

TENTATIVE, SUBJECT TO CHANGE

MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

OPEN SESSION

Tuesday, December 2, 2003
5:30 P.M.-Closed Session, 7:30 P.M.-Open Session
Educational Support Services Building

- I. PLEDGE OF ALLEGIANCE
- II. SILENT MEDITATION IN REMEMBRANCE
- III. AGENDA
Consideration of the agenda for December 2, 2003
- IV. MINUTES
Consideration of the Open and Closed Session Minutes of October 21; and Open and Closed Session Minutes of November 4, 2003 Exhibit A
- V. SUPERINTENDENT'S REPORT
- VI. SPECIAL ORDER OF BUSINESS – Recognition of Geri Hastings, National Council for the Social Studies (NCSS) (Mr. Sasiadek)
- VII. RECOGNITION OF ADMINISTRATIVE APPOINTMENTS FROM NOVEMBER 19, 2003 (Mr. Grimsley)
- VIII. OLD BUSINESS
 - A. Consideration of Proposed Change to the 2003-04 School Calendar (Mr. Neilson)
Exhibit B
- IX. NEW BUSINESS
 - A. Consideration of consent to the following personnel matters: (Mr. Grimsley)
 - 1. Retirements Exhibit C
 - 2. Resignations Exhibit D
 - 3. Leaves Exhibit E
 - 4. Advisory Council Appointments Exhibit F
 - B. Consideration of consent to the following contract awards: (Ms. Burnopp)
(Mr. Gay)
Exhibit G
 - 1. Library Magazines and Periodicals, Extension
 - 2. Paging Services and Equipment

- X. ANNOUNCEMENTS
 - A. Constituent Groups
 - B. Public Comment

Next Board Meeting December 16, 2003
7:30 PM Greenwood

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, October 21, 2003

The Board of Education of Baltimore County, Maryland, met in open session at 4:56 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Ms. Francesca Cirincione, Mrs. Phyllis E. Ettinger, Mr. Thomas G. Grzymiski, Ms. Jean M. H. Jung, Mr. Michael P. Kennedy, Ms. Joy Shillman, and Mr. James Walker. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Mr. Sasiadek made the following announcements:

- Mr. Grzymiski would be inducted in the “Hall of Fame” at Kenwood High School on Friday, October 24, 2003
- Mrs. Ettinger and Dr. Hairston would be honored at the AIMMS Minority Achievement Awards ceremony on Wednesday, November 5, 2003.
- Mr. Arnold would be recognized at the Seventh Annual “Service Above Self” Community Awards on Thursday, November 6th.

Mr. Sasiadek advised Board members that the NFUSSD Conference would be held in Baltimore, Maryland in the spring of 2005.

At 5:28 p.m., Mr. Walker moved the Board go into closed session to discuss personnel matters and to consult with counsel to obtain legal advice pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1) and (a)(8). The motion was seconded by Mr. Kennedy and unanimously approved by the Board.

CLOSED SESSION MINUTES

Mr. Grimsley reviewed with board members appointments to be considered this evening.

Ms. Margaret-Ann Howie, Esq. provided information to Board members on a matter dealing with potential litigation.

At 5:40 p.m., Mr. Kennedy moved to adjourn the closed session for a brief dinner recess. The motion was seconded by Mr. Walker and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in open session at 7:29 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Ms. Francesca Cirincione, Mrs. Phyllis E. Ettinger, Mr. Thomas G. Grzyski, Dr. Warren C. Hayman, Mr. Michael P. Kennedy, Ms. Joy Shillman, and Mr. James Walker. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Chad Hall, Towson State University student, and a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Hearing no additions or corrections to the open and closed session minutes of August 12, 2003 and the open and closed session minutes of September 9, 2003, Mr. Sasiadek declared the minutes approved as presented on the website.

Mr. Sasiadek informed the audience of the previous sessions in which Board members had participated earlier in the afternoon.

SUPERINTENDENT'S REPORT

Dr. Hairston described a meeting that had taken place the previous week at New Town High School at the request of Senator Hollinger, constituent groups of Senator Hollinger's, and parents where Dr. Nancy Grasmick, State Superintendent of Schools made a presentation. Dr. Hairston announced that Catonsville High School would be celebrating its 100th anniversary on Saturday, October 25 and the public is invited.

SPECIAL ORDER OF BUSINESS

Mr. Sasiadek presented to Ms. Cirincione and Ms. Shillman their Commission from Governor Robert Ehrlich, Jr.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS AND ADVISORY COUNCIL APPOINTMENTS FROM OCTOBER 9, 2003

Mr. Grimsley recognized the administrative appointments and advisory council appointments approved at the October 9, 2003 meeting.

OLD BUSINESS

Public Charter Schools

Mr. Kennedy asked whether items presented at the public hearing by the League of Women Voters were taken into consideration. Ms. Bailey responded that the policy and rule are similar with the items brought out by the League of Women Voters.

On motion of Mr. Kennedy, seconded by Mrs. Ettinger, the Board approved proposed Policy 1600, Public Charter Schools (Exhibit B).

Policy 5450

On motion of Mr. Grzymiski, seconded by Mr. Walker, the Board approved Proposed Policy 5450 – Services to Students- Accident Insurance (Exhibit C).

Ms. Jung entered the room at 7:40 p.m.

Waiver Report

Mr. Grimsley stated this is the third reading of the Waiver Report. He noted some changes were made to the document, which reflect input from stakeholders. The revised version was distributed to Board members.

