

TENTATIVE, SUBJECT TO CHANGE

MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

OPEN SESSION

Tuesday, September 21, 2004  
6:00 P.M.-Closed Session, 7:30 P.M.-Open Session  
Educational Support Services Building

- I. PLEDGE OF ALLEGIANCE
- II. SILENT MEDITATION IN REMEMBRANCE
- III. AGENDA  
Consideration of the agenda for September 21, 2004
- IV. SUPERINTENDENT'S REPORT
- V. RECOGNITION OF ADMINISTRATIVE APPOINTMENTS FROM SEPTEMBER 8, 2004 (Dr. Arrington)
- VI. REPORTS
  - A. Public School Construction Program Overview (Dr. Lever)  
Exhibit A
  - B. FY06 Proposed Capital State/County Budget (Ms. Burnopp)  
Exhibit B
- VII. NEW BUSINESS
  - A. Consideration of consent to the following personnel matters: (Dr. Arrington)
    - 1. Retirements Exhibit C
    - 2. Resignations Exhibit D
    - 3. Leaves Exhibit E
    - 4. Advisory Council Appointments Exhibit F
  - B. Consideration of consent to the following contract awards: (Mr. Gay)  
Exhibit G
    - 1. Automobile
    - 2. Cingular/Verizon Cellular Phones
    - 3. Digital Dual-Keyboard Organ
    - 4. Door Access Safety, Security, and Accountability System
    - 5. Electric Motor Repair (Extension)
    - 6. Mechanical Pump Repair (Extension)
    - 7. Specialty Paper & Envelopes

- C. Consideration of consent to the following Building Committee Recommendations: (Mr. Cassell)
1. Award of Contract – New Gas and Electric Service at Western School of Technology Exhibit H
  2. Award of Contract – Various Construction Packages at Windsor Mill Middle School Exhibit I

VIII. ANNOUNCEMENTS

- A. Constituent Groups
- B. General Public Comment

Next Board Meeting  
7:30 PM

October 5, 2004  
Greenwood

**Exhibit A**



**PUBLIC SCHOOL CONSTRUCTION PROGRAM  
OVERVIEW**

**BALTIMORE COUNTY PUBLIC SCHOOLS**

September 21, 2004

Website: [www.pscp.state.md.us](http://www.pscp.state.md.us)

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# **PUBLIC SCHOOL CONSTRUCTION PROGRAM**

## **BOARD OF PUBLIC WORKS – INTERAGENCY COMMITTEE ON SCHOOL CONSTRUCTION**

August 18, 2004

### **I. OVERVIEW OF THE PROGRAM**

Since 1971, the State of Maryland has provided funding to assist local education agencies (LEAs) with the construction of public school facilities. The Public School Construction Program (PSCP) administers six funding programs that are described in this overview. Delivery of public school construction projects, from site selection through design to construction and close-out, has been delegated to the LEAs, with the State reviewing design and procurement documents, contracts, change orders, and project close-outs. In addition to these activities, the PSCP provides the LEAs with technical assistance in procurement, financing, and project delivery, promulgates design and construction guidelines, facilitates communication between LEAs to develop best practices, and undertakes research in a number of areas to improve the quality and cost effectiveness of the LEAs' construction programs.

The Public School Construction Program was established by the Maryland General Assembly in 1971. The Assembly gave the Board of Public Works the responsibility and authority to develop the Rules, Regulations, and Procedures for the Administration of the School Construction Program (R,R,&P). The R,R,&P were originally approved by the Board in 1971 and have been amended and revised several times since then. The last revision approved was on December 18, 2002. Revisions to incorporate legislation passed in the 2004 General Assembly are now under study.

To administer the PSCP, the Board created the Interagency Committee on School Construction (IAC), which is comprised of the State Superintendent of Schools (chairperson), the Secretary of the Department of General Services, and the Secretary of the Maryland Department of Planning. Each of the IAC members have staff within their respective departments that is assigned to work with the seventeen staff members of the Public School Construction Program.

A summary of the State funding for public school construction projects since the inception of the Program in 1971 is shown below.

#### **Summary of State funding for capital improvements for public schools**

a. Public school construction projects (PSCP) FY1972 – FY2005	\$3,906,832,000
b. State assumption of County debt (pre-1967) for school construction projects – repaid 1971- 1998	\$755,622,000
c. Aging School Program (ASP) FY1998 – FY2005	\$76,940,000
d. Qualified Zone Academy Bonds (QZAB) FY2001, FY2002 and FY2004	\$27,717,000*
e. Recycled Tire Program (for Playgrounds) FY 1999, FY 2000, FY 2002, FY 2003 and FY 2004	\$930,000
f. Federal School Renovation Program (FSRP) FY2003	\$10,593,000

\* Includes \$576,000 in interest income.

The types of projects listed below are currently eligible for State funding through the Capital Improvement Budget. Smaller projects, including several types of work that are not eligible for Capital Improvement Program funds, are funded through the five other programs described in this document.

- Renovations to existing public schools
- Additions to existing public schools
- New and replacement schools

- Systemic renovation projects – replacement of roofs, boilers, chillers, windows, lighting and electrical systems, mechanical systems, plumbing, fire alarm or sprinkler systems, and conveying systems (elevators).
- LOOK OF THE FUTURE High School Science Facility projects
- Kindergarten and Pre-Kindergarten projects
- Locally owned relocatable classrooms (fiscal years 2006, 2007, and 2008 only)

When the Program first started, the State paid for architectural and engineering fees, the construction costs of the project, and movable furniture and equipment. The State contribution was generally about 95-99% of the project cost. Land acquisition was never eligible for State funding. In the mid-1970's the responsibility for A/E fees was shifted to the localities, and the costs of movable furniture and equipment were similarly shifted in the mid-1980's. Starting in the mid-1980's a shared State-local cost formula was developed and implemented. The formula took into consideration the wealth or lack of wealth of a jurisdiction. On December 18, 2002, the Board of Public Works extended the formula modifications for Baltimore City and Prince George's County that were approved by the Maryland General Assembly during the 2002 legislative session. In April 2004 the General Assembly approved a revised formula, which takes account of local wealth, the number of children in the Free and Reduced Price Meal Program, status of the jurisdiction as a distressed county, enrollment growth above the State average, and local debt. The new formula will take effect in fiscal year 2006.

Each school system submits an Educational Facilities Master Plan on July 1 of each year. The plan presents data and analysis of school facilities covering a period of ten years. It is utilized as a tool in reviewing the annual and five-year Capital Improvement Program request that the school system submits in October of each year. The staff of the IAC meets with each school system to review their requests and identify additional information that is needed to support and/or justify each project requested. The various steps for recommending and approving projects by the staff, the IAC and the Board of Public Works are presented below, and in greater detail in Part II. The dates shown reflect the activities related to the recently approved FY 2005 CIP.

