MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

OPEN SESSION

Tuesday, January 11, 2005
5:15 P.M.-Closed Session, 7:30 P.M.-Open Session
Educational Support Services Building

I. PLEDGE OF ALLEGIANCE

II. SILENT MEDITATION IN REMEMBRANCE

III. AGENDA
Consideration of the agenda for January 11, 2005

IV. MINUTES
Consideration of the Open and Closed Session Minutes of November 23, 2004; and the Open and Closed Session Minutes of December 7, 2004

V. ADVISORY AND STAKEHOLDER GROUPS

VI. SUPERINTENDENT’S REPORT

VII. RECOGNITION OF ADVISORY COUNCIL AND ADMINISTRATIVE APPOINTMENTS FROM DECEMBER 21, 2004

(Dr. Peccia)

VIII. OLD BUSINESS
A. Consideration of Proposed FY2006-2011 State and County Capital Budget Request

(Ms. Burnopp)

Exhibit B

IX. REPORTS
A. Superintendent’s Proposed Operating Budget, Fiscal Year 2006 (exhibit to follow)

(Dr. Hairston)

Exhibit C

X. NEW BUSINESS
A. Consideration of consent to the following personnel matters:
   1. Resignations
   2. Leaves
   3. Deaths
X. NEW BUSINESS (cont)
   B. Consideration of consent to the following contract awards: (Mr. Gay/Mr. Cassell)

   1. Carpet Provision and Installation
   2. Ceiling Tiles and Associated Materials
   3. Lavatory Privacy Partition Parts
   4. Sanitary Drain Cleaning and Associated Services
   5. MicroSociety Inc.
   6. Contract Modification – Window and Blind Replacement at Carney Elementary School
   7. Contract Modification – Carpentry and Miscellaneous (6-A Contract) at Woodholme Elementary School
   8. Utility Easement at Catonsville Elementary School
   9. Fee Acceptance – Design Services for Roof Replacement Projects at the Cockeysville Transportation/Grounds' Complex
   10. Food Lab Renovations at Lansdowne High School
   11. Various Construction Packages at Windsor Mill Middle School

XI. INFORMATION
   B. Maryland State Department of Education (MSDE) Bi-Annual Financial Status Report for Period Ending November 30, 2004

XII. ANNOUNCEMENTS
   A. Public Comment
The Board of Education of Baltimore County, Maryland, met in open session at 4:37 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Nicholas P. Camp, Ms. Frances A.S. Harris, Mr. Rodger C. Janssen, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

President Sasiadek reminded Board members of upcoming school board association functions for November and December.

Mr. Dan Capozzi, Manager of Staff Relations, provided an overview of the collective bargaining process with Board members.

Mr. Kennedy requested that discussion of this process be added to the Board’s agenda for the later session of the Board meeting. Mr. Sasiadek stated a news release announcing this item was released by the Communications Office. Mr. Sasiadek pointed out those individuals from the public that were in attendance.

Mr. Capozzi reviewed the glossary of terms used in collective bargaining agreements and interest-based bargaining, which is an approach to making decisions and working with others in a collaborative manner. He noted that negotiations include the duty to confer in good faith, at all reasonable times; and reduce to writing the matters agreed on as a result of the negotiations.

Mr. Hayden entered the room at 4:57 p.m.

Mr. Capozzi pointed out the Board’s responsibility is to resist communication concerning negotiations with union negotiators, individual employees, community, and the media during the bargaining process.

Mr. Kennedy stated it would be helpful to know what the unions are requesting upfront.

Mr. Janssen requested a copy of the Master Agreement for each bargaining unit. Mr. Sasiadek further requested that all Board members receive copies of each Master Agreement.

At 5:16 p.m., Mr. Arnold moved the Board go into closed session to discuss personnel matters and consider matters that relate to negotiations pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1) and (a)(9). The motion was seconded by Mr. Camp and unanimously approved by the Board.

CLOSED SESSION MINUTES

Dr. Donald Peccia, Executive Director of Human Resources, reviewed with Board members personnel matters to be considered this evening.
CLOSED SESSION MINUTES (cont)

At the direction of Board’s legal counsel, Mr. Kennedy moved that the student member to be permitted to participate in collective bargaining discussions. The motion was seconded by Mr. Hayden and unanimously approved by the Board.

Mr. Capozzi reviewed the status of negotiations with each bargaining unit.

At 5:39 p.m., Mr. Arnold moved the Board to go into executive session to consider matters that relate to the negotiations pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(9). The motion was seconded by Mr. Kennedy and approved by the Board.

Ms. Johnson entered the room at 5:42 p.m.

Mr. Grzymski entered the room at 5:57 p.m.

At 6:01 p.m., Mr. Kennedy moved the Board to adjourn the executive session for a brief dinner recess. The motion was seconded by Ms. Harris and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:33 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Laura Kay of Timonium, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Dr. Hairston noted one adjustment to the agenda for this evening’s meeting – adding the recognition of the Office of Budgeting and Reporting, Distinguished Budget Presentation Award, as item V.

MINUTES

Hearing no additions or corrections to the Minutes of the September 21, 2004 meeting and the Report of the Board of Education Meeting with the Area Educational Advisory Council of September 28, 2004, Mr. Sasiadek declared the minutes approved as presented on the website.
Mr. Sasiadek informed the audience of the previous sessions in which Board members had participated earlier in the afternoon.

SPECIAL ORDER OF BUSINESS

The Board adopted a Resolution honoring the Office of Budget and Reporting for winning the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada (GFOA).

ADVISORY AND STAKEHOLDER COMMENTS

Mr. Mike German, Baltimore County Student Council President (BCSC), shared with the Board students’ opinions of the summer reading program, which was discussed at the general assembly meeting on September 23. Another issue discussed during general assembly was legislation. BCSC supports adding one SRO in every secondary school and two personnel in every school trained on the defibrillator.

Ms. Vicki Schultz-Unger, Coordinator of the Area Educational Advisory Councils, reported on pre-budget hearing activities. Ms. Schultz-Unger announced the new member orientation scheduled for December 1, 2004.

Mr. Walter Hayes, Chair of the Northeast Area Educational Advisory Council, commented that the “Meet and Greet” meeting hosted by Harford Hills Elementary School. He commented on the funding gap of Thornton money provided to various counties.

Ms. Maggie Kennedy, Chair of the Baltimore County Education Coalition (BCEC), expressed BCEC’s appreciation for: community volunteers, Thornton dollars that BCPS receives to help provide an adequate education and necessary resources, local and state elected officials working towards an efficient school system, the Blueprint for Progress, five-year Master Plan, Bridge Center, and placing stakeholder comments early in the meeting.

Ms. Karen Yarn, Chair of the Citizen’s Advisory Council for Gifted and Talented, thanked the Office of Gifted and Talented Education for including facts and figures in the Results Report.

Mr. Carl Bailey and Ms. Meg O’Hare, representatives of the Minority Achievement Advisory Group (MAAG), reported on the presentation given at the last MAAG meeting. Mr. Bailey commented that MAAG would continue to support the Superintendent to ensure all students receive adequate funding to move the school system ahead.

Mr. Michael Franklin, President of the PTA Council of Baltimore County, noted the council is impressing upon local units to conduct programs versus fundraising. He thanked the school system for its assistance in preparing the “Power of Ten” grant.

Mr. Carl Bailey, Vice Chair of the Special Education Citizens Advisory Committee, announced that the special education community forums would be held on November 29, 2004 from 7:00 to 8:00 p.m. at Ridge Ruxton, Dogwood Elementary, and Essex Elementary School.
ADVISORY AND STAKEHOLDER COMMENTS (cont)

Ms. Cheryl Bost, President of the Teachers Association of Baltimore County, shared some areas of concerns for educators are salaries, safety, workload, and transfer process.

SUPERINTENDENT’S REPORT

Dr. Hairston reported that he visited 2 schools during American Education Week.

Other activities attended by the Superintendent included: the Greater Catonsville Chamber of Commerce Education and Business Awards, emphasizing the importance of the community in academic achievement, and the Greater Baltimore Board of Realtors, where Dr. Hairston presented a summary of BCPS results.

Dr. Hairston also noted that MSDE will name 86 schools and provide funding for twenty-six Title I schools as part of its annual recognition of schools that made significant progress in academic achievement in 2004. He stated that BCPS will hold an event in January to recognize these schools and to support them as the system approaches the 2005 MSA’s.

RECOGNITION OF ADVISORY COUNCIL AND ADMINISTRATIVE APPOINTMENTS FROM NOVEMBER 9, 2004

Dr. Peccia recognized the following appointments at the November 9th meeting:

- Elizabeth Lee  Southwest Area Advisory Council member
- August Galluzzo Specialist, Outreach and Recruitment for the Magnet School’s Program

REPORTS

The Board received the following reports:

A. Site Bank Properties – Through a PowerPoint™ presentation, Mr. Don Dent, Executive Director of Planning and Support Operations, provided a summary of the 2004 Baltimore County Public Schools Site Bank study and potential studies as provided by the Baltimore County Department of Planning. The Site Bank is a legacy of land held by Baltimore County Public Schools and Baltimore County Parks and Recreation. The Site Bank contains properties purchased as early as 1995 and includes sites that may be used for future education projects. Mr. Dent noted that none of the sites presented are viable as school sites of any type due to location, pre-existing obstacles (e.g., railways, highways, airports), environmentally-sensitive areas, and utilization by other agencies.
REPORTS (cont)

Mr. Dent stated that out of 15 sites, six sites are non-viable. He noted that BCPS will actively pursue leveraged site acquisition with current non-viable BCPS site bank properties in coordination with Baltimore County Government.

Mr. Arnold commented that current site bank properties are too small for school usage. He was pleased to see that other alternative ideas are being considered.

B. Superintendent’s Update–VEBA Trust – As a continuation of the Superintendent’s Report, Mr. Geoffrey L. Adams, Executive Vice President of The Warner Company, and Ms. Kathy Harmon, Benefits Manager, reported on the Group Life Insurance and Volunteer Employee Benefits Association (VEBA). Mr. Adams shared with the Board a summary of VEBA including project objectives and activities, recommendations, proposal cost, and design summary.

Mr. Arnold inquired about the criteria for selecting the carriers. Mr. Adams responded the bid was offered to three market groups: small, mid, and large group markets including opening the bid publicly.

Mr. Janssen asked if employees can provide feedback on this plan. Mr. Adams responded votes for the bidder were unanimous and that all employee groups were enthusiastic about the project.

PERSONNEL MATTERS

On motion of Mr. Kennedy, seconded by Ms. Harris, the Board approved the personnel matters as presented on Exhibits C, D, E, F, and G. (Copies of the exhibits are attached to the formal minutes.)

CONTRACT AWARDS

On motion of Mr. Grzymski, seconded by Mr. Borunda, the Board approved items 1 through 6 (Exhibit H). Mr. Arnold and Mr. Kennedy abstained from voting on items 1 and 5.

1. Active and Retiree Basic Life; Optional Life, Retiree Life Buyout
2. Elevator Maintenance and Repair (Extension)
3. Library Reference Software
4. Locksmith Services (Extension)
5. Universal Life Insurance Benefit
6. Various Grounds Equipment
BUILDING COMMITTEE

The Building Committee, represented by Mr. Kennedy, recommended approval of items 1-3 (Exhibits I, J, and K). The Board approved these recommendations.

1. Award of Contract – Classroom Renovations at Eastern Technical High School
2. Award of Contract – Final Grading (2-B) at Windsor Mill Middle School
3. Award of Contract – New Gas and Electric Service at Windsor Mill Middle School

Mr. Sasiadek announced the expansion of the Building Committee to include Contract Awards beginning December 7, 2004.