Dr. Hayman inquired if candidates are given the option to be referred to a Title I school or select another school. Mr. Grimsley responded the school system will be looking to assign newly hired highly qualified teachers to our Title I schools first before filling vacancies elsewhere.

On motion of Mr. Kennedy, seconded by Mr. Walker, the Board approved the Waiver Report for Conditionally Certified Teachers (Exhibit D).

REPORTS

The Board received the following reports:

- A. Woodholme Elementary – Dr. Donald Krempel introduced the Project Manager, Mr. Kurt Butler, Head of Engineering, and Mr. David Strang, Vice President of Grim & Parker Architects. Through a PowerPoint™ presentation Mr. Strang reviewed the proposed elementary school, which is Baltimore County's fifth prototype school. This prototype expansion adds eight classrooms to accommodate a state-rated capacity of 720 students in a 82,000 square foot, two-story building. The plans call for 24 standard classrooms, five kindergarten and two pre-kindergarten classrooms. The school will have a media center, computer lab, science and art classrooms, and a music department.

REPORTS (cont)

Mr. Kennedy inquired if any adjustment would be made to the library. Mr. Strang responded there were some modifications made to the prototype for the library, however, the library area was not increased. Mr. Kennedy asked if an elevator was added for handicap accessibility. Mr. Strang stated an elevator has been added and would comply with ADA regulations. Mr. Kennedy asked if the school would have a flat roof. Mr. Strang responded there is no flat roof.

Mrs. Ettinger asked if any adjustments have been made to the prototype over time regarding technology, education requirements, and building code. Mr. Strang stated concepts developed today are the same as developed in the original prototype. The main changes are separating the cafeteria and gymnasium and centralizing the media center so it is readily accessible to both floors. He noted the building would comply with IBC-2000 code. He also stated technology learned from previous prototypes and projects are being incorporated into this plan.

Mrs. Ettinger asked what the state-rated capacity was from the original prototype school. Mr. Butler stated the capacity began at 600 and has changed to 550. Mrs. Ettinger expressed concern with media and library having the same square footage with a larger school population. Mr. Strang stated they are working on reconfiguring some of the areas to more efficiently use the space.

Mr. Walker inquired as to the rationale for building a new school without an auditorium. Mr. Strang responded that typically in elementary schools we don't see auditoriums anymore. He stated the concept is to determine how much the space will be utilized for the cost to build it. Mr. Strang showed where an operable partition (acoustic barrier) would be placed to separate the gymnasium and cafeteria.

Mr. Grzymiski asked if any adjustments would be made in the cafeteria to serve the 720 students. Mr. Strang stated the cafeteria and kitchen were increased in size. Mr. Grzymiski asked how they came up with 137 parking spaces. Mr. Strang responded zoning requires one parking space per 10 students and one parking space per staff member.

Mrs. Ettinger asked if the gym was an elementary or middle school size gymnasium. Mr. Strang stated the gymnasium is as large as a middle school gymnasium.

Dr. Hayman asked how New Town High School differs from this proposed school plan. Mr. Strang stated New Town High was a site-specific design and footprint with particular grading considerations.

Ms. Jung asked if the square footage requirements meet the needs of the library staff. Dr. Krempel responded that it does meet their needs. Ms. Jung inquired if a capacity increase was made to the restrooms. Mr. Strang noted that increase was made to the restrooms on the second floor to meet building code requirements.

REPORTS (cont)

Mr. Sasiadek commented that the school system has tremendous support from the County Executive.

PERSONNEL MATTERS

On motion of Mr. Kennedy, seconded by Mr. Grzymiski, the Board approved the personnel matters as presented on Exhibits F, G, H, I, and J. (Copies of the exhibits are attached to the formal minutes.)

CONTRACT AWARDS

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved items 3-6. Ms. Ettinger separated items #1 and #2.

3. Curriculum Software Management Performance Series—Scantron, Extension
4. Latitude Communications Meeting Place Software
5. STARLAB Portable Planetarium
6. Supplies Contract: Various Floor Tile Supplies

Item #1

Mrs. Ettinger asked where BCPS supervision and accountability comes into play with the performance of this contract. Mr. Tom Stengel responded supervision comes from the Infant and Toddler Team Leaders assigned to the various sites and the administrators from the agencies listed in the contract.

Mrs. Ettinger expressed her concern regarding the accountability for the provision of services done for the school system and assurance we are monitoring and satisfied with the services provided. Mr. Stengel stated we went through a monitoring process this past year with the State Department of Education and the private agencies involved.

Mr. Kennedy asked if the contract Team Leaders are required to attend team meetings. Mr. Stengel responded Team Leaders are not required to attend, however, they are required to provide written or verbal input.

Item #1 (cont)

Ms. Jung inquired as to the number of children involved in the program and the cost of the program over the last five years. Mr. Stengel stated in 1991 there were 250 children. Last year's data count was 800-850 children with an annual count of approximately 1,350. In terms of the cost, Mr. Stengel noted grants are received from the State and Federal government, which include approximately \$400,000 of service from the Baltimore County Health Department.

Ms. Jung asked whether the impact of the school budget has increased over time. Mr. Stengel responded there are approximately 30 positions either funded by the school system or through grants.

Mr. Walker asked who conducts the child find and makes the referrals to the agency. Mr. Stengel stated the referrals are primarily received from parents; 40% of the referrals are recommended by the child's physician.

Ms. Shillman asked if the medical community and the parents are aware of this program. Mr. Stengel responded a public awareness plan is submitted to the State on an annual basis of how the school system will outreach to the community.