#### **Steps for Recommendations and/or the Approval of Projects (FY 2005 CIP)**

1. Staff recommendations were made and sent to the IAC in November 2003 after meeting with each LEA to review their requests; information regarding the recommendations was sent to each LEA and local government.
2. The IAC held a hearing in early December on the staff recommendations, and the IAC then sent its recommendations to the Board of Public Works in December. Information regarding the recommendations was sent to each LEA and local government. The recommendations of the IAC were for 75% of the total allocation of \$100,000,000 anticipated for fiscal year 2005.
3. The Board of Public Works held a hearing on the IAC recommendations in late January and was requested to approve the recommendations. At this meeting, the Board heard appeals from the LEAs for projects not recommended by the IAC.
4. After the end of the legislative session and the determination of the total funds approved by the Governor and the General Assembly, as well as additional funds available through the Statewide Contingency Fund, the IAC met to consider final staff recommendations.
5. At the end of April, the IAC sent its final recommendation to the Board of Public Works based on the January appeals, the total allocated funds, and additional information provided by the school systems between January and April.
6. An agenda item was prepared for submittal to the Board of Public Works in May 2004 for the approval of projects within the State funds available for the next fiscal year. Information regarding the decisions of the BPW were sent to each LEA and local government.

For Fiscal Year 2005, a total of \$127.5 million was provided for the PSCP, consisting of \$114.2 million in new bond authorization, \$2.4 million in Stadium Authority funds, and \$10.9 million from the

Statewide Contingency Account. \$1.6 million of the bond authorization is dedicated to the Aging School Program. The total requests from all twenty-four school systems for FY 2005 were \$384 million. Appendices F-1 and F-2 contain additional information about the FY 2005 CIP.

### **Other Programs**

The State initiated, in FY 1997, the **Technology in Maryland Schools Program** (TIMS) to wire all of the public schools in the State for voice, video, and data communication systems. Funds were provided through the PSCP to fund the State share of the wiring costs. All of the public schools in the State (with a few exceptions for schools that are to be renovated or closed) have been funded, and the work should be completed within the next eighteen months. See Appendix G for more information.

In 1997 the Maryland General Assembly passed SB795, which established the **Aging School Program** (ASP). The ASP is administered by the IAC. The first year of funding was \$4,350,000. Annual funding was increased the following year to \$10,370,000. The allocations for each school system are established in statute based upon a formula that utilizes the pre-1960 square footage of the public schools in each school system. See Appendix H for more information.

The IAC administers the State's **Qualified Zone Academy Bond Program** (QZAB). This is a Federal tax-credit program. The State had six annual authorizations that it combined into three single bond sales after State legislation authorized the sales during the 2000, 2001 and 2003 sessions. The 2000 and 2001 bond sales were further combined into one bond sale. The program has enabled the State to sell these tax-credit bonds at appreciable savings to the taxpayers of Maryland. A formula was developed that considered the pre-1960 square footage of each school system and the number of students in each school system eligible for Free or Reduced Price Meals (under the Federal School Lunch Program). The program was not extended for FY 2005. See Appendix I for more information.

The Public School Construction Program, through an agreement with the Maryland Department of the Environment and Maryland Environmental Services, administers the **Recycled Tire Program** (RTG), which utilizes recycled tires for public school playgrounds. The Board of Public Works approves the allocation of the funds for this purpose. The PSCP has received allocations for five of the last six fiscal years. During that time thirty-eight projects in eight school systems have been approved for a total State cost of \$930,000. It is anticipated that the program will continue in future years. See Appendix J for more information.

In Fiscal Year 2001, the U.S. Congress passed legislation that established the School Renovation, IDEA, Technology Grant program. The Maryland State Department of Education applied for and received a grant that included funds for school renovation projects. The Public School Construction Program administers the **Federal School Renovation Program** (FSRP) portion of the grant received by the State. A total of \$10,586,000 has been made available for direct grants and \$156,000 is available to administer the program. The FSRP requires a competitive application and approval process. This Federal program has not been extended. See Appendix K for more information.

In addition to these programs, the State owns 212 **relocatable classrooms**, with generally one to four classrooms per unit. These units are utilized by the public school systems at no cost, but they do share in the cost to move the classroom units within or to their jurisdiction. The cost to move the units is within the established PSCP allocation. Starting in FY 1989 the State budgeted funds for capital improvements to these State-owned units. Beginning in FY 1996 the program has requested and has received \$200,000 every other year to fund the required capital improvements. The school systems share in the cost of these improvements to the State property. Funds in the amount of \$200,000 were authorized for FY 2004, and additional funds will be requested in FY 2006.

In 2004, the Board of Public Works was directed by legislation to develop procedures for an **Emergency Repair Fund**. These procedures were approved by the Board of Public Works on August 11, 2004. LEAs may access State funding for an emergency project, defined as “A condition in a public school building or on the school grounds that presents an immediate health or safety hazard to the occupants of the building, and/or a threat of severe damage to the school facility, and which could not have been reasonably foreseen through regular inspections or corrected through a regular preventive maintenance program.” Funds in FY 2005 will be provided from the Statewide Contingency Account. Please contact the PSCP for application requirements.

ADDITIONAL INFORMATION AVAILABLE ON REQUEST

## II. STATE PROCESS FOR APPROVAL OF PLANNING AND ALLOCATION OF FUNDS

1. **Sequence for Approval of Planning and Project Funding** (See Appendix D-1, "Capital Improvement Program Time Line". Dates given below are for FY 2006 CIP; some dates may be adjusted at a later time). This sequence applies only to projects in the Capital Improvement Program; projects in the five other programs described in Part I follow application and approval processes that are specific to each program.

- Preliminary Submission
  - Submission of LEA Capital Improvement Program requests for Planning Approval and State funds (October 7, 2004). (Note: October 15 has traditionally been the date for submission of the CIP requests. In the interest of the review process, CIP submissions for FY 2006 will be due on October 7, 2004. This date will be retained for future years if the results are favorable.)
  - Staff analysis of project requests (October 7 to approximately November 12 of each year, and subsequently until April of the following year, as new information becomes available)
    - Staff considers the items listed under 3 or 4 below, "Factors Considered for Approval of Planning" and "Factors Considered for State Funding"
    - Staff assigns a status to each project, as follows:
      - "A" Project: Recommended to be approved by Interagency Committee on School Construction (IAC) and recommended by the IAC to the Board of Public Works (BPW).
      - "B" Project: Project has met all technical requirements, but is recommended for deferral because of fiscal constraints.
      - "C" Project: Technical issues must be resolved before the project can be recommended for approval to the IAC. Examples of such technical issues include submission of an approved educational specification in order to receive planning approval, or evidence of progress in developing the project design in order to qualify for funding.
      - "D" Project: Project is not recommended for approval, typically because it has been renovated or improved too recently to be eligible for State funding, or because its scope is not eligible for State funding.
- "First Round" of approvals:
  - Designees recommend "A" projects for approval by the Interagency Committee on School Construction (IAC). LEAs are notified of recommendations (mid-November).
  - LEAs submit final revisions to CIP requests, including local government approval (December 8, 2004).
  - IAC hears appeals from LEAs on projects not recommended by Designees (mid-December).
  - IAC recommends approval of projects to the Board of Public Works (BPW), and LEAs are notified of recommendations (late December). Value of projects recommended at this stage equals at least 75% of total anticipated funding.
  - Board of Public Works hears appeals from the LEAs for projects not recommended by the IAC and makes decisions regarding the First Round projects recommended by the IAC (hearing appeals meeting, end of January 2005)
- "Second Round" of approvals:
  - PSCP staff develops recommendations for additional projects to be approved (mid- to late-April). All projects in these lists have a "B" Project Status, i.e., all technical issues are resolved.
  - IAC reviews the staff recommendations and approves (middle to end of April)



