**Agenda Item Details**

**Meeting**  
Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

**Category**  
J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)

**Subject**  
1. Proposed Changes to Policy 1200 - COMMUNITY RELATIONS: Community Involvement

**Access**  
Public

**Type**  
Report

**Public Content**

That the Board of Education reviews the proposed changes to Policy 1200 - COMMUNITY RELATIONS: Community Involvement. This is the first reading of this policy.

1200_Policy_Analysis_PRC_2-10-14.pdf (115 KB)  
1200_Policy_PRC_2-10-14.pdf (61 KB)

**Administrative Content**

**Executive Content**
POLICY ANALYSIS
FOR
BOARD OF EDUCATION POLICY 1200
COMMUNITY INVOLVEMENT

Statement of Issues or Questions Addressed
In accordance with Board of Education Policy and Superintendent’s Rule 8130, Policy 1200 is scheduled for review in school year 2013-2014. Policy 1200 outlines the Board’s commitment to supporting community interest and involvement in the school system. Staff is recommending that the policy be revised to: (1) include a policy statement that establishes the Board’s commitment to community involvement and links that involvement to student success; (2) outline standards for encouraging and supporting community involvement; (3) include an implementation section; and (4) conform with the Policy Review Committee’s editing conventions.

Cost Analysis and Fiscal Impact on School System
No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies
1. Board of Education Policy 1210, Relationship with Parent-Teacher (Student) Associations
2. Board of Education Policy 1230, Area Education Advisory Councils (AEAC)
3. Board of Education Policy 1270, Parent and Family Involvement

Legal Requirements
None

Similar Policies Adopted by Other Local School Systems
1. Montgomery County Board of Education, Policy ABA, Community Involvement

Draft of Proposed Policy
Attached

Other Alternatives Considered by Staff
No other alternatives were considered.

Timeline
1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014
COMMUNITY RELATIONS: Community Involvement

COMMUNITY INVOLVEMENT

I. POLICY STATEMENT

A. THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) IS COMMITTED TO FOSTERING AND SUPPORTING COMMUNITY INTEREST AND INVOLVEMENT IN BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) AND Recognizes Citizen Support of the Schools as an Essential Component to Student Success.

B. The Board [of Education of Baltimore County (Board)] encourages community participation and input regarding the school budget process, academic programs, Board policies, and other school system activities.

II. STANDARDS

A. COMMUNITY INVOLVEMENT WILL BE ENCOURAGED AND SUPPORTED TO ENSURE THE INTERESTS AND VALUES FROM ACROSS THE COUNTY ARE HEARD AND CONSIDERED BY THE BOARD, SUPERINTENDENT, SCHOOL ADMINISTRATORS, AND OTHER EDUCATIONAL LEADERS, THEREBY ENHANCING THE DECISION-MAKING PROCESS.

B. The SUPERINTENDENT WILL [Board directs the Superintendent to] establish mechanisms to enhance the public’s understanding of and involvement in school-system activities THROUGH DIVERSE METHODS OF COMMUNICATION AND OTHER COLLABORATIVE INITIATIVES.

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

Related Policies: Board of Education Policy 1210, RELATIONSHIP WITH PARENT-TEACHER (STUDENT) ASSOCIATIONS
POLICY 1200

[Board of Education Policy 1220]
Board of Education Policy 1230, AREA EDUCATION ADVISORY COUNCILS (AEAC)
Board of Education Policy 1270, PARENT AND FAMILY INVOLVEMENT

POLICY

Adopted: 10/06/69
Revised: 02/10/09
REVISED

Board of Education of Baltimore County
Agenda Item Details

Meeting
Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category
J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)

Subject
2. Proposed Changes to Policy 1270 - COMMUNITY RELATIONS: Parent and Family Involvement

Access
Public

Type
Report

Public Content

That the Board of Education reviews the proposed changes to Policy 1270 - COMMUNITY RELATIONS: Parent and Family Involvement. This is the first reading of this policy.


Administrative Content

Executive Content
POLICY ANALYSIS
FOR
BOARD OF EDUCATION POLICY 1270
PARENT AND FAMILY INVOLVEMENT

Statement of Issues or Questions Addressed
The No Child Left Behind Act of 2001 mandates that local education agencies (which would include the Board of Education of Baltimore County) develop a written parental involvement policy. Additionally, the Act requires each LEA to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the policy in improving the academic quality of the schools served with Title I, Part A funds. Policy 1270 constitutes the Board’s parental involvement policy.