On motion of Mrs. Ettinger, seconded by Mr. Kennedy, the Board approved item 1.

1. Early Intervention Services

Item #2

Mrs. Ettinger asked what would it take to have grant-writing capability within the school system instead of going outside the system. Mr. Gay stated each curriculum area or department would identify the requirements and provide those requirements to purchasing so an outside resource can be obtained.

Mrs. Ettinger commented that it is important for this school system to have a grant writing experience on staff to perform this function.

Dr. Hayman commented that the Board has consistently asked for a full time grant person on staff and have been denied the position. He suggests the school system provide justification in terms of dollars gained and lost in this area and consider adding a FTE in the budget. Dr. Hayman commented that the county is losing a lot of money that could come our way.

Ms. Jung expressed concern of overworked staff members who write grant applications in their spare time.

Item #2 (cont)

Mr. Grzyski inquired about the number of people involved with this particular grant. Ms. Bailey stated there would be a Lead Consultant and six other individuals. Mr. Grzyski suggested looking at next year's budget and evaluate whether there could be one staff person or contracting a team of people.

Mr. Walker commented that this contract appears to be very specific to writing an application for the magnet school grant. Ms. Rita Fromm noted that the school system has a Grant Specialist, Ms. Lynn Wheeler, which performs the functions brought to the Board this evening.

Mrs. Ettinger requested an update regarding Ms. Wheeler's activities as to how the position is being utilized, what impact the position is having, and whether she needs additional assistance.

On a motion of Mr. Kennedy, seconded by Mr. Grzyski, the Board approved item 2.

2. Grant Development Consultant FY 2004 USDE Magnet School Assistance Program

BUILDING COMMITTEE

The Building Committee, represented by Mr. Kennedy, recommended approval of items 1-5 (Exhibits L through P). The Board approved these recommendations.

1. Change Order – Systemic Renovation Middle River Middle School
2. Change Order – Major Maintenance Renovation Project Winand Elementary School
3. Request to Declare – Surplus Property at Chapel Hill Elementary School
4. Request to Negotiate – Design Services for Systemic Renovations at Middle River Middle School, Dumbarton Middle School and Sparrows Point Middle School
5. Consideration of the Comprehensive Maintenance Plan – Fiscal Year 2004

Dr. Krempel provided an overview on the comprehensive maintenance plan (item 5), which must be submitted to the State on an annual basis. Dr. Krempel noted that the plan is available in schools and libraries.

PROPOSED CHANGE TO THE 2003-04 SCHOOL CALENDAR

Mr. Doug Neilson provided an overview of missed school days during Hurricane Isabel. Dr. Nancy Grasmick, State Superintendent, has granted a one-day waiver for all schools for Friday, September 19, 2003. Therefore, schools would need to make up two days of instruction to meet the 180-day State requirement. It is recommended that the Board approve using a Professional Development day scheduled for February 13, 2004 and one snow day to meet the State requirement of 180 days.

Mr. Alonza Williams briefly discussed the process of meeting with the stakeholders and members of last year's Calendar Committee.

Mr. Sasiadek expressed concerns that a committee was never convened to ensure all viewpoints were brought to the table. He recommended remanding this item to the Calendar Committee.

On a motion of Mrs. Ettinger, seconded by Mr. Walker, the Board unanimously agreed to have this item revisited by the Calendar Committee to return to the Board for voting at a later date.

Board members expressed the importance of utilizing the Committee to suggest changes to the school calendar.

INFORMATION

The Board received the following as information:

- A. New Rule 1600 – Public Charter Schools

ANNOUNCEMENTS

Mr. Sasiadek made the following announcements:

- On Wednesday, October 22, 2003, the Northwest Area Advisory Council will conduct their pre-budget meeting beginning at 7:00 p.m. The meeting will take place at New Town High School.
- On Thursday, October 23, 2003, the PTA will host their annual PTA Council Reception and Fall Workshops beginning at 6:00 p.m. The workshop will be held at New Town High School.

ANNOUNCEMENTS (cont)

- On Monday, October 27, 2003, the Office of Special Education and the Citizens' Advisory Committee for Special Education have scheduled three concurrent community forums to gather public input into the current Special Education Staff Plan for 2003-2004. They will be held at Ridge Ruxton, Dogwood Elementary, and Essex Elementary schools from 7:00 p.m. to 8:00 p.m.
- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, November 4, 2003, at Greenwood. The meeting will begin with an open session at 5:00 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m. The public is welcome at all open sessions.

STAKEHOLDER GROUPS

Mr. Sasiadek reminded speakers to refrain from discussing any matters that might come before the Board in the form of an appeal, as well as any personnel matters.

Ms. Vicki Schultz-Unger, Area Advisory Council Coordinator, reported on the school-board select forum with an attendance of over 50 people. She met with area directors to ensure support to the area advisory councils. There will be meetings in November with elected officials to discuss education issues and ways to work together. Ms. Schultz-Unger invited the Board and community to attend the Thornton forum scheduled for Monday, November 17, 2003 at the Carver Center.

Ms. Jan Thomas, representative for the Central Area Advisory Council, thanked those who attended the pre-budget hearing. One issue brought up by PTA president at Dumbarton was the ESOL Center. Ms. Thomas noted that while Baltimore County's enrollment has increased 1%, the ESOL enrollment has increased about 74%. Additionally, children are spending a tremendous amount of time on the bus and cannot participate in before and after school programs. She would like to see more information on ESOL funding, composition, and performance.