- Recommendations are submitted to the Governor, and discussions are held with BPW members on project merits and reasons for recommendations (end of April)
- BPW approves final project list (end of April or beginning of May)
- LEAs are notified, and final CIP is published and distributed (May to July)

## **2. Funding for the Public School Capital Improvement Program**

- Beginning of September 2004: Governor indicates to Executive Director of the Public School Construction Program the anticipated funding that will be available in the coming fiscal year for public school construction.
- Prior to September 15: Executive Director provides anticipated funding information to LEAs.
- October 7 to approximately mid-November: PSCP staff base their preliminary analysis of CIP requests on the Governor's indicated funding level.
- During the Assembly Session, the legislature or the Governor may provide additional funds.
- In developing Second Round recommendations, PSCP staff also analyze the status of the State Contingency Fund, which contains funds reverted from projects that have been cancelled, or that were completed at costs below the eligible State maximum. A portion of this contingency amount may be added to the total of available funds for the CIP. Staff also analyzes funds from other sources, e.g. Stadium Authority revenues.
- Final allocation of funds by the BPW must match the available funds.

## **3. Factors Considered in Developing Recommendations for Approval of Planning**

### **a. Quantifiable Planning Factors**

- State Educational Priority:  
Impact of the project on educational programs and numbers of students, and whether the project addresses State educational mandates or initiatives, such as full day kindergarten, pre-kindergarten for economically disadvantaged children, or high school science.
- Enrollment Priority:  
For renovations, the degree of overcrowding at a proposed school and its adjacent schools; for new schools, the degree of overcrowding at adjacent schools.
- Planning Priority:  
Impact that the proposed project has on statewide planning goals to foster communities and mitigate sprawl.
- Average Age of Building Area:  
This factor gives priority to older buildings, but reflects the fact that schools in Maryland have been built and added to in many episodes.
- Special Populations:  
Reflects the percentage of students at the school who are receiving special education services outside the regular classroom, are eligible for free and reduced price meals (FRPM), and/or are English Language Learners (ELL).

### **b. Planning Factors That Entail Judgment:**

- LEA's backlog of previously approved projects:  
If an LEA has a large backlog of projects that will require State funds, additional projects should generally not be added to the list. If, however, the LEA is able to provide local funds for the backlog without immediate reimbursement from the State, planning approval for pressing new projects can be considered.
- Local capacity to proceed with the project:  
Some LEAs may have the capacity to proceed with the design of a project even if they do not receive State planning approval; others may require the commitment of funding implicit in

State planning approval before they will proceed. The latter group will tend to receive higher consideration in the IAC review process.

- Total cost of the project, and when State funds will be required.  
A very large project, although it has a high priority, may block several other worthy projects of lower priority; in this case, consideration may be given to by-passing the higher priority project. However, it may be that the more costly project will extend over several years, and the impact on State funds will be relatively small in any one funding year.
- Other.  
Other factors will be considered that may be specific to a school system or to a particular school project. These may include the impact that the proposed school project will have on the fiscal viability of the school district; the effect of the project on significant student behavior and/or achievement issues; the requirements of rural schools; and schools where a safety issue is present.

#### **4. Factors Considered in Developing Recommendations for State Funding**

##### **a. Technical Factors:**

- By December 8<sup>th</sup>, 2004, the project must be formally approved by the Local Educational Agency's (LEA) Board of Education and must be supported by the City or County Government, which commits to providing matching funds.
- Priority given to project by LEA, and total list of project requests.
- Major Projects (typically, projects for which planning approval and funding are requested in sequential fiscal years):
  - *All Projects:*
    - Educational specification has been approved by LEA and the MSDE Facilities Branch.
    - LEA shows progress in the design of the project, with Schematic Design and Design Development documents submitted on schedule. This provides assurance that if the project is funded, the funds will be used within the budget year.
    - A reasonable schedule for design, bidding, and construction is provided.
    - Projected enrollments at the school and adjacent schools justify the proposed capacity of the project. (Note: Based on new information provided by the LEA, the capacity and the State maximum allocation may be adjusted from the figures that were approved in Planning).
    - Overall enrollment trends for the school district indicate a long-term need for the facility.
    - The scope of the proposed work is eligible for State funding.
  - *Renovation Project.* Portions of the building that will receive State funds have not been constructed or renovated within the last 16 years.
  - *Renovation with Addition Project.* Portions to be renovated have not been constructed or renovated within the last 16 years, and enrollment projections or program requirements justify the increase of school capacity.
  - *Replacement Project.* A Feasibility Study has been carried out, meets State standards for content and format, and shows that the replacement option is justified by costs, educational benefits, and other considerations. Generally, the State has a preference for the renovation of an existing facility over its replacement, unless renovation can be shown to be financially unfeasible or educationally detrimental. If the Designees do not agree that the replacement is justified and the LEA proceeds nevertheless to replace the original school, the IAC may recommend funding the project at the cost of renovation (typically lower than the cost of new construction) and with an additional 15% penalty.
  - *New Project (or Replacement Project on site other than original school site):* A site has been approved by the BOE, has passed through State Clearinghouse review, and has

been approved by the IAC. The Designees can review a project but cannot recommend approval until all of these steps are accomplished. Funds may be approved before actual title to the site is obtained by the BOE, but the BOE must hold title before the State is allowed to expend funds for construction (there are exceptions to this rule for Prince George's County and Baltimore City; in addition, new legislation allows an exception under certain circumstances when title is held for a restricted period by a private entity).

- Small Projects (typically, projects for which planning approval and funding are requested in the same fiscal year):
  - *Addition Project*. Enrollment projections justify the increase of student capacity. General indication of area of building in which the addition will be located is provided.
  - *High School Science Classroom Renovation Project*. Area proposed for renovation is indicated, including support spaces and adjacent corridors that will be affected, in order to justify area requested. Current and proposed utilization of classroom space is provided, based on actual and projected numbers of teachers and students in science classes.
- Systemic Renovation Project (planning approval is not required):
  - LEA provides a description of the building system, the age of the components, and a cost estimate. The building system to be replaced cannot be less than 16 years old.
  - The proposed renovation corresponds to one of the eligible categories for Systemic Renovations.
  - Project value is greater than \$100,000 (with exception that a project between \$50,000 and \$100,000 is eligible if LEA has no other projects greater than \$100,000).

**b. Non-Technical Factors**

- Issues of equity:
  - The IAC will follow past practice of attempting to provide funding for at least one eligible project for every LEA.
  - The IAC will attempt to fund major projects for smaller LEAs that have not had a major project for a number of years. Technical assistance is also provided in developing the design, bidding, engaging the constructor, and project administration.
- LEA's backlog of previously approved projects:
  - What is the LEA's ability to provide matching funds for a new project, given its obligation to fund previously approved projects?
  - How many projects have been entirely or partly forward funded, requiring the State to reimburse the LEA (typically with pay-go funds)?
  - Has the local fiscal authority ever deferred or rescinded a project because of lack of fiscal capacity?
  - Are projects not moving forward for other reasons, e.g. lack of staff capacity, poor performance by A/E consultants, redesign, local permitting problems, poor site conditions?
- Impact of Project: While generally deferring to priorities established by the LEA and local government, the IAC will also evaluate the relative priority of an LEA's submitted projects based on the following criteria:
  - Projects that benefit a larger number of students.
  - Projects that positively impact State mandates and initiatives: A project will generally receive higher priority for State funding if it is dedicated to, or contains portions that will address, full-day kindergarten, pre-kindergarten for disadvantaged children, or high school science classroom renovations.