INFORMATION

The Board received the following as information:

A. Southwest Area Educational Advisory Council Pre-budget Hearing Minutes of October 20, 2004
B. Northwest Area Educational Advisory Council Pre-budget Hearing Minutes of October 21, 2004
C. Central Area Educational Advisory Council Pre-budget Hearing Minutes of October 21, 2004
D. Southeast Area Educational Advisory Council Meeting Minutes of September 14, 2004

ANNOUNCEMENTS

Mr. Sasiadek made the following announcements:

- On Monday, November 29, 2004, the Office of Special Education and the Special Education Citizens Advisory Committee have scheduled three concurrent community forums to gather public input into the current Special Education Staff Plan for 2004-05. They will be held at Ridge Ruxton, Dogwood Elementary, and Essex Elementary Schools from 7:00 p.m. to 8:00 p.m.

- The Northwest Area Educational Advisory Council will meet on Thursday, December 2, 2004 at Pikesville Middle School.
ANNOUNCEMENTS (cont)

- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, December 7, 2004, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m. The public is welcome at all open sessions.

- The Central Area Educational Advisory Council will meet on Thursday, December 9, 2004 at Cockeysville Middle School beginning at 7:30 p.m.

Mr. Sasiadek reminded speakers to refrain from discussing any matters that might come before the board in the form of an appeal, as well as any personnel matters.

PUBLIC COMMENT

Mr. Tom Bosley commented on the information presented by former Senator Barbara Hoffman at the last meeting regarding Thornton funding. He asked that the budget reflect exactly what the school system needs for the students of Baltimore County to succeed.

Mr. Jameel Mohammad believes the nation is built on tolerance and standards. He asked the Board to recognize Islamic holidays and recruit more Muslim teachers.

Ms. Susan Brandt asked the Board to incorporate Muslim holidays on the school calendar and requested that teachers talk about Muslim holidays.

Mr. Zia Khan asked the Board to allow Muslim children to celebrate their holidays with their families.

Six speakers who had been signed up for public comment this evening were not present to speak when called upon.

ADJOURNMENT

At 8:51 p.m., Mr. Janssen moved to adjourn the open session. The motion was seconded by Mr. Arnold and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer
The Board of Education of Baltimore County, Maryland, met in open session at 5:31 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

President Sasiadek reminded Board members of upcoming functions for December and January 2005 school board association and Board of Education events.

Mr. Hayden entered the room at 5:37 p.m.

At 5:38 p.m., Mr. Kennedy moved to allow Mr. Camp to participate in negotiation discussions. The motion was seconded by Ms. Harris and approved by the Board.

Mr. Arnold moved the Board go into closed session to discuss personnel matters, to consult with counsel to obtain legal advice, and consider matters relating to negotiations pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1), (a)7, and (a)9. The motion was seconded by Mr. Hayden and unanimously approved by the Board.

Dr. Donald Peccia, Executive Director of Human Resources, reviewed appointments to be considered this evening with Board members.

Mr. Dan Capozzi, Manager of Staff Relations-Human Resources, provided the Board with a status report with regard to negotiations with employee groups.

Mr. Borunda entered the room at 6:40 p.m.

Mr. Nevett Steele, Jr. advised the Board with regard to legal issues concerning a lease contract.

At 6:59 p.m., Mr. Kennedy moved the Board adjourn for a brief dinner recess. The motion was second by Mr. Janssen and approved by the Board.
OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:40 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Sadd Samee, a student at New Town Elementary School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

MINUTES

Hearing no additions or corrections to the Board of Education Open and Closed Minutes of October 5, 2004, Mr. Sasiadek declared the minutes approved as presented on the website.

Mr. Sasiadek informed the audience of the previous sessions in which Board members had participated earlier in the afternoon.

ADVISORY AND STAKEHOLDER COMMENTS

Mr. Michael Moore, Chair of the Central Area Educational Advisory Council, invited the Board to attend the central area’s 2nd Annual “Meet and Greet” session on Thursday, December 9, 2004 at Cockeysville Middle School.

Mr. Walter Hayes, Chair of the Northeast Area Educational Advisory Council, discussed the contents of an 11th grade history textbook, which he believes is unsuitable. He has asked to be involved in the selection of new history textbooks. Mr. Hayes announced the council’s February 2005 meeting will focus around history textbooks.

Ms. Maggie Kennedy, Chair of the Baltimore County Education Coalition, shared with the Board the Facility Adequacy Survey, which shows State and Baltimore County Data relating to the percentage of applicable schools not meeting current standards. She stated Baltimore County must secure additional State and capital funds to meet its immediate capital needs. Ms. Kennedy stated Baltimore County and Maryland’s Public School children should be provided a building that at minimum is safe and meets his or her basic needs.
ADVISORY AND STAKEHOLDER COMMENTS (cont)

Ms. Roxanne Umphery-Lucas and Ms. Teresa Streb, representatives of the PTA Council of Baltimore County, noted that the PTA Council will actively join the Maryland PTA legislative post card campaign to advocate for increase allocations from the State in the area of public school construction. Ms. Umphery-Lucas stated the PTA Council of Baltimore County supports the County Council proposed bill 16-04 revising the adequate public school facilities to lower school capacity from 115% to 105%. Ms. Umphery-Lucas invited the Board to support PTA night in Annapolis on February 7, 2005 and the National PTA Virtual Lobby day on February 17th.

Ms. Cheryl Bost, President of the Teachers Association of Baltimore County, introduced Ms. Sheryl Metzbower from Bear Creek Elementary School and Ms. Tammy Notaro from Patapsco High School. Ms. Metzbower asked the Board to address the data collection at the system area and school level. Ms. Notaro expressed concern over deteriorating learning cottages, escalating violence due to overcrowding, and lack of overall security at the school. She stated the need for an additional assistant principal, additional staffing to decrease class size, and upgrading of the facility.

SUPERINTENDENT’S REPORT

Dr. Hairston noted his recent participation in the Reginald Lewis African-American Museum School Partnership Celebration at the Gordon Center. BCPS assisted the Maryland State Department of Education (MSDE) on hosting the kick-off of the state-wide announcement of the partnership.

On December 1st, Dr. Hairston visited with students at Kenwood High School to talk about AVID (Advancement Via Individual Determination). This national program is designed to help students get into college.

Another recent activity attended by the Superintendent was the U.S. Department of Education’s National High School Leadership Summit in Washington, D.C. At the summit, a BCPS teacher and two students from Eastern Technical High School were featured on a panel discussion at the Summit to talk about successful initiatives from their perspectives.

Finally, Dr. Hairston noted that the National Foundation for the Advancement of Arts named nine Baltimore County Public School students out of an elite group of 25 nationwide as finalists in a prestigious national competition recognizing excellence in visual arts.

REPORTS

The Board received the following reports:

A. Report on Proposed Changes to Policy 5540 – STUDENTS: Conduct – Alcoholic Beverages and Drugs – Mr. Dale Rauenzahn, Executive Director of Student Support Services, noted the proposed policy changes to 5540 and Policy 5550 by adding the phrase “assigned to an alternate program and/or” as one of the
REPORTS (cont)

options of inappropriate behavior at the Category II and III levels. This would give the Superintendent’s designee another tool in the disciplinary process and match the ability to the appropriate consequence trying to apply fairness to the disciplinary process. Through this change, Mr. Rauenzahn noted two goals would be achieved: moving students in a positive way to alternative programs to receive the necessary help and preserve a safe environment for all students and staff in home schools.

B. Report on Proposed Changes to Policy 5550 – STUDENTS: Conduct – Disruptive Behavior – Mr. Dale Rauenzahn, Executive Director of Student Support Services, reviewed with the Board the proposed changes to Policy 5540.

Mr. Janssen inquired whether there would be a tracking system in place to see how frequently alternative programs are used in lieu of expulsion with Mr. Rauenzahn responding affirmatively.

Dr. Hayman commented that the policy does not address engaging in illegal substance prior to boarding the bus. Mr. Rauenzahn responded this issue is addressed in Policy 5550 under “Dangerous Substances,” which includes “under the influence of a controlled substance.”

Dr. Hayman inquired about staff development for bus drivers.

Mr. Kennedy requested information on types of mitigation, the mitigation process, and how cases are mitigated.

With regards to Policy 5550 on page 6 under “Additional Offenses” and “Offenses,” Mr. Hayden suggested including “the threat of arson” among those as a Category II or III. Referencing nail guns, Mr. Hayden also suggested adding the exceptions that pertains to specific programs relating to nail gun use in the policy.

Mr. Borunda asked if any student committing an arson offense would be expelled. Mr. Rauenzahn responded no due to the fact specific laws pertaining to special education students must be followed.

Ms. Shillman inquired about capacity at the alternative schools if the proposed changed be approved. Mr. Rauenzahn responded adding this change would not affect what the school system is already doing.

Mr. Camp asked what constitutes an alternative program. Mr. Rauenzahn responded BCPS has three levels: alternative schools, part-time programs such as evening high schools, and home teaching.
PERSONNEL MATTERS

On motion of Mr. Kennedy, seconded by Mr. Arnold, the Board approved the personnel matters as presented on Exhibits D, E, F, G, H-1, and H-2. (Copies of the exhibits are attached to the formal minutes.) Mr. Janssen separated Exhibit H-3.

On motion of Mr. Kennedy, seconded by Mr. Arnold, the Board approved the personnel matters as presented on Exhibit H-3. Mr. Janssen, Mr. Hayden, and Ms. Shillman voted in opposition of this item.

Dr. Hayman requested data on teacher absenteeism.

CONTRACT AWARDS

The Building/Contracts Committee, represented by Mr. Kennedy, recommended approval of items 1-3 (Exhibits I). The Board approved these recommendations.

1. Concrete and Asphalt
2. Teaching American History in the Maryland Program
3. Contract Modification – Installation of Condensate Drainage System at Owings Mills Elementary School

INFORMATION

The Board received the following as information:

A. Repeat of Superintendent’s Rule 6164.6 and Rule 6164.7 – INSTRUCTION: Speech and Hearing.


With regards to the financial report, Mr. Hayden inquired about why the system has spent only 41% of the budget on instructional textbooks and supplies. Ms. Barbara Burnopp, Executive Director of Fiscal Services, responded it is primarily due to the funds allocated to the schools. He stated each school evaluates its needs throughout the year.

Mr. Janssen inquired about the percentage of funds termed in “hold back.”
ANNOUNCEMENTS

Mr. Sasiadek made the following announcements:

- The Southwest Area Educational Advisory Council will meet on Wednesday, December 8, 2004 at Relay Elementary School.

- The Central Area Educational Advisory Council will host a “Meet and Greet” on Thursday, December 9, 2004 at Cockeysville Middle School beginning at 7:30 p.m.

- On Monday, December 13, 2004, the Special Education Citizens Advisory Committee will meet at 6:30 p.m. at Greenwood.

- The Board of Education will host the Teachers Association of Baltimore County for dinner on Tuesday, December 14, 2004 at 7:00 p.m.

- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, December 21, 2004, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m. The public is welcome at all open sessions.

- On Wednesday, January 26, 2005, the Baltimore County Board of Education will meet for a public hearing to seek the public’s input on the operating budget for FY2006. The meeting will take place at the Ridge Ruxton School at 7:00 p.m. Sign-up for the public to comment will begin at 6:00 p.m. at Ridge Ruxton School on the day of the hearing.

Mr. Sasiadek reminded speakers to refrain from discussing any matters that might come before the board in the form of an appeal, as well as any personnel matters.

PUBLIC COMMENT

Mr. Jameel Mohammad called upon the Board to reach out and equally approve the two Muslim holidays just as the two Jewish holidays.

Dr. Hassan Makhzoumi asked the Board to recognize the Muslim religious landmarks and holidays.

Mr. Samee, a resident of Owings Mills, believes his children are treated less than fairly. He requests the Board close schools for other minorities such as Muslims during their holidays.

