

TENTATIVE, SUBJECT TO CHANGE

MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

OPEN SESSION

Tuesday, July 12, 2005
5:30 P.M.-Closed Session, 7:30 P.M.-Open Session
Educational Support Services Building

- I. PLEDGE OF ALLEGIANCE
- II. SILENT MEDITATION IN REMEMBRANCE
- III. AGENDA
Consideration of the agenda for July 12, 2005
- IV. MINUTES
Consideration of the Open and Closed Session Minutes of May 24, 2005; and the Open and Closed Minutes of June 14, 2005 Exhibit A
- V. ADVISORY AND STAKEHOLDER GROUPS
- VI. SUPERINTENDENT'S REPORT
- VII. RECOGNITION OF ADMINISTRATIVE APPOINTMENTS FROM JUNE 14, 2005 (Dr. Peccia)
- VIII. ELECTION OF OFFICERS FOR SCHOOL YEAR 2005-2006 (Dr. Hairston)
- IX. REPORTS
A. Fiscal Year 2007 Operating and Capital Budget Schedules (Ms. Burnopp)
Exhibit B
- X. NEW BUSINESS
A. Consideration of consent to the following personnel matters: (Dr. Peccia)
 - 1. Transfers Exhibit C
 - 2. Retirements Exhibit D
 - 3. Resignations Exhibit E
 - 4. Leaves of Absence Exhibit F
 - 5. Deaths Exhibit G
 - 6. Administrative Appointments Exhibit H

X. NEW BUSINESS (cont)

C. Consideration of consent to the following contract awards:

(Mr. Gay/Mr. Sines)
Exhibit I

1. Class Attendance and Evacuation Monitor System
2. Closed Circuit Television Equipment and Installation Services
3. Employee Benefits Consulting Service
4. Lease Agreement – Office Space for Southwest Area Superintendent's Designee Psychological Services, and Pupil Personnel Workers
5. Public School Piano Loan Program
6. Roofing Package – Windsor Mill Middle School
7. Various Contracts – Pennsylvania Education Joint Purchasing Council-Board Authority Additional Purchasing Options
8. Well Water Treatment, Sampling, and Inspection Services
9. Contract Extension: Dual Purpose Paper-Copy, Laser Printers, and Duplicators
10. Contract Extension: Food and Nutrition Service-Dishwashing and Cleaning Agents
11. Contract Extension: Sprinkler System Inspection, Installation, and Repair Services
12. Contract Modification: Additional Design Services-Kenwood High School
13. Contract Modification: Installation of Vertical Chairlift at Fifth District Elementary School
14. Landscaping (Package 2C) – Windsor Mill Middle School
15. Parking Lot and Driveway Addition – Joppa View Elementary School
16. Running Track Replacement – Pikesville High School
17. Theatre Heating and Air Conditioning Replacement and Improvements at Carver Center of Arts and Technology
18. Window Replacement and Siding – Human Resources Building, Greenwood
19. Temporary Easement – Sollers Point Technical High School

XI. INFORMATION

- A. Financial Report For The Months Ending May 31, 2004 and 2005 [Exhibit J](#)
- B. Educational Area Advisory Councils for Baltimore County
Workgroup Report of May 25, 2005 [Exhibit K](#)
- C. Revision to 2006-2007 School Calendar [Exhibit L](#)

XII. ANNOUNCEMENTS

- * As Amended
7/12/05 A. Public Comment on Proposed Renaming of Library at Relay
Elementary School (Second Reading)
- B. General Public Comment

Next Board Meeting August 9, 2005
7:30 PM Greenwood

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, May 24, 2005

The Board of Education of Baltimore County, Maryland, met in open session at 5:12 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

President Sasiadek reminded Board members of community functions and Board of Education events for June.

Mr. Grzymski moved that the student member be permitted to participate in closed session collective bargaining discussions. The motion was seconded by Ms. Harris and unanimously approved by the Board.

At 5:21 p.m., Mr. Arnold moved the Board go into closed session to discuss personnel matters and consider matters relating to negotiations pursuant to the *Annotated Code of Maryland*, State Government Article, §10-508(a)(1) and (a)(9). The motion was seconded by Mr. Grzymski and unanimously approved by the Board.

CLOSED SESSION MINUTES

Mr. Dan Capozzi, Manager of Staff Relations-Human Resources, provided the Board with a status report with regard to negotiations with employee groups.

Dr. Donald Peccia, Executive Director of Human Resources, reviewed personnel matters to be considered this evening with Board members.

Mr. Hayden entered the room at 6:04 p.m.

At 6:05 p.m., Mr. Kennedy moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Janssen and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:38 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Scott AuCoin, a student at Sudbrook Middle Magnet School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Dr. Hairston noted one adjustment to this evening's agenda. Items 10 and 11 on Exhibit K, Recommendations for Award of Contracts, were withdrawn.

MINUTES

Hearing no additions or corrections to the Board of Education Open and Closed Minutes of April 26, 2005, Mr. Sasiadek declared the minutes approved as presented on the website.

Mr. Sasiadek informed the audience of the previous sessions in which Board members had participated earlier in the afternoon.

ADVISORY AND STAKEHOLDER COMMENTS

Mr. Mike German, Baltimore County Student Council President, introduced Ms. Jennifer Oswald as the BCPC President for 2005-2006. Ms. Oswald announced that the Executive Board would meet in June.

Mr. Larry Prasch, Advisory Committee for Alternative Programs representative, reported on the Maryland Tomorrow's Program. Two students from Kenwood High School also spoke about the benefits of the program.

Mr. Walter Hayes, Chair of the Northeast Area Educational Advisory Council, voiced the council's support for the Bridge Center.

Mr. Stephen Crum, a Southeast Area Educational Advisory Council representative, reported on the elementary and secondary English, reading, and mathematics presentation made at the council's recent meeting. After the presentations, the council discussed the restructuring of the advisory councils. He stated the Southeast Advisory Council supports proposition #2 noting that any group advising the Board must be part of that specific community.

Ms. Maggie Kennedy, Chair of the Baltimore County Education Coalition, announced its June 20 planning session meeting.

Mr. Michael Franklin, President of the PTA Council of Baltimore County, reported on the 2005 PTA Council Award ceremony held May 19, 2005.

ADVISORY AND STAKEHOLDER COMMENTS (cont)

Ms. Jasmine Shriver, Chair of the Special Education Citizens Advisory Committee, commented on the over representation of African-American students in special education.

Ms. Christine Beard, Vice President of the Teachers Association of Baltimore County, expressed concern over the teacher transfer process. She also expressed concern to learn that 6th and 9th graders will not have their own first day of school next year.

SUPERINTENDENT'S REPORT

Dr. Hairston reported on the elementary science fair held at Chesapeake High School May 21, with more than 500 in attendance. This event demonstrated the strength of our science program and our tremendous partnerships with area colleges, universities, and businesses. Dr. Hairston gave special thanks and congratulations to Science Director, H.B. Lantz, and his talented staff, including Elementary Coordinator, C. David Copenhaver, and Resource Teacher, Connie Flowers.

Dr. Hairston noted BCPS students submitted more than 1,000 entries of short stories, poems, and commentaries for the Annual BCPS Writing Contest. He also noted that the success of the contest has attracted two new potential sponsors: The Optimist Club and the State of Maryland International Reading Association Council.

Other activities attended by the Superintendent included the annual Merit and Ethics Awards Ceremony honoring National Hispanic Scholars, National Achievement Finalists, National Merit Semifinalists, National Merit Finalists, and Ethics Award Winners; Baltimore County Student Council Bull Roast and Swearing-in of Officers; Bridge Center Ribbon Cutting; Children's Cancer Foundation Awards ceremony, County Council Work Session on the budget; and the State Superintendents' Retreat.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Executive Director of Human Resources, recognized the administrative appointments approved at the May 10, 2005 Board meeting as follows:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>FEDERICO R. ADAMS</u> (Effective July 1, 2005)	Principal Baltimore City Public Schools Reginald F. Lewis High School	Assistant Principal Woodlawn High School
<u>JENNIFER L. BAGNALL</u> (Effective July 1, 2005)	Guidance Counselor Mars Estates Elementary School	Assistant Principal Pleasant Plains Elementary School
<u>PAUL C. BALSAMO, JR.</u> (Effective July 1, 2005)	Teacher/ESOL Pot Spring Elementary School	Assistant Principal Fifth District Elementary School

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS (cont)

<u>JILL C. BENDER</u> (Effective July 1, 2005)	Facilitator Martin Boulevard Elementary School	Assistant Principal Martin Boulevard Elementary School
<u>STEPHEN BENDER</u> (Effective July 1, 2005)	Teacher/Resource Mars Estates Elementary School	Assistant Principal Charlesmont Elementary School
<u>NANCY C. BRIGANTI</u> (Effective July 1, 2005)	Assistant Principal Maiden Choice School	Principal Maiden Choice School
<u>LESLIE P. BROOKS</u> (Effective July 1, 2005)	Assistant Principal Padonia International School	Principal Seventh District Elementary School
<u>WILLIAM P. CIRINCIONE</u> (Effective July 1, 2005)	Facilitator Carroll Manor Elementary	Assistant Principal Carroll Manor Elementary School
<u>ROBERT A. DIEHL, JR.</u> (Effective July 1, 2005)	Director, Information Systems Office of Technology Services	Manager Information Management Towson University Group
<u>YANINA GILLER</u> (Effective July 1, 2005)	Teacher/Occupational Therapist Office of Special Education	Assistant Principal Maiden Choice School
<u>JOHN I. HANMER</u> (Effective July 1, 2005)	Teacher/English Milford Mill Academy	Assistant Principal Loch Raven High School
<u>PAUL M. KRISTOFF</u> (Effective July 1, 2005)	Teacher/Classroom Colgate Elementary School	Assistant Principal Hernwood Elementary School
<u>BARBARA T. LEWIS</u> (Effective July 1, 2005)	Facilitator Sandalwood Elementary School	Assistant Principal Eastwood Center Elementary Magnet School
<u>JENNIFER M. MULLENAX</u> (Effective July 1, 2005)	Teacher/Classroom Fullerton Elementary School	Assistant Principal Chapel Hill Elementary School
<u>TRACY M. ROBINSON</u> (Effective July 1, 2005)	Assistant Principal Bedford Elementary School	Principal Logan Elementary School
<u>NELLIE M. SLATER</u> (Effective July 1, 2005)	Assistant Principal McCormick Elementary School	Principal Woodbridge Elementary School
<u>DAVID B. STOVENOUR</u> (Effective July 1, 2005)	Teacher/Special Education Lansdowne High School	Assistant Principal Dundalk High School