- Projects that will benefit children with special learning needs: Special Education, English Language Learners, and Free and Reduced Price Meal program students.
- Projects that will positively impact State planning goals (“Smart Growth” principles, and projects in Priority Funding Areas)
- Projects that will positively impact local community goals or requirements (e.g. fulfillment of a court order to redress discrimination such as Prince George’s County *Memorandum of Understanding*)
- Projects that will positively impact on the economic development of the area.

**c. Fiscal Factors**

- Anticipated level of State funding for Budget Year and following five years, based on Governor’s letter of early September and subsequent increases of funding:
  - Anticipated bond revenues
  - Anticipated pay-go revenues
  - Anticipated other sources, e.g. Stadium Authority revenues and Statewide Contingency Fund.
- Relation between the LEA’s request for State and local funding and the anticipated requisition requirements of the project (the “draw” schedule). The PSCP has an interest in ensuring that approved State funds are efficiently utilized, and do not sit idle because of project delays.
- Impact on State funding in future years (e.g., a project that requires limited State funds in the first year of construction may require major State funding the second year, with impacts on the overall State CIP).

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** September 21, 2004

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **REVISED FY 2006 STATE & COUNTY CAPITAL BUDGET RECOMMENDATION**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent

**RESOURCE PERSON(S):** Barbara Burnopp, Executive Director, Fiscal Services  
Mike Goodhues, Director, Budget & Reporting

**RECOMMENDATION**

That the Board of Education review the Superintendent's FY 2006 State and County capital budget recommendations in preparation for the work session on September 22, 2004, and for Board action on October 5, 2004.

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Attachment I – FY 2006 State Capital Budget Request  
Attachment II – FY 2006 State & County Capital Budget Recommendations  
Attachment III – FY 2006 Capital Budget County Summary

**Baltimore County Public Schools**  
**FY 06 State Capital Budget Request**  
**Compiled by the Office of Budget & Reporting**  
**September 9, 2004**  
**Revised September 20, 2004**

**Attachment I**

Priority Order	School	Project	State Planning Approval Granted	Previous State Funding	State Funding to be Requested
1	Woodholme ES	New Construction	Yes	\$4,500,000	\$1,390,000
2	Sudbrook Academy	Renovation	Yes	4,763,000	300,000
3	Arbutus MS	Renovation	Yes	2,300,000	1,770,000
4	Windsor Mill MS (Note #1)	New Construction	Yes	0	10,391,000
5	Kenwood HS	Renovation & Addition	No	0	3,931,000
6	Loch Raven Academy	Boiler	No	0	150,000
7	Dundalk ES	Roof	No	0	211,000
8	Red House Run ES	Chiller & Tower	No	0	200,000
9	Hereford MS	Boiler	No	0	150,000
10	Carroll Manor ES	Roof	No	0	244,000
11	Perry Hall HS	Treated Air Distribution System	No	0	750,000
12	Ridgely MS	Renovation	No	0	5,847,000
13	Pine Grove ES	Boiler	No	0	150,000
14	Baltimore Highlands ES	Roof	No	0	342,000
15	Milbrook ES	Chiller & Tower	No	0	187,000
16	Southwest Academy	Renovation	No	0	3,508,000
17	Holabird MS	Renovation	No	0	5,661,000
18	Loch Raven Academy MS	Renovation	No	0	5,220,000
19	Woodlawn MS	Renovation	No	0	5,725,000
20	Catonsville MS	Renovation	No	0	4,111,000
21	Deep Creek MS	Renovation	No	0	2,720,000
22	Perry Hall MS	Renovation	No	0	5,209,000
23	Perry Hall ES	Roof	No	0	236,000
24	Hebbsville ES	Roof	No	0	353,000
25	Pine Grove ES	Roof	No	0	879,000
26	Bedford ES	Roof	No	0	289,000
27	Cockeysville MS	Roof	No	0	985,000
28	Deep Creek MS	Roof	No	0	603,000
29	Maiden Choice School	Roof	No	0	253,000
30	Eastern Tech HS	Roof	No	0	769,000
<b>Totals:</b>				<b>\$11,563,000</b>	<b>\$62,534,000</b>

Notes:

1. Based on estimate dated June 10, 2004.

**Baltimore County Public Schools**  
**FY 06 Capital Budget - State & County Summary**  
**Proposed Board Request**  
**September 9, 2004**  
**Revised September 20, 2004**

Attachment II

<b>Miscellaneous Projects</b>	<b>State Request</b>	<b>County Request</b>	<b>Total Request</b>	<b>Original FY 06 County Adopted Budget</b>
Kenwood Technical HS - Renovation & Addition	\$ 3,931,000	\$ 7,069,000	\$ 11,000,000	\$ 8,700,000
Milford Mill Academy Cafeteria - New Construction	-	1,385,000	1,385,000	1,385,000
Food Service Warehouse - Renovation	-	3,140,000	3,140,000	2,280,000
Rosewood School Site - Acquisition	-	2,800,000	2,800,000	2,800,000
Kitchen Equipment Upgrades	-	1,615,000	1,615,000	1,615,000
Transportation Improvements	-	-	-	2,000,000
Woodholme ES - New Construction (Note #1)	1,390,000	-	1,390,000	-
Windsor Mill MS - New Construction (Note #2)	10,391,000	3,242,000	13,633,000	-
Site Acquisition	-	3,000,000	3,000,000	-
Americans with Disabilities Act	-	800,000	800,000	800,000
Maiden Choice ES - ADA Improvements	-	700,000	700,000	-
<b>Subtotal</b>	<b>\$ 15,712,000</b>	<b>\$ 23,751,000</b>	<b>\$ 28,463,000</b>	<b>\$ 19,580,000</b>

<b>Major Maintenance</b>	<b>State Request</b>	<b>County Request</b>	<b>Total Request</b>	<b>Original FY 06 County Adopted Budget</b>
Sudbrook Magnet MS - Systemic Ren. (Note #3)	300,000	-	300,000	-
Arbutus MS - Systemic Renovation (Note #4)	1,770,000	-	1,770,000	-
Ridgely MS - Systemic Renovation (Note #5)	5,847,000	-	5,847,000	-
Southwest Academy - Systemic Ren. (Note #6)	3,508,000	-	3,508,000	-
Holabird MS - Systemic Renovation	5,661,000	6,889,000	12,550,000	-
Loch Raven Academy - Systemic Renovation	5,220,000	6,358,000	11,578,000	-
Woodlawn MS - Systemic Renovation	5,725,000	6,912,000	12,637,000	-
Catonsville MS - Systemic Renovation	4,111,000	5,029,000	9,140,000	-
Deep Creek MS - Systemic Renovation	2,720,000	6,646,000	9,366,000	-
Perry Hall MS - Systemic Renovation	5,209,000	7,991,000	13,200,000	-
Loch Raven Academy - Boiler Replacement	150,000	150,000	300,000	-
Hereford MS - Boiler Replacement	150,000	150,000	300,000	-
Pine Grove MS - Boiler Replacement	150,000	150,000	300,000	-
Red House Run - ES - Chiller & Tower	200,000	200,000	400,000	-
Perry Hall HS - Treated Air Distribution System	750,000	750,000	1,500,000	-
Milbrook ES - Chiller & Tower	187,000	188,000	375,000	-
<b>Subtotal</b>	<b>\$ 41,658,000</b>	<b>\$ 41,413,000</b>	<b>\$ 83,071,000</b>	<b>\$ 45,450,000</b>