Policy 1270 outlines the Board’s expectations and recognizes that schools, parents, families, and communities must collaborate to support student achievement in preparation for college and career readiness. The Board values and promotes school, parent/guardian, family, and community engagement to ensure the academic and personal success of all students. Staff and community stakeholders are recommending that the policy be revised to include a compliance section establishing Policy 1270 as the school system’s Parent and Family Involvement policy and to outline the Board’s expectations for the annual review and evaluation of the policy and the effectiveness of the school system’s parental involvement programs.

Cost Analysis and Fiscal Impact on School System
No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies
1. Board of Education Policy 1100, Communication with the Public
2. Board of Education Policy 1200, Community Involvement
3. Board Of Education Policy 1210, Parent-Teacher (Student) Associations
4. Board Of Education Policy 1230, Area Education Advisory Councils (AEAC)
5. Board of Education Policy 1240, Visitors to Schools
6. Board of Education Policy 1260, School Volunteers
7. Board of Education Policy 4000, Precepts, Beliefs, and Values of the Baltimore County Public Schools

Legal Requirements
1. 20 U.S.C. §6301, et seq., No Child Left Behind Act of 2001, as amended by Section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA)
2. Annotated Code of Maryland, Education Article §4-112, Advisory Committees
Similar Policies Adopted by Other Local School Systems
1. Anne Arundel County Board of Education, Policy KH, Parent/Family/Community Involvement
   http://www.aacps.org/aacps/boe/board/newpolicy/tableofcontents500.asp
2. Baltimore City Board of School Commissioners, Policy KCA, Family and Community Engagement Policy
   http://www.boarddocs.com/mabe/bcps/board.nsf/public#
3. Calvert County Board of Education, Policy 8123, (Community) of the Board of Education Regarding Parent, Family, and Community Involvement
   http://www.calvertnet.k12.md.us/departments/administration/policies/policysection.asp?section=8000
4. Carroll County Board of Education, Policy KC, Parent/Family/Community Involvement
   http://www.boarddocs.com/mabe/ccps/Board.nsf/Public#
5. Harford County Board of Education, Policy 10-0004-000, Parent/Community Involvement
   http://www.hcps.org/
6. Howard County Board of Education, Policy 10000, Parent, Family, and Community Involvement
   http://www.hcps.org/board/policies/policies_10000.shtml
7. Montgomery County Board of Education, Policy ABA, Community Involvement
8. Prince George’s County Board of Education, Policy 0105, Parent Involvement in Schools
   http://www1.pgcps.org/generalcounsel/boardpolicies/bp0000.aspx

Draft of Proposed Policy
Attached

Other Alternatives Considered by Staff
No other alternatives were considered.

Timeline
1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014
COMMUNITY RELATIONS: Community Involvement

Parent and Family Involvement

I. Policy Statement

A. The Board of Education of Baltimore County (Board) recognizes that schools, parents, families, and communities must collaborate to support ACADEMIC [student] achievement, ENSURING THAT EVERY STUDENT IS PREPARED FOR COLLEGE AND CAREER OPPORTUNITIES. The Board values and promotes school, parent/guardian, family, and community involvement as PARTNERS IN PROVIDING A SUSTAINABLE SYSTEM OF SUPPORT FOR [essential to] the academic AND PERSONAL success of all students.

[B. Baltimore County Public Schools shall comply with the requirements of the No Child Left Behind Act 2001 as it relates to parent and family involvement and such compliance shall include an annual evaluation of the content and effectiveness of this policy and its implementing rule.]

II. COMPLIANCE [Definition]

A. [Consistent with Section 1118 of the Elementary and Secondary Education Act,] Board Policy 1270 AND [along with] its implementing Superintendent’s Rule and school system procedures shall constitute the school system’s PARENT AND FAMILY INVOLVEMENT Policy AS REQUIRED BY SECTION 1118 OF THE ELEMENTARY AND SECONDARY EDUCATION ACT.


