr. Janssen abstained from voting.

Mr. Schmidt assumed the chair and requested nominations for the office of vice president of the Board of Education. Mr. Moniodis nominated Mr. Uhlfelder. Mr. Parker seconded the nomination. There being no further nominations, Mr. Schmidt closed the nominations for the office of vice president. The motion to elect Mr. Uhlfelder as vice president of the Board of Education for 2013 – 2014 was passed (favor-10; abstained-1). Mr. Uhlfelder abstained from voting.

OLD BUSINESS

Board of Education Policies

The Board Policy Committee, represented by Mr. Bowler, recommended approval of seven policies (exhibits B – H). This is the third reading. The Board unanimously approved the following policies (favor-11-0):

- Proposed Deletion of Policy 2320 - ADMINISTRATION: Administrative Operations – Line of Responsibility
- Proposed Changes to Policy 3410 – NON-INSTRUCTIONAL SERVICES: Transportation Services – Responsibilities and Duties
- Proposed Changes to Policy 3420 - NON-INSTRUCTIONAL SERVICES: Transportation Services – Routes and Services
- Proposed Changes to Policy 4102 – PERSONNEL: Conduct – Sexual Harassment
- Proposed Deletion of Policy 5310 – STUDENT: Activities – Awards for Achievement
- Proposed Changes to Policy 6102 – INSTRUCTION: Curriculum – Teaching Controversial Issues
- Proposed Changes to Policy 6304 – INSTRUCTION: Schedules – Commemorations and Observances

PERSONNEL MATTERS

On motion of Mr. Parker, seconded by Ms. Williams, the Board approved the personnel matters as presented on exhibits J through M (Copies of the exhibits are attached to the formal minutes). Mr. Janssen separated exhibit I for further discussion.

On motion of Mr. Uhlfelder, seconded by Mr. Gilliss, the Board approved exhibit I. Mr. Janssen abstained from voting on this item. (favor – 10; abstained – 1).

On motion of Mr. Uhlfelder, seconded by Ms. Williams, the Board approved exhibits J – M (favor – 11).

On motion of Mr. Janssen, seconded by Mr. Parker, the Board unanimously approved the following administrative appointments as presented in exhibit N (A copy of the exhibit is attached to the formal minutes).

Ms. Prumo recognized the administrative appointments approved by the Board.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>AUBREY P. BROWN</u> (Effective July 10, 2013)	Principal, Acting Calvin Coolidge Senior High School District of Columbia Public Schools	Assistant Principal Deer Park Middle Magnet School
<u>WILLIAM S. BURKE</u> (Effective July 10, 2013)	Executive Director Office of School Transformation	Assistant Superintendent Organizational Development Department of Human Resources
<u>CHRISTINA C. BYERS</u> (Effective July 10, 2013)	Principal Milbrook Elementary School	Executive Director Leadership Development Department of Human Resources
<u>CONSTANCE V. DEAN</u> (Effective July 10, 2013)	Coordinator Office of Special Education Placements and Birth to Five	Assistant Principal Hereford High School
<u>JASON M. FEILER</u> (Effective July 10, 2013)	Assistant Principal Featherbed Lane Elementary School	Principal Seneca Elementary School

<u>CAROL M. FERRIS</u> (Effective July 10, 2013)	Assistant Principal Westowne Elementary School	Principal Kingsville Elementary School
<u>LORI M. GRANT</u> (Effective July 10, 2013)	Teacher/Classroom Dogwood Elementary School	Assistant Principal Winfield Elementary School
<u>ANNE M. HAMMEL</u> (Effective July 10, 2013)	Teacher/English Pikesville Middle School	Assistant Principal Pikesville Middle School
<u>SUSAN E. HARRIS</u> (Effective July 10, 2013)	Assistant Principal Cockeysville Middle School	Principal Dumbarton Middle School
<u>JEFFREY S. HOGAN</u> (Effective July 10, 2013)	Assistant Principal Elmwood Elementary School	Principal Elmwood Elementary School
<u>MICHAELA C. KOCH</u> (Effective July 10, 2013)	Teacher/English Ridgely Middle School	Assistant Principal Ridgely Middle School
<u>JENNIFER M. LYNCH</u> (Effective July 10, 2013)	Psychologist Southwest Student Support Services	Assistant Principal Johnnycake Elementary School
<u>DENISE T. MABRY</u> (Effective July 10, 2013)	Managing Principal Baltimore City Public Schools Westport Elementary/ Middle School	Coordinator Compliance and Related Services
<u>JANET M. MAHONEY</u> (Effective July 10, 2013)	Assistant Principal Middlesex Elementary School	Principal Martin Boulevard Elementary School
<u>ANTHONY J. MARCINO</u> (Effective July 10, 2013)	Supervisor of Assessment St. Mary's County Public Schools	Specialist, Assessment Data Department of Research, Accountability, and Assessment
<u>MARLANA J. MATHIS</u> (Effective July 10, 2013)	Teacher/Resource Halstead Academy	Assistant Principal Reisterstown Elementary School