<b>Alterations/Code Updates/Restoration</b>	<b>State Request</b>	<b>County Request</b>	<b>Total Request</b>	<b>Original FY 06 County Adopted Budget</b>
Miscellaneous Projects	-	2,000,000	2,000,000	-
Environmental Projects	-	3,500,000	3,500,000	-
Glyndon ES - ADA Bathroom Upgrades	-	75,000	75,000	-
Red House Run ES - ADA Bathroom Upgrades	-	75,000	75,000	-
Johnny Cake ES - ADA Bathroom Upgrades	-	75,000	75,000	-
Oliver Beach ES - ADA Bathroom Upgrades	-	75,000	75,000	-
Warren ES - ADA Bathroom Upgrades	-	75,000	75,000	-
Powhatten ES - ADA Bathroom Upgrades	-	75,000	75,000	-
Western HS - Cafeteria Air Handling Upgrade	-	120,000	120,000	-
Various Schools - Elevator Modifications	-	700,000	700,000	-
Kenwood HS - Elevator Replacement	-	250,000	250,000	-
Dulaney HS - Elevator Modifications	-	45,000	45,000	-
Perry Hall HS - Elevator Modifications	-	45,000	45,000	-
Various MS - Install Card Access Systems	-	105,000	105,000	-
Various HS - Install Closed Circuit Security System	-	1,127,000	1,127,000	-
Various MS - Install Closed Circuit Security System	-	2,254,000	2,254,000	-
Elementary Schools - Electronic Doors	-	1,900,000	1,900,000	-
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 12,496,000</b>	<b>\$ 12,496,000</b>	<b>\$ 2,000,000</b>

<b>Site Improvements</b>	<b>State Request</b>	<b>County Request</b>	<b>Total Request</b>	<b>Original FY 06 County Adopted Budget</b>
Wabash Bus Facility - Provide Utilities to Site	-	120,000	120,000	-
Rosedale Bus Facility - Construct Two Bay Garage	-	400,000	400,000	-
Dundalk Bus Facility - Canopy for Fuel Island	-	100,000	100,000	-
Dundalk Bus Facility - Enclose Outdoor Lube Bay	-	120,000	120,000	-
Inwood Bus Facility - Construct Two Bay Garage	-	400,000	400,000	-
Kenwood Bus Facility - Enclose Steam Bay	-	175,000	175,000	-
Cockeysville Bus Facility - Construct Service Bay	-	225,000	225,000	-
Randallstown ES - Rebuild Multi-Use Court	-	120,000	120,000	-
Deep Creek MS - Resurface Multi-Use & Tennis	-	180,000	180,000	-
Patapsco HS - Resurface Multi-Use & Tennis	-	180,000	180,000	-
Franklin HS - Resurface Tennis Court	-	120,000	120,000	-
Baltimore Highlands ES - Resurface Multi-Use	-	80,000	80,000	-
Hampton ES - Resurface Multi-Use Court	-	80,000	80,000	-



<b>Site Improvements - Continued</b>	<b>State Request</b>	<b>County Request</b>	<b>Total Request</b>	<b>Original FY 06 County Adopted Budget</b>
Middleborough ES - Resurface Multi-Use Court	-	80,000	80,000	-
Ft. Garrison ES - Modify Drop Loop	-	150,000	150,000	-
Southwest Academy - Parking Lot Expansion	-	350,000	350,000	-
Mars Estates - Parking Lot Expansion	-	300,000	300,000	-
Old Court MS - Driveway & Drop Loop Expansion	-	120,000	120,000	-
Sandy Plains ES - Modify Drop Loop	-	250,000	250,000	-
Cedarmere ES - Parking Lot Expansion	-	220,000	220,000	-
Lansdowne ES - Parking Lot Expansion	-	260,000	260,000	-
Charlesmont ES - Drop Loop & Overlay	-	250,000	250,000	-
Norwood ES - Modify Drop Loop	-	180,000	180,000	-
Scotts Branch ES - Parking Lot Expansion	-	190,000	190,000	-
Winard ES - Parking Lot & Modify Drop Loop	-	200,000	200,000	-
Woodbridge ES - Parking Lot Expansion	-	160,000	160,000	-
Chapel Hill ES - Parking Lot Expansion	-	280,000	280,000	-
Carney ES - Parking Lot Expansion	-	300,000	300,000	-
McCormick ES - Slope Failure Repair	-	350,000	350,000	-
Dulaney HS - Concrete Step Replacement	-	80,000	80,000	-
Lutherville Lab. - Driveway	-	250,000	250,000	-
Chatsworth ES - Alternate Access	-	230,000	230,000	-
Carroll Manor ES - Drain Work	-	80,000	80,000	-
Woodmore ES - Construct Ramp at Food Service	-	15,000	15,000	-
Pikesville HS - Track Replacement	-	285,000	285,000	-
Overlea HS - Track Replacement	-	285,000	285,000	-
Miscellaneous Projects	-	817,000	817,000	-
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 7,982,000</b>	<b>\$ 7,982,000</b>	<b>\$ 2,500,000</b>

<b>Roof Replacements</b>	<b>State Request</b>	<b>County Request</b>	<b>Total Request</b>	<b>Original FY 06 County Adopted Budget</b>
Dundalk ES	211,000	255,000	466,000	-
Carroll Manor ES	244,000	295,000	539,000	-
Baltimore Highlands ES	342,000	412,000	754,000	-
Perry Hall ES	236,000	320,000	556,000	-
Hebbville ES	353,000	425,000	778,000	-
Pine Grove ES	879,000	1,060,000	1,939,000	-
Bedford ES	289,000	349,000	638,000	-
Cockeysville MS	985,000	1,188,000	2,173,000	-
Deep Creek MS	603,000	1,135,000	1,738,000	-
Maiden Choice School	253,000	460,000	713,000	-
Eastern Tech HS	769,000	1,457,000	2,226,000	-
<b>Subtotal</b>	<b>\$ 5,164,000</b>	<b>\$ 7,356,000</b>	<b>\$ 12,520,000</b>	<b>\$ 7,331,000</b>

<b>Fuel Tank Replacements</b>	<b>State Request</b>	<b>County Request</b>	<b>Total Request</b>	<b>Original FY 06 County Adopted Budget</b>
Fuel Tank Replacements - Various Sites	-	300,000	300,000	1,800,000
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 1,800,000</b>

<b>Total</b>	<b>\$ 62,534,000</b>	<b>\$ 93,298,000</b>	<b>\$ 144,832,000</b>	<b>\$ 78,661,000</b>
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Notes:

1. Woodholme ES previously received \$4,500,000 in State funding in FY 04, and \$7,560,000 in County funding in FY 04 and FY 05.
2. Windsor Mill MS previously received \$750,000 in FY 02 and \$13,150,000 in FY 04 in County funding.
3. Sudbrook Magnet MS previously received \$4,763,000 in State funding in FY 04 and \$5,063,000 in County funding in FY 04 and FY 05.
4. Arbutus MS previously received \$2,300,000 in State funding in FY 04 and \$4,070,000 in County funding in FY 04 and FY 05.
5. Ridgely MS previously received \$5,847,000 in County funding in FY 04 and FY 05.
6. Southwest Academy previously received \$3,508,000 in County funding in FY 04 and FY 05.