REPORTS

The Board received the following reports:

- A. **Recognition of Student at Sudbrook Middle Magnet School** – Ms. Angela Heffner, Government and Public Affairs Manager at Comcast, recognized Scott AuCoin, seventh grader from Sudbrook Magnet Middle School as Baltimore County’s winner in the “Bravo, On With The Show.” Sudbrook Magnet Middle School will receive \$1,000 towards funding its arts program. Ms. Heffner presented a citation to Scott on behalf of the County Executive.
- B. **Updates to Master Plan** – Dr. Christine Johns, Deputy Superintendent of Curriculum and Instruction, and J. Robert Haines, Esq., Deputy Superintendent of Business Services, provided background information and history on the Master Plan. Dr. Johns noted the Master Plan is based on the framework of the Blueprint for Progress, the requirements of the *Bridge to Excellence in Public Schools Act*, Senate Bill 894 (the Education Fiscal Accountability and Oversight Act of 2004), and *No Child Left Behind 2001*. The Master Plan unpacks the Blueprint in greater detail and depth by clarifying specific activities, aligning the FY06 budget, and revising the performance measures.

Mr. Kennedy was pleased to see a number of items moving forward. For example: the distribution of *Schools Are For Children*, web-based IEP’s, additional AIMS and DIBELS programs in schools, and professional development with the Reginald F. Lewis museum. Mr. Kennedy suggested developing consistent vocabulary strategies in elementary and middle schools, and revisiting the Bridge Center and implementing the IEP program.

Mr. Janssen inquired about the expansion of the AVID program. Dr. Hairston responded six schools are sighted for expansion with the possibility of adding additional schools on the following year.

On page 78 of the Master Plan, Mr. Janssen expressed concern that professional development was eliminated from various schools. Ms. Arlene Fleischmann, Director of Professional Development, responded that ranking of schools in need of mentors is conducted twice during the school year looking at student achievement data, FARMS data, highly qualified teachers, conditional teachers, and number of first and second year teachers.

Mr. Hayden noted that importance of including parental involvement in the education process. Mr. Borunda and Ms. Johnson echoed Mr. Hayden’s comments.

Mr. Camp stated the need to include and recognize students as part of a learning community with a greater pushing on working with BCSC and other stakeholder groups.

REPORTS (cont)

Dr. Hayman suggested filtering the Master Plan through the appropriate Board committees for enhanced interaction.

- C. **Revisions to the *Blue Print for Progress*** - Dr. Hairston provided the background of the *Blueprint for Progress*. He noted the *Blueprint for Progress*, which is aligned with the Bridge to Excellence and serves as the framework for the Master Plan, sets forth a number of performance goals and specific performance indicators for each goal. Dr. Hairston stated the revisions this year are based on information received from the Maryland State Department of Education. Changes and adjustments are as follows:

- ③ Indicator 1.1 was modified to reflect the MSA requirement for reading in grade 10 and high school math.
- ③ Indicator 1.9 was revised to remove the reference to a state average, which is not provided by the state. Establishing and using BCPS benchmark measures will make it possible to monitor our progress in this area.
- ③ Indicator 1.12 was changed to reflect the state requirement for the high school assessments; English in grade 9 was changed to grade 10.
- ③ Indicator 2.1 was updated to reflect the new state standard, which requires that English Language Learners attain proficiency by the end of their fourth school year. This standard replaces the BCPS standard.
- ③ Indicator 2.2 was updated to include the new state standard that all English Language Learners will meet or exceed MSA standards. This standard replaces the BCPS standard.

In conclusion, Dr. Hairston reported on his meeting with the Master Plan Oversight Committee and stakeholders to receive feedback, input, and advice. The feedback received was helpful in focusing attention on Performance Goal 6, *engage parents/guardians, business, community members in the educational process*, where there is more work to be done.

Mr. Hayden commented that the school system has moved forward in all areas with the exception of goal 2.1. He expressed concern that ESOL goal went from three to four years even though four years is the State standard.

Ms. Shillman was pleased that the blueprint is available to parents in six languages.

PERSONNEL MATTERS

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the personnel matters as presented on Exhibits D, E, F, G, H, and I. (Copies of the exhibits are attached to the formal minutes.)

NEGOTIATIONS

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the negotiated master agreement with American Federation of State, County, and Municipal Employees, AFL-CIO (AFSCME) as presented in Exhibit J.

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the negotiated master agreement with Baltimore (County Instructional) Assistants and Clerical Employees, Inc. (BACE) as presented in Exhibit J-1.

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the negotiated master agreement with CASE as presented in Exhibit J-2.

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the negotiated master agreement with Professional Staff Nurses' Association (PSNA) as presented in Exhibit J-3.

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the negotiated master agreement with Teachers' Association of Baltimore County (TABCO) as presented in Exhibit J-4.

CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Kennedy, recommended approval of items 1-9 and 12-20 (Exhibit K). Items 10 and 11 were deferred. Mr. Arnold abstained from items 1, 17, and 18. Mr. Hayden abstained from items 17, 18, and 19. Ms. Shillman abstained from item 8.

The Board approved these recommendations.

1. Banking Services Provider
2. Evaluation of the BCPS Program for English Language Learners
3. Food and Nutrition Services – Beverages
4. Food and Nutrition Services – Food Products
5. Food and Nutrition Services – Ice Cream
6. Food and Nutrition Services – Paper, Plastic & Foam Products
7. Food and Nutrition Services – Small Wares
8. Food and Nutrition Services – Snacks
9. Food and Nutrition Services – Uniform Shirts
12. Printing, Copying and Reproduction Services
13. Special Education Therapy Services

CONTRACT AWARDS (cont)

14. ADA Accessibility at Fifth District Elementary School
15. Cooling Tower Replacement at Winfield Elementary School
16. Cleaning Package at Woodholme Elementary School
17. Design Services for Systemic Renovations at Catonsville, Cockeysville, Deep Creek, Deer Park, General John Stricker, Hereford, Holabird, Lansdowne, Loch Raven, Old Court, Perry Hall, Pikesville, Pine Grove, and Woodlawn Middle Schools Request to Negotiate
18. Design Services for Systemic Renovations at Catonsville, Cockeysville, Deep Creek, Deer Park, General John Stricker, Hereford, Holabird, Lansdowne, Loch Raven, Old Court, Perry Hall, Pikesville, Pine Grove and Woodlawn Middle Schools Fee Acceptance
19. Evaluator, Chairlift, and ADA Restroom Renovations at Hampton, Hawthorne, and Edmondson Heights Elementary Schools
20. Parking Lot Resurfacing at Victory Villa Elementary School

PUPIL YIELD FACTORS

Through a PowerPoint™ presentation, Mr. Don Dent, Executive Director of Planning and Support Operations, reviewed the yield factor process. He stated that a student yield factor is a number used to approximate how many BCPS school-aged children may be expected from a new housing development. Developers must use these yield factors when applying for permits through the Baltimore County Office of Planning. Mr. Dent also noted that yield factors were last updated in 1993.

Mr. Arnold inquired about students in apartments and multi-family housing. Mr. Dent responded that data reveals the school system gets fewer students out of apartment complexes and high-density homes.

Mr. Borunda asked whether larger family unit or ethnic families have been factored into the equation. Mr. Dunbar Brooks, Data Development Manager for the Baltimore Metropolitan Council, responded building permits provide number of bedrooms in each home. Mr. Brooks noted that current data does not exist; census data from the American Community Survey should be available by 2008.

On motion of Mr. Arnold, seconded by Mr. Kennedy, the Board approved the Pupil Yield Factors (Exhibit L).

INFORMATION

The Board received the following as information:

Southwest Area Educational Advisory Council Meeting Minutes of April 20, 2005.

ANNOUNCEMENTS

Mr. Sasiadek made the following announcements:

- The Baltimore County Board of Education will meet for a public hearing to seek public input about FY2007 Capital Budget needs in Baltimore County Public Schools on Wednesday, May 25, 2005, at 7:00 p.m. on the Greenwood campus in the ESS Building. Sign-up for the public to comment will begin at 6:00 p.m. Each speaker would be allotted 3 minutes to present their topic to the Board.
- The Baltimore County Board of Recreation and Parks will host the Board of Education for dinner on Tuesday, June 7, 2005, at the Sherwood House at 5:00 p.m.
- The Southwest Area Educational Advisory Council will meet on Wednesday, June 8, 2005, beginning at 7:00 p.m.
- The Central Area Educational Advisory Council will meet on Thursday, June 9, 2005, at Warren Elementary School beginning at 7:30 p.m.
- The Northeast Area Educational Advisory Council will meet on Thursday, June 9, 2005, beginning at 7:00 p.m.
- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, June 14, 2005, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m.

Mr. Sasiadek reminded speakers to refrain from discussing any matters that might come before the Board in the form of an appeal, as well as any personnel matters.

PUBLIC COMMENT ON PROPOSED 2006-2007 SCHOOL CALENDAR

Mr. John Roberts asked the Board to consider adding the two Muslim holidays or consider including two floating holidays in the school calendar.

Dr. Amira Contractor requested the Board to add two Muslim holidays to the school calendar.

Mr. Muhammad Jameel asked for fairness and equality and requested the Board consider adding the two Muslim holidays on the school calendar.