Ms. Meg O'Hare, Northeast Area Advisory Council Chair, thanked those who attended the northeast pre-budget hearing. She noted one speaker at the pre-budget hearing spoke on behalf of raising salaries for nurses within the school system. Ms. O'Hare spoke on behalf of teachers' salaries comparative to other counties within the state. She announced the Hall of Fame at Kenwood High School on Friday, October 24, 2003.

Mr. Michael Behrens, PSNA President, thanked those who attended the pre-budget hearing. He noted the nurses of PSNA ratified the new contract. He stated one underlying theme is the new expenses with the new health care plan.

STAKEHOLDER GROUPS (cont)

Ms. Marilyn Ryan, representing the PTA Council expressed her disappointed that the high school enrollment study committee is meeting on the same night as the PTA Reception and Fall Workshop.

Ms. Cheryl Bost, TABCO President, noted many teachers and staffs were present at tonight's meeting. She stated their message is that teachers and all education employees need a significant salary increase. Ms. Bost remarked that the Board requested a 3% increase last year; however, it was denied in the county executive's budget. She also thanked Dr. Hairston and members of Human Resources for working with TABCO to find common ground regarding the waiver report.

PUBLIC COMMENT

Mr. Jimmy Jackson, parent of a student attending a school in the Southeast area, expressed concern with the content of the Parental Consent Form for Wellness Center. Mr. Jackson remarked his child was treated for a condition without his knowledge. He recommended the form be rewritten and reviewed with parents, perhaps at back-to-school night.

At 9:30 p.m., Mr. Walker moved to adjourn the open session. The motion was seconded by Mr. Kennedy and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

bls

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, November 4, 2003

The Board of Education of Baltimore County, Maryland, met in open session at 5:56 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Ms. Francesca Cirincione, Mrs. Phyllis E. Ettinger, Mr. Thomas G. Grzymiski, Mr. Michael P. Kennedy, Ms. Joy Shillman, and Mr. James Walker. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Mr. Sasiadek reviewed the following items:

- Mrs. Ettinger and Dr. Hairston will be honored at the AIMMS Minority Achievement Awards ceremony on Wednesday, November 5, 2003.
- Mr. Arnold would be honored at the Seventh Annual "Service Above Self" Community Awards on Thursday, November 6th.
- Board of Education Recognition Ceremony will be held on Tuesday, November 11, 2003 at 7:00 p.m. at Cockeysville Middle School.
- High School Honors Concert will be held on Monday, November 17, 2003 at the Meyerhoff Symphony Hall beginning at 7:30 p.m.
- Baltimore Co. Education Coalition with Dr. Alvin Thornton will be held at the Carver Center on Monday, November 17, 2003 at 7:00 p.m.
- African American Gala will be held on Thursday, December 11, 2003 at the Meyerhoff Symphony Hall with the pre-event reception beginning at 6:30 p.m.

Ms. Murray entered the room at 6:02 p.m.

Mr. Hayden entered the room at 6:05 p.m.

Dr. Hairston and Mr. Sasiadek informed Board members that Baltimore County would be hosting the NFUSSD Conference in the fall of 2005.

At 6:13 p.m., Mr. Walker moved the Board go into closed session to discuss personnel matters and to consult with counsel to obtain legal advice pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1). The motion was seconded by Mrs. Ettinger and unanimously approved by the Board.

CLOSED SESSION MINUTES

Mr. Randy Grimsley and Executive Directors of Schools reviewed with Board members the advisory council appointments to be considered this evening.

Dr. Hayman entered the room at 6:20 p.m.

CLOSED SESSION MINUTES (cont)

At 6:23 p.m., Mrs. Ettinger moved to adjourn the closed session for a brief dinner recess. The motion was seconded by Mr. Walker and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in open session at 7:35 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Ms. Francesca Cirincione, Mrs. Phyllis E. Ettinger, Mr. Thomas G. Grzymiski, Mr. John A. Hayden, III, Dr. Warren C. Hayman, Mr. Michael P. Kennedy, Ms. Janese Murray, Ms. Joy Shillman, and Mr. James Walker. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Mr. Justin Pew, Pine Grove Elementary School teacher, and a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Dr. Hairston noted two changes to tonight's agenda. Exhibit L, Fee Acceptance – Design Services for Systemic Renovations at Sparrows Point Middle School and Exhibit B, 2003-2004 Proposed Calendar Change would be removed from the agenda. Dr. Hairston commented that the Calendar Committee should receive another opportunity to convene because a significant number of committee members were absent.

Dr. Hairston also noted that another meeting of the high school task force would be convened to allow all participants to take part in the decision process before presenting a recommendation to the Superintendent.

MINUTES

Hearing no additions or corrections to the Board Retreat minutes of September 14, 2003; Open and Closed Session minutes of September 23, 2003; and Work Session minutes on FY05 Capital State/County Budget of September 25, 2003, Mr. Sasiadek declared the minutes approved as presented on the website.

Mr. Sasiadek informed the audience of the previous sessions in which Board members had participated earlier in the afternoon.

SUPERINTENDENT'S REPORT

Dr. Hairston announced this past weekend he attended the National Forum for the College Board and presented Baltimore County's story and our partnership with the College Board. He noted that on November 14, Deputy Superintendent Ms. Christine Johns and Chief of Staff Ms. Merle Audette would give a presentation at a major school district regarding our College Board initiative.

Dr. Hairston announced BCPS would host a "brown-bag" lunch for members of the media on Thursday, November 6, 2003 to give reporters a chance to discuss education with the Superintendent.