**Baltimore County Public Schools**  
**FY 06 Capital Budget - County Summary**  
**September 9, 2004**  
**Revised September 20, 2004**

**Attachment III**

	<b>County Request</b>	<b>Original FY 06 County Adopted Budget</b>	<b>Change</b>
Kenwood Technical HS - Renovation & Addition	\$ 7,069,000	\$ 8,700,000	\$ (1,631,000)
Milford Mill Academy Cafeteria - New Construction	1,385,000	1,385,000	-
Food Service Warehouse - Renovation	3,140,000	2,280,000	860,000
Rosewood School Site - Acquisition	2,800,000	2,800,000	-
Kitchen Equipment Upgrades	1,615,000	1,615,000	-
Transportation Improvements	-	2,000,000	(2,000,000)
Windsor Mill MS - New Construction	3,242,000	-	3,242,000
Site Acquisition	3,000,000	-	3,000,000
Americans with Disabilities Act	800,000	800,000	-
Maiden Choice ES - ADA Improvements	700,000	-	700,000
Major Maintenance	41,413,000	45,450,000	(4,037,000)
Alterations/Code Updates/Restoration	12,496,000	2,000,000	10,496,000
Site Improvements	7,982,000	2,500,000	5,482,000
Roof Replacements	7,356,000	7,331,000	25,000
Fuel Tank Replacements	300,000	1,800,000	(1,500,000)
<b>Total</b>	<b>\$ 93,298,000</b>	<b>\$ 78,661,000</b>	<b>\$ 14,637,000</b>

**BALTIMORE COUNTY PUBLIC SCHOOLS  
TOWSON, MARYLAND 21204**

**September 21, 2004**

**RETIREMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SCHOOL/OFFICE</u></b>	<b><u>YRS. OF SERVICE</u></b>	<b><u>EFFECTIVE DATE</u></b>
Barbara Bachur	Teacher	Patapsco High	10.8	4-01-04
Martha Buchman	Secretary II	Milford Mill Academy	5.0	7-01-04
Catherine Freed	Secretary II	Chadwick Elem.	12.0	8-01-04
Carol Sanders	Bus Attendant	Transportation	22.0	7-01-04
Donna Washington	Paraprofessional	Southwest Academy	6.0	7-01-04

As of 9/7/04

**BALTIMORE COUNTY PUBLIC SCHOOLS  
TOWSON, MARYLAND 21204**

**September 21, 2004**

**RESIGNATIONS**

**ELEMENTARY – 3**

Grange Elementary School

Jennifer J. Allender, 09/10/04, 3 weeks

Sparks Elementary School

Jennifer R. Brown, 06/30/04, 2.6 yrs.

White Oak School

Mandy R. Himelfarb, 06/30/04, 4.5 yrs.

**SECONDARY - 6**

Chesapeake High School

Lauren P. Sims, 09/06/04, 2 weeks

Lansdowne Middle School

Patrick J. Schmedes, 06/30/04, 1.0 yr.

Old Court Middle School

Linda D. Hummel, 09/03/04, 2 weeks

Perry Hall Middle School

Sarah Bowman, 09/01/04, 4.0 yrs.

Ridgely Middle School

Bonnie J. Lee, 06/30/04, 6.0 yrs.

Woodlawn Middle School

Carlos R. Rice, 06/30/04, 8.0 yrs.

**CENTRAL OFFICES – 1**

Department of Federal and State Programs

Marisa A. Conner, 08/03/04, 23.0 yrs.  
(Special Education)

**AMEND BOARD EXHIBIT –**

**RESCIND RESIGNATION**

Sharleen M. Argamaso-Hernan (Board Agenda  
09/08/04)

**SEPARATIONS FROM LEAVE – 2**

Catherine M. Reed, granted Unusual or Imperative Leave, 07/01/03 – 06/30/04, resigning 06/30/04, 5.0 yrs.

Kelly S. Wagner, granted Child Rearing Leave, 10/13/02 – 06/30/04, resigning 06/30/04, 9.0 yrs.

**BALTIMORE COUNTY PUBLIC SCHOOLS  
TOWSON, MARYLAND 21204**

**September 21, 2004**

**LEAVES**

**ACADEMIC LEAVE**

MICHELLE MARCH – Deer Park Middle School (Para Educator)  
Effective August 23, 2004 through June 30, 2005

**CHILD REARING LEAVE**

ANGELA CASTRO KECK – Randallstown High School  
Effective October 1, 2004 through June 30, 2005

ANN STEWARD SZOT – Deer Park Elementary School  
Effective September 15, 2004 through June 30, 2005

KELLY OUTTEN TAGLIAFERRI – Hawthorne Elementary School  
Effective October 5, 2004 through June 30, 2006

**UNUSUAL OR IMPERATIVE LEAVES**

ERIN L. BONHOFF – Battle Grove Elementary School  
Effective August 23, 2004 through June 30, 2005

BARBAR COCORAN – Dundalk Bus Lot (Bus Attendant)\*  
Effective August 26, 2004 through February 1, 2005

REBECCA FOSTER – Ridgely Middle School  
Effective October 1, 2004 through June 30, 2005

MICHELLE JANOWIAK – Office of Employee Benefits (Benefits Clerk)  
Effective September 13, 2004 through March 13, 2005

DEBRA KAY KUCHARSKI – Glenmar Elementary School (Para Educator)  
Effective August 23, 2004 through June 30, 2005

THERESA LEDWELL - Dumbarton Middle School (Cafeteria Manager)\*  
Effective August 23, 2004 through August 23, 2005

MERLYN NORRIS – Pikesville High School (Building Service Worker)\*  
Effective December 1, 2004 through June 30, 2005

JESSICA THIBAudeau – Deep Creek Middle School (Para Educator)  
Effective August 23, 2004 through August 23, 2005

\*Non-member Maryland State Retirement System & Pension System

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**Date:** September 21, 2004

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. J. Hairston, Superintendent

**SUBJECT:** **NEW CENTRAL AREA EDUCATIONAL ADVISORY  
COUNCIL MEMBER**

**ORIGINATOR:** Dr. Kim Whitehead, Executive Director of Schools, Central Area

**RESOURCE  
PERSON (S):** Dr. Kim Whitehead, Executive Director of Schools, Central Area

**Recommendation**

That Ms. Eileen Canfield be appointed as a member to the Central Area Educational Advisory Council.

\*\*\*\*\*

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**Date:** September 21 2004

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **NEW ADVISORY COUNCIL MEMBER – NORTHWEST  
ADVISORY COUNCIL**

**ORIGINATOR:** Dr. H. Scott Gehring, Executive Director, Northwestern Area

**RESOURCE  
PERSON (S):**

**RECOMMENDATION**

That Susan M. Katz be appointed as a member to  
the Northwest Advisory Council.