Mr. Raees Khan called on the Board to add the two Muslim holidays for the 2006-2007 calendar. The dates he requested were October 24, 2006 and December 31, 2006.

PUBLIC COMMENT ON PROPOSED 2006-2007 SCHOOL CALENDAR (cont)

Dr. Bash Pharoan stated he is not requesting holidays to be removed from the calendar, but asking for the addition of two Muslim holidays. Dr. Pharoan asked the Board to direct the Superintendent to add the two holidays.

GENERAL PUBLIC COMMENT

Ms. Suzanne DeMollie asked the Board to make installation of sound enhancement systems a priority in Baltimore County schools.

Ms. Ann Miller was surprised at the acoustical problems at Stoneleigh Elementary School. She requested the Board place sound enhancement systems in the classrooms.

Ms. Kristie Burkett asked the Board to consider placing sound enhancement systems in schools to improve the quality of education for all students.

Ms. Michele Lorenz thanked the Board for the ADA renovations at Fifth District Elementary School. These renovations would make the school fully accessible to the population it serves.

ADJOURNMENT

At 10:19 p.m., Mr. Kennedy moved to adjourn the open session. The motion was seconded by Dr. Hayman and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, June 14, 2005

The Board of Education of Baltimore County, Maryland, met in open session at 5:55 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymiski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

President Sasiadek reminded Board members of community functions and Board of Education events for June and July.

At 6:06 p.m., Mr. Kennedy moved the Board go into closed session to discuss personnel matters pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1). The motion was seconded by Mr. Hayden and unanimously approved by the Board.

CLOSED SESSION MINUTES

Dr. Donald Peccia, Executive Director of Human Resources, reviewed with Board members personnel matters to be considered this evening.

Upon advice of Board counsel, and by motion of Mr. Arnold, seconded by Mr. Janssen, the Board moved into executive function.

At 7:11 p.m., Mr. Arnold moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Kennedy and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:47 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymiski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Michael Shen, a student at Pikesville High School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

MINUTES

Hearing no additions or corrections to the Board of Education Open and Closed Minutes of May 10, 2005; and the Public Hearing Minutes on the FY07 Capital State/County Budget of May 25, 2005, Mr. Sasiadek declared the minutes approved as presented on the website.

Mr. Sasiadek informed the audience of the sessions in which Board members had participated earlier in the afternoon.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Jennifer Oswald, Baltimore County Student Council President, reported that the newly appointed Executive Board had met on June 7 and had approved the 2005-2006 by-laws and discussed dates for the upcoming school year. Ms. Oswald noted that a lifetime invitation to its leadership workshop had been extended to Mr. Kennedy.

Ms. Vicki Schultz-Unger, Coordinator of the Area Educational Advisory Councils, reviewed the Council's accomplishments over the last two years as she steps down from her role as Coordinator. Mr. Sasiadek thanked Ms. Schultz-Unger for her dedication and countless hours of giving.

Mr. Ronald Zimmerman, a Northeast Area Educational Advisory Council representative, reported on the joint council meeting of May 25. Mr. Zimmerman announced that the northeast pre-budget meeting would be held on October 6 at Eastern Technical High School at 7:00 p.m. and that the "Meet and Greet" session with elected official, on November 3 at Kenwood High School.

Mr. Stephen Crum, a Southeast Area Educational Advisory Council representative, reported on the Council's June 13 meeting, including election of officers and agenda for the next school year.

Ms. Karen Yarn, Chair of the Citizens Advisory Committee for Gifted and Talented Education, highlighted the advisory committee's accomplishments during the school year.

Ms. Patricia Ferguson, a Minority Achievement Advisory Group representative, thanked BCPS for its participation in the NAACP AXEL competitions. She also expressed gratitude to the school system for the recent Education, Health and Housing Expo.

Ms. Cheryl Bost, President of the Teachers' Association of Baltimore County, shared the highlights and accomplishments that had occurred during the school year.

SUPERINTENDENT'S REPORT

Dr. Hairston reported on his role as a panelist at the National Press Club held in Washington, D.C., discussing the release of 2004-2005 MetLife Survey of the American Teacher: Transitions and the Role of Supportive Relationships.

Dr. Hairston reported on the recently released 2004-2005 MSA data. He noted that, across the board, BCPS has shown a steady increase over the past three years. These results reflect the hard work of students, teachers, administrators, School Board members, parents, and community supporters. Dr. Hairston reviewed some MSA highlights:

- ③ BCPS improved in every area tested—reading and math in grades three through eight—except grade six reading, where the decline was just two-tenths of one percent.
- ③ African-American students, special education students, and students who receive free and reduced-price meals all achieved higher scores than in the past.
- ③ BCPS scores beat state averages in every area except sixth grade math.
- ③ In grades three and four reading and math, nine out of nine subgroups achieved a proficiency rate above the Annual Measurable Objectives. This is especially significant because there was a substantial jump in the Annual Measurable Objectives; expectations have risen and will now continue to rise.

Dr. Hairston reported that the Baltimore County Council had adopted its FY2006 budget, which authorizes \$1.3 billion for Baltimore County Public Schools.

For its 2004-2005 annual budget, Dr. Hairston noted that BCPS has received the Meritorious Budget Award from the Association of School Business Officials International (ASBO). In November, BCPS received a similar award from the Government Finance Officers Association (GFOA) for the manner in which budget information is presented to the public. BCPS is the only school system in the state to have received both GFOA and ASBO budget awards this school year.

SPECIAL ORDER OF BUSINESS

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a resolution honoring Michael Shen, Junior at Pikesville High School, for a perfect score of 2400 on the SAT test taken in May 2005.

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a Resolution honoring the Office of Budget and Reporting for receiving the Meritorious Budget Award for the current fiscal year from the Association of School Business Officials (ASBO) International.

SPECIAL ORDER OF BUSINESS (cont)

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a resolution honoring Nicholas Camp for his service as student member of the Board for 2004-2005. He was presented with the resolution and a gift from his Board colleagues. Mr. Camp's parents were present for the recognition.

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a Resolution honoring Michael P. Kennedy, who is leaving the Board after ten years of service. Mr. Sasiadek presented Mr. Kennedy with the resolution.

Mr. Kennedy thanked his colleagues on the Board and expressed his gratitude to staff, parents, and others in the community. He remarked that it has been a privilege to serve.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Executive Director of Human Resources, recognized the administrative appointments approved at the May 24, 2005 Board meeting as follows:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>SHERRILYN D. BACKOF</u> (Effective July 1, 2005)	Assistant Principal Parkville High School	Principal Rosedale Center
<u>CHRISTINA A. CONNOLLY</u> (Effective July 1, 2005)	Acting Specialist of Placement, Special Education Department of Federal and State Programs	Assistant Principal New Town Elementary School
<u>LORI M. HOWELL</u> (Effective July 1, 2005)	Teacher/English Lansdowne Middle School	Assistant Principal Middle River Middle School
<u>MARY ANN KNAPP</u> (Effective July 1, 2005)	Teacher/Special Education Middle River Middle School	Assistant Principal Stemmers Run Middle School
<u>DAVID C. LIGE</u> (Effective July 1, 2005)	Teacher/Special Education Sparrows Point Middle School	Assistant Principal (.5) Sparrows Point Middle School
<u>TERESA MCCOY</u> (Effective July 1, 2005)	Last Position: Executive Director Common Ground	Compliance Specialist Title I and Grant Assistance Department of Federal and State Programs
<u>MICHAEL B. MCWILLIAMS</u> (Effective July 1, 2005)	Teacher/Special Education Lansdowne Middle School	Assistant Principal General John Stricker Middle School
<u>CAROL A. NEUMAYER</u> (Effective July 1, 2005)	Facilitator Harford Hills Elementary School	Assistant Principal Harford Hills Elementary School

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS (cont)

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>LISA M. SAMPSON</u> (Effective July 1, 2005)	Assistant Principal New Town High School	Coordinator Department of Professional Development
<u>PAUL J. SATTERFIELD</u> (Effective July 1, 2005)	Teacher/Special Education Holabird Middle School	Assistant Principal Kenwood High School
<u>CAROLYN K. WOLF</u> (Effective July 1, 2005)	Teacher/Resource Bedford Elementary School	Assistant Principal Padonia International School

OLD BUSINESS

Proposed 2006-2007 School Calendar

Ms. Calder, Chief Communications Officer, noted one minor change to the proposed calendar: the cumulative of pupil days and teacher days.

Mr. Camp urged the establishment of an objective standard when a religion gets a holiday.

Mr. Kennedy recalled that the Jewish holidays were placed on the school calendar because of poor teacher and student attendance. Mr. Kennedy urged the Maryland State Board of Education become involved in this issue.

Mr. Grzyski stated the hard decision for the school system is to look at its diversity and ensure that everyone can equitably have off for his/her religious holiday.

Mr. Hayden quoted from a State Board of Education's decision in ADC v. Board of Education of Montgomery County, which declared the school calendar legal.

Dr. Hayman stated the calendar could be amended by indicating the Muslim holidays with an asterisk without closing schools.

Mr. Sasiadek also advocates lobbying to the Maryland State Board of Education on this issue.

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board approved the proposed 2006-2007 Baltimore County Public School calendar. Mr. Borunda, Mr. Camp, and Mr. Kennedy abstained from voting.

REPORTS

The Board received the following reports:

- A. **Reported on Proposed Changes to Policy 3200** – Ms. Barbara Burnopp, Executive Director of Fiscal Services, stated the language change recommended mirrors State law on minority procurement. She also noted that the State Interagency Committee on School Construction has recommended that local boards of education appropriately align their policies and procedures by June 30, 2005.

Mr. Hayden moved that the Board waive the three reading requirement and adopt the policy immediately.

Dr. Hayman requested clarification on the percentage increase of minority participation. Ms. Burnopp responded this is an ongoing process. She stated that an annual report would be presented to the Board.

The Board had received the MBE/SBE information in February 2005, which contains two years of data including history and actual volume of contracts by category.

Mr. Hayden's motion was seconded by Mr. Arnold. The Board unanimously approved the proposed changes to Policy 3200.