<u>DEBOREA D. MONTGOMERY</u> (Effective July 10, 2013)	Coordinator Harford County Public Schools	Principal Powhatan Elementary School
<u>SHANDRA K. PATRICK</u> (Effective July 10, 2013)	Assistant Principal Franklin Elementary School	Principal Westowne Elementary School
<u>REGINA H. RIDLEY</u> (Effective July 10, 2013)	Teacher/Mentor - Elementary Cluster Franklin Elementary School	Assistant Principal Windsor Mill Middle School
<u>MEGAN P. SHAY</u> (Effective July 10, 2013)	Teacher/Mentor Dundalk Elementary School	Assistant Principal Dundalk Elementary School
<u>KATINA F. WEBSTER</u> (Effective July 10, 2013)	Teacher/Special Education Self Contained Overlea High School	Assistant Principal Golden Ring Middle School
<u>RICHARD WEISENHOF</u> (Effective July 10, 2013)	Senior Director, College Readiness System The College Board	Executive Director of Academics Division of Curriculum and Instruction
<u>ERIN V. WOMBLE</u> (Effective July 10, 2013)	Teacher/Resource Department of Alternative Education/School Support Programs	Assistant Principal Scotts Branch Elementary School

Mr. Parker asked the Board to recognize Ms. Pat Lawton, Chief Academic Officer, on her impending retirement. Mr. Parker thanked Ms. Lawton for her years of service to Baltimore County Public Schools.

CONSIDERATION OF AMENDMENTS TO THE SUPERINTENDENT'S CONTRACT

Mr. Schmidt removed this item from the agenda.

**CONSIDERATION OF 2013 – 2014 BOARD OF EDUCATION
NORMS AND FOCUS AREAS**

On motion of Mr. Parker, seconded by Mr. Gilliss, the Board approved the Board of Education Norms and Focus Areas as presented in exhibit O (favor 11 - 0).

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee represented by Mr. Moniodis, recommended approval of items 1 through 14 in exhibit P. The Board approved items 1 – 14; Mr. Uhlfelder abstained from item 3.

1. JNI-717-09 Contract Extension and Modification: Augmentative Communication Devices
2. JNI-732-13 Contract Extension and Modification: Peer Assistance and Review Program
3. JNI-766-14 Accelerated Math Achievement Program
4. JNI-741-13 Boiler/Pressure Vessel/Hot Water Generator Installations, Repairs, Inspections, Preventative Maintenance, and Parts
5. PCR-287-14 Computerized Counseling Services
6. RGA-122-13 Foundational Reading Skill K-Grade 3
7. JNI-756-13 Graduation Caps, Gowns, Hoods, and Collars
8. MBU-519-13 Inspection of Storage Tank Systems
9. MWE-805-14 Instructional Resource – Writer’s Workshop
10. RGA-125-14 Measures for Academic Progress (MAP)
11. MWE-806-14 Textbooks – Trade Books for Elementary Language Arts Unit One
12. MBU-518-13 Vehicle Parts and Materials
13. JNI-762-14 Site Accessibility Improvements for Loch Raven High School
14. PCR-286-14 Demolition of Old George Washington Carver Center for Arts and Technology and Construction of Athletic Fields

REPORTS

The Board received the following reports:

- A. **Board of Education Policies** – Mr. Bowler reported that the Board of Education’s Policy Committee had met to consider the policies presented this evening, and that the committee is recommending approval of these policies. This is the first reading.
- Proposed Changes to Policy 1260 – COMMUNITY RELATIONS: Community Involvement-School Volunteers
 - Proposed Changes to Policy 6000 – INSTRUCTION: Instruction-Curriculum and Instruction
 - Proposed Changes to Policy 6200 – INSTRUCTION: Instructional Services-School Libraries
 - Proposed Changes to Policy 6601 – INSTRUCTION: Curriculum Extensions and Alternative Programs-Summer School
 - Proposed Changes to Policy 6604 – INSTRUCTION: Evaluation of the Instructional Program-Purpose of the Evening and Saturday High School Programs

- B. **Fiscal Year 2015 Operating and Capital Budget Schedules** – Ms. Burnopp provided dates for the operating and budget scheduled events and noted that the schedule will be updated throughout the year on the BCPS Web site. Ms. Burnopp also advised the Board that the 2014 Operating Budget Book would be available on the BCPS Web site on July 10, 2013.