\*\*\*\*\*



**BALTIMORE COUNTY PUBLIC SCHOOLS**

**Date:** September 21, 2004

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **APPOINTMENT OF ADVISORY COUNCIL STUDENT MEMBER – SOUTHEAST ADVISORY COUNCIL**

**ORIGINATOR:** Jean Satterfield, Executive Director of Schools, Southeastern Area

**RESOURCE PERSON (S):**

**Recommendation**

That Amanda Kikola be appointed as a student member to the Southeast Advisory Council.

\*\*\*\*\*

Amanda Kikola has been recommended by the Southeast Advisory Council to serve as a student member on the Council.

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**Date:** September 21, 2004

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **NEW STUDENT ADVISORY COUNCIL MEMBER –  
SOUTHWEST ADVISORY COUNCIL**

**ORIGINATOR:** Dr. Richard Milbourne, Executive Director of Schools  
Southwestern Area

**RESOURCE  
PERSON (S):**

**RECOMMENDATION**

That Ashley R. Palaigos be appointed as a student member to the Southwest Advisory Council.

\*\*\*\*\*

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** September 21, 2004  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Joe A. Hairston, Superintendent  
**SUBJECT:** **RECOMMENDATIONS FOR AWARD OF CONTRACTS**  
**ORIGINATOR:** J. Robert Haines, Deputy Superintendent, Business Services  
**PERSON(S):** Patrick Fannon, Controller; Rick Gay, Purchasing Manager

**RECOMMENDATION**

That the Board of Education approves the following contract recommendations.

\*\*\*\*\*

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts  
Board Exhibit – September 21, 2004**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

**1. Contract:** Automobile  
**Bid #:** PCR-265-05

**Term:** 6 months **Extension:** 0 **Contract Ending Date:** 3/1/05 (tentative)  
**Estimated annual award value:** \$24,231.25  
**Estimated total award value:** \$24,231.25

**Bid issued:** July 29, 2004  
**Pre-bid meeting date:** August 12, 2004  
**Due Date:** August 25, 2004  
**No. of vendors issued to:** 7  
**No. of bids received:** 1  
**No. of no-bids received:** 0

**Description:**

One, model year 2005, Ford Crown Victoria four-door sedan. The vehicle is intended to replace the current vehicle being used by the Superintendent of Schools.

**Recommendation:**

Award of contract is recommended to:

Al Packer's White Marsh Ford, LLC, White Marsh, MD

**Responsible school or office:** Office of Transportation

**Contact Person:** Wayne Hopkins

**Funding Source:** Operating Budget of the Office of Transportation

**2. Contract:** Cingular/Verizon Cellular Phones  
**Contract #:** RGA-137-05  
(Cingular – DBM050R3800366 & Verizon – GS-35F-0119P)

**Term:** 5 years    **Extension:** 0                      **Contract Ending Date:** 6/30/09 (tentative)  
**Estimated annual award value:** \$100,000  
**Estimated total award value:** \$500,000

**Bid issued:** NA  
**Pre-bid meeting date:** NA  
**Due Date:** NA  
**No. of vendors issued to:** NA  
**No. of bids received:** NA  
**No. of no-bids received:** NA

**Description:**

Baltimore County Public Schools would like to *piggyback* the state of Maryland contract, #DBM-050R3800366, for Cingular cellular phones, and GSA contract, #GS-35F-0119P, for Verizon phones. These phones are state-of-the-art, integrated, digital phone units that contain digital, cellular, paging services, data services, GPS, and, in the near future, direct connect. A direct-connect-type feature allows users to instantly talk with other BCPS' phone users of the same manufacturer at the touch of a button. Departments can evaluate phones offered under these state and federal contracts. Purchases under this award will vary depending on the requirements of each individual department.

**Recommendation:**

Award of contract to:

Verizon Wireless, Laurel, MD  
Cingular Wireless, Greenbelt, MD

**Responsible school or office:** Office of Technology Business Services  
**Contact Person:** Greg Barlow  
**Funding Source:** Individual operating budgets of offices and schools

**3. Contract:** Digital Dual-Keyboard Organ  
**Bid #:** MBU-513-05

**Term:** 3 months **Extension:** 0 **Contract Ending Date:** 12/30/04 (tentative)  
**Estimated annual award value:** \$37,000  
**Estimated total award value:** \$37,000

**Bid issued:** August 16, 2004  
**Pre-bid meeting date:** None  
**Bid due date:** August 27, 2004  
**No. of vendors issued to:** 5  
**No. of bids received:** 6  
**No. of no-bids received:** 1  
**No. of non-responsive:** 0

**Description:**

A request for price quotations was issued for vendors to provide a digital dual-keyboard organ for Patapsco High School Center for the Arts.

The specifications allow bidders to bid one or more new or used organs and with consideration of 12 performance requirement factors, delivery and set up time, and cost. The response to the specifications allowed BCPS to look at six organs proposed by four vendors.

**Recommendation:**

Award of contract is recommended to:

R.A.Daffer Organs, Inc, Jessup, MD

**Responsible school or office:** Patapsco High School

**Contact Person:** Farrell Maddox

**Funding Source:** Operating Budget of Patapsco High School

**4. Contract:** Door Access Safety, Security, and Accountability System  
**Bid #:** JNI-756-05  
(Commonwealth of Virginia Contract VA-030700-ASAS)

**Term:** 4 years **Contract Ending Date:** 7-31-08 (tentative)  
**Estimated award value:** \$42,400

**Description:**

New Town High School would like to purchase a comprehensive electronic system to monitor attendance at entrances, in classes, and during evacuation of personnel in the event of an emergency. The system would be purchased from Cuskey, Ipsen, and McCall Consultants utilizing a contract with ASAS Software through the Commonwealth of Virginia. This contract, VA-030700-ASAS, is valid from August, 2003, until August, 2008.

**Recommendation:**

The award of contract is recommended to:

Cuskey, Ipsen, and McCall Consultants, Havertown, PA

**Responsible school or office:** New Town High School

**Contact Person:** Dr. Margaret Spicer

**Funding Source:** Capital Budget for Furniture, Fixtures and Equipment

**5. Contract:** Electric Motor Repair (Extension)  
**Bid #:** 3-332-01

**Term:** 1 year  
**Contract Ending Date:** 9/30/05 (tentative)  
**Estimated annual extension award value:** \$100,000  
**Estimated total extension award value:** \$100,000

**Bid issued:** December 7, 2000  
**Pre-bid meeting date:** December 19, 2000  
**Due Date:** January 11, 2001  
**No. of vendors issued to:** 12  
**No. of bids received:** 8  
**No. of no-bids received:** 0

**Description:**

The Board of Education approved the initial award of contract to qualify and select vendors for electric motor repair service on February 13, 2001. The initial contract allowed for a three-year base period and a one-year extension. This current contract will expire September 30, 2004.