III. Implementation

[A.] The Board directs the Superintendent to implement this policy.
Legal References: 20 U.S.C. §6301, et seq., No Child Left Behind Act of 2001, as amended by Section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA)
Annotated Code of Maryland, Education Article §4-112, Advisory Committees

Related Policies: Board of Education Policy 1100, Communication with the Public
Board of Education Policy 1200, Community Involvement
Board of Education Policy 1210, Relationship with Parent-Teacher (Student) Associations
[Board of Education Policy 1220, Citizens Advisory Committee]
Board of Education Policy 1230, Area Education Advisory Councils (AEAC)
Board of Education Policy 1240, Visitors to Schools
Board of Education Policy 1260, School Volunteers
Board of Education Policy 4000, Precepts, Beliefs, and Values of the Baltimore County Public Schools

POLICY 1270
Board of Education of Baltimore County

Adopted: 05/23/91
Revised: 07/13/04
Revised: 05/20/08
Revised: 09/08/09
Revised: 09/07/10
Revised: 05/10/11
Edited: 07/01/11
Revised: 04/12/12
Revised: 05/07/13
Revised: _____
Agenda Item Details

Meeting  Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category  1. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)

Subject  3. Proposed Deletion of Policy 2132 - ADMINISTRATION: Central Office Personnel - Consultant

Access  Public

Type  Report

Public Content

That the Board of Education reviews the proposed deletion of Policy 2132 - ADMINISTRATION: Central Office Personnel - Consultant. This is the first reading.

2132 Policy 2-10-14.pdf (67 KB)

Administrative Content

Executive Content
Policy Analysis
For
Board of Education Policy 2132
Consultant

Statement of Issues or Questions Addressed
In accordance with Board of Education Policy and Superintendent’s Rule 8130, Policy 2132 is scheduled for review in school year 2013-2014. Policy 2132 was presented to the Board for first reader on November 19, 2013, with a recommendation that the policy be deleted. The policy was removed from the agenda after comments were received objecting to the deletion of the prohibition against supervising employees. Policy 2132 permits consultants to be hired for the school system, which is more appropriately a function of the Department of Fiscal Services. After further review, staff is recommending that Policy 2132 be deleted and that guidelines for hiring consultants be transferred to and included in Policy 3210, Purchasing Guidelines.

Cost Analysis and Fiscal Impact on School System
No fiscal impact is anticipated by the deletion of this policy.

Relationship to Other Board of Education Policies
1. Board of Education Policy 3210, Purchasing Guidelines

Legal Requirement
1. None

Similar Policies Adopted by Other Local School Systems
A search of Maryland LEA policy web sites found no similar policy.

Draft of Proposed Policy
Attached

Other Alternatives Considered by Staff
Staff considered placing this prohibition in Department of Fiscal Services’ procedures.

Timeline
1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014
ADMINISTRATION: Central Office Personnel

Other Personnel: Consultant

I. Consultants shall exercise no administrative authority over the work of employees of the Board of Education of Baltimore County (Board), but shall act only as advisers in those fields in which they are qualified to offer expert assistance.

II. All administrative supervision of Board or Baltimore County Public Schools’ (BCPS) employees is the responsibility of those employees to whom the responsibility has been delegated.

Policy

Board of Education of Baltimore County

Adopted: 9/18/68
Revised: 1/13/09]
## Agenda Item Details

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category</td>
<td>J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Report</td>
</tr>
</tbody>
</table>

## Public Content

That the Board of Education reviews the proposed revisions of Policy 2310 - PERSONNEL: Administrative Operations - Organization Charts and Structural Relationships. This is the first reading.

2310_Policy_2-10-14.pdf (169 KB)

## Administrative Content

## Executive Content
Policy Analysis
For
Board of Education Policy 2310
Organization Charts and Structural Relationships
Renamed as, "Organization Charts"

Statement of Issues or Questions Addressed
In accordance with Board of Education Policy and Superintendent’s Rule 8130, Policy 2310 is scheduled for review in school year 2013-2014. Policy 2310 outlines the Board’s responsibility to provide an effective program of instruction and requires an organization chart annually be prepared by the Superintendent and submitted to the Board for approval. Staff is recommending that the policy be revised to: (1) include a policy statement that aligns the preparation of organization charts with the stated mission and goals of the school system; (2) include standards that provide for the annual presentation of organization charts of those positions that report to the Superintendent; (3) include an implementation section; (4) conform to the Policy Review Committee’s policy editing conventions.