SPECIAL ORDER OF BUSINESS

Mr. Sasiadek presented to Mr. Hayden his Commission from Governor Robert Ehrlich, Jr.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS AND ETHIC REVIEW PANEL APPOINTMENT FROM OCTOBER 21, 2003

Mr. Grimsley recognized the administrative appointments and Ethic Review Panel appointment approved at the October 21, 2003 meeting.

REPORTS

The Board received the following reports:

- A. On motion of Mr. Walker, seconded by Mrs. Ettinger, the Board adopted a resolution proclaiming November 19, 2003 as Education Support Personnel Day.
- B. **September 30, 2003 Official Enrollment and Projection Comparison** – Ms. Rita Fromm, Executive Director of Planning and Support Operations, introduced Mr. Chris Brocato, Data Analyst, Strategic Planning Office. Mr. Brocato discussed enrollment and projection history in the following areas:
 - Countywide enrollment and projection history as of 9/30/03 (108,792 students enrolled)
 - Administrative area enrollment and projections by area
 - Grade level

Mr. Brocato reviewed how the enrollment, projection, capacity, and proposed solutions would be discussed with Executive Directors of Schools. Mr. Brocato recommended documenting the enrollment projection methodology so that the Board would officially adopt it.

REPORTS (cont)

Mrs. Ettinger was pleased to see the cooperation between County government and the school system. Mrs. Ettinger requested a snapshot at the micro-level to further clarify the more volatile enrollments within the county.

Mr. Grzynski asked if there was additional information relating to our partnership with the County government. He noted that the Southeast area showed the largest enrollment increase. Mr. Grzynski requested additional information regarding future projections for this area (e.g., GIS maps).

Mr. Kennedy was impressed with the information presented and our partnering with the County.

Mr. Walker inquired about the enrollment and projection methodology. Mr. Brocato stated BCPS has a methodology in place and would like to document the process and make it available to the public.

Mr. Sasiadek asked whether the school system's data along and county's data could be combined for information on particular neighborhoods. Mr. Brocato responded BCPS is working closely with the County government to apply yield data and other information to achieve accurate forecast projection figures.

Mr. Sasiadek asked whether we could examine at a school-level or grade level data. Mr. Brocato stated data could be provided from a demographic perspective in terms of students moving by grades and by schools. Mr. Brocato noted that school numbers could fluctuate since many factors on a micro scale drive the data.

Mr. Sasiadek asked whether we have data regarding Hurricane Isabel by communities. Ms. Fromm stated the Strategic Planning Office is working closely with the Executive Directors of Schools.

- C. **Annual Report on Results** – Dr. Gwendolyn Grant and Dr. Gary Brager provided an executive summary on the results for the school year 2002-2003. The report documents the system wide results, which explain how well students are performing, how well the system is doing, and what needs to be improved. Dr. Brager reviewed the major performance indicators within the executive summary report. He noted that BCPS exceeded state MSA benchmarks for 2003 and for 2005 in reading and mathematics at all grades tested.

With regards to page 11, performance indicator 1.8, Mrs. Ettinger asked if BCPS was at 100% for grade 6 reading. Dr. Brager responded all students that took the test passed. Mrs. Ettinger inquired whether we would continue to administer this test. Dr. Brager stated this particular test was administered during the transition of the CTBS test. Mrs. Ettinger asked what test would be used in its place. Ms. Kathleen McMahan, Executive Director of Elementary Programs, stated she would review the slide for accuracy. Mrs. Ettinger questioned the effectiveness of

REPORTS (cont)

the testing materials and would like our own people look at the testing material to ensure students are learning in the area of reading. Dr. Grant responded a committee has been constituted to renew the reading programs for grades 6 and 7.

Dr. Hayman commented that looking at the disaggregated data on grade 3 reading African-Americans are 52% unsuccessful, which is unacceptable. Dr. Hayman noted that the report suggests 88% of our teachers are highly qualified; however, at Woodlawn High School 12 out of 21 newly hired teachers this year are not highly qualified. Dr. Hayman noted the AP pass and participation data is not disaggregated. He suggested, in the future, staff disaggregate the data for those who passed by race/gender including those who participated. He commented the summary does not address the lack of progress and provides no recommendations in the areas that need improvement. Dr. Hayman recommended innovative strategies regarding staff development.

Mr. Hayden encouraged everyone to review the data available on the website.

Ms. Shillman inquired about the IB program at Milford Mill Academy. Dr. Brager stated all students in the program are pursuing an IB diploma. He noted the goal of 75% was set for students at Kenwood High and Milford Mill to pass the test.

Mr. Kennedy observed that special education students are performing lower in tests as they move up in the grade levels. Mr. Ron Boone, Executive Director of Federal and State Programs, stated as the students move up in grade levels the material becomes more difficult whereby students are achieving lower test scores. Mr. Boone noted the system is looking at disaggregating the special education report.

Mr. Walker commented the ALT MSA would replace the IMAP for special education youngsters. Mr. Walker asked which special education youngsters would take this test. Mr. Boone responded those students whose disability would prevent them from taking the IMAP. He noted the federal government allows a 1% exception from the *No Child Left Behind* Act.

With regards to performance goal #4 on page 150, Mr. Kennedy expressed concern over the lack of data regarding school safety. Dr. Brager stated the difficulty in retrieving true and valuable data for this performance goal.

REPORTS (cont)

Mr. Grzyski inquired about the full-day kindergarten percentage. Ms. Jean Satterfield, Executive Director of Student Support Services, responded 65% of the schools are running full-day kindergarten with 10 schools a year scheduled to implement full-day kindergarten.