Mr. Akbar Ansari noted he obtained 250 signatures from individuals requesting Muslim holidays be added to the school calendar. He asked the Board to consider recognizing Muslim holidays.
PUBLIC COMMENT (cont)

Mr. Salahudin Majeed asked the Board to equally consider all religious tolerance from all members of religious society. Mr. Majeed asked the Board to consider the two Muslim holidays as significant as the other religious holidays.

Miss Rima Zeitouneh, a student at Dulaney High School, stated Muslim holidays are not recognized and celebrated the same as Christmas and Yom Kippur. She asked the Board to close schools on the two Muslim holidays.

Dr. Bash Pharoan believes the door was slammed by the Board on Muslim Americans in June when the Board voted 11-0 on the 2005-06 calendar. He requested the Board to recognize Muslim holidays equally to others.

Two speakers, who signed up for public comment this evening, were not available to speak when called upon.

Dr. Hairston extended congratulations to staff, teachers, and students from Patapsco High, Towson High, and Carver Center for the Arts on being selected as finalists by the National Foundation for the Advancement of Arts recognizing excellence in visual arts.

ADJOURNMENT

At 8:58 p.m., Mr. Kennedy moved to adjourn the open session. The motion was seconded by Mr. Arnold and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

bls
DATE: January 11, 2005

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: ADOPTION OF FY 2006 COUNTY CAPITAL BUDGET REQUEST

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

RESOURCE PERSON(S): Barbara Burnopp, Executive Director, Fiscal Services
Mike Goodhues, Director, Budget and Reporting

RECOMMENDATION

That the Board of Education adopt the Superintendent’s Proposed FY 2006 County capital budget request.

Attachment I – FY2006 County Capital Budget Request
## Exhibit B
Baltimore County Public Schools
FY 06 Capital Budget - State & County Summary
Board of Education - Final Adopted Budget Request
December 22, 2004

### Miscellaneous Projects

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<th>Project Description</th>
<th>Initial State Request</th>
<th>State Request (Note #1)</th>
<th>State Proposed For FY 06</th>
<th>Initial County Request</th>
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### Major Maintenance

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**Subtotal**                                                                 $7,982,000 $7,982,000 $7,982,000 $2,500,000
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<th>State Request (Note #1)</th>
<th>State Proposed For FY 06</th>
<th>Initial County Request</th>
<th>Revised County Request</th>
<th>Revised Total Request</th>
<th>Original FY 06 County Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dundalk ES</td>
<td>211,000</td>
<td>211,000</td>
<td>-</td>
<td>255,000</td>
<td>255,000</td>
<td>466,000</td>
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<tr>
<td>Carroll Manor ES</td>
<td>244,000</td>
<td>244,000</td>
<td>-</td>
<td>295,000</td>
<td>295,000</td>
<td>539,000</td>
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<tr>
<td>Baltimore Highlands ES</td>
<td>342,000</td>
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<td>412,000</td>
<td>412,000</td>
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<td>Perry Hall ES</td>
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<td>-</td>
<td>320,000</td>
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<tr>
<td>Hebbville ES</td>
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<td>-</td>
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<td>Pine Grove ES</td>
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<td>1,060,000</td>
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<td>1,939,000</td>
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<tr>
<td>Bedford ES</td>
<td>289,000</td>
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<td>-</td>
<td>349,000</td>
<td>349,000</td>
<td>638,000</td>
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<tr>
<td>Cocksleyville MS</td>
<td>985,000</td>
<td>985,000</td>
<td>-</td>
<td>1,188,000</td>
<td>1,188,000</td>
<td>2,173,000</td>
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<tr>
<td>Deep Creek MS</td>
<td>603,000</td>
<td>788,000</td>
<td>-</td>
<td>1,135,000</td>
<td>950,000</td>
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<tr>
<td>Maiden Choice School</td>
<td>253,000</td>
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<td>-</td>
<td>460,000</td>
<td>390,000</td>
<td>713,000</td>
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<tr>
<td>Eastern Tech HS</td>
<td>769,000</td>
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<td>-</td>
<td>1,457,000</td>
<td>1,217,000</td>
<td>2,226,000</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$ 5,164,000</strong></td>
<td><strong>$ 5,559,000</strong></td>
<td>-</td>
<td><strong>$ 7,356,000</strong></td>
<td><strong>$ 6,661,000</strong></td>
<td><strong>$ 12,520,000</strong></td>
<td><strong>$ 7,331,000</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fuel Tank Replacements</th>
<th>Initial State Request</th>
<th>State Request (Note #1)</th>
<th>State Proposed For FY 06</th>
<th>Initial County Request</th>
<th>Revised County Request</th>
<th>Revised Total Request</th>
<th>Original FY 06 County Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fuel Tank Replacements - Var</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>300,000</td>
<td>300,000</td>
<td>300,000</td>
<td>1,800,000</td>
</tr>
<tr>
<td>Subtotal</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>300,000</td>
<td>300,000</td>
<td>300,000</td>
<td>1,800,000</td>
</tr>
</tbody>
</table>

**Total**                     | **$ 69,908,000**       | **$ 70,361,000**        | **$ 5,084,000**          | **$ 97,927,000**       | **$ 95,820,000**       | **$ 166,181,000**        | **$ 78,661,000**                     |

Notes:
1. The State request has been changed to include technical financial revisions requested by the State of Maryland Public School Construction Program.
2. Woodholme ES previously received $4,500,000 in State funding in FY 04, and $7,560,000 in County funding in FY 04 and FY 05.
3. Windsor Mill MS previously received County funding of $750,000 in FY 02 and $13,150,000 in FY 04. Additional County funding of $18,185,000 will be provided in FY 05 through a supplemental appropriation. This supplement will include $10,391,000 in forward funding that has been requested from the State in FY 06.
4. Sudbrook Magnet MS previously received $4,763,000 in State funding in FY 04 and $5,063,000 in County funding in FY 04 and FY 05.
5. Arbutus MS previously received $2,300,000 in State funding in FY 04 and $4,070,000 in County funding in FY 04 and FY 05.
6. Ridgely MS previously received $5,847,000 in County funding in FY 04 and FY 05.
7. Southwest Academy previously received $3,508,000 in County funding in FY 04 and FY 05.
DATE: January 11, 2005

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: PROPOSED FY2006 OPERATING BUDGET

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

RESOURCE PERSON(S): Barbara Burnopp, Executive Director, Fiscal Services
Mike Goodhues, Director, Budget and Reporting

RECOMMENDATION

That the Superintendent’s Proposed FY2006 Operating Budget be introduced to the Baltimore County Board of Education.

****************************************

The Superintendent will introduce his proposed FY2006 Operating Budget, which was developed based on the Master Plan and the Blueprint for Progress, to the Board of Education. Additional information will be available at the meeting. A public hearing on the operating budget is scheduled for January 26, 2005 (snow date January 27, 2005) at 7:00 p.m. at the Ridge Ruxton School. A work session of the Board is scheduled for February 1, 2005 (snow date February 2, 2005). Adoption of the FY2006 Proposed Operating Budget is scheduled for February 22, 2005.
SUPERINTENDENT’S RECOMMENDED FY2006 OPERATING BUDGET

Presentation
Board of Education
January 11, 2005
Dr. Joe A. Hairston
Variables That Influence Public Education in America

Local Government
Local School Board
Superintendent
Central Office
Principals
Schools

Executive
President
Secretary of Education

National Defense
Legislative Congress

Higher Education
Community Values
Future Work Force
Special Interest

Employment Needs
Social Trends
International Market

State Economy
Economic Forecast

Family Values
Tax Issue

Community Local Economy
Business Support

Courts
Global Society
Federal Courts
Judicial

Public Confidence

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National
State
Community
Local School Board

Focused on Quality: Committed to Excellence

January 11, 2005
BCPS Goals

④ To improve student achievement for all students

④ To maintain a safe and orderly learning environment in every school

④ To use resources effectively and efficiently
The Blueprint for Progress provides the framework for preparation of the Master Plan.

The Master Plan provides the framework for preparation of the FY06 operating budget.
Bridge to Excellence
Master Plan Requirements

④ Provide publicly funded pre-kindergarten programs to all economically disadvantaged children
④ Provide full day kindergarten for all students
④ Ensure teacher quality
④ Provide high quality professional development
④ Achievement strategies must address subgroups:
  • Students with disabilities
  • English language learners
  • Gifted and Talented
  • Career and Technology
  • Achievement Gaps based on race, ethnicity, gender, and socio-economic status
Maryland School Assessment
Reading

2012 Target: 100%

Annual Measurable Objective =

Focused on Quality: Committed to Excellence

January 11, 2005
Maryland School Assessment
Reading

2012 Target: 100%

Grade 4: 80.7%
Grade 6: 73.3%
Grade 7: 70.6%

2004: 61.5%
AMO: 55.0%
AMO: 52.5%
Maryland School Assessment Mathematics

2012 Target: 100%

Annual Measurable Objective =

Focused on Quality: Committed to Excellence
Maryland School Assessment Mathematics

2012 Target: 100%

- Grade 4: 72.0%
- Grade 6: 50.8%
- Grade 7: 52.2%

Focused on Quality: Committed to Excellence

January 11, 2005
Performance Goal 1

4. By 2012, all students will reach high standards as established by the Baltimore County Public Schools and State performance level standards in reading/language arts, mathematics, science, and social studies.
Goal 1 – Budget Recommendations

Indicators/Strategies – Goal 1

1.1 All diploma-bound students in grades 3-8 and 10 will meet or exceed Maryland School Assessment (MSA) standards.

- Provide for the consistent and systematic implementation of the Essential Curriculum in all content areas which include differentiated curriculum for English Language Learners, Special Education, Gifted and Talented, and honor students.

Proposed Result

4. 2% Increase in School Per Pupil Allocation (non-salary) - $349,500
Goal 1 – Budget Recommendations (Cont.)

<table>
<thead>
<tr>
<th>Indicators/Strategies – Goal 1</th>
<th>Proposed Result</th>
</tr>
</thead>
</table>
| 1.1 All diploma-bound students in grades 3-8 and 10 will meet or exceed Maryland School Assessment (MSA) standards. | ④ 6.0 FTEs – Elementary Assistant Principals - $541,100  
④ Increase in salary for Assistant Principals/Administrators - $563,500 |
| • Provide for the consistent and systematic implementation of the Essential Curriculum in all content areas which include differentiated curriculum for English Language Learners, Special Education, Gifted and Talented, and honor students. | |
| • Monitor classroom instruction to ensure that the essential curriculum is being taught. | |
### Goal 1 – Budget Recommendations (Cont.)

#### Indicators/Strategies – Goal 1

1.1 All diploma-bound students in grades 3-8 and 10 will meet or exceed Maryland School Assessment (MSA) standards.
   - Develop and implement grade-appropriate diagnostic assessments for reading and mathematics.

#### Proposed Result

- **④** Palm Pilots for Dynamic Indicators of Basic Early Literacy Skills (DIBELS) - $284,500 (One-time)
- **④** Funds for DIBELS expansion to 5 schools - $75,000 (Redirect)
- **④** Assessment & Intervention Materials for elementary reading and math programs (AIM) - $100,000 (Title II)
Goal 1 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 1

1.1 All diploma-bound students in grades 3 – 8 and 10 will meet or exceed Maryland School Assessment (MSA) standards.

- Provide the opportunity for students to participate in music, art, athletic, and extracurricular activities.
- Develop, implement, and monitor intervention programs for students who have not demonstrated proficiency in reading, language arts, mathematics, science, and social studies.

Proposed Result

④ Athletic Transportation - $83,400
④ Expand Science Fair to 100 schools and 500 students - $37,500
④ Increase summer school - $247,300
### Goal 1 – Budget Recommendations (Cont.)

**Indicators/Strategies – Goal 1**

1.1 All diploma-bound students in grades 3 – 8 and 10 will meet or exceed Maryland School Assessment (MSA) standards.

- Identify and consistently implement a common core of research-based practices resulting in more purposeful and engaging work for students.