Cost Analysis and Fiscal Impact on School System
No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies
1. None

Legal Requirements
1. None

Similar Policies Adopted by Other Local School Systems
A search of Maryland LEA policy Web sites found no similar policy.

Draft of Proposed Policy
Attached

Other Alternatives Considered by Staff
Staff considered recommending deletion of the policy. However, staff determined that the policy should remain because the requirement that organization charts be presented to the Board annually was not included in any other policy or written procedure.

Timeline
1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014
PERSONNEL: Administrative Operations

Organization Charts [and Structural Relationships]

I. POLICY STATEMENT [Responsibility/Relationship]

[A.] TO ACHIEVE THE STATED MISSION AND GOALS OF THE SCHOOL SYSTEM, the Board of Education of Baltimore County (Board) MUST MAINTAIN AN ORGANIZATIONAL STRUCTURE FOCUSED ON PERFORMANCE, ACCOUNTABILITY, AND MEETING THE SCHOOL SYSTEM'S GOAL OF ORGANIZATIONAL EFFECTIVENESS. [shall establish efficient means to provide an effective program of instruction for all students under the direction of the Superintendent.]

II. GUIDELINES

A. [B.] An organization chart shall be prepared annually by the Superintendent [to reflect the relationship of all employees within the school system, ] and shall be submitted to the Board for approval.
   1. THE ORGANIZATION CHART SHALL INCLUDE THE POSITIONS THAT REPORT DIRECTLY TO THE SUPERINTENDENT.

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

[Legal Reference: Annotated Code of Maryland, Education Article, §4-101 ]

Related Policy: Board of Education Policy 8120, PURPOSE, ROLE, AND RESPONSIBILITIES OF THE BOARD OF EDUCATION

Policy: Board of Education of Baltimore County
Adopted: 09/18/68
Revised: 03/10/09
REVISED: _____________
### Agenda Item Details

**Meeting**  
Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

**Category**  
J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)

**Subject**  
5. Proposed Changes to Policy 3210 - NON-INSTRUCTIONAL SERVICES: Purchasing - Purchasing Guidelines

**Access**  
Public

**Type**  
Report

### Public Content

That the Board of Education reviews the proposed changes to Policy 3210 - NON-INSTRUCTIONAL SERVICES: Purchasing - Purchasing Guidelines. This is the first reading.

*Policy_3210_022514.pdf (33 KB)*

### Administrative Content

### Executive Content
POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 3210
PURCHASING GUIDELINES

Statement of Issues or Questions Addressed
Board of Education Policy 3210 is being reviewed as a result of the recommended deletion of Policy 2132, Consultant. Consultants are independent contractors whose services are procured in accordance with the Board’s purchasing guidelines. As such, the procurement of consultant services is more appropriately a Department of Fiscal Services activity and not a personnel policy as currently reflected.

Staff is recommending that Policy 3210 be revised to add a section concerning consultants that: (1) defines “consultants;” (2) includes guidelines for procuring consultant services; (3) prohibits consultants from exercising authority over school system employees; and (4) requires a written agreement for consultant services.

Cost Analysis and Fiscal Impact on School System
No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies
1. None

Legal Requirements
1. None

Similar Policies Adopted by Other Local School Systems
A search of Maryland LEA policy web sites found no similar policy concerning the procurement of consultant services.

Draft of Proposed Policy
Attached

Other Alternatives Considered by Staff
No other alternatives were considered.

Timeline
First Reading - February 25, 2014
Public Comment – March 11, 2014
Third Reading/Vote – April 22, 2014
NON-INSTRUCTIONAL SERVICES: Purchasing

Purchasing Guidelines

I. Policy Statement

[A.] The Board of Education of Baltimore County (Board) expects that all funds expended for goods and services shall be used in the most effective and efficient manner possible and that the procurement of materials, supplies, equipment, library media, and textbooks for Baltimore County Public Schools (BCPS) will be conducted in accordance with the laws of the state of Maryland.