For performance indicator 1.8 on page 8, Mrs. Ettinger inquired whether the graph regarding BCPS students in the elementary grade was accurate. Ms. Jean Satterfield responded the data was incorrect and the correct information would be provided to the Board.

Ms. Shillman asked about the data on performance goal #4, page 150, on school safety. Ms. Satterfield responded the data would be provided to the Board as soon as it becomes available.

On page 6 of the executive summary report, Mr. Sasiadek inquired whether there is a comparison column for the area *No Child Left Behind*. Dr. Brager stated multi-race student information is in BCPS's data warehouse. The federal and state governments are not currently collecting this statistic.

Mr. Walker commented that by altering multi-racial designation would greatly affect the data in other areas.

PERSONNEL MATTERS

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the personnel matters as presented on Exhibits E, F, G, and H. (Copies of the exhibits are attached to the formal minutes.)

CONTRACT AWARDS

On motion of Mr. Kennedy, seconded by Mr. Walker, the Board approved items 1-3.

1. Printer and Computer Supplies (Remanufactured Cartridges)
2. Supplies Contract: Computer and Peripherals Memory Modules
3. Supply Contract: Permanent-Type, Chemically-Applied, Slip-Resistance Produce for Ceramic Tiles for Kitchen Cooking Areas

BUILDING COMMITTEE

The Building Committee, represented by Mr. Kennedy, recommended approval of items 1-5 (Exhibits J, K, M, and N). The Board approved these recommendations.

1. Fee Acceptance – Design Services for Systemic Renovations at Dumbarton Middle School
2. Fee Acceptance – Design Services for Systemic Renovations at Middle River Middle School
3. Change Order – Boiler Replacement at Woodlawn High School
4. Change Order – Systemic Renovations at Stoneleigh Elementary School

ANNOUNCEMENTS

Mr. Sasiadek made the following announcements:

- On Thursday, November 5, 2003, the Northeast Area Advisory Council meeting will be held at Middle River Middle School beginning at 6:30 p.m.
- On Monday, November 10, 2003, the Advisory Committee for Special Education will meet from 7:00 to 9:00 p.m. The meeting will take place at the Greenwood campus, ESS Building.
- On Tuesday, November 11, 2003, the *fall* Board of Education Recognition Ceremony will be held at Cockeysville Middle School beginning at 7:00 p.m.
- On Tuesday, November 11, 2003, the Southeast Area Advisory Council meeting will be held at Dundalk High School beginning at 7:30 p.m.
- On Wednesday, November 12, 2003, the Citizens' Advisory Committee on Gifted Education will conduct a special session entitled "Parenting the Gifted Child." The meeting will be held at Parkville High School beginning at 7:30 p.m.
- On Monday, November 17, 2003, the Baltimore County Education Coalition will sponsor a forum with Dr. Thornton beginning at 7:00 p.m. The forum will be held at the Carver Center.
- The High School Honors Music Concert will be held at the Meyerhoff Symphony Hall on Monday, November 17, 2003 at 7:30 p.m. This year's concert features over 300 students from 20 high schools.

ANNOUNCEMENTS (cont)

- On Monday, November 17, 2003 the Central Area Advisory Council will meet at New Town High School beginning at 7:30 p.m.
- The Northwest Area Advisory Council meeting will be held on Tuesday, November 18, 2003 at 7:00 p.m.
- On Wednesday, November 19, 2003, the Southwest Area Advisory Council meeting will be held at Halethorpe Elementary School beginning at 7:00 p.m.
- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Wednesday, November 19, 2003, at Greenwood. The meeting will begin with an open session at 5:00 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m. The public is welcome at all open sessions.

Mr. Sasiadek reminded speakers to refrain from discussing any matters that might come before the board in the form of an appeal, as well as any personnel matters.

STAKEHOLDER GROUPS

Mr. Chris Wieczorek, Baltimore County Student Council First Vice President, announced the Middle School Conference on November 15, 2003 teaching leadership skills to the middle school students. He also noted the BCSC executive board meeting on November 5, 2003 at Greenwood in the Administrative Building.

Ms. Kellie Nelson, Advisory Committee for Special Education Chair, mentioned the Special Education Forum held the previous week was not as well attended as last year. She noted that on page 35 of the Results Report, only certificate bound students take the alternative assessment, not diploma bound students. Ms. Nelson provided an overview of the presentation by staff regarding the internal special education audit process.

Mr. Stephen Crum, Southeast Area Advisory Council representative, announced that Dr. Hairston would be their guest at the Southeast Area Advisory Council on November 11 at Dundalk High School.

Ms. Meg O'Hare, Northeast Area Advisory Council Chair, announced a community education forum to be held on Wednesday, November 5 at Middle River Middle School at 6:30 p.m. She also announced the elementary science and technology fair partnering with the Baltimore Museum of Industry to be held the first weekend of May 2004 at New Town High School.

STAKEHOLDER GROUPS (cont)

Mr. Michael Moore, Central Area Advisory Council Chair, thanked those who attended the pre-budget meeting. Mr. Moore highlighted the nine priorities the central area has for this upcoming school year.

Ms. Jasmine Shriver, Minority Achievement Advisory Group representative, announced their next meeting to be held on November 20, 2003 at 7:00 p.m. Ms. Shriver reminded the Board Dr. Alvin Thornton would be coming to the Carver Center on November 17 to discuss the Thornton initiative.