**Proposed Result**

- 4. Gifted and Talented Funds - $87,700 (Redirect)
- 4. Algebra I - $858,000 (Redirected Central Textbook)
- 4. Pilot – Grade 9 Physics at 5 high schools - $42,000 (Redirected Central Textbook)
- 4. Math Supplies and Materials - $20,000
Goal 1 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 1

1.4 All students who earn a certificate of attendance will have documented evidence of their attainment of knowledge and skills within their prescribed programs.

- Provide for the consistent and systematic implementation of the Essential Curriculum in all content areas which include differentiated curriculum for English Language Learners, Special Education, Gifted and Talented, and Honor Students.

Proposed Result

- Special Education (Passthrough)
  - 22.0 FTEs – Enrollment Growth - $666,300
  - 4.0 FTEs – Infants & Toddlers – $345,800
  - 1.0 FTE – Vision - $38,700  
    (Caseload Increase)
  - 1.0 FTE – $85,500 (GF)
  - 4.0 FTEs – Occupation/Physical Therapy - $191,300  
    (Caseload Increase)
Goal 1 – Budget Recommendations

Indicators/Strategies – Goal 1

1.5 Seventy percent of participating special education students will meet or exceed state standards for the Alternative MSA.

Proposed Result

4.0 Special Education FTEs – Woodholme ES - $180,600
Goal 1 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 1

1.5 Seventy percent of participating special education students will meet or exceed state standards for the Alternative MSA.

Proposed Result

4. Private Placement - $4,332,000 (including $2,300,000 for RICA students)
Goal 1 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 1

1.6 All eligible pre-kindergarten students will have access to a Pre-Kindergarten Program by the 2007 – 2008 school year.
  • Continue to phase-in Pre-Kindergarten Programs for eligible students

Proposed Result

④ Expand Pre-Kindergarten access to eligible students - $118,300
1.7 All elementary schools will have a full-day kindergarten by the 2007-2008 school year.
   • Continue to phase in full-day kindergarten for all students

   • Expand half-day kindergarten to full-day at 10 elementary schools.
     • Carney, Gunpowder, Hampton, Hillcrest, Joppa View, Perry Hall, Pine Grove, Pot Spring, Warren, and Woodbridge

   • 27 Teacher FTEs - $1,634,800
   • Expand special education inclusion program - 10 FTEs - $503,000
   • 14.0 Transportation FTEs and 14 buses – $412,400
   • 5 Relocatables - $817,500
### Goal 1 – Budget Recommendations (Cont.)

#### Indicators/Strategies – Goal 1

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.14</td>
<td>All high schools will have at least 70% of their students who take AP examinations achieve passing scores.</td>
</tr>
<tr>
<td>• Develop and implement instructional strategies that include multiculturalism and differentiation.</td>
<td></td>
</tr>
<tr>
<td>• Integrate technology in the teaching/learning process.</td>
<td></td>
</tr>
</tbody>
</table>

#### Proposed Result

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>④ 14.0 FTEs</td>
<td>Support and expand AVID Program - $1,067,400</td>
</tr>
<tr>
<td>④ 1.5 FTEs</td>
<td>Expand eLearning system and online courses to High School Students - $433,800 (replace grant that ended)</td>
</tr>
</tbody>
</table>
Goal 1 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 1

1.19 All high schools whose students take the placement test will meet or exceed scores on the Accuplacer that enables students to enroll in college level courses at two-year colleges

- Partner with Community College of Baltimore County (CCBC) to ensure concurrent enrollment.

Proposed Result

1.0 FTE – College Readiness Liaison Counselor – $72,500

Testing – $10,000
Performance Goal 2

④ By 2007, all English Language Learners will become proficient in English and reach high academic standards in reading/language arts, mathematics, science, and social studies.
Goal 2 – Budget Recommendations

Indicators/Strategies – Goal 2

2.1 All English Language Learners receiving English for Speakers of Other Languages (ESOL) services will attain English proficiency by the end of their third school year.
- Provide ESOL services for all English Language Learners not meeting English proficiency levels.
- Convert ESOL tutors to Highly Qualified ESOL teachers.

Proposed Result

- 4.0 FTEs Highly Qualified ESOL Teachers - $202,400
  - 2nd year of three-year phased plan
Performance Goal 3

④ By 2005 – 2006, all students will be taught by highly qualified teachers.
## Goal 3 – Budget Recommendations

<table>
<thead>
<tr>
<th>Indicators/Strategies – Goal 3</th>
<th>Proposed Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 All teachers and paraprofessionals will meet the requirements for “highly qualified,” as defined by <em>No Child Left Behind</em> and the <em>Bridge to Excellence in Public Schools Education Act</em>.</td>
<td>④ All BCPS compensation scales restructured to attract and retain high quality teachers, paraprofessionals, and other employees - $22,958,400</td>
</tr>
<tr>
<td>• Continue a systematic process for the selection of “highly qualified” teachers.</td>
<td>④ Step increases for all employees - $9,665,600</td>
</tr>
<tr>
<td></td>
<td>④ Health benefit increases of 12.3% - $13,688,700</td>
</tr>
<tr>
<td></td>
<td>④ Personnel Advertising - $68,400</td>
</tr>
</tbody>
</table>
Goal 3 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 3

3.2 All teachers and paraprofessionals will participate in “high quality” differentiated professional development, as defined by *No Child Left Behind.* (State standard)

- Provide a variety of “high quality” professional development opportunities that focus on teachers’ and paraprofessionals’ assessed needs to ensure that they meet “highly qualified” status by 2005-2006.

Proposed Result

- Elementary Summer Science Institute - $120,000 (Title II)
- Elementary/Middle Science and Physics Cohort - $125,400 (Title II)
Goal 3 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 3

3.3 All mathematics teachers in middle schools will demonstrate content mastery through comprehensive testing or will possess a Maryland State Department of Education teaching certificate with an endorsement in secondary mathematics. (BCPS standard)

Proposed Result

④ Praxis Prep – Math - $11,400 (Title II)
④ Special Education Algebra and Geometry Credit Course - $5,000 (Title II)
④ Goucher Math for Special Educators Program – $66,000 (Title II)
④ Loyola Math Certification Program – $256,800 (Title II)
Performance Goal 4

④ All Students will be educated in school environments that are safe and conducive to learning.
Goal 4 – Budget Recommendations

Indicators/Strategies – Goal 4

4.1 All schools and school communities will maintain safe, orderly, nurturing environments.

- Provide a continuum of services through alternative education programs.
- Provide integrated services for children and families with linkages to community wellness centers, health care, social services, child care services, recreational services, and law enforcement.

Proposed Result

4. Hourly Rate Increase for Security for Evening High Schools - $28,800
4. 2.0 FTEs and support costs - Spring Grove Center - $208,200
Goal 4 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 4

4.1 All schools and school communities will maintain safe, orderly, nurturing environments.
• Provide attractive, clean, caring, and secure learning environments.

Proposed Result

④ 20.1 FTEs for Woodholme ES – $982,500:
• 2.5 FTEs – Principal and Staff
• 2.6 FTEs – Guidance Counselor, Nurse and Psychologist
• 2.0 FTEs – Assistant Principal
• 3.0 FTEs – Teacher/Librarian
• 4.0 FTEs – Bus Drivers
• 6.0 FTEs - Building Maintenance

④ 1.0 Principal FTE and start-up costs for Windsor Mill Middle – $1,326,500
Goal 4 – Budget Recommendations (Cont.)

<table>
<thead>
<tr>
<th>Indicators/Strategies – Goal 4</th>
<th>Proposed Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1 All schools and school communities will maintain safe, orderly, nurturing environments. • Provide attractive, clean, caring, and secure learning environments.</td>
<td>④ Utility Cost Increases - $1,945,000 ④ Recycle Old Computers - $155,000 ④ Batting helmets w/facemasks - $8,400 (One-time) ④ 2.0 FTEs, Installation of CCTV and Monitoring of Alarms - $228,000</td>
</tr>
</tbody>
</table>
Goal 4 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 4

4.1 All schools and school communities will maintain safe, orderly, nurturing environments.
- Utilize the Student Support Services Team to address the needs of students.
- Provide integrated services for children and families with linkages to community wellness centers, health care, social services, child care services, recreational services, and law enforcement.

Proposed Result

- Contractual Social Worker & Nurse - $69,400 (replace grant that ended)
- 1.0 FTE – Social Worker - $76,700
Performance Goal 5

④ All students will graduate from high school.
Goal 5 – Budget Recommendations

Indicators/Strategies – Goal 5

5.1 All high schools will meet the graduation rate established by the State.
   - Educate all students with disabilities in accordance with the objectives defined in the student’s Individualized Education Program (IEP) so that they learn the body of knowledge presented in the regular education environment to the maximum extent possible.

Proposed Result

4. Transfer of personal assistant positions - $2,600,000
4. Increase in Child Find referrals - $280,200
4. Implement web-based IEP system - $68,000
4. Extended school year services - $855,400
Goal 5 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 5

5.1 All high schools will meet the graduation rate established by the State.
   • Provide and implement 504 Plans which clearly outline goals, objectives, and accommodations to ensure that students will maximize their educational opportunities.

Proposed Result

- 1.0 FTEs – Teacher for Students with 504 Plans - $71,200
- Additional funds to support Section 504 accommodations - $100,000
Goal 5 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 5

5.2 All high schools will have annual dropout rates of less than 3%.
   • Provide support and services, modifications, and adaptations of curriculum, instructional methodology, and/or materials based on student needs.

Proposed Result

4. 10.6 FTEs – Maintain Maryland’s Tomorrow Program (Dropout Prevention) - $699,600 (replace grant that ended)
Goal 5 – Budget Recommendations (Cont.)

**Indicators/Strategies – Goal 5**

5.3 All graduates will meet the college course entrance requirements for the University System of Maryland or the Maryland career and technology education career completer requirements or both.

- Provide support and services, modifications, and adaptations of curriculum, instructional methodology, and/or materials based on student needs.

**Proposed Result**

1. Academy of Finance at Randallstown HS - $40,000 (Redirect)
2. Countywide EMS/Fire Rescue Program for Woodlawn HS - $42,800 (Redirect)
Performance Goal 6

４ Engage parents/guardians, business, and community members in the educational process.
## Goal 6 – Budget Recommendations

### Indicators/Strategies – Goal 6

<table>
<thead>
<tr>
<th>6.2 Increase the number of volunteers and tutors in support of student achievement annually by 10% per school.</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Provide media and planning services.</td>
</tr>
<tr>
<td>• Encourage business partnerships that support and complement the educational program.</td>
</tr>
<tr>
<td>• Expand recognition opportunities for students, parent/guardians, community, and business partners</td>
</tr>
</tbody>
</table>

### Proposed Result

| 4 | Expand communications outreach through publications and marketing – $32,700 |
| 4 | Expand digital copier services - $68,700 |
Performance Goal 7

④ Involve principals, teachers, staff, stakeholders, and parents/guardians in the decision-making process.
Goal 7 – Budget Recommendations

Indicators/Strategies – Goal 7

7.1 All schools will develop a results review report that is aligned with the system’s annual results report.

- Publish an annual educational performance report designed to increase community-wide awareness and advocacy.

Proposed Result

4. 2.0 FTEs – Accountability, Research and Testing – $139,800
Performance Goal 8

All students will receive a quality education through the efficient and effective use of resources and the delivery of business services.
## Goal 8 – Budget Recommendations

### Indicators/Strategies – Goal 8

<table>
<thead>
<tr>
<th>8.4 The Department of Fiscal Services’ staff will effectively and efficiently provide timely access to functional information.</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.12 All schools will receive equitable staffing allocations in a timely manner.</td>
</tr>
<tr>
<td>- Allocate positions to schools in an equitable and adequate manner.</td>
</tr>
<tr>
<td>- Develop, modify, and monitor business operations to ensure efficient and effective use of resources.</td>
</tr>
</tbody>
</table>

### Proposed Result

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>4</td>
<td>2.0 FTEs – Internal Control Analysts (Fiscal Services) - $149,500</td>
</tr>
<tr>
<td>4</td>
<td>Clerical and operating support, substitute teachers (Human Resources) - $117,800</td>
</tr>
</tbody>
</table>
Goal 8 – Budget Recommendations (Cont.)