II. DEFINITION

CONSULTANT – AN INDEPENDENT CONTRACTOR, AN ESTABLISHED BUSINESS, AND/OR AN INDIVIDUAL WHO RECEIVES A PAYMENT FOR PROFESSIONAL SERVICES IN ACCORDANCE WITH THE TERMS OF A WRITTEN CONSULTANT CONTRACT. A CONSULTANT IS NOT AN EMPLOYEE OF THE BOARD.

III. [II.] Procedures

A. The Office of Purchasing, serving as the designated agent of the Board, shall administer all procurement activities in accordance with state law, Board policies, Superintendent’s Rules, and school system procedures.

B. The Office of Purchasing shall provide for the procurement of goods and services through bids and contracts; requisitions/purchase orders; procurement cards; published catalogs of operational and instructional supplies, equipment, media, and textbooks; and through the electronic transmission of requisitions and purchase orders.

C. The Office of Purchasing will encourage minority business enterprise participation in all contracts.

D. The Office of Purchasing will encourage and solicit the use of green product cleaning supplies.

IV. [III.] Formal Bids

A. In accordance with §§5-112 and 7-106 of the Education Article, formal, advertised bids shall be obtained for all construction and renovation
projects and for the purchase of equipment and supplies, excluding books and other materials of instruction and emergencies.

B. The Board shall reserve the right to waive any informality in all bids; reject any or all bids, re-advertise for new proposals, and utilize contracts awarded or negotiated by other governmental agencies.

V. [IV.] Award of Contracts

A. The Board shall accept contract recommendations for consideration at its regularly scheduled meeting. The Board reserves the right to approve, defer, or deny an award of contract. Staff shall take all necessary action to observe and enact the decision of the Board.

B. In approving contract recommendations, the Board may authorize the addition of a percentage of the overall project or award value as a contingency fee or change order allocation. Expenditure of said funds shall be closely monitored by staff.

C. The Superintendent shall establish and publish procedures for bidders and/or vendors to appeal contract-related decisions.

VI. [V.] Informal Bids and Price Solicitations

[A.] The Office of Purchasing shall have the option to issue bids, requests for proposals, or solicit price quotations for any requirements that do not require formal bids. This action shall be based upon the best interest of the school system, value of the purchase, its function, the length of the contract, the need to ensure the vendor’s performance, to maintain reliable sources of supply, and to encourage a competitive buying atmosphere.

VII. [VI.] Relations with Vendors

[A.] The Office of Purchasing shall encourage fair and equal treatment of all prospective vendors and bidders and shall be consistent with the practices of the Board. Understanding, confidence, respect, and fairness are the foundation for the policy of the Board in its relationship with vendors.
VIII. CONSULTANTS

A. CONSULTANT SERVICES SHALL BE PROCURED THROUGH THE OFFICE OF PURCHASING AND SHALL COMPLY WITH ESTABLISHED SCHOOL SYSTEM PURCHASING PROCEDURES.

B. CONSULTANTS SHALL EXERCISE NO ADMINISTRATIVE AUTHORITY OVER THE WORK OF EMPLOYEES OF THE BOARD, BUT SHALL ACT ONLY AS ADVISERS IN THOSE FIELDS IN WHICH THEY ARE QUALIFIED TO OFFER EXPERT ASSISTANCE.

C. A WRITTEN AGREEMENT IS REQUIRED.

IX. [VII.] Implementation

[A.] The Board directs the Superintendent to implement this policy.

Legal References:  
Annotated Code of Maryland, Education Article §5-112, Bids  
Annotated Code of Maryland, Education Article §7-106, Textbooks, Materials of Instruction, and Supplies  
Annotated Code of Maryland, State Finance and Procurement Article, §14-302, Procurement from Minority Business  
COMAR 21.11.03.04, Minority Business Enterprise Policies

Related Policies:  
Board of Education Policy 3125, School Activity Funds  
Board of Education Policy 3200, Purchases from Minority and Small Business Enterprises  
Board of Education Policy 3209, Purchasing Principles  
Board of Education Policy 3225, Furniture, Fixtures, and Equipment  
Board of Education Policy 3231, Vendor Performance Evaluation  
BOARD OF EDUCATION POLICY 3250, SELECTION OF DESIGN AND CONSTRUCTION CONSULTANTS  
Board of Education Policy 3620, Inventories  
Board of Education Policy 6002, Selection of Instructional Materials  
Board of Education Policy 7000 Series, New Construction  
Board of Education Policy 8360 Sub Series, Ethics Code
POLICY 3210