INFORMATION

The Board received the following as information:

- A. Revised Superintendent's Rule 3410 – NON-INSTRUCTIONAL SERVICES: Transportation Services – Responsibilities and Duties
- B. Revised Superintendent's Rule 3420 - NON-INSTRUCTIONAL SERVICES: Transportation Services – Routes and Services
- C. Revised Superintendent's Rule 4102 – PERSONNEL: Conduct – Sexual Harassment
- D. Revised Superintendent's Rule 6102 – INSTRUCTION: Curriculum-Teaching of Controversial Issues
- E. Board of Education Policies Schedule for Review in School Year 2013-2014
- F. Policy Editing Conventions
- G. Appeals and Hearings Handbook
- H. Financial Report for the months ending May 2012 and 2013
- I. Quality Management System (QMS) Recertification Audit
- J. Southeast Area Education Advisory Council Minutes of May 13, 2013

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Board of Education will hold its next meeting on Tuesday, August 6, 2013, at Greenwood in Building E. The meeting will begin with an open session at approximately 5:30 p.m. The Board will then adjourn to meet in closed session. The meeting will reconvene at approximately 7:00 p.m. The public is welcome to all open sessions.

ADJOURNMENT

As there was no further business, the Board adjourned its meeting at 8:40 p.m.

Respectfully submitted,

S. Dallas Dance
Secretary-Treasurer

sdd/dd

TENTATIVE MINUTES

REPORT OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY RETREAT

Saturday, June 29, 2013

The Board of Education of Baltimore County, Maryland, met in open session for a retreat on Saturday, June 29, at 9:00 a.m. at George Washington Carver Center for Arts and Technology. President Lawrence E. Schmidt, Esquire and the following Board members were present: Mr. Michael Bowler, Mr. Michael Collins, Mr. Rodger C. Janssen, Mr. Charles McDaniels, Jr., Mr. George Moniodis, H. Edward Parker, Romaine Williams, Esquire, and Mr. David Uhlfelder. In addition, Dr. S. Dallas Dance, Superintendent of Schools; Ms. Michele Prumo, Chief of Staff; Ms. Patricia Lawton, Chief Academic Officer, Curriculum and Instruction; Dr. Lisa Grillo, Chief Human Resources Officer, Mr. Yakoubou Ousmanou, Chief Accountability Officer, Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; Ms. Diana Spencer, Communications Officer, Mr. Keven Wise, Network Technician, Ms. Deborah Decker, Senior Executive Assistant to the Board; and representatives of community were present.

Mr. Schmidt thanked the Board and staff for attending the retreat. Mr. Schmidt also welcomed the incoming Board members who attended, Ms. Marisol Johnson and Mr. Jonathan P. Galla (student member).

Dr. Dance welcomed everyone and thanked them for attending and gave a brief overview of the morning's activities.

Through a Power Point™ presentation, Dr. Dance spoke about the morning's session relating to *Blueprint 2.0* – Creating a Culture of Deliberate Excellence. The superintendent explained how cultural awareness and proficiency, as well as curriculum development through the digital environment were addressed in *Blueprint 2.0*. The presentation also highlighted FARMS data, enrollment trends, MSA scores (reading and math) by race for elementary and middle schools. Dr. Dance also spoke about the four focus areas of academics, safety, communication, and organizational effectiveness.

Dr. Dance reported about the June 24 and 25 Leadership Development meeting. This year's program included assistant principals.

Dr. Dance then introduced Dr. Lisa Williams, Director, Office of Equity and Cultural Proficiency, who in turn introduced Mr. Glenn E. Singleton from Pacific Education Group. Mr. Singleton presented "An Introduction to Raising the Bar and Eliminating the Achievement Gap."

Dr. Dance spoke about the importance of raising the bar and closing the achievement gap:

- a. What is the policy to drive the curriculum?
- b. What is the policy to drive the professional development?

BOARD/SUPERINTENDENT'S PRIORITIES

Dr. Dance and Mr. Schmidt discussed the Board/Superintendent's Priorities that will be presented on the July 9, 2013, Board of Education agenda for approval.

BOARD NORMS

Mr. Schmidt explained that the Board Norms will be presented for a vote at the July 9 meeting. Board members were asked to review the document.

ADMINISTRATIVE FUNCTION

On a motion by Mr. Janssen, seconded by Mr. Moniodis, the Board adjourned to convene an administrative function session.

BoardDocs - Laura Vatour from BoardDocs, (conferenced by phone) explained how the BoardDocs electronic agenda and exhibit program works. MABE offers a large discount for participating Maryland school systems.

Dr. Dance stated that the BoardDocs transition would take approximately 3 – 4 months. During the transition, dual paper packets and Web packets will be distributed. Following the conversion, Board members will be able to access relevant documents at computer stations in the renovated Board room.

BOE Email – Michele Prumo updated the Board on the status of the BOE email account.

Superintendent's Evaluation Template – Mr. Schmidt indicated that a committee will be charged with reviewing the template for the superintendent's evaluation.

Committee Assignments – Mr. Schmidt informed Board members that a completed list of committee assignments would be distributed at the July 9 meeting following the elections for officers.

The retreat ended at 1:48 p.m.

Respectfully submitted,

S. Dallas Dance
Secretary-Treasurer