Indicators/Strategies – Goal 8

8.6 Ninety percent of buses will arrive each day within the established opening/closing window.

8.7 All students will have total ride times of less than 3 hours per day.
   • Develop, modify, and monitor business operations to ensure efficient and effective use of resources.

Proposed Result

4. 72 Additional and replacement buses - $201,000
4. 30.0 FTEs – Bus Drivers and bus attendants - $810,300
4. 1.0 FTE – Transportation technician - $46,700
**Indicators/Strategies – Goal 8**

8.17 All Baltimore County facilities will be operational in the school year at a level that meets or exceeds the 2002-2003 baseline.

- Develop systemwide 5-, 10-, and 15-year comprehensive maintenance plans based on the condition of the individual facility’s profile and establish short-, mid-, and long-range solutions.
- Develop, modify, and monitor business operations to ensure efficient and effective use of resources.

**Proposed Result**

1. Replacement of 20 trucks - $42,900 (lease purchase)
2. Energy equipment service agreement - $369,500
3. 2.0 FTEs – Implementation of Comprehensive Maintenance Plan - $123,500
4. Asbestos survey - $250,000 (One-time)
5. Contractual services for power washing facilities, hydroseeding athletic fields - $40,000
6. Mowing equipment - $90,000 (One-time)
8.19 The Wide Area Network, Enterprise Systems, and the telephone system will operate effectively 98% of the time.

- Develop, modify, and monitor business operations to ensure efficient and effective use of resources.

Proposed Result:

4. School system core switches - $290,000 (One-time)
4. Disaster Recovery site - $300,000 (One-time)
4. Time Reporting System - $1,680,000 (One-time)
4. Financial and HR systems – $653,000 (One-time); $1,500,000 (Redirect)
### Summary of Recommendations

<table>
<thead>
<tr>
<th>Performance Goal</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance Goal 1</td>
<td>$12,852,200</td>
</tr>
<tr>
<td>Performance Goal 2</td>
<td>202,400</td>
</tr>
<tr>
<td>Performance Goal 3</td>
<td>46,965,700</td>
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<tr>
<td>Performance Goal 4</td>
<td>5,020,100</td>
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<tr>
<td>Performance Goal 5</td>
<td>4,674,400</td>
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<td>Performance Goal 6</td>
<td>101,400</td>
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<tr>
<td>Performance Goal 7</td>
<td>139,800</td>
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<tr>
<td>Performance Goal 8</td>
<td>1,901,200</td>
</tr>
<tr>
<td>One-time Requests</td>
<td>3,555,900</td>
</tr>
<tr>
<td>Other Built-ins</td>
<td>353,700</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$75,766,800</strong></td>
</tr>
<tr>
<td>Year</td>
<td>Percent Increase</td>
</tr>
<tr>
<td>------</td>
<td>-----------------</td>
</tr>
<tr>
<td>2001</td>
<td>17.7 %</td>
</tr>
<tr>
<td>2002</td>
<td>10.4 %</td>
</tr>
<tr>
<td>2003</td>
<td>15.8 %</td>
</tr>
<tr>
<td>2004</td>
<td>22.0 %</td>
</tr>
<tr>
<td>2005</td>
<td>13.0 %</td>
</tr>
<tr>
<td>2006</td>
<td>12.3 %</td>
</tr>
</tbody>
</table>
## One Time Requests

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Batting Helmets with Facemasks</td>
<td>$8,400</td>
</tr>
<tr>
<td>Establish Disaster Recovery Site</td>
<td>300,000</td>
</tr>
<tr>
<td>DIBELS Palm Pilots</td>
<td>284,500</td>
</tr>
<tr>
<td>Replace Aging Mowing Equipment</td>
<td>90,000</td>
</tr>
<tr>
<td>Asbestos Survey</td>
<td>250,000</td>
</tr>
<tr>
<td>Time Reporting System, HR/Financial System</td>
<td>2,333,000</td>
</tr>
<tr>
<td>Replace School System Core Switches</td>
<td>290,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,555,900</strong></td>
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</table>
## Maintenance of Effort

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>MOE Amount</th>
<th>County Funding of MOE *</th>
<th>Amount Above MOE *</th>
<th>% Above MOE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1999</td>
<td>$429,773,428</td>
<td>$436,977,416</td>
<td>$7,203,988</td>
<td>1.7%</td>
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<tr>
<td>2000</td>
<td>442,769,950</td>
<td>459,187,424</td>
<td>16,417,474</td>
<td>3.7%</td>
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<tr>
<td>2001</td>
<td>461,914,141</td>
<td>498,576,934</td>
<td>36,662,793</td>
<td>7.9%</td>
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<tr>
<td>2002</td>
<td>501,272,835</td>
<td>534,529,052</td>
<td>33,256,217</td>
<td>6.6%</td>
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<tr>
<td>2003</td>
<td>536,427,807</td>
<td>547,711,788</td>
<td>11,283,981</td>
<td>2.1%</td>
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<tr>
<td>2004</td>
<td>555,761,919</td>
<td>560,272,491</td>
<td>4,510,572</td>
<td>0.8%</td>
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<tr>
<td>2005</td>
<td>565,205,034</td>
<td>570,494,248</td>
<td>5,289,214</td>
<td>0.9%</td>
</tr>
<tr>
<td>2006 Proposed</td>
<td>570,494,248</td>
<td>595,259,826</td>
<td>24,765,578</td>
<td>4.3%</td>
</tr>
</tbody>
</table>

Average above the MOE increases received = 3.8%

* Excluding approved non-recurring costs.
Comparison of All General Fund Revenues for FY05 Budget to FY06 Proposed Budget

<table>
<thead>
<tr>
<th></th>
<th>FY 2005 Budget</th>
<th>FY 2006 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>62%</td>
<td>60%</td>
</tr>
<tr>
<td>State</td>
<td>37%</td>
<td>39%</td>
</tr>
<tr>
<td>Other</td>
<td>1%</td>
<td>1%</td>
</tr>
</tbody>
</table>

Focused on Quality: Committed to Excellence

January 11, 2005
**General Fund - $994,019,423**

**Proposed FY06 Operating Budget**

<table>
<thead>
<tr>
<th>SOURCE</th>
<th>FY2005 Budget</th>
<th>FY2006 Proposed</th>
<th>+/-</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>$570,385,533</td>
<td>$598,594,865</td>
<td>$28,209,332</td>
<td>4.9%</td>
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<tr>
<td>State</td>
<td>$342,566,986</td>
<td>$385,562,558</td>
<td>$42,995,572</td>
<td>12.6%</td>
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<tr>
<td>Other</td>
<td>$8,475,732</td>
<td>$9,862,000</td>
<td>$1,386,268</td>
<td>16.4%</td>
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<tr>
<td><strong>Total General Fund</strong></td>
<td><strong>$921,428,251</strong></td>
<td><strong>$994,019,423</strong></td>
<td><strong>$72,591,172</strong></td>
<td><strong>7.9%</strong></td>
</tr>
</tbody>
</table>

Focused on Quality: Committed to Excellence  
January 11, 2005
Proposed FY06 Revenue Sources
All Funds

$1,305,556,389
Proposed FY06 Expenditures
All Funds

$1,305,556,389

Focused on Quality: Committed to Excellence

January 11, 2005
The Blueprint for Progress provides the framework for preparation of the Master Plan.

The Master Plan provides the framework for preparation of the FY06 operating budget.
Baltimore County Public Schools
Towson, Maryland 21204

January 11, 2005

Resignations

Elementary – 2

Battle Monument School
Michelle A. Turnof, 01/07/05, 4.0 mos.
Special Education

Milbrook Elementary School
Allison E. Brown, 01/10/04, 4.0 mos.
Grade 5

Secondary – 2

Golden Ring Middle School
Caroline DeLeon, 12/23/04, 3.0 mos.

Woodlawn High School
Ruth F. Eversley, 11/01/04, 4.3 yrs.
BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204

January 11, 2005

LEAVES

CHILD REARING LEAVES

STACEY SEWELL BREDAR – Cromwell Valley Elementary School
Effective December 25, 2004 through June 30, 2005

TARA STRAFACI PERRY – Westowne Elementary School
Effective March 14, 2005 through March 14, 2007

ELIZABETH BECKER RADEBAUGH – Johnnycake Elementary School
Effective February 10, 2005 through February 10, 2007

PERSONAL ILLNESS LEAVE

JENNIFER LITTMAN – Carney Elementary School
Effective January 3, 2005 through June 30, 2005

AMY RANKIN – Stemmers Run Middle School
Effective November 16, 2004 through June 30, 2005

UNUSUAL OR IMPERATIVE LEAVE

CRAIG D. BORNE – Parkville Middle School
Effective January 3, 2005 through June 30, 2005
January 11, 2005

DECEASED

The Board gratefully acknowledges the service of the employee listed below:

JOHN P. MANNION
Bus Attendant
Cockeysville Service Center
December 4, 2004
DATE: January 11, 2005
TO: BOARD OF EDUCATION
FROM: Joe A. Hairston, Superintendent
SUBJECT: Recommendations for Award of Contracts
ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services
PERSON(S): Patrick Fannon, Controller; Rick Gay, Purchasing Manager; Richard Cassell, Administrator, Engineering & Construction

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

*****

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit
Recommendations for Award of Contracts  
Board Exhibit – January 11, 2005

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. **Contract:** Carpet Provision and Installation  
**Bid #:** MBU-515-05

**Term:** 2 years  
**Extension:** 3 years  
**Contract Ending Date:** 12-31-09 (tentative)

**Estimated annual award value:** $50,000  
**Estimated total award value:** $250,000

**Bid issued:** October 21, 2004  
**Pre-bid:** November 4, 2004  
**Bid due date:** November 30, 2004

**No. of vendors issued to:** 8  
**No. of bids received:** 3  
**No. of no-bids received:** 0  
**No. of non-responsive:** 5

**Description:**

This is a multi-year bid for the provision and installation of Mohawk and Patcraft carpet for various BCPS locations as requested by the Office of Physical Facilities, Maintenance/Construction. The provision and installation services will be requested on an as-needed/required basis as determined by BCPS.

Vendors submitted fixed prices on the carpet identified in the solicitation. The prices will remain constant for the term of the contract unless a justified increase is requested and verified. Award of contract is being recommended to a primary and secondary award bidder on an aggregate basis.

**Recommendation:**

Award of the contract is recommended to:

- **Primary** - FRS Flooring, Inc., Columbia, MD
- **Secondary** - Most, Inc., Baltimore, MD
Responsible school or office:  Office of Physical Facilities, Maintenance/Construction

Contact person:  Larry Goins

Funding source:  Operating Budget
2. **Contract:** Ceiling Tiles and Associated Materials  
   **Bid #:** JMI-619-05

   **Term:** 5 years  
   **Extension:** 0  
   **Contract Ending Date:** 12/31/09 (tentative)

   **Estimated annual award Value:** $100,000  
   **Estimated total award value:** $500,000

   **Bid issued:** October 28, 2004  
   **Pre-bid meeting date:** N/A  
   **Due Date:** December 3, 2004

   **No. of vendors issued to:** 6  
   **No. of bids received:** 1  
   **No. of no-bids received:** 0

**Description:**

This is a multi-year bid for the provision of ceiling tiles and associated materials in order to facilitate and affect ceiling tile repairs in all BCPS schools at the direction of the Office of General Maintenance Services. Specifications for the solicitation were designed to obtain firm-fixed, delivered pricing for eleven specific items. The contract also provides for the option to pick the product up from the award bidder location.