Board of Education of Baltimore County

Policy
Adopted: 09/18/68
Revised: 07/12/84
Revised: 08/10/93
Revised: 07/13/99
Revised: 10/02/07
Revised: 12/04/12
REVISED:  

4
Agenda Item Details

Meeting: Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category: 1. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)


Access: Public

Type: Report

Public Content

That the Board of Education reviews the proposed new Policy 3710 - SCHOOL SAFETY AND SECURITY: Safety and Security Equipment. This is the first reading.

New Policy 3710.pdf (44 KB)

Administrative Content

Executive Content
POLICY ANALYSIS
FOR
BOARD OF EDUCATION POLICY 3710
SAFETY AND SECURITY EQUIPMENT

Statement of Issues or Questions Addressed
The Board of Education of Baltimore County has approved funding in the FY 14 operating budget for school safety and security equipment. A new policy has been drafted to outline standards and responsibilities for implementing these security and safety programs.

Cost Analysis and Fiscal Impact on School System
The Board has approved $2.5 million for school safety and security equipment in its FY 14 operating budget, and an additional $2.5 million has been requested in the FY 15 operating budget.

Relationship to Other Board of Education Policies
1. Board of Education Policy 1240, Visitors to Schools

Legal Requirements
1. None

Similar Policies Adopted by Other Local School Systems
A search of Maryland LEA websites found no similar policy.

Draft of Proposed Policy
Attached

Other Alternatives Considered by Staff
No other alternatives were considered.

Timeline
1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014
NON-INSTRUCTIONAL SERVICES: SAFETY AND SECURITY

SAFETY AND SECURITY EQUIPMENT

I. POLICY STATEMENT

THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) IS COMMITTED TO PROVIDING A SAFE AND SECURE ENVIRONMENT IN ALL BALTIMORE COUNTY PUBLIC SCHOOLS’ (BCPS) OFFICES AND SCHOOLS. AS PART OF THIS GOAL, THE BOARD SUPPORTS THE USE OF SAFETY AND SECURITY EQUIPMENT AS ONE MEANS OF PROVIDING PROTECTION AGAINST SECURITY THREATS.

II. STANDARDS

A. THE BOARD AUTHORIZES THE SUPERINTENDENT TO DEVELOP AND IMPLEMENT SAFETY AND SECURITY MEASURES IN PROPERTY OWNED AND LEASED BY THE BOARD.

B. THE SUPERINTENDENT SHALL DETERMINE CONSEQUENCES FOR INDIVIDUALS WHO FAIL TO COMPLY WITH ESTABLISHED PROCEDURES RELATED TO SAFETY AND SECURITY.

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

RELATED POLICIES: BOARD OF EDUCATION POLICY 1240, VISITORS TO SCHOOLS

POLICY ADOPTED: ____________

BOARD OF EDUCATION OF BALTIMORE COUNTY
Agenda Item Details

Meeting  
Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category  
J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)

Subject  
7. Proposed Changes to Policy 5580 - STUDENTS: Bullying, Harassment, or Intimidation

Access  
Public

Type  
Report

Public Content

That the Board of Education reviews the proposed changes to Policy 5580 - STUDENTS: Bullying, Harassment, or Intimidation. This is the first reading.

Policy 5580.pdf (82 KB)

Administrative Content

Executive Content
POLICY ANALYSIS
FOR
BOARD OF EDUCATION POLICY 5580
BULLYING, HARASSMENT, OR INTIMIDATION
RENAMED AS, “BULLYING, CYBERBULLYING, HARASSMENT, OR INTIMIDATION”

Statement of Issues or Questions Addressed
In accordance with Board of Education Policy and Superintendent’s Rule 8130, Board of Education Policy 5580 is scheduled for review in school year 2013-2014. In accordance with State law, the Board is required to develop a policy prohibiting bullying, harassment, and intimidation; Policy 5580 is the Board’s policy. Staff is recommending that the policy be revised to: (1) prohibit cyberbulling and include this term in the policy title; (2) provide a definition of bullying, harassment, and intimidation; (3) include an implementation section; and (4) conform with the Policy Review Committee’s editing conventions.