- B. **Report on Proposed Renaming of Library at Relay Elementary School** – In accordance with Board policy, Dr. Richard Milbourne, Executive Director of Schools, Southwest Area, proposed that the school library be named in honor of the late Dr. James Skarbek, Principal of Relay Elementary from 1991-2004. Dr. Skarbek believed that the school library was the heart of the school. His friendliness, compassion, warm and friendly manner coupled with his devotion to education and strong leadership skills, endeared him to the entire Relay School Community. Ms. Paula Rees, Principal, and the school community feel that they could pay tribute to Dr. Skarbek with the renaming of the library. They wish to honor his memory by having the Relay Elementary School Library renamed as *The Dr. James F. Skarbek Memorial Library*.
- C. **Report on Summary of Audit Findings from Fiscal Year 2004** – Mr. Grzymiski, Budget and Audit Committee Chairperson, updated the Board on the activities and action plans in place to address any audit findings.

Ms. Shillman asked for an explanation of comparability.

REPORTS (cont)

- D. **Report on Physical Facilities** – Through a PowerPoint™ presentation, Mr. Michael Sines, Executive Director of Physical Facilities, summarized and outlined the Physical Facilities organization with particular emphasis on maintenance and through the use of Computerized Maintenance Management System (CMMS).

New features of the CMMS are:

- On-line work requests via BCPS intranet
- Schedule, track, and measure data
- Work order status on-line at each school for administrators to monitor
- Database to capture and store information relating to:
 - Work orders
 - Building and equipment maintenance history
 - Inventory tracking
 - Costs of labor and materials
- Intranet reports on-line to schools
 - Work request and work order status

Mr. Sines noted Phase I of this pilot program began at three locations in May 2005: Glenmar Elementary, Middle River Middle, and Kenwood High Schools.

Mr. Sines stated that a new CMMS system will provide excellent data; however, without additional resources to methodically address the aging school infrastructure to meet maintenance demands, the new system will neither produce a significantly improved maintenance program nor enhance the standard of performance.

Mr. Hayden stated that Maryland's State Treasurer estimates that the state would need \$3.85 billion worth of work to be completed in schools over the next five years. Mr. Hayden inquired as to what portion of that money would be slated for Baltimore County Public Schools.

Dr. Hayman expressed frustration over addressing the issues and ensuring the proposals are actualized.

Mr. Janssen asked the Superintendent to develop a detailed report on maintenance issues including proposed plans and schedule a work session in the near future to discuss the report.

PERSONNEL MATTERS

On motion of Mr. Kennedy, seconded by Mr. Janssen, the Board approved the personnel matters as presented on Exhibits G, H, I, J, K, L, and M. (Copies of the exhibits are attached to the formal minutes.) The Board also approved Ms. Mary Margaret O'Hare as the newly appointed Coordinator of the Area Educational Advisory Councils.

On motion of Dr. Hayman, seconded by Mr. Kennedy, the Board approved the addendum to the Superintendent's contract.

CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Kennedy, recommended approval of items 1-18, 20-21 (Exhibit N). Mr. Janssen pulled item 19 for further discussion.

With regards to item 19, Mr. Janssen inquired about pricing comparisons. Ms. Sines stated the school system is requesting the approval to begin the process. Once approved by the school Board, the item will move forward to state agencies for approval. Mr. Janssen asked if the school system was looking at renovating this building. Mr. Sines stated this is an annex, to an existing school, that has not been used in years and in deplorable conditions.

The Board approved these recommendations. Mr. Arnold and Mr. Hayden abstained from item 15. Mr. Janssen abstained from voting on item 19.

1. Books: Wholesale/Recycle
2. CISCO Products
3. Communications Laboratories
4. Curriculum Materials – *Algebra I*
5. Curriculum Materials – *The Mathematical Palette*
6. Flexible Benefits Administrator
7. Information Technology Systems Support
8. Microsoft License Agreement
9. Nursing Services
10. Rebinding of Books
11. School Musical Instrument Rental and Repair Program
12. Social Worker/Personal Assistant Services
13. Contract Modification: Additional Design Services-Middle River Middle School
14. Contract Modification: Construction Administration Services-Middle River Middle School
15. Contract Modification: Construction Management Services-Woodholme Elementary School

CONTRACT AWARDS (cont)

16. Exterior Door Replacement – Chesapeake High School
17. Field Lighting – Woodholme Elementary School
18. Heating Modifications – Overlea High School
19. Razing of the Chatsworth School Annex
20. Sidewalk Replacement and Installation of Canopy Drainage System – New Town High School
21. Site Improvement Adjacent to the Food Service Ramp – Woodmoor Elementary School

INFORMATION

The Board received the following as information:

- A. Revised Rule 3611 – TUITION FEES: Non-Residents
- B. Annual Revision of Shared Domicile Disclosure Form
- C. Financial Report for the Months Ending April 30, 2004 and 2005
- D. Office of Third Party Billing Annual Report 2003-2004

Mr. Sasiadek thanked his fellow Board members for their encouragement and support while he served as President for the last two years. Mr. Grzynski and Ms. Janese Murray were thanked for serving as Mr. Sasiadek's vice presidents. Mr. Dunbar Brooks, Ms. Phyllis Ettinger, and Mr. Arnold were thanked for setting a standard of volunteerism.

ANNOUNCEMENTS

Mr. Sasiadek made the following announcements:

- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, July 12, 2005, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m.

Mr. Sasiadek reminded speakers to refrain from discussing any matters that might come before the Board in the form of an appeal, as well as any personnel matters.

PUBLIC COMMENT

Ms. Emily Wolfson believes the quality of the Board's work may be compromised by the design of Board meetings. Ms. Wolfson requested that a broad committee be established to study the structure of the Board meetings to make it a more efficient process.

Mr. Muhammad Jameel expressed regret that Muslim holidays were not on the 2006-2007 school calendar.

Dr. Bash Pharoan expressed disappointment that Muslim holidays were not on the 2006-2007 school calendar.

ADJOURNMENT

At 10:53 p.m., Mr. Kennedy moved to adjourn the open session. The motion was seconded by Mr. Arnold and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

bls

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: July 12, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **FY07 OPERATING AND CAPITAL BUDGET SCHEDULE**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

**RESOURCE
PERSON(S):** Barbara Burnopp, Executive Director, Fiscal Services
Mike Goodhues, Director, Budget & Reporting

INFORMATION

In the past, Board Members and the public have requested advance notice of important dates connected to the capital and operating budgets. The attached initial schedules outline those important dates and the process to be followed. As specific dates become available, these schedules will be updated on the BCPS website.

The processes are similar to those followed in previous years, and, again this year, the capital request process has been streamlined to consolidate the state and county processes into one process at the Board level.

Attachment I – FY2007 Operating Budget Schedule

Attachment II – FY2007 Capital Budget Schedule– State/County Request

FY 2007 OPERATING BUDGET SCHEDULE

July 12, 2005	Present proposed operating schedule to the Board
August 23, 2005	Pre-budget meeting with the Superintendent
September 13, 2005	Pre-budget meetings with the Executive Directors
September 14, 2005	Grants and general fund instructions to offices
October 3 - October 11, 2005	BRASS training and FY07 budget assistance sessions for office budgets
October 11, 2005	Office budget requests are due to the Office of Budget and Reporting (OBR)
October, 2005	Area Pre-Budget Meetings TBD
November, 2005	Review by the Deputy Superintendents
November, 2005	Review by the Superintendent
January 10, 2006	Superintendent presents proposed FY07 budget to the Board – Distribution of the budget book
January 25, 2006	Board public hearing – Ridge Ruxton School (snow date: January 26, 2006)
January 31, 2006	Board work session (snow date: February 1, 2006)
February 14, 2006	<i>Board adopts FY07 budget</i> – distribution of budget book
March 1, 2006	FY07 proposed budget due to the County Executive
March 22, 2006	General fund budget instructions to schools
March, 2006	County Executive staff reviews BCPS budget proposal
February 28 – April 24, 2006	Schools allocate budget allotments
April, 2006	County Executive presents FY07 budget recommendations to the County Council by April 15
April 17 – 24, 2006	BRASS training and assistance for schools

Specific to the Board of Education

<i>Requires action by the Board of Education</i>

Revised: 7/8/2005

FY 2007 OPERATING BUDGET SCHEDULE

April 24, 2006	School budget requests are due to OBR
April – May, 2006	County Council reviews budget request and holds a public hearing on all county budgets
May, 2006	County Council Work Session on BCPS budget
May, 2006	County Council adopts FY07 budget
July 1, 2006	FY07 funds available
July 11, 2006	Distribution of the FY07 adopted budget book

Specific to the Board of Education

Requires action by the Board of Education

Revised: 7/8/2005

FY2007 CAPITAL BUDGET SCHEDULE STATE/COUNTY REQUEST

May 25, 2005	Public Hearing
July 12, 2005	Present proposed capital schedule to the Board
July/August, 2005	Office of Budget & Reporting to meet with offices and schools to review project requests
August 1, 2005	All capital project requests are due to the Office of Budget and Reporting
August 15, 2005	Meet with Deputy Superintendents, Executive Director of Fiscal Services, Executive Director of Facilities, and the Executive Director of Planning and Support Operations to discuss FY07 state and county capital request
August 18, 2005	Capital budget review with the Superintendent
September 2, 2005	State/County capital request to the Superintendent
September 20, 2005	Superintendent presents proposed State/County capital request to the Board
September 21, 2005	Board work session
October 5, 2005	<i>Board votes on Superintendent's proposed State/County capital request</i>
October 7, 2005	State request due to the State Interagency Committee for Public Construction (IAC)
October, 2005	Public School Construction Program review meeting (MSDE)
November, 2005	IAC issues recommendations for state request
December, 2005	Appeal hearing to IAC for state request
December 20, 2005	Superintendent presents revised County capital request to the Board based on IAC recommendations.