Mr. Michael Franklin, PTA Council President, thanked Board members for their attendance at the PTA's Fall Workshop held on October 27. Mr. Franklin announced the Coalition for Public School Funding Rally in Annapolis on January 26, 2004. Mr. Rodger Janssen commented on the high school facility utilization forums and questioned why the forums were not held at schools. Mr. Janssen would like to see a high-school by high-school percentage over a 5-year period regarding SAT and PSAT testing.

Ms. Cheryl Bost, TABCO President, commented on the need to work hand-in-hand regarding salary increases in 2005 for teachers and staff. She also mentioned that American Education Week would be November 17 through 21.

PUBLIC COMMENT

Mr. Scott Snyder, Carver Center Art Teacher, expressed teachers' frustration regarding health care costs.

At 9:58 p.m., Dr. Hayman moved to adjourn the open session. The motion was seconded by Mr. Walker and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

bls

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: December 2, 2003

TO: Board of Education

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: Proposed Revision to School Calendar, 2003-2004

ORIGINATOR: Mr. Douglas Neilson, Chief Communications Officer, Communications

RESOURCE

PERSON(S): Mr. Alonza Williams, Director, Office of Communications

RECOMMENDATION

That the Board of Education of Baltimore County accept the proposed revision to the 2003-04 school calendar.

Recommendation For Revision to the 2003-2004 School Calendar

The Baltimore County Public Schools Calendar Committee, at the request of the Board and Superintendent Hairston, met on October 28 and again on November 13. The purpose of these meetings was to look at all of the options available on the current school year calendar to recoup the instructional time lost during Tropical Storm Isabel. Members of the committee who were unable to attend the November meeting were provided the opportunity to express their position either verbally or in writing.

The committee discussed the loss of classroom instruction time and how it would affect classroom instruction and the administration of the Maryland School Assessment tests scheduled for February. It was the consensus of the Calendar Committee that reclaiming one day during the month of February (the Professional Development day scheduled for February 13, 2004) would have no affect on teacher/student preparation for MSA tests, to be administered starting on Wednesday, February 25 for Grades 3, 6, and 10 Reading (The Reading and Math tests continue through March 4).

In the attached memo to all local school superintendents dated September 23, 2003, State Superintendent Dr. Nancy Grasmick granted all school systems a one-day waiver for Friday, September 19, 2003 based on the State of Emergency declared by Governor Robert Ehrlich during Tropical Storm Isabel. In her memo, Dr. Grasmick stated that local school systems should make appropriate adjustments to their school calendars before requesting additional waivers for lost days.

It was the consensus of the committee to make no changes to the existing 2003 – 2004 school year calendar. The committee's decision was based on when the Board adopted the current calendar; it included seven "snow" or inclement weather days. The committee felt that if and when the seven "snow" days were used, any additional days needed to comply with the State's mandated 180 days of classroom instruction time could be made up at the end of the school year. Additionally, with the last day of school scheduled for Wednesday, June 16, 2004, the calendar was structured to allow the flexibility of extending the school year by up to two days without extending into the next week.

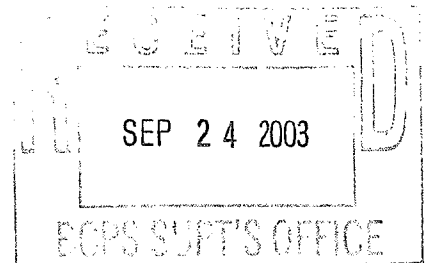
By following the Calendar Committee's recommendation, the system would have five (5) inclement weather days available for use during the remainder of this school year.



Nancy S. Grasmick
State Superintendent of Schools

200 West Baltimore Street - Baltimore, MD 21201 - 410-767-0100 • 410-333-6442 TTY/TDD

TO: Local School Superintendents
FROM: Nancy S. Grasmick
State Superintendent of Schools
DATE: September 23, 2003
RE: Waiver of Attendance for Friday, September 19, 2003



The State Board of Education, after discussing the Superintendent's recommendation, voted to grant to all school systems a one-day waiver of the 180-day school year requirement based on severe weather conditions and the State of Emergency declared by the Governor for Friday, September 19, 2003.

Waiver Requests for System-wide Closing

Letters requesting other system-wide waivers should be submitted to the State Board of Education near the end of the school year. This will allow your local school system to make appropriate adjustments to the school calendar and determine the number of days for which to request the waiver.

Waiver Requests for Individual School Closings

The following information was contained in the memo you received on September 9, 2003 with information regarding the closing of individual schools:

COMAR 13A.02.01.04B states "the closing of individual schools does not require a waiver by the State Board of Education but may be granted by permission of the State Superintendent of Schools upon request of the local superintendent of schools." This provision requires school superintendents to write a letter to Dr. Grasmick requesting a waiver for the closing of individual schools as soon as possible after the closing has occurred. The letter should outline the cause of the school closing and the number of days the school will be closed. Contact Mr. William Cappe in the Communications and Strategic Planning Office at 410-767-0480 if you have questions or need assistance.

Thank you for your continued efforts to provide for the safety of our children and our school communities. Please contact Dr. Peiffer at 410-767-0473 if you have questions or need assistance as you deal with weather-related issues in the coming days.

NSG: ss

Exhibit C

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

December 2, 2003

RETIREMENTS

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/OFFICE</u>	<u>YRS. OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Carol Ames	Admin. Sect.	Westowne Elem.	24.5	1-1-04
Jenifer Jennings	Teacher	Woodbridge Elem.	7.0	11-1-03
Thomas C. Langley	Teacher	Hereford Middle	38.4	1-1-04

As of 11/13/03

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

December 2, 2003

RESIGNATIONS

ELEMENTARY – 5

Edgemere Elementary School

Florence A. Brooks, 10/27/03, 2.0 mos.