Cost Analysis and Fiscal Impact on School System
No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies
1. Board of Education Policy 5500, Student Conduct
2. Board of Education Policy 5510, Positive Behavior
3. Board of Education Policy 5550, Disruptive Behavior
4. Board of Education Policy 5560, Suspensions, Assignment to Alternative Programs, or Expulsion
5. Board of Education Policy 5600, Students’ Responsibilities and Rights
6. Board of Education Policy 6202, Technology Acceptable Use Policy (TAUP) for Students

Legal Requirements
1. 20 U.S.C. §1232g, Family Educational Rights and Privacy Act (FERPA)
2. Annotated Code of Maryland, Criminal Law Article §3-805, Misuse of Electronic Mail
3. Annotated Code of Maryland, Education Article §7-424, Reporting Incidents of Harassment or Intimidation Against Students
4. Annotated Code of Maryland, Education Article §7-424, Model Policy Prohibiting Bullying, Harassment and Intimidation
5. COMAR 13A.01.04.03, School Safety

Similar Policies Adopted by Other Local School Systems
1. Anne Arundel County Board of Education, Policy JCCA, Bullying/Cyberbullying/Harassment and Intimidation/Hazing/Bias Behavior
2. Baltimore City Board of School Commissioners, Policy JICK, Bullying, Harassment, or Intimidation of Students
   http://www.boarddocs.com/mabe/bcps/Board.nsf/files/8YQPMZ652CEA/$file/JICK%20-%20Bullying%2C%20Harassment%20or%20Intimidation%20of%20Students%20FINAL.pdf

3. Frederick County Board of Education, Policy 437, Bullying-Harassment-Intimidation

4. Howard County Board of Education, Policy 1060, Bullying, Cyberbullying, Harassment, or Intimidation

5. Montgomery County Board of Education, Policy JHF, Bullying, Harassment, or Intimidation

**Draft of Proposed Policy**
Attached

**Other Alternatives Considered by Staff**
No other alternatives were considered by staff.

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**Timeline**
1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014
STUDENTS: CONDUCT

Bullying, CYBERBULLYING, Harassment, or Intimidation

I. POLICY STATEMENT

THE BOARD OF EDUCATION OF BALTIMORE COUNTY IS COMMITTED TO ENSURING THAT EVERY STUDENT LEARNS IN AN ENVIRONMENT THAT IS SAFE AND SECURE AND CONducIVE TO LEARNING. TO PROTECT THE RIGHTS OF ALL STUDENTS TO A SAFE AND SECURE LEARNING ENVIRONMENT, THE BOARD PROHIBITS BULLYING, CYBERBULLYING, HARASSMENT, INTIMIDATION, AND OTHER ACTS OR FORMS OF AGGRESSIVE AND VIOLENT BEHAVIORS BY ANY PERSON ON SCHOOL PROPERTY, AT A SCHOOL-SPONSORED ACTIVITY OR EVENT, ON A SCHOOL BUS, OR BY THE USE OF ELECTRONIC COMMUNICATION AT A BALTIMORE COUNTY PUBLIC SCHOOL (BCPS) OR AFFECTING THE SCHOOL SETTING.

II. DEFINITIONS

A. BULLYING, HARASSMENT, OR INTIMIDATION MEANS ANY INTENTIONAL CONDUCT, INCLUDING VERBAL, PHYSICAL, OR WRITTEN CONDUCT OR AN ELECTRONIC COMMUNICATION THAT:

1. CREATES A HOSTILE EDUCATIONAL ENVIRONMENT BY SUBSTANTIALLY INTERFERING WITH A STUDENT’S EDUCATIONAL BENEFITS, OPPORTUNITIES, OR PERFORMANCE, OR WITH A STUDENT’S PHYSICAL OR PSYCHOLOGICAL WELL-BEING AND IS:
   a. MOTIVATED BY AN ACTUAL OR PERCEIVED PERSONAL CHARACTERISTIC INCLUDING RACE, NATIONAL ORIGIN, MARITAL STATUS, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, RELIGION, ANCESTRY, PHYSICAL ATTRIBUTES, SOCIOECONOMIC STATUS, FAMILIAL STATUS, OR PHYSICAL OR MENTAL ABILITY OR DISABILITY; OR
   b. THREATENING OR SERIOUSLY INTIMIDATING; AND