Specific to the Board of Education
<i>Requires action by the Board of Education</i>

FY2007 CAPITAL BUDGET SCHEDULE
STATE/COUNTY REQUEST

January 10, 2006	<i>Board votes on Superintendent's proposed County capital request</i>
January 13, 2006	The County capital request is submitted to the County Office of Budget and Finance and forwarded to the Office of Planning and Zoning. The County Executive conducts an overview meeting with the Planning Board in January.
January, 2006	Appeal hearing to the Board of Public Works (BPW) for state request
February, 2006	Presentation to the County Planning Board for County request
February – March, 2006	County capital budget is reviewed by county agencies
April, 2006	State legislature approves State capital budget
April, 2006	The County Executive submits the proposed county capital budget to the County Council by April 15
April – May, 2006	County Council reviews budget request and holds a public hearing on all county budgets
May, 2006	BPW approves IAC recommendations of the state request
May, 2006	The County Council adopts the FY07 County capital budget
May 24, 2006	Public Hearing on FY08 capital requests
July 1, 2006	FY07 funds available
July 11, 2006	Distribution of the FY07 budget book

Specific to the Board of Education
<i>Requires action by the Board of Education</i>

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

JULY 12, 2005

RECOMMENDED TRANSFERS

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>BARBARA H. CERNIK</u> (Effective July 13, 2005)	Assistant Principal Mars Estates Elementary School	Assistant Principal Warren Elementary School
(Replacing Dorothy Schisler, on sick leave)		
<u>H. SCOTT GEHRING</u> (Effective July 13, 2005)	Executive Director of Schools Northwest Area	Area Assistant Superintendent Northwest Area
(Redirected Position)		
<u>CHARLES A. HERNDON, III</u> (Effective July 13, 2005)	Director of Communications Office of Communications	Communications Specialist I Office of Communications
(Replacing Marjorie Hampson, resigned)		
<u>WILLIAM A. LAWRENCE</u> (Effective July 13, 2005)	Executive Director of Schools Northeast Area	Area Assistant Superintendent Northeast Area
(Redirected Position)		
<u>KIMBERLY M. MITCHELL</u> (Effective July 13, 2005)	Assistant Principal Dogwood Elementary School	Assistant Principal Hebville Elementary School
(Replacing Dawn Marshall, on leave)		
<u>REGINA E. SATTERFIELD</u> (Effective July 13, 2005)	Executive Director of Schools Southeast Area	Area Assistant Superintendent Southeast Area
(Redirected Position)		
<u>KIM X. WHITEHEAD</u> (Effective July 13, 2005)	Executive Director of Schools Central Area	Area Assistant Superintendent Central Area
(Redirected Position)		

NAME

FROM

TO

SUSAN E. WILKEN
(Effective July 13, 2005)

Assistant to the Executive Director
of Schools, Northeast

Assistant to the Area Assistant
Superintendent, Southwest

(Replacing Deborah Phelps, recommended for appointment to Principal, Windsor Mill Middle School)

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

July 12, 2005

RETIREMENTS

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/OFFICE</u>	YRS. OF <u>SERVICE</u>	EFFECTIVE <u>DATE</u>
Ronald M. Audlin	Teacher	Dulaney High	34.0	7-01-05
Catherine Barth	Teacher	Stemmers Run Middle	34.0	7-01-05
James Bradley	Teacher	Owings Mills High	34.5	7-01-05
Mary Brocato	Admin. Secretary II	Greenwood HR Bldg.	15.0	7-01-05
Franklin Clark	Teacher	Patapsco High	8.0	7-01-05
Joanne Cohen	Teacher	Arbutus Middle	17.0	7-01-05
Margaret Curtis	Paraeducator	Chatsworth School	30.0	7-01-05
Anne Dorsey	Teacher	Chesapeake High	28.0	7-01-05
Neil Dressell	Teacher	Owings Mills High	4.0	7-01-05
Susan Falcone	Teacher	Loch Raven High	32.0	7-01-05
Edward Fangman	Principal	Sollers Point Tech HS	34.0	7-01-05
Mildred Ferris	Teacher	Arbutus Elementary	36.0	7-01-05
Edward Gordon	Teacher	Hereford High	28.0	7-01-05
Loris Hardy	Bus Attendant	Transportation	5.0	2-01-05
Aileen Kimel	Teacher	Dundalk Middle	34.0	7-01-05
Nila Ledford	Teacher	Ridgely Middle	35.0	7-01-05
Susan Lidard	Clerk IV	Timonium/3 rd Party Billing	15.5	7-01-05
James Lipan	Facilities Assistant	Pulaski Park	13.0	7-01-05
Claudia McBrien	Guidance Counselor	Arbutus Middle	34.4	7-01-05
Glen Mendels	Psychologist	Rolling Rd Center	30.0	7-01-05

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/OFFICE</u>	YRS. OF <u>SERVICE</u>	EFFECTIVE <u>DATE</u>
Susan Peterson	Assist. Principal	Kingsville Elem.	31.0	7-01-05
Linda Poag	Speech/Lang. Path.	Arbutus Elementary	24.0	7-01-05
Antoinette Rehrig	Paraeducator	Dumbarton Middle	17.5	7-01-05
Marjorie Rofel	Contractural	On Loan to MSDE	27.0	7-01-05
Elden Schneider	Teacher	Pikesville High	40.0	7-01-05
Albert Swiston, Sr.	Teacher	Patapsco High	31.0	7-01-05
Mary Trinko	Teacher	Seven Oaks Elem.	37.0	7-01-05
Sara Turnipseed	Teacher	Scotts Branch Elem.	32.0	7-01-05
Janis Wasser	Teacher	Woodmoor Elem.	28.0	7-01-05
Elizabeth Young	Coordinator	Student Support Serv.	28.0	7-01-05

As of 7/8/05

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

July 12, 2005

RESIGNATIONS

ELEMENTARY – 39

Baltimore Highlands Elementary School
Stacy L. Rogers, 06/30/05, 5.0 yrs.
Grade 5

Battle Monument School
Shannon M. Anderson, 06/30/05, 2.0 yrs.
Speech Language Pathologist

Campfield Early Childhood Center
Rhonda C. Perry, 06/30/05, 6.0 yrs.
Special Education

Carney Elementary School
Diana M. Butler, 06/30/05, 9.0 yrs.
Grade 3

Chatsworth School
Jeannette A. Christman, 06/30/05, 8.0 yrs.
Special Education

Bryna G. Wasserman, 06/30/05, 4.0 yrs.
Special Education

Church Lane Elementary Technology
Juliet R. Champion, 06/30/05, 4.0 yrs.
Kindergarten

Colgate Elementary School
Peter N. Bucci, 06/30/05, 2.0 yrs.
Vocal Music

Cromwell Valley Elementary Regular Magnet School
Christine C. Spurrier, 06/30/05, 9.0 yrs.
Resource

Dogwood Elementary School
Lisa D. Jenkins, 06/30/05, 5.0 yrs.
Grade 1

Kara A. Miller, 06/30/05, 1.0 yr.
Grade 5

Featherbed Lane Elementary School
Brian W. Burriss, 06/30/05, 5.0 yrs.
Instrumental Music

Halstead Academy
Carolyn A. Reizen, 06/30/05, 3.7 yrs.
Special Education

Hernwood Elementary School
Margaret M. Endler, 06/30/05, 2.0 yrs.
Grade 4

Johnnycake Elementary School
Angela J. Alberty, 06/30/05, 1.0 yr.
Library Science Media

Jennifer T. Kouvaris, 06/30/05, 8.0 yrs.
Nurse

Maiden Choice School
Pamela J. Bennett, 06/30/05, 21.5 yrs.
Severe and Profoundly Handicapped