**Recommendation:**

Recommend a one-year extension to:

Primary Award	Lange Electric Company, Inc., Baltimore, MD
Secondary Award	Kauffman Electric Company, Baltimore, MD
Tertiary Award	M & M Electric Motor Repair, Inc., Frederick, MD

**Responsible school or office:** Office of Maintenance

**Contact Person:** Cornell Brown

**Funding Source:** Operating Budget of the Office of Maintenance



**6. Contract:** Mechanical Pump Repair (Extension)  
**Bid #:** 3-334-01

**Term:** 1 year  
**Contract Ending Date:** 9/30/05 (tentative)  
**Estimated annual extension award value:** \$50,000  
**Estimated total extension award value:** \$50,000

**Bid issued:** December 7, 2000  
**Pre-bid meeting date:** December 21, 2000  
**Due date:** January 11, 2001  
**No. of vendors issued to:** 8  
**No. of bids received:** 7  
**No. of no-bids received:** 1

**Description:**

The Board of Education approved the initial award of contract for the qualification and selection of vendors for mechanical pump repair on February 13, 2001. The initial contract was designed to provide a one-year extension of contract upon mutual agreement and under the same pricing, terms, and conditions.

**Recommendation:**

Recommend contract term be extended to the following vendors:

Primary Award	Lange Electric Company, Inc., Baltimore, MD
Secondary Award	M & M Electric Motor Repair, Inc., Frederick, MD
Tertiary Award	Kauffman Electric Company, Baltimore, MD

**Responsible school or office:** Office of Maintenance

**Contact Person:** Cornell Brown

**Funding Source:** Operating Budget of the Office of Maintenance

**7. Contract:** Specialty Paper & Envelopes  
**Bid #:** JNI-755-05

**Term:** 2 years **Contract Ending Date:** 8-31-06 (tentative)  
**Estimated annual award value:** \$ 100,000  
**Estimated total award value:** \$200,000

**Bid issued:** July 29, 2004  
**Pre-bid:** August 11, 2004  
**Bid due date:** August 26, 2004  
**No. of vendors issued to:** 15  
**No. of bids received:** 3  
**No. of no-bids received:** 5  
**No. of non-responsive:** 7

**Description:**

A multi-year bid for the purchase of various types and sizes of specialty paper and envelopes required by the Office of Copy and Print Services to produce unique products in-house at a cost-effective rate. The paper products are ordered on an as-needed basis with a two-day delivery requirement from the distributor.

Vendors submitted a fixed discount on the distributor's normal price list from the paper mill. The percentage discount will remain constant for the two-year term of the contract. Award of contract is being recommended on an aggregate basis.

**Recommendation:**

Award of the contract is recommended to:

Xpedx, Hanover, MD

**Responsible school or office:** Office of Copy and Print Services

**Contact person:** Michael G. Bailey

**Funding source:** Operating Budget of the Office of Copy and Printing

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** September 21, 2004  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **AWARD OF CONTRACT – NEW GAS AND ELECTRIC SERVICE AT WESTERN SCHOOL OF TECHNOLOGY**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Richard Cassell, P.E., Administrator  
Office of Engineering and Construction  
J. Kurt Buckler, P.E., Head of Engineering  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves an award of contract.

\*\*\*\*\*

New Gas and Electric Service at Western School of Technology.

## **Appendix I**

### **Recommendation for Award of Contract New Gas and Electric Service at Western School of Technology September 21, 2004**

New boilers have been designed to replace the existing boilers at Western School of Technology. This project includes the removal of an underground oil storage tank. The new boilers have been designed to be fueled by natural gas. In order to have an adequate supply of natural gas, it is necessary for Baltimore Gas & Electric Co., Inc. (BGE) to increase the existing gas service and upgrade the meter. BGE is requesting \$18,584.00 to perform this work. At this time, the Department of Physical Facilities recommends an award of contract with BGE in the amount of \$18,584.00, to provide increased gas service to Western School of Technology.

Funding for this service is available in State Capital Budget Project #665 – Western School of Technology.

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** September 21, 2004  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **AWARD OF CONTRACT – VARIOUS CONSTRUCTION PACKAGES  
AT WINDSOR MILL MIDDLE SCHOOL**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Richard H. Cassell, P.E., Administrator  
Office of Engineering and Construction  
J. Kurt Buckler, P.E., Head of Engineering  
Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves various contract awards.

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Award of Contract – Various Construction Packages at Windsor Mill Middle School.

## Appendix I

### **Recommendation of Award of Contract Various Construction Packages at Windsor Mill Middle School September 21, 2004**

On September 14, 2004, bids were received for the various construction packages associated with the construction of Windsor Mill Middle School - Bid #PCR-268-05. Attached is a summary of the bids received. The Department of Physical Facilities recommends approval of contract awards to the lowest responsive bidders, for the construction packages listed below, in the amount of \$3,163,678.00.

<u>Package #</u>	<u>Bid Package</u>	<u>Contractor</u>	<u>Amount</u>
1-B	Inspection / Testing	Reuling Associates	\$43,510.00
3-A	Concrete	Dance Brothers, Inc.	\$1,219,000.00
5-A	Steel	Crystal Steel	\$1,598,000.00
15-A	Underground Mechanical	Chasney & Co., Inc.	\$163,220.00
16-A	Underground Electrical	Key Systems, Inc.	\$139,948.00

At this time, we also request approval of a 10% Change Order Allocation in the amount of \$316,368.00, to cover unforeseen conditions and minor changes to the contract which will be authorized and approved by the Building Committee in accordance with Board Policy.

Funding for this project is identified in the County Capital Budgets as Project #091 – Windsor Mill Middle School.

**Baltimore County Public Schools**

**Windsor Mill Middle School – New School Package 1B - Inspection / Testing**

**Bid Number: #PCR-268-05**

**Bid Due Date: September 14, 2004**

<b>Bidders' Names</b>				
	<b>Reuling Associates, Inc.</b>			
Base Bid Price:	<b>\$43,510</b>			

**Baltimore County Public Schools**

**Windsor Mill Middle School – New School Package 3A - Concrete**

**Bid Number: #PCR-268-05**

**Bid Due Date: September 14, 2004**

<b>Bidders' Names</b>				
	<b>DGS</b>	<b>Dance Bros.</b>	<b>Homewood GC</b>	<b>SODY Construction</b>
Base Bid Price:	\$1,799,017	<b>\$1,219,000</b>	\$1,457,000	\$1,254,360

**Baltimore County Public Schools**

**Windsor Mill Middle School – New School Package 5A - Steel**

**Bid Number: #PCR-268-05**

**Bid Due Date: September 14, 2004**

<b>Bidders' Names</b>				
	<b>Baltimore Steel Erectors, LLC</b>	<b>Crystal Steel Fabricators, Inc.</b>		
Base Bid Price:	\$1,830,000	<b>\$1,598,000</b>		

**Baltimore County Public Schools**

**Windsor Mill Middle School – New School Package 15A – Underground Mechanical**

**Bid Number: #PCR-268-05**

**Bid Due Date: September 14, 2004**

	<b>Bidders' Names</b>			
	<b>Chasney &amp; Co., Inc.</b>	<b>Denver-Elek, Inc.</b>	<b>G.E. Tignall &amp; Co., Inc.</b>	<b>Towson Mechanical, Inc.</b>
Base Bid Price:	<b>\$163,220</b>	\$282,000	\$173,600	\$223,800

**Baltimore County Public Schools**

**Windsor Mill Middle School – New School Package 16A - Underground Electrical**

**Bid Number: #PCR-268-05**

**Bid Due Date: September 14, 2004**

	<b>Bidders' Names</b>			
	<b>Action Electric Contractors</b>	<b>Denver-Elek, Inc.</b>	<b>Key Systems, Inc.</b>	
Base Bid Price:	\$192,300	\$225,200	<b>\$139,948</b>	