**Recommendation:**

Award of contract is recommended to:

Building Specialties  
Baltimore, MD

**Responsible school or office:** Division of Physical Facilities, Office of Comprehensive Maintenance and Construction

**Contact Person:** Patrick Letts

**Funding Source:** Operating budget
3. **Contract:** Lavatory Privacy Partition Parts  
   **Contract #:** MBU-518-05

   **Term:** 5 years  
   **Option Years:** 0  
   **Contract Ending Date:** 12-31-09 (tentative)

   **Estimated annual award value:** $60,000  
   **Estimated total award value:** $300,000

   **Bid issued:** November 4, 2004  
   **Pre-bid:** November 16, 2004  
   **Bid due date:** November 30, 2004

   **No. of vendors issued to:** 6  
   **No. of bids received:** 1  
   **No. of no-bids received:** 5  
   **No. of non-responsive:** 0

**Description:**

This is a multi-year proposal/bid for the provision of privacy partition parts for lavatories in order to facilitate and affect repairs to privacy partitions in all BCPS schools at the direction of the office of General Maintenance Services. The provision of parts and materials will be requested on an as-needed/required basis as determined by BCPS.

Bidders were directed to submit percentage-off catalog list on the parts contained in the respective catalogs of ten manufacturers identified. The percentages off will remain constant for the term of the contract. Award of contract is being recommended to a single award bidder.

**Recommendation:**

Award of the contract is recommended to:

   Partition Plus, Inc.  
   Forest Hill, MD

   **Responsible school or office:** Office of General Maintenance Services

   **Contact person:** Patrick Letts

   **Funding source:** Operating Budget
4. **Contract:** Sanitary Drain Cleaning and Associated Services  
   **Contract #:** JMI-620-05  
   **Term:** 5 years  
   **Extension:** 0  
   **Contract Ending Date:** 12/31/09 (tentative)  
   **Estimated annual award Value:** $90,000  
   **Estimated total award value:** $450,000

   **Bid issued:** November 4, 2004  
   **Pre-bid meeting date:** N/A  
   **Due Date:** December 2, 2004  
   **No. of vendors issued to:** 8  
   **No. of bids received:** 3  
   **No. of no-bids received:** 0

**Description:**

Specifications for solicitation were designed to qualify and select contractor(s) to provide drain cleaning services by regular drain cleaning with a sewer machine, in combination with high pressure water jetting, and for camera/videoing the inside of the drains to determine drain conditions. Contractors are ranked according to the most favorable hourly rate offered for each of the three services listed above.

**Recommendation:**

Award of contract is recommended to:

- **Primary** - R.F. Warder Inc, Baltimore, MD  
- **Secondary** - Roto-Rooter, Baltimore, MD  
- **Tertiary** - Denver-Elek Inc., Baltimore, MD

**Responsible school or office:** Office of Maintenance  
**Contact Person:** Cathy Burns  
**Funding Source:** Capital Budget and Operating Budget
5. **Contract:** MicroSociety, Inc.

   **Contract #:** RGA-152-05

   **Term:** 3 years   **Extension:** 0   **Contract Ending Date:** August 31, 2007 (tentative)

   **Estimated total award value:** $118,000

   **Quote/bid/proposal issued:** NA
   **Pre-bid meeting date:** NA
   **Due date:** NA
   **No. of vendors issued to:** NA
   **No. of quotes/bids/proposals received:** NA
   **No. of no-bids received:** NA

**Description:**

The Office of Gifted & Talented Education and Magnet Programs is seeking Board of Education approval to purchase the products and services of the *MicroSociety* program for Lansdowne Middle School. In *MicroSociety* schools, students apply academic and social skills as they learn about the world of work. Students earn wages paid in the school’s currency, settle disputes in court, invest in product ideas, deposit and borrow money from the bank, pay taxes, tuition and rent, and purchase goods and services produced by their peers.

In a *MicroSociety* school, young bankers and entrepreneurs perform hundreds of transactions during *Micro*-time each day, continually reinforcing math skills as a necessary part of every day life. Students use arithmetic to buy and sell, create budgets, maintain checkbooks, and calculate taxes. They apply geometry when measuring floor plans or making jewelry, and algebra when developing financial reports and spreadsheets. Social studies become a living lesson in citizenship and government. Students create and test their own theories and policies. For lawyers, legislators, and reporters, reading and writing are essential skills that they strive to improve to become more effective and successful in their roles. Effective communication spells the difference between success and failure. Support from parents and community partners enhances these activities, promoting career exploration and the development of marketable skills.

This three-year comprehensive plan includes visits and ten modules of training, and addresses all aspects of program planning and implementation. Training will be provided by the *MicroSociety* staff for the faculty at Lansdowne Middle.

The grant award needed to include a research-based program. *MicroSociety* has been identified by the Northwest Regional Educational Laboratory as a research-based program.
**Recommendation:**

Award of contract is recommended to the following firm:

MicroSociety, Inc.                    Philadelphia, PA

**Responsible school or office:** Office of Gifted & Talented and Magnet Programs

**Contact Person:** David Lukes

**Funding Source:** Magnet Schools Assistance Program (MSAP) Grant
6. **Contract Modification** -- Window and Blind Replacement at Carney Elementary School

   **Bid #:** JMI-641-04

**Estimated award value:** $148,723.00

**Description:**
On July 13, 2004, the Board of Education of Baltimore County approved an award of contract to RWC Contracting Corporation for the window replacement project at Carney Elementary School. This project consists of the removal and disposal of existing windows, and the purchase and installation of new windows and blinds.

At this time, the Department of Physical Facilities recommends approval of a Contract Modification in the not-to-exceed amount of $148,723.00 with RWC Contracting Corporation, to cover the cost of window replacement in the alternate areas that were not accepted with the original bid. It should be noted that this is an increase in the scope of work that will now allow the acceptance of all alternates.

Funding for these projects is available in the County and State Capital Budget - Project #665 – Major Maintenance.

**Recommendation:**

Award of contract modification is recommended to:

   RWC Contracting Corporation                 Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator
Ann M. Kramer, Assistant Project Manager
Office of Engineering and Construction

**Funding source:** County and State Capital Budget – Project #665 – Major Maintenance
7. Contract Modification -- Carpentry and Miscellaneous (6-A Contract) at Woodholme Elementary School

Estimated award value: $25,072.00

Description:

On March 23, 2004, the Board of Education approved thirteen (13) construction contracts for the Woodholme Elementary School project, including package 6-A for the Carpentry/Casework. The 6-A construction package was awarded to Hancock & Albanese, Inc. for $943,000.00.

The school’s principal has requested that built-in computer desks be added to all Grade 1-5 classrooms. Hancock & Albanese, Inc. has proposed to furnish and install ten linear feet of computer desks at 24 locations for $25,072.00. This price has been reviewed by the Consultant, Construction Manager, and the Department of Physical Facilities and is reasonable for the work involved.

Funding for this project is identified in the County Capital Budget - Project #111 – Woodholme Elementary School. Funding for this modification is already set aside as part of the FFE allocation for this project.

Recommendation:

Contract Modification is recommended to:

Hancock & Albanese, Inc. Elkridge, MD

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

Funding source: County Capital Budget – Project #111 – Woodholme Elementary School
8. **Contract:** Utility Easement at Catonsville Elementary School

**Estimated award value:** N/A

**Description:**
The Baltimore County Department of Public Works is requesting a storm drain easement of 0.443 acres and a temporary construction area of 0.174 acres on the property of Catonsville Elementary School. This will allow the County to install a storm drain system to relieve flooding behind the school on Rognel and Bloomingdale Avenues, and connect to an existing public storm drain system.

At this time, we request Board approval to center a Right-of-Way Agreement with Baltimore County Department of Public Works for the 0.443-acre easement and 0.174 temporary construction area described by the record plat at Catonsville Elementary School.

**Recommendation:**
Award of Contract is recommended to:

N/A

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator
Mark J. Camponeschi, Supervisor, Civil/Site Design and Construction
Office of Engineering and Construction

**Funding source:** N/A
9. **Contract:** Fee Acceptance – Design Services for Roof Replacement Projects at the Cockeysville Transportation/Grounds Complex

**Estimated award value:** $54,300

**Description:**
On February 11, 2003, the Board of Education approved Gale Associates, Inc., as our on-call consultant for design services associated with roof replacement projects. The Department of Physical Facilities has negotiated a fee of $54,300 for design and construction administration for the roof replacement projects at the Cockeysville Transportation/Grounds Complex.

Funding for these services is available in the County Capital Budget - Project No. 671 – Roof Replacement.

**Recommendation:**
Award of contract is recommended to:

Gale Associates, Inc. Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** MacArthur Chavis, Project Administrator Office of Comprehensive Maintenance and Construction

**Funding source:** County Capital Budget – Project #671 – Roof Replacement
10. **Contract:** Food Lab Renovation at Lansdowne High School

**Estimated award value:** $151,000.00

**Description:**
On October 28, 2004, five (5) bids were received for the renovation of an existing food lab classroom to a regular (ESOL) classroom at Lansdowne High School – Bid #PCR-272-05. This project consists of removing the room’s original casework and providing new casework, revisions to the mechanical and electrical systems, and new room finishes for one classroom and one conference room.

At this time, we also request approval of a 10% Change Order Allocation in the amount of $15,100.00, to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Funding for this project is available in the County Capital Budget - Project #666 – Code Updates/ Alterations

**Recommendation:**
Award of Contract is recommended to:

JAK Construction Company, Inc.  
Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Richard H. Cassell, P.E., Administrator  
J. Kurt Buckler, P.E., Head of Engineering  
Office of Engineering and Construction

**Funding source:** County Capital Budget - Project #666 - Code Updates/ Alterations
11. Contract: Various Construction Packages at Windsor Mill Middle School

Estimated award value: $8,628,161

Description:

On January 5, 2005, bids were received for the various construction packages associated with the construction of Windsor Mill Middle School - Bid #PCR-275-05 for the construction packages listed below.

<table>
<thead>
<tr>
<th>Package #</th>
<th>Bid Package</th>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-A</td>
<td>Masonry</td>
<td>Manganaro Mid-Atlantic</td>
<td>$2,646,000</td>
</tr>
<tr>
<td>5-B</td>
<td>Miscellaneous Metals</td>
<td>Baltimore Steel Erectors</td>
<td>$285,161</td>
</tr>
<tr>
<td>15-B</td>
<td>Above-ground Mechanical</td>
<td>Chasney &amp; Co.</td>
<td>$4,185,000</td>
</tr>
<tr>
<td>16-B</td>
<td>Above-ground Electrical</td>
<td>Action Electric</td>
<td>$1,512,000</td>
</tr>
</tbody>
</table>

At this time, we also request approval of a 10% Change Order Allocation, in the amount of $862,816, to cover unforeseen conditions and minor changes to the contract which will be authorized and approved by the Building Committee in accordance with Board Policy.

Funding for this project is identified in the County Capital Budget - Project #091 – Windsor Mill Middle School.

Recommendation:

Award of contract is recommended to:

- Manganaro Mid-Atlantic, Baltimore, MD
- Baltimore Steel Erectors, Baltimore, MD
- Chasney & Co., Baltimore, MD
- Action Electric, Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Richard H. Cassell, P.E., Administrator
J. Kurt Buckler, P.E., Head of Engineering
Office of Engineering and Construction

Funding source: County Capital Budget – Project #091 – Windsor Mill Middle School
DATE: January 11, 2005

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent


ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

RESOURCE PERSON (S): Barbara Burnopp, Executive Director, Fiscal Services
Patrick Fannon, Controller

INFORMATION

General Fund Comparison of FY2004 and FY2005 Revenues, Expenditures, and Encumbrances - Budget to Actual

These data are presented using State Department of Education categories. Amounts included reflect actual revenues, expenditures and encumbrances to date and do not reflect forecasts of revenues and expenditures. Figure 1 presents an overview of the FY2004 and FY2005 General Fund Revenue Budget. Figure 2 provides an overview of the original FY2005 General Fund Expenditure Budget. Figure 3 compares the percent of the budget obligated as of November 30 2003 and 2004. Figure 4 is a comparative statement of budget to actual revenues, expenditures and encumbrances.