Middlesex Elementary School
Shannon M. Monacelli, 06/30/05, 3.0 yrs.
Grade 5

New Town Elementary School
Lisa M. Fessler, 06/30/05, 5.0 yrs.
Grade 4

Melissa S. Infante, 06/30/05, 3.8 yrs.
Grade 1

Norwood Elementary School
Amanda B. Jett, 06/30/05, 5.0 yrs.
Kindergarten

Oliver Beach Elementary School

Kelly D. Alperstein, 06/30/05, 6.0 yrs.
Special Education

Owings Mills Elementary School

Sarah F. Tendler, 06/30/05, 5.0 mos.
Speech Language Pathologist

Perry Hall Elementary School

Erin M. Ewing, 06/30/05, 2.0 yrs.
Grade 4

Pleasant Plains Elementary School

Jennifer M. Opdyke, 06/30/05, 14.0 yrs.
Grade 1

Pot Spring Elementary School

Camille Gammon-Hittelman, 06/30/05, 2.0 yrs.
Art

Prettyboy Elementary School

Margarita M. Kwoka, 06/30/05, 19.5 yrs.
Grade 5

Riderwood Elementary School

Amber B. Vogel, 06/30/05, 2.5 yrs.
Occupational Therapist

Riverview Elementary School

Medina S. Nunn, 06/30/05, 1.5 yrs.
Speech Language Pathologist

Sandy Plains Elementary School

Aphrodite E. Georgelakos, 06/30/05, 1.0 yr.
Kindergarten

Kristen E. Levins, 06/30/05, 1.0 yr.
Special Education

Summit Park Elementary School

Wendy E. Espeland, 06/30/05, 3.0 yrs.
Speech Language Pathologist

Sussex Elementary School

Meredith P. Kozlakowski, 06/30/05, 5.0 yrs.
Grade 5

Sarah A. Patterson, 06/30/05, 8.0 mos.
Special Education

Wellwood International School

Janice F. Mirro, 06/30/05, 3.0 yrs.
Speech Language Pathologist

Westowne Elementary School

Jessica L. Baker, 06/30/05, 1.0 yr.
Special Education

White Oak School

Ken Moghimi, 06/30/05, 1.0 yr.
Special Education

Amy T. Suits, 06/30/05, 1.0 yr.
Special Education

Winand Elementary School

Sean L. Conley, 06/30/05, 9.0 yrs.
Resource

SECONDARY – 56Catonsville High School

Derrick N. Terry, 06/30/05, 1.0 yr.
Special Education

Catonsville Middle School

Laura J. Strunk, 06/30/05, 9.0 yrs.
Spanish

Chesapeake High School

Scott J. Zoscin, 06/30/05, 4.0 mos.
Special Education

Cockeysville Middle School

Catherine R. Brokaw, 06/30/05, 10.0 yrs.
Psychologist

Kimberly S. Robertello, 06/30/05, 3.0 yrs.
Physical Education

Deer Park Middle Magnet School

Robert F. Sullivan, 06/30/05, 3.0 yrs.
English

Annette C. Wruble, 06/30/05, 5.0 mos.
Reading

Dulaney High School

Robert A. Copich, 06/30/05, 4.0 yrs.
Mathematics

Deborah M. Fitter, 06/30/05, 11.0 yrs.
Special Education

Dumbarton Middle School

Ariel J. Dolowich, 06/30/05, 1.0 yr.
Social Studies

Dundalk Middle School

Michele L. Gray, 06/30/05, 2.3 yrs.
Home Economics

Eastern Technical High School

Bethany A. Birago, 06/30/05, 6.0 yrs.
Vocational

Franklin High School

Michael A. Capizzi, 06/30/05, 1.0 yr.
English

Franklin Middle School

Katharine A. Taylor, 06/30/05, 3.0 yrs.
Spanish

General John Stricker Middle School

Mary Duckworth, 06/30/05, 27.0 yrs.
Physical Education

Melissa L. McArdle, 06/30/05, 2.0 yrs.
Special Education

Jessica L. Riley, 06/30/05, 3.0 yrs.
English

Denise C. Stringer, 06/30/05, 2.0 yrs.
Special Education

Golden Ring Middle School

Katherine E. Harris, 06/30/05, 4.0 yrs.
English

Hereford High School

Allyson J. Cooper, 06/30/05, 3.0 yrs.
English

Lansdowne High School

Mark S. Adams, 06/30/05, 4.0 yrs.
Home Economics

Lansdowne Middle School

Jennie A. York, 06/30/05, 6.0 yrs.
Mathematics

Loch Raven High School

Monica A. Finegan, 06/30/05, 11.0 yrs.
French

Michael E. Paul, 06/30/05, 1.0 yr.
Social Studies

Loch Raven Technical Academy

LeAnn K. Embry, 06/30/05, 1.0 yr.
English

Terry L. McDonald, 06/30/05, 2.6 yrs.
Special Education

Leslie C. Salters, 06/30/05, 5.0 yrs.
Guidance

Adrienne R. Stoner, 06/30/05, 1.0 yr.
Health

Middle River Middle School

Wendy J. Smith, 06/30/05, 8.0 yrs.
Art

Parkville High School

Alan D. Freeman, 06/30/05, 2.0 yrs.
Instrumental Music

Kristen N. Wood, 06/30/05, 2.0 yrs.
Special Education

Patapsco High School

Georgia L. Geisser, 06/30/05, 7.0 yrs.
Art

Anna M. Rider, 06/30/05, 8.0 yrs.
Physical Education

Perry Hall High School

Kelly L. Carlisle, 06/30/05, 4.0 yrs.
Mathematics

Perry Hall Middle School

Michelle L. Stevenson, 06/30/05, 7.0 yrs.
Special Education

Vencena D. Webb, 06/30/05, 3.0 yrs.
Mathematics

Pikesville High School

Nicholas P. DePace, 06/30/05, 7.0 yrs.
Special Education

Joel K. Hain, 06/30/05, 5.0 yrs.
Social Studies

Nancy E. Love, 06/30/05, 9.0 yrs.
Guidance

Pikesville Middle School

Jennifer D. Lori, 06/30/05, 4.0 yrs.
Mathematics

Randallstown High School

Christina A. Scheck, 06/30/05, 7.0 yrs.
Spanish

Ridgely Middle School

Alex P. SantaVenere, 06/30/05, 2.0 yrs.
Social Studies

Rosedale Center

Eileen M. Nolan, 06/30/05, 1.0 yr.
Special Education

Sollers Point Technical High School

Kevin T. Dingle, 06/30/05, 2.0 yrs.
Vocational

Southwest Academy

Christina M. Mascio, 06/30/05, 1.0 yr.
Physical Education

Kristen D. Roberts, 06/30/05, 5.0 yrs.
Mathematics

Sparrows Point High School

Lauren M. Cody, 06/30/05, 3.0 yrs.
Special Education

Stemmers Run Middle School

Amy E. Rankin, 06/30/05, 1.0 yr.
Special Education

Roy J. Wilkins, 06/30/05, 6.0 yrs.
Science

Sudbrook Magnet Middle School

Wendell E. Latouche, 06/30/05, 1.0 yr.
Science

Nicholas A. Moorman, 06/30/05, 10.0 yrs.
Modern Languages

Towson High School

Katy E. Arnett, 06/30/05, 2.0 yrs.
French

Kyle A. Smith, 06/30/05, 1.0 yr.
Science

Woodlawn Middle School

Adreian B. Bean, 06/30/05, 4.8 yrs.
Special Education

Ralph D. Cartwright, 02/01/05, 1.5 yrs.
Special Education

William P. Roughton, 06/30/05, 4.0 yrs.
Special Education

CENTRAL OFFICES – 3

Eastern Family Resource Center

Amelia D. Krebs, 06/30/05, 15.0 yrs.
Physical Therapist

Rolling Road Center Carriage House

Laurence S. Bulka, 06/30/05, 3.0 yrs.
Psychologist

Department of Student Support Services

Richard E. Brokaw, 07/22/05, 10.0 yrs.
Psychologist

AMENDED (Board Agenda June 14, 2005)

Dulaney High School

Mark T. Pierce, 06/09/05, 3.4 yrs.
Physical Education

(Change of Resignation Date/Years of Service)

SEPARATIONS FROM LEAVE – 6

Susan L. Barton, granted Unusual or Imperative Leave, 07/01/04 – 06/30/05, resigning 06/30/05, 6.0 yrs.

Craig D. Borne, granted Unusual or Imperative Leave, 01/03/05 – 06/30/05, resigning 06/30/05, 7.0 yrs.

Beatrice Doose, granted Personal Leave, 07/01/04 – 06/30/05, resigning 06/30/05, 9.0 yrs.

Laura Riley-Hill, granted Unusual or Imperative Leave, 04/01/02 – 06/13/05, resigning 06/13/05, 15.0 yrs.

Debra K. Kucharski, granted Unusual or Imperative Leave, 08/23/04 – 06/30/05, resigning 06/30/05, 11.0 yrs.

Sibyl D. Lavin, granted Child Rearing Leave, 08/19/03 – 06/30/05, resigning 06/30/05, 6.0 yrs.

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

July 12, 2005

LEAVES

ACADEMIC LEAVE

MICHELLE MARCH – (Paraeducator) – Deer Park Middle School
Effective August 22, 2005 through June 30, 2006

CHILD REARING LEAVES

KATHERINE MCKENNA BRILLON – (ESOL) Dumbarton Middle School
Effective July 25, 2005 through June 30, 2006

KERRY O'BRIEN DUVA – (2ND Grade) – Pinewood Elementary School
Effective June 30, 2005 through June 30, 2007

WENDY KOUTCH GUETLER – (Speech Language Pathologist) – Sparks Elementary School
Effective August 25, 2005 through June 30, 2007

PERSONAL LEAVE

JENNIFER L. FORD – (Social Studies) – Western School of Environmental Science and Technology
Effective July 1, 2005 through June 30, 2005

UNUSUAL OR IMPERATIVE LEAVES

LORI GEBHARD – (Reading Specialist) – Joppa View Elementary School
Effective July 1, 2005 through June 30, 2006

MELANIE GOLDSBOROUGH – (English) Perry Hall High School
Effective July 1, 2005 through June 30, 2006

LYNDA GOMERINGER - (Pre-Kindergarten) McCormick Elementary School
Effective July 1, 2005 through June 30, 2006

MICHELLE JANOWIAK – (Clerk V) Formerly Office of Employee Benefits-Timonium
Effective March 14, 2005 through September 13, 2005

KATHLEEN LAPOLE – (Building Service Worker) – Patapsco High School*
Effective June 14, 2005 through October 31, 2005

MARIANNE ERIN LOHR – (Kindergarten) – Eastwood Center Elementary School
Effective July 1, 2005 through June 30, 2006

*Non-member Maryland State Retirement System & Pension System

DOP: 7/13/2005

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

July 12, 2005

DECEASED

The Board gratefully acknowledges the service of the employee listed below:

GWENDOLYN SMITH

Kindergarten Teacher

Halstead Academy

April 27, 2005

RECOMMENDED APPOINTMENTS

July 12, 2005

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>BEVERLY D. ANDRESS</u> (Effective July 13, 2005)	Acting Coordinator of LRE, Special Education Department of Federal and State Programs	Coordinator, School Support and Compliance Office of Special Education
(Redirected Position)		
<u>SETH M. BARISH</u> (Effective July 13, 2005)	Teacher/Social Studies Dumbarton Middle School	Assistant Principal Perry Hall Middle School
(Replacing Richard Weber, promoted to Principal, Pine Grove Elementary School)		
<u>JASON R. BARNETT</u> (Effective July 13, 2005)	Teacher/Technology Education Hereford Middle School	Assistant Principal Dogwood ES
(Replacing Kimberly Mitchell, transferring to Assistant Principal, Hebbville Elementary School)		
<u>NANCY S. FEELEY</u> (Effective July 13, 2005)	Teacher/Special Education Cluster Leader Office of Special Education	Supervisor of School Support Office of Special Education
(Redirected Position)		
<u>MARCELLA H. FRANCKOWSKI</u> (Effective July 13, 2005)	Teacher/Special Education Cluster Leader, Northwest Office of Special Education	Coordinator, Placement, Birth-to-Five Programs
(Redirected Position)		
<u>CATHY C. GANTZ</u> (Effective July 13, 2005)	Assistant Principal Oakleigh Elementary School	Assistant to the Area Assistant Superintendent, Northeast
(Replacing Susan Wilken, transferring to Assistant to the Area Assistant Superintendent, Southwest)		
<u>THOMAS GAUL</u> (Effective July 13, 2005)	Superintendent Round Rock Independent School	Assistant Superintendent Teaching and Learning District
(Redirected Position)		