Fort Garrison Elementary School

Cheryl M. Phillips, 10/17/03, 3.2 yrs.

Maiden Choice School

Pamela D. Allen, 11/21/03, 1.3 yrs. (Social Worker)

Riverview Elementary School

Sarah M. Golembiesky, 11/28/03, 3.0 mos.

Winfield Elementary School

Robin Kravetz, 11/04/03, 1.0 yr.

SECONDARY - 6

Dundalk High School

James L. Campbell, 10/31/03, 2.0 mos.

Kenwood High School

Laura M. Higgs, 10/31/03, 5.7 yrs.

New Town High School

Nicholas J. Krayger, 11/07/03, 1.3 yrs.

Old Court Middle School

Jennifer S. Robinson, 11/03/03, 4.3 yrs.

Perry Hall Middle School

Curtis L. Walker, 11/21/03, 11.0 mos.

Woodlawn Middle School

Michael S. Henry, 10/31/03, 10.0 mos

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

December 2, 2003

LEAVES

CHILD REARING LEAVES

LESLIE MORTON COOK – Lansdowne High School
Effective March 3, 2004 through June 30, 2005

TRACY NELSON EASTWOOD – Lansdowne Middle School
Effective February 22, 2004 through February 22, 2006

LISA HURLEY – Catonsville Education Center (Instructional Assistant)
Effective October 14, 2003 through September 7, 2004

JENNIFER MARTIS SCALLY – Dumbarton Middle School
Effective December 5, 2003 through June 30, 2005

AMY WEITZMAN SULLIVAN – Bedford Elementary School
Effective January 24, 2004 through June 30, 2005

KRISTIE SUSCO WEBSTER – Hebbville Elementary School
Effective April 23, 2004 through June 30, 2005

EXTENDED PERSONAL ILLNESS LEAVE

VARNETTE CARR – Randallstown High School (Cafeteria Worker)*
Effective November 1, 2003 through March 3, 2004

UNUSUAL OR IMPERATIVE LEAVE

EDWINA GOLDRING – Scotts Branch Elementary School (Building Services Worker)*
Effective December 1, 2003 through July 1, 2004

DAWN KONKILAS – Sparrows Point High School (Cafeteria Worker)*
Effective August 31, 2003 through August 31, 2004

*Non-member Maryland State Retirement System & Pension System

BALTIMORE COUNTY PUBLIC SCHOOLS

Date: December 2, 2003
TO: BOARD OF EDUCATION
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **New Advisory Council Member – Southeast Advisory Council**
ORIGINATOR: Robert J. Kemmery
**RESOURCE
PERSON (S):**

Recommendation

That Luis E. Borunda be appointed as a member to the Southeast Advisory Council.

Luis E. Borunda has been recommended by the Southeast Advisory Council to serve as a member on the Council.

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: December 2, 2003
TO: BOARD OF EDUCATION
FROM: Joe A. Hairston, Superintendent
SUBJECT: Recommendations for Award of Contracts
ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services
RESOURCE PERSON(S): Patrick Fannon, Controller; Rick Gay, Purchasing Manager

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – December 2, 2003**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. **Contract:** Library Magazines and Periodicals, Extension
 BID #: 4-407-03

Term: 2-year extension of contract **Contract Ending Date:** 12/31/05 (tentative)
Estimated annual extension award value: \$74,000
Estimated total award value: \$148,000

Bid issued: August 1, 2002
Pre-bid meeting date: None
Bid due date: August 15, 2002
No. of vendors issued to: 9
No. of bids received: 2
No. of no-bids received: 0
No. of non-responsive: 0

Description:

This is a two-year extension of the contract. The Board of Education approved the initial award of contract in September 2002. The initial contract was designed to provide for two one-year-period extensions; however, we are exercising both one-year extensions at this time.

The bid specifications established a contract price for approximately 170 magazines and periodicals. The contract calls for bidders to offer a trade discount of 13 percent off the one-year subscription rate. The trade discount rate shall remain constant for any contract extension.

This year the schools will order the items required for their instructional/library programs through the online catalog process.

Recommendations:

Award of contract extension is recommended to:

WT Cox Subscription, Inc., Shallotte, NC

Responsible school or office: Library Information Services

Contact Person: Della Curtis

Funding Source: Operating budget of each individual school

2. Contract: Paging Services and Equipment
Bid #: PCR-238-04 MD State Dept Budget & Mgmt #050R3800405

Term: 2 years **Extensions:** 3/1-year **Contract Ending Date:** 9/1/08 (tentative)
Estimated annual award Value: \$20,000
Estimated total award value: \$100,000

Bid issued: May 13, 2003
Pre-bid meeting date: May 22, 2003
Due Date: June 3, 2003
No. of vendors issued to: --
No. of bids received: --
No. of no-bids received: --

Description:

BCPS requests approval to participate in Maryland State's contract award for paging services and equipment for a variety of numeric, alpha numeric, text, one-way, and two-way messaging plans. Pricing is based on several plans being offered, depending on the degree of service designed by the user.

Recommendation:

Award of contract is recommended to:

Arch Wireless, Baltimore, MD
Metrocall, Baltimore, MD

Responsible school or office: Office of Purchasing/Office of Telecommunications

Contact Person: Rick Gay/Greg Barlow

Funding Source: Operating budgets of individual schools/offices