General Fund Revenue Budget

General Fund Revenue Budget by Source

<table>
<thead>
<tr>
<th></th>
<th>FY2004 Final</th>
<th>FY2005 Original</th>
<th>Change</th>
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<tbody>
<tr>
<td>Baltimore County</td>
<td>$560,233,962</td>
<td>$570,385,533</td>
<td>10,151,571</td>
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<tr>
<td>State of Maryland</td>
<td>$304,989,167</td>
<td>$342,566,986</td>
<td>37,577,819</td>
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<tr>
<td>Other</td>
<td>$7,765,000</td>
<td>$8,475,732</td>
<td>710,732</td>
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<tr>
<td>Total Revenue</td>
<td>$872,988,129</td>
<td>$921,428,251</td>
<td>48,440,122</td>
</tr>
</tbody>
</table>

Figure 1

Year-to-Date Comparison

- **Baltimore County** – The FY2005 County appropriation increased $10,151,571, 1.8% over the FY2004 budget. County funds are drawn based on cash flow requirements. Year-to-date County revenue recognized is $177 million, 31% of the budget, as compared to $193 million, 34% of the budget, for FY2004.

- **State of Maryland** – The FY2005 State appropriation increased $37,577,819, 12.3% over the FY2004 budget. The increase is the result of the second year of the Maryland *Bridge to Excellence in Public Schools Act*. The majority of State funds are received bi-monthly in equal installments. Three of the bi-monthly payments have been received, and actual revenues to date are in line with the budget.

- **Other Revenues** – Out-of-County tuition payments from other Local Education Agencies (LEAs) are generally recognized at the end of the fiscal year and represent 47% of the total Other Revenue budget. The re-appropriation of prior fiscal year’s fund balance represents an additional 20% of the FY2005 Other Revenue budget. Year-to-date revenue includes summer school and other tuitions, the re-appropriation of prior year’s unspent fund balance of $1.7 million and sundry other revenues.
Year-to-Date Comparison

Total expenditures and encumbrances – Year-to-date expenditures and encumbrances through November 30, 2004, are $350 million, 38% obligated, compared to $338 million, 39% obligated, for the same period in FY2004. Salary expenditures within categories that are primarily comprised of 12-month positions (e.g., Administration, Mid-Level Administration, Operation of Plant, Maintenance of Plant, and Capital Outlay) have expended 39% of the budget amount. This is in line with the budget, considering that 42% of the fiscal year has elapsed. Salary expenditures in categories with large concentrations of 10-month, school-based personnel (e.g., Instructional Salaries, Special Education, Pupil Personnel, Health Services, and Transportation) average 30% of budget, which is in line with the percentage of the school year that has elapsed. The increase in year-to-date FY2005 total non-salary expenditures and encumbrances results primarily from additional costs in operation and maintenance of facilities. These additional costs are for expenditures obligated for the costs of utilities and contracted services. Additionally, contracted services in the Special Education budget have been significantly encumbered for the year; and increases have incurred in Fixed Charges primarily from an increase in health benefits.
Administration and Mid-level administration – Year-to-date FY2005 expenditures and encumbrances are currently in line with the budget.

Instructional salaries – Year-to-date Instructional Salaries are $3 million less than FY2004 even though the salary budget is increased by $15 million over the prior year. This is because schools opened one week later in FY2005 than in FY2004. The overall budget increase in the FY2005 budget includes increased funding for salary restructuring, step increases and additional instructional positions as a result of enrollment growth and added programs.

Instructional textbooks and supplies – A significant portion of the Instructional Textbooks and Supplies category is spent early in the fiscal year as orders are placed with vendors for textbooks and classroom supplies needed for the opening of school. To date, $8.3 million, 47% of the FY2005 budgeted funds has been committed.

Other instructional costs – This category is comprised of commitments for contracted services, staff development, and equipment used to support the instructional program. The FY2005 budget included $3.0 million for the computer replacement program for schools. These computers were purchased and placed in the schools prior to the start of the school year. To date $7.8 million, 57% of the FY2005 budgeted funds has been committed.
• **Special education** – The Special Education category includes costs associated with the educational needs of students receiving special education services. The FY2005 salary budget includes increased funding for salary restructuring, step increases, the addition of 37.8 FTEs to support enrollment increases and 19.5 FTEs to expand kindergarten special education inclusion programs at 16 elementary schools. $33.4 million (92%) of the FY2005 Special Education non-salary budget is for private placement of children in non-public schools. To date, 80% of the original budgeted funds for private placement, $27.5 million, have been committed. Year-to-date FY2005 expenditures and encumbrances are in line with the budget and are consistent with the prior year.

• **Pupil personnel and Health services** – Year-to-date FY2005 expenditures and encumbrances are currently in line with the budget.

• **Transportation** – This category includes all costs associated with providing school transportation services for students between home, school, and school activities. Much of the Transportation non-salary budget is committed early in the fiscal year to reflect the anticipated annual expenditures for contracts with private bus operators, fuels for vehicles, cost of bus maintenance, and other non-salary expenditures. As of November 30, 2004, 91% of the non-salary budget has been committed, compared with 93% committed as of November 2003. The expenditures for salaries are in line with the budget.

• **Operation of plant** – This category contains costs for custodial and grounds keeping salaries for care and upkeep of grounds and buildings. Additionally costs of utilities (including communications costs, gas and electric, fuel oil, sewer, and water) are included here. Encumbrances for utilities have been established for the full amount of the budgeted annual costs of approximately $22 million. Other expenditures in this category include the cost of building rent, $1.8 million, property insurance, $1.5 million, trash removal, $925,000, duplicator machine maintenance, $629,000, and custodial supplies, $1 million. As of November 30, 2004, 65% of the budget has been committed compared with 62% as of November 30, 2003.

• **Maintenance of plant and capital outlay** – Year-to-date FY2005 expenditures and encumbrances are currently in line with the budget.

• **Fixed charges** – This category includes the cost of employee benefits and other fixed costs. Health insurance and employer FICA consume 65% and 26% of the Fixed Charges budget, respectively. The FY2005 budget includes an increase of $14.9 million as a result of a 13.9% increase in premium rates for health insurance.
### Baltimore County Public Schools

#### Comparison of FY 2004 and FY 2005 Revenues, Expenditures, and Encumbrances

**For the Periods Ended November, 2003 and 2004**

**General Fund**

<table>
<thead>
<tr>
<th>FY 2004</th>
<th>FY 2005</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td><strong>Expenditures and encumbrances</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</td>
</tr>
<tr>
<td><strong>Baltimore County</strong></td>
<td>$560,233,962</td>
</tr>
<tr>
<td><strong>State of Maryland</strong></td>
<td>304,989,167</td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td>7,765,000</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td>$872,988,129</td>
</tr>
</tbody>
</table>

| **Expenditures and encumbrances** |
| **Total** | Adjusted Rev/Exp/Enc. Budget as of 11/30/04 | Remaining Budget as of 11/30/04 | Percentage Earned or Obligated |
| **Baltimore County** | $570,385,533 | $176,968,256 | $393,417,277 | 31.0% |
| **State of Maryland** | 342,566,986 | 166,078,082 | 176,488,904 | 48.5% |
| **Other** | 8,475,732 | 3,651,642 | 4,824,090 | 43.1% |
| **Total expenditures and encumbrances** | $921,428,251 | $346,697,980 | $574,730,271 | 37.6% |

| **Figure 4** Prepared by: Office of Accounting and Financial Reporting, December 7, 2004 |

**Administrative salaries**

<table>
<thead>
<tr>
<th><strong>FY 2004</strong></th>
<th><strong>FY 2005</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</td>
</tr>
<tr>
<td><strong>Administration</strong></td>
<td>$14,506,261</td>
</tr>
<tr>
<td><strong>Non-salary</strong></td>
<td>8,020,848</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>22,527,109</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Instruction: Instructional salaries</strong></th>
<th><strong>FY 2004</strong></th>
<th><strong>FY 2005</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</td>
<td>Remaining Budget as of 11/30/03</td>
</tr>
<tr>
<td><strong>Instructional salaries</strong></td>
<td>359,412,236</td>
<td>113,642,465</td>
</tr>
<tr>
<td><strong>Instructional textbooks</strong></td>
<td>18,029,870</td>
<td>8,017,090</td>
</tr>
<tr>
<td><strong>Other instructional costs</strong></td>
<td>15,234,574</td>
<td>7,314,829</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>108,030,169</td>
<td>53,034,965</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Special education</strong></th>
<th><strong>FY 2004</strong></th>
<th><strong>FY 2005</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</td>
<td>Remaining Budget as of 11/30/03</td>
</tr>
<tr>
<td><strong>Special education</strong></td>
<td>73,650,959</td>
<td>25,173,743</td>
</tr>
<tr>
<td><strong>Non-salary</strong></td>
<td>34,379,210</td>
<td>27,861,222</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>108,030,169</td>
<td>53,034,965</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Health services</strong></th>
<th><strong>FY 2004</strong></th>
<th><strong>FY 2005</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</td>
<td>Remaining Budget as of 11/30/03</td>
</tr>
<tr>
<td><strong>Health services</strong></td>
<td>9,106,128</td>
<td>3,028,259</td>
</tr>
<tr>
<td><strong>Non-salary</strong></td>
<td>177,507</td>
<td>96,807</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>9,283,635</td>
<td>3,125,066</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Transportation</strong></th>
<th><strong>FY 2004</strong></th>
<th><strong>FY 2005</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</td>
<td>Remaining Budget as of 11/30/03</td>
</tr>
<tr>
<td><strong>Transportation</strong></td>
<td>23,681,692</td>
<td>7,639,288</td>
</tr>
<tr>
<td><strong>Non-salary</strong></td>
<td>12,474,320</td>
<td>11,614,127</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>36,156,012</td>
<td>19,253,415</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Operation of plant</strong></th>
<th><strong>FY 2004</strong></th>
<th><strong>FY 2005</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</td>
<td>Remaining Budget as of 11/30/03</td>
</tr>
<tr>
<td><strong>Operation of plant</strong></td>
<td>31,558,383</td>
<td>12,292,559</td>
</tr>
<tr>
<td><strong>Non-salary</strong></td>
<td>27,063,858</td>
<td>24,264,534</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>58,622,241</td>
<td>36,557,093</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Maintenance of plant</strong></th>
<th><strong>FY 2004</strong></th>
<th><strong>FY 2005</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</td>
<td>Remaining Budget as of 11/30/03</td>
</tr>
<tr>
<td><strong>Maintenance of plant</strong></td>
<td>9,018,600</td>
<td>3,545,968</td>
</tr>
<tr>
<td><strong>Non-salary</strong></td>
<td>10,404,572</td>
<td>6,070,154</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>19,423,172</td>
<td>9,616,122</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Fixed charges</strong></th>
<th><strong>FY 2004</strong></th>
<th><strong>FY 2005</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</td>
<td>Remaining Budget as of 11/30/03</td>
</tr>
<tr>
<td><strong>Fixed charges</strong></td>
<td>160,460,061</td>
<td>52,177,007</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Capital outlay</strong></th>
<th><strong>FY 2004</strong></th>
<th><strong>FY 2005</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</td>
<td>Remaining Budget as of 11/30/03</td>
</tr>
<tr>
<td><strong>Capital outlay</strong></td>
<td>1,863,840</td>
<td>815,588</td>
</tr>
<tr>
<td><strong>Non-salary</strong></td>
<td>208,150</td>
<td>53,688</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>2,071,990</td>
<td>869,276</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Total</strong></th>
<th>Adjusted Rev/Exp/Enc. Budget as of 11/30/03</th>
<th>Remaining Budget as of 11/30/03</th>
<th>Percentage Earned or Obligated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Salaries</td>
<td>$580,554,339</td>
<td>$194,229,685</td>
<td>$386,324,654</td>
</tr>
<tr>
<td>Total Non-Salary</td>
<td>292,433,790</td>
<td>144,592,923</td>
<td>147,840,867</td>
</tr>
<tr>
<td><strong>Total expenditures and encumbrances</strong></td>
<td>$872,988,129</td>
<td>$338,822,608</td>
<td>$534,165,521</td>
</tr>
</tbody>
</table>
As a result of SB895, Baltimore County Public Schools is required to submit a biannual report of its financial status.
Bi-Annual Reporting Requirements under Senate Bill 894

Local School System: Baltimore County

____X____ Period ending November 30, 2004 (report due to MSDE by December 31, 2004)

Report on Variances of More Than 10%

As of November 30, 2004, 42% of the fiscal year has lapsed and 30% of the 10-month school year has lapsed. The attached report shows that 38% of revenue has been received and that an equal percentage of the expenditures has been incurred as of November 30, 2004. The overall activity reported is in line with the percentage of the school year completed. There are a number of categories for which revenues received are not in line with the percent of the year completed; and where estimated expenditures for the year have been encumbered and one-time per year expenditures have been made. Therefore these categories were greater or less than the applicable percentage required. The following information is provided to explain these variances.