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>LOIS H. GORMAN</u> (Effective July 13, 2005) (Replacing Susan Peterson, retired)	Teacher/Classroom Pinewood Elementary School	Assistant Principal Kingsville Elementary School
<u>LEE V. HOLLAND</u> (Effective July 13, 2005) (New Position)	Teacher/Resource Deep Creek Middle School	Specialist, Magnet Programs Department of Special Programs, PreK-12
<u>MARY ANN MATHEWS</u> (Effective July 13, 2005) (Lynn Mueller, promoted to Coordinator, Guidance and Counseling)	Teacher/Guidance Hereford High School	Supervisor of Guidance and Counseling Department of Student Support Services
<u>DIANE J. MCGOWAN</u> (Effective July 13, 2005) (Replacing Christina Connolly, promoted to Assistant Principal, New Town Elementary School)	Acting Coordinator Student and Program Placement Department of Federal and State Programs	Specialist of Public Placement Office of Special Education
<u>ELIZABETH G. MONDESIR</u> (Effective July 13, 2005) (Replacing Barbara Cernik, transferring to Assistant Principal, Warren Elementary School)	Teacher/Resource Department of Elementary Programs	Assistant Principal Mars Estates Elementary School
<u>DEBORAH S. PHELPS</u> (Effective July 13, 2005) (New Position)	Assistant to the Executive Director of Schools – Southwest	Principal Windsor Mill Middle School
<u>RANDY S. QUINN</u> (Effective July 13, 2005) (Replacing Cathy Gantz, recommended for appointment to Assistant to the Area Assistant Superintendent, Northeast)	Teacher/Classroom Pleasant Plains Elementary School	Assistant Principal Oakleigh Elementary School
<u>KATHLEEN H. SCHMIDT</u> (Effective July 13, 2005) (Replacing Barbara Walker, transferred to Facilitator for Leadership Development, Department of Professional Development)	Assistant Principal Franklin High School	Assistant to the Area Assistant Superintendent, Northwest

NAME

FROM

TO

LYNNE E. WHITTINGTON
(Effective July 13, 2005)

Director of Curriculum
Anne Arundel County Public
Schools

Director
Office of School Improvement

(Redirected Position)

DIANE J. YOUNG
(Effective July 13, 2005)

Assistant Principal
Eastern Technical High School

Principal
Sollers Point Technical High
School

(Replacing Edward Fangman, retiring)

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: July 12, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – July 12, 2005**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract:** Class Attendance and Evacuation Monitor System
Contract #: JNI-756-05

Term: 2 years **Extension:** 0 **Contract Ending Date:** 9-30-06 (tentative)
Initial award value: \$ 42,500
Estimated total award value: \$ 79,400

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

On September 24, 2004, the Board of Education approved the purchase of an electronic system to monitor attendance during the school day and during any emergency evacuation of the building. The original cost approved by the Board was \$42,500. The current system is working as intended. New Town High School wishes to enhance the capabilities of the system to account for students who spend any time away from the classroom. The system will have the capability to generate hall passes and account for the students' time when they are not in the classroom. It will also generate an alert if the student is absent longer than a specific predetermined amount of time. Built into the system will be a method for identifying teachers needing substitutes and substitute teachers in the building with their assignments. The system will also be linked to the auto-dialer to allow the automation of phone calls to parents of students who are absent.

To achieve these goals, five additional hand-held computers with a host receiver, a tablet PC, and 64 trigger-less barcode scanners are necessary. The cost for these items is \$36,900.

Recommendation:

Recommendation of award to:

Cuskey, Ispen, and McCall Consultants Havertown, PA 19083

Responsible school or office:

New Town High School

Contact person:

Dr. Margaret Spicer

Funding source:

Capital Funds: Furniture, Fixtures and
Equipment

2. Contract: Closed Circuit Television Equipment and Installation Services
Contract #: JMI-650-05

Term: 3 years **Extension:** N/A **Contract Ending Date:** 7/31/08 (tentative)
Estimated annual award value: \$2,000,000
Estimated total award value: \$6,000,000

Bid issued: May 19, 2005
Pre-bid meeting date: June 1, 2005
Due date: June 13, 2005
No. of vendors issued to: 26
No. of bids received: 12
No. of no-bids received: 0

Description:

The Baltimore County Public Schools' Office of Safety and Security was awarded funding from Baltimore County to install closed-circuit television (CCTV) systems at various schools. Three contractors have been selected as "Award Bidders" and shall have the opportunity to compete for specific BCPS projects throughout the duration of this contract. This solicitation also provides BCPS with the option of procuring CCTV equipment.

Recommendation:

Recommendation of award to:

ADT Security Services, Inc.	Columbia, MD
Ark Systems, Inc.	Columbia, MD
PrimeNet, Inc.	Glen Burnie, MD

Responsible school or office: Office of Safety and Security

Contact person: Charles R. Jenkins

Funding source: Operating budget
County capital budget

3. Contract: Employee Benefits Consulting Service
Contract #: PCR-208-06, Baltimore County #202935

Term: 5 year **Extension:** 3 year **Contract Ending Date:** 9/30/13 (tentative)
Estimated annual award value: \$23,000
Estimated total award value: \$50,000

Bid issued: April 25, 2001
Pre-bid meeting date: N/A
Due date: May 25, 2001
No. of vendors issued to: 4
No. of bids received: 4
No. of no-bids received: 0

Description:

This contract allows participation in the Baltimore County Government contract for employee benefit consulting services. The initial focus of the contract will be to assist BCPS in the implementation of upcoming Government Accounting Standards Board (GASB) rules, which require public sector employers to account for post employment benefits other than pensions. The financial statement disclosure will require evaluation of post-retirement benefits, primarily medical coverage. Additional consulting may be required over the term of the contract.

Recommendation:

Recommendation of award to:

Bolton Partners, Inc.

Baltimore, MD

Responsible school or office:

Office of Employee Benefits

Contact person:

Kathleen Harmon

Funding source:

Operating Budget

4. Contract: Lease Agreement - Office Space for Southwest Area Superintendent's Designee, Psychological Services, and Pupil Personnel Workers
Contract #: JMI-612-06

Term: 7 year **Extension:** 0 **Contract Ending Date:** 8/31/12 (tentative)
Estimated annual award value: \$119,227
Estimated total award value: \$834,589

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

This lease agreement is for suitable rental office space in the southwest area of Baltimore County at 3620 Commerce Drive. The office space will be used by 34 BCPS employees that regularly conference on-site with students, parents, guardians, and others concerning school related issues.

Recommendation:

Approve lease agreement to:

Merritt, LLC

Baltimore, MD

Responsible school or office:

Department of Planning and Support Operations

Contact person:

Don Dent

Funding source:

Operating Budget

5. Contract: Public School Piano Loan Program
Contract #: PCR-296-05

Term: 3 year **Extension:** 3 year **Contract Ending Date:** 7/12/11 (tentative)
Estimated annual award value: N/A
Estimated total award value: N/A

Bid issued: April 21, 2005
Pre-bid meeting date: May 5, 2005
Due date: May 18, 2005
No. of vendors issued to: 8
No. of bids received: 3
No. of no-bids received: 0

Description:

The Public School Piano Loan Program (PSPLP) incorporates the loaning of pianos to public schools in exchange for publicity. As facilitated in BCPS, music instrument dealers will provide acoustic and digital pianos to various schools as directed by the Office of Music. Dealers' responsibilities include delivering and setting up the instruments, tuning and maintaining them, replacing them annually with new instruments, and insuring the instruments against damage and loss. Dealers pay all costs of the program. There is no cash outlay and no purchase by BCPS. There is no requirement that BCPS endorse the dealers or their products. In return, participating schools provide publicity for the dealers that may be in the form of press releases, articles in school music programs, and the distribution of an annual letter sent to students' families that explains the program.

In an opinion of June 22, 2004, the Board of Education's Ethics Review Panel concluded that the PSPLP constitutes a business partnership, which enhances the educational programs of student, and is not in violation of Ethics Code Policy 8360.

Recommendation:

Recommendation of award to:

Jason's Music Center, Inc.
Stu's Music Shop, Inc.

Woodlawn, MD
Westminster, MD

Responsible school or office: Office of Music
Contact person: Jamie Tucker
Funding source: N/A

6. Contract Assignment: Roofing Package – Windsor Mill Middle School
Contract #: PCR-282-05

Term: 8 months **Extension:** 0 **Contract Ending Date:** 10/5/05 (tentative)
Estimated annual award value: NA
Estimated total award value: \$ 990,500

Bid issued: January 20, 2005
Pre-bid meeting date: February 3, 2005
Due date: March 2, 2005
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

The Board of Education approved a contract for constructing the roof of Windsor Mill Middle School to Roofer's, Inc., Baltimore, Maryland, on March 8, 2005. On May 25, 2005, Baltimore County Public Schools was notified that Tecta America Corporation, Skokie, IL, was acquiring the business of Roofers, Inc. As part of that acquisition, Tecta America Corporation would assume the contract for the roof at Windsor Mill Middle School. Pursuant to Article 13.2 of the General Terms and Conditions of the contract, this assignment requires the written approval of the Board of Education. After review by our legal counsel, the Office of Purchasing is recommending that the Board of Education consent to the assignment of the contract to Tecta America Corp. All current terms and conditions, as well as the pricing, remain in effect during the remainder of the contract.