2. OCCURS ON SCHOOL PROPERTY, AT A SCHOOL ACTIVITY OR EVENT, OR ON A SCHOOL BUS; OR

3. SUBSTANTIALLY DISRUPTS THE ORDERLY OPERATION OF A SCHOOL.
III. [I.] Prohibition

A. The Board [of Education of Baltimore County (Board)] prohibits [students engaging in intentional conduct involving] bullying, CYBERBULLYING, harassment, or intimidation of ANY STUDENT ON SCHOOL PROPERTY, AT A SCHOOL ACTIVITY OR EVENT, ON A SCHOOL BUS, OR BY THE USE OF ELECTRONIC COMMUNICATION AT A PUBLIC SCHOOL OR AFFECTING THE SCHOOL SETTING. [that substantially interferes with a student's educational opportunities].

B. The Board prohibits any reprisal or retaliation against [an] individualS who report[s] an act of bullying, CYBERBULLYING, harassment, or intimidation OR WHO ARE VICTIMS, WITNESSES, BYSTANDERS, OR OTHERS WITH RELIABLE INFORMATION ABOUT AN ACT OF BULLYING, CYBERBULLYING, HARASSMENT, OR INTIMIDATION.

IV. STANDARDS

A. THE BOARD ENCOURAGES PREVENTION AND INTERVENTION METHODS AS PART OF A SYSTEMWIDE PROGRAM, INCLUDING APPROPRIATE CONSEQUENCES FOR PERSONS ENGAGED IN, MAKING FALSE ACCUSATIONS, AND/OR COMMITTING ACTS OF REPRISAL OR RETALIATION RELATED TO BULLYING, CYBERBULLYING, HARASSMENT, AND INTIMIDATION.

B. The BOARD DELEGATES AUTHORITY TO THE Superintendent TO [shall] take necessary and appropriate actions to:
1. Establish, implement, and maintain procedures TO ENSURE THAT ALL SCHOOLS COMPLY WITH [based on] the Maryland State Board of Education's (MSDE) model policy prohibiting bullying, harassment, and intimidation in schools.
2. Create a reporting process for use in schools THAT INCLUDES [, establish proper] system-wide reporting to MSDE.
3. ESTABLISH PROCEDURES FOR PROMPT INVESTIGATION OF ACTS OF BULLYING, CYBERBULLYING, HARASSMENT, OR INTIMIDATION.
4. [3.] Publicize this policy.
5. [4.] Develop AND[4] conduct educational programs for students, parents, teachers, staff, administrators, and volunteers in order to implement the policy in an effort to prevent bullying, CYBERBULLYING, harassment, and intimidation incidents in schools.

V. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

Legal ReferenceS: 20 U.S.C. §1232g, FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)
ANNOTATED CODE OF MARYLAND, CRIMINAL LAW ARTICLE §3-805, MISUSE OF ELECTRONIC MAIL
ANNOTATED CODE OF MARYLAND, EDUCATION ARTICLE §7-424, REPORTING INCIDENTS OF HARASSMENT OR INTIMIDATION AGAINST STUDENTS
Annotated Code of Maryland, Education Article §7-424.1, MODEL POLICY PROHIBITING BULLYING, HARASSMENT AND INTIMIDATION
COMAR 13A.01.04.03, SCHOOL SAFETY

Related Policies: BOARD OF EDUCATION POLICY 5500, STUDENT CONDUCT
Board of Education Policy 5510, [School Discipline] POSITIVE BEHAVIOR
BOARD OF EDUCATION POLICY 5550, DISRUPTIVE BEHAVIOR
BOARD OF EDUCATION POLICY 5560, SUSPENSIONS, ASSIGNMENT TO ALTERNATIVE PROGRAMS, OR EXPULSION
BOARD OF EDUCATION POLICY 5600, STUDENTS' RESPONSIBILITIES AND RIGHTS
BOARD OF EDUCATION POLICY 6202, TECHNOLOGY ACCEPTABLE USE POLICY (TAUP) FOR STUDENTS

Policy  Board of Education of Baltimore County
Adopted: 07/14/09
REVISED: __________