REVENUE

Local Appropriation:

The local appropriation is funds that have been appropriated by Baltimore County for funding of the school board. The school board draws the county funds based on actual year-to-date expenditures. As of November 30th, year-to-date actual expenditures were 32% of the total budget, and we had requested and received $177 million of the $570 million appropriated for the board.

Other Local Revenue:

This category includes budgeted amounts for various tuition revenues, universal service fee rebates and sundry revenues. As of November 30th, most of the tuition revenues (i.e. summer school) have been received, as well as $1.1 million of service fee rebates and sundry revenues.

Other Resources/Transfers

This category of revenue consists of the prior year’s fund balance of $1.7 million and an estimated $4 million due from other Maryland LEA’s for Out-of-County Tuition. As of November 30th, the prior year’s fund balance has been recognized. The Out-of-County Tuition are not received until late in the school year.
OBLIGATIONS (EXPENDITURES AND ENCUMBRANCES)

203 Instructional Salaries:
As anticipated, Instructional Salaries are 30% expended as of November 30, 2004. This represents the salaries paid to direct teaching personnel. These salaries generally are paid beginning in late summer and continue on to the end of the school year. As the school year is only three months completed the 30% of salaries recognized is consistent with the percent of the school year elapsed.

205 Other Instructional Costs:
Other Instructional Costs are 57% expended/obligated as of November 30, 2004. The other instructional costs category was budgeted for $13.7 million of expenditures, including $3 million (22%) for new computers in various schools. The computers were purchased during the summer and were in place in the schools by the time schools opened.

208 Student Health Services
As anticipated, Health Services are 31% expended/obligated as of November 30, 2004. This category represents the costs of providing health services in all schools. The salaries budget in this category represents 98% of the total budget for this area. Health services personnel are generally employed on a 10-month basis and the expenditures to date approximate the percent of the school year that has been completed.

210 Operation of Plant:
The Operation of Plant category includes all utilities costs, facility rent, and insurance premiums. Every year these are fully encumbered at the beginning of the year. Therefore, $24.4 million has been expended/encumbered for these costs as of November 30, 2004. The category is 65% expended/obligated. At the same time last year, 62% of the category was expended/encumbered.
Bi-Annual Reporting Requirements under Senate Bill 894
Superintendent’s Certification

Local School System: _____ Baltimore County _________

__X___ Period ending November 30, 2004 (report due to MSDE by December 31, 2004)

_____ Period ending March 31, 2005 (report due to MSDE by April 30, 2005)

This report reflects the financial status of the system’s General Fund.

Required elements:

- Revenues, by source (local, State, federal, other)
- Expenditures, by category (as defined in the Financial Reporting Manual)
  - Current approved budget
  - Year-to-date actual
  - Encumbered or obligated expenditures
  - Available balance
  - Percent of budget remaining unspent or unencumbered
- Explanations, as necessary, if there is a variance of more than ten percentage points in any category between percent of budget obligated or received to date and percent of fiscal year elapsed

(Each system may submit the attached template or a similar document that contains all of the required elements listed above.)

Check all that apply:

__X___ The attached schedule of year-to-date revenues and expenditures accurately reflects the financial position of the ______ Baltimore County ________ Public Schools.

__X___ Based on my knowledge of the system’s financial position, I do not anticipate any issues or problems associated with cash flow during this fiscal year.

__X___ Based on my knowledge of the system’s financial position, I do not anticipate any issues or problems associated with our ability to operate within our budgeted resources and avoid a deficit situation at the end of the fiscal year.

_____ Based on my knowledge of the system’s financial position, I do anticipate an issue or problem related to cash flow and/or deficit spending. I have attached a description of the possible problem(s) and a corrective action plan.

_____________________________________  _____________
Superintendent’s signature     Date

_____________________________________  _____________
Chair/President, Board of Education’s signature  Date

_____________________________________  _____________
Chief Financial Officer’s signature    Date

Please submit certification and report to MSDE Audit Office, 200 W. Baltimore St., Baltimore, MD 21201
## Bi-Annual Reporting Required Under Senate Bill 894

Period Ending Five Months Ended November 30, 2004

Percent of Fiscal Year Elapsed 42%

Percent of School Year Elapsed 30%

Local School System: Baltimore County Public Schools  FISCAL YEAR 2005

### TOTAL SUMMARY BY REVENUE SOURCE

<table>
<thead>
<tr>
<th>Revenue Category</th>
<th>Approved Budget</th>
<th>Year-to-Date Revenues</th>
<th>Anticipated Revenues</th>
<th>Projected Total Revenues</th>
<th>Percent of Budget Received to Date *</th>
<th>Variance From % of Year lapsed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Appropriation</td>
<td>$570,385,533</td>
<td>$176,968,256</td>
<td>$393,417,277</td>
<td>$570,385,533</td>
<td>31%</td>
<td>-11%</td>
</tr>
<tr>
<td>Other Local Revenue</td>
<td>2,742,000</td>
<td>1,917,910</td>
<td>824,090</td>
<td>2,742,000</td>
<td>70%</td>
<td>28%</td>
</tr>
<tr>
<td>State Revenue</td>
<td>342,566,986</td>
<td>166,078,082</td>
<td>176,488,904</td>
<td>342,566,986</td>
<td>48%</td>
<td>6%</td>
</tr>
<tr>
<td>Federal Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Resources/Transfers</td>
<td>5,733,732</td>
<td>1,733,732</td>
<td>4,000,000</td>
<td>5,733,732</td>
<td>30%</td>
<td>-12%</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>$921,428,251</td>
<td>$346,697,980</td>
<td>$574,730,271</td>
<td>$921,428,251</td>
<td>38%</td>
<td>-4%</td>
</tr>
</tbody>
</table>

### TOTAL EXPENDITURE SUMMARY BY CATEGORY

<table>
<thead>
<tr>
<th>Category</th>
<th>Approved Budget</th>
<th>Year-to-Date Actual Expenditures</th>
<th>Encumbrances/Obligations</th>
<th>Total Expended/Obligated</th>
<th>Available Balance</th>
<th>Percent of Budget Spent/Obligated **</th>
<th>Variance From % of Year lapsed</th>
</tr>
</thead>
<tbody>
<tr>
<td>201 Administration</td>
<td>$23,126,301</td>
<td>$7,490,837</td>
<td>$2,761,135</td>
<td>$10,251,972</td>
<td>$12,874,329</td>
<td>44%</td>
<td>2%</td>
</tr>
<tr>
<td>202 Mid-level Administration :</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of the Principal</td>
<td>52,025,181</td>
<td>20,449,334</td>
<td>128,564</td>
<td>20,577,898</td>
<td>31,447,283</td>
<td>40%</td>
<td>-2%</td>
</tr>
<tr>
<td>Administration &amp; Supervision</td>
<td>9,899,102</td>
<td>3,563,052</td>
<td>114,990</td>
<td>3,678,042</td>
<td>6,221,060</td>
<td>37%</td>
<td>-5%</td>
</tr>
<tr>
<td>203 Instructional Salaries</td>
<td>374,416,758</td>
<td>110,781,096</td>
<td>-</td>
<td>110,781,096</td>
<td>263,635,662</td>
<td>30%</td>
<td>-12%</td>
</tr>
<tr>
<td>204 Textbooks &amp; Instructional Supplies</td>
<td>17,526,680</td>
<td>7,111,686</td>
<td>1,185,123</td>
<td>8,296,809</td>
<td>9,229,871</td>
<td>47%</td>
<td>5%</td>
</tr>
<tr>
<td>205 Other Instructional Costs</td>
<td>13,700,759</td>
<td>6,664,768</td>
<td>1,152,747</td>
<td>7,817,515</td>
<td>5,883,244</td>
<td>57%</td>
<td>15%</td>
</tr>
<tr>
<td>206 Special Education</td>
<td>115,424,473</td>
<td>35,193,781</td>
<td>19,019,951</td>
<td>54,213,732</td>
<td>61,210,741</td>
<td>47%</td>
<td>5%</td>
</tr>
<tr>
<td>207 Student Personnel Services</td>
<td>4,516,207</td>
<td>1,815,056</td>
<td>902</td>
<td>1,815,958</td>
<td>2,700,249</td>
<td>40%</td>
<td>2%</td>
</tr>
<tr>
<td>208 Health Services</td>
<td>9,766,659</td>
<td>3,051,593</td>
<td>17,242</td>
<td>3,068,835</td>
<td>6,697,824</td>
<td>31%</td>
<td>-11%</td>
</tr>
<tr>
<td>209 Student Transportation</td>
<td>36,764,300</td>
<td>13,641,863</td>
<td>5,501,094</td>
<td>19,142,957</td>
<td>17,621,343</td>
<td>52%</td>
<td>10%</td>
</tr>
<tr>
<td>210 Operation of Plant</td>
<td>62,733,053</td>
<td>22,863,361</td>
<td>17,743,644</td>
<td>40,607,005</td>
<td>22,126,048</td>
<td>45%</td>
<td>23%</td>
</tr>
<tr>
<td>211 Maintenance of Plant</td>
<td>20,336,588</td>
<td>6,643,721</td>
<td>3,341,717</td>
<td>9,985,438</td>
<td>10,351,150</td>
<td>49%</td>
<td>7%</td>
</tr>
<tr>
<td>212 Fixed Charges</td>
<td>179,052,298</td>
<td>58,375,540</td>
<td>188,217</td>
<td>58,563,757</td>
<td>120,488,541</td>
<td>33%</td>
<td>-9%</td>
</tr>
<tr>
<td>213 Food Service</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>214 Community Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>215 Capital Outlay</td>
<td>2,139,892</td>
<td>880,683</td>
<td>8,660</td>
<td>889,343</td>
<td>1,250,549</td>
<td>42%</td>
<td>0%</td>
</tr>
<tr>
<td>Undistributed Federal Funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>$921,428,251</td>
<td>$298,526,371</td>
<td>$51,163,986</td>
<td>$349,690,357</td>
<td>$571,737,894</td>
<td>38%</td>
<td>-4%</td>
</tr>
</tbody>
</table>

* Explanations are required where there is a variance in excess of 10 percentage points between Percent of Budget Received To Date and the percent of the fiscal year elapsed.

** Explanations are required where there is a variance in excess of 10 percentage points between Percent of Budget Spent/Obligated and the percent of the fiscal year elapsed.