Recommendation:

Recommendation of award to:

Tecta America Corporation

Skokie, IL

Responsible school or office:

Office of Engineering and Construction

Contact person:

Richard H. Cassell, P.E., Administrator

Funding source:

County Capital Budget Project #091 –
Windsor Mill Middle School

7. **Contract:** Various Contracts - Pennsylvania Education Joint Purchasing Council--Board Authority Additional Purchasing Options

Contract #: JMI-609-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$250 (plus service fee based on purchases)
Estimated total award value: \$250 (plus service fee based on purchases)

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

Baltimore County Public Schools' Office of Purchasing is seeking permission to comparison shop by joining with other schools districts (including Anne Arundel County), vocational/ technical schools, intermediate units, municipal governments, and non-profit organizations as a member of the Pennsylvania Education Joint Purchasing Council (PAEJPC). The PAEJPC currently serves over 200 members, and has been doing cooperative purchasing for 25 years. Membership currently covers 27 intermediate units, 56 counties in Pennsylvania, one county school system in Maryland, two members in West Virginia, and one in Delaware.

The PAEJPC currently offers the following categories:
General Office & Classroom Supplies – 800+ items
Art Supplies – 580 items
Custodial and Maintenance Supplies – 519 items
Cafeteria and Small-wares Supplies – 135 items
Computer Supplies – 99 items
Xerographic Paper – 150 items
Athletic Ball and Supplies – 175 items
Fuel Oil, Diesel Fuel, Gasoline, and Natural Gas

Membership in the PAEJPC will also provide access to the Association of Educational Purchasing Agencies (AEPA) multi-state bids, which currently involve 20 states representing over 20 million students. AEPA multi-state bids include:

Roofing and Related Services - Weatherproofing Technologies (Tremco)
Carpeting - Shaw and Interface
Vehicles – Pioneer Ford, Husky Truck, and Husky Trucks International
Modular and Portable Classrooms - Williams Scotsman
Office and Classroom Furniture - Spectrum
Classroom and Art Supply Catalog – School Specialty
Facilities Management and Transportation Software – Educational Logistics, Inc., and SchoolDude.com

Athletic Fields, Tracks, and Courts – Sport Surfaces Dist. Inc., (representing Superior and Mondo Flooring; Atlas Track and Tennis) This bid covers indoor and outdoor sport surfaces along with FieldTurf Artificial Turf Athletic Fields.

Library Books – Gardners Book Service, Gumdrop Books, and Macklin Library Media

Sports/Athletic Equipment and Supplies – Samson Weight Training Equipment

Copiers – Imagistics, Konica-Minolta, and Kyocera-Mita

The annual membership fee to the PAEJPC is \$250. Members are charged a 1.5 percent service fee for their purchases, except for fuel and natural gas bids that carry a different fee structure.

Approval of this membership will add another option for BCPS to comparison shop national discounted prices against our local prices, and to procure items at the best available price. Individual contracts purchased through this contract will be brought to the board in compliance with board policies.

Recommendation:

Recommendation of award to:

Pennsylvania Education Joint Purchasing Council Lewisburg, PA

Responsible school or office: Office of Purchasing

Contact person: Richard Gay

Funding source: Operating budget

10. Contract Extension: Food and Nutrition Services – Dishwashing and Cleaning Agents

Contract #: JCO-408-04 / Bid # 001B39000858 (State of Maryland)

Extension Term: 1 year **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$ 113,435
Estimated total award value: \$ 113,435

Bid issued:

Pre-bid meeting date:

Due date: April 14, 2003

No. of vendors issued to:

No. of bids received:

No. of no-bids received:

Description:

The Board of Education approved participation in the Maryland State contract for the purchase of dishwashing and cleaning agents on September 9, 2003. This contract extension allows BCPS to continue purchases under the current pricing and terms.

Recommendation:

Recommendation of award to:

Ecolab, Inc.

St. Paul, MN

Responsible school or office:

Office of Food and Nutrition Services

Contact person:

Karen Levenstein

Funding source:

Operating budget

11. Contract Extension: Sprinkler System Inspection, Installation and Repair Services
Contract #: 3-316-03

Extension Term: 2 year **Contract Ending Date:** 12/31/07 (tentative)
Estimated annual award value: \$110,000
Estimated total award value: \$220,000

Bid issued: June 13, 2002
Pre-bid meeting date: July 2, 2002
Due date: July 18, 2002
No. of vendors issued to: 10
No. of bids received: 4
No. of no-bids received: 0

Description:

On August 13, 2002, the Board of Education approved the initial award of contract for countywide sprinkler system inspection, installation, and repair services. The estimated annual award value presented and approved at that time was \$65,000, for a three-year period, totalling \$195,000. The purpose of this exhibit is to request an increase in the yearly approved funding cap for the remaining two years. The increase would be an additional \$45,000 per year, for a total yearly approved spending cap of \$110,000. This is based on historical and forecasted volume of work over the next two years. Vendor hourly costs remain the same.

Recommendation:

Recommendation of award to:

Primary	Advance Fire Protection	Hampstead, MD
Secondary	Guardian Fire Protection Service	Gaithersburg, MD
Secondary	American Automatic Sprinkler, Inc.	Owings Mills, MD
Tertiary	Fireline Corporation	Baltimore, MD

Responsible school or office: Office of Maintenance

Contact person: Dennis Elkins

Funding source: Operating budget

12. Contract Modification: Additional Design Services – Kenwood High School
Contract #: JMI-631-03

Term: **Extension:** **Contract Ending Date:**
Estimated annual award value:
Estimated total award value: \$10,594

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

During the preliminary design phase, it was determined that the site design needed to proceed quickly in order to obtain the necessary approvals and permits. This extra effort will allow for an early site package to be bid this fall, which will give the future building construction contractor a building pad to work from in the spring of 2006, greatly facilitating the construction effort. Starting the site package earlier than the building package will cause the consultants additional work to prepare two separate sets of contract documents to bid and two separate bidding phases. An additional fee of \$10,594 has been negotiated with the consultant, GWWO, Inc., Architects.

Recommendation:

Contract modification is recommended to:

GWWO, Inc.

Baltimore, MD

Responsible school or office:

Office of Engineering and Construction

Contact person:

Richard H. Cassell, P.E.

Funding source:

Capital budget

13. Contract Modification: Installation of Vertical Chairlift – Fifth District Elementary School

Contract #: JMI-647-05

Term: 3 month **Extension:** 0 **Contract Ending Date:** 9/16/05 (tentative)
Estimated award value: \$74,580
Estimated total award value: \$167,240

Bid issued: May 5, 2005
Pre-bid meeting date: May 11, 2005
Due date: May 19, 2005
No. of vendors issued to: 4
No. of bids received: 1
No. of no-bids received: 1

Description:

On May 24, 2005, the Board of Education of Baltimore County approved the low bid of Jerry DeBar Construction Co., Inc. for ADA accessibility at Fifth District Elementary School in the amount of \$92,660. A 10% contingency amount was also approved.

The base bid included a chairlift at the breezeway to access the main core of the building and a mobile chairlift to access the library. We are recommending the approval of a change order to replace the mobile chairlift at the library with a vertical chairlift that will provide accessibility to the cafeteria as well as the library. The difference between the mobile lift serving the library only, and the vertical lift that will serve the library and cafeteria is \$74,580.

At this time, approval of a 10% contract modification allocation in the amount of \$7,458 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Contract modification is recommended to:

Jerry DeBar Construction Co., Inc. Baltimore, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, P.E.

Funding source: Capital budget

16. Contract: Running Track Replacement – Pikesville High School
Contract #: PCR-206-06

Term: 1 **Extension:** N/A **Contract Ending Date:** 10/2005
Estimated annual award value: \$574,895
Estimated total award value: \$574,895

Bid issued: June 3, 2005
Pre-bid meeting date: June 13, 2005
Due date: June 23, 2005
No. of vendors issued to: 5
No. of bids received: 2
No. of no-bids received: 0

Description:

This project consists of complete track reconstruction, including converting the existing track to a metric configuration with a resilient synthetic surface, and the construction of the events area, concrete steps, and access driveway. A summary of the bids received is below.

At this time, approval of a 10% change order allocation in the amount of \$57,489 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Central Maintenance Corporation Baltimore, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, P.E.

Funding source: Capital budget

**Running Track Replacement – Pikesville High School
PCR-206-06**

	Bidders' Names	
	Central Maintenance Corp.	Melvin Benhoff Sons, Inc.
Part A Lump Sum Item	\$421,551	\$401,200
Part B Unit Price Items	57,465	96,340
Base Bid (Total of Part A and Part B)	\$479,016	\$497,540
Alternate #1 Add long/triple jump runways	37,914	44,500
Alternate #2 Add high jump area and shot put pad	25,105	46,700
Alternate #3 Add pole vault runway	8,310	16,900
Alternate #4 Add entrance security/safety light pole	9,200	10,625
Alternate #5 Add additional cost to upgrade to one layer polyurethane sport surface	15,350	17,820
Total	\$574,895	\$634,085

**Theatre Heating and Air Conditioning Replacement and Improvements – Carver Center
for Arts and Technology
MBU-549-05**

	Bidders' Names		
	Chilmar Corporation, Inc.	Phillips Way, Inc.	Denver-Elek, Inc.
Base Bid	\$394,800	\$470,000	\$488,000
Alternate #1 – Repaint Carver Theatre – Room 118	13,500	9,000	15,000
Alternate #2 – Repaint Black Box Theatre – Room 120	7,500	5,000	12,000
Total	\$415,800	\$484,000	\$515,000

18. Contract: Window Replacement and Siding – Human Resources Building
Contract #: MBU-553-05

Term: 5 month **Extension:** 0 **Contract Ending Date:** 1/15/06 (tentative)
Estimated annual award value: \$474,000
Estimated total award value: \$474,000

Bid issued: May 19, 2005
Pre-bid meeting date: May 26, 2005
Due date: June 9, 2005
No. of vendors issued to: 2
No. of bids received: 2
No. of no-bids received: 0

Description:

This project consists of extensive structural repair of existing exterior walls, including required abatement, and the installation of a “Dryvit” wall system over the existing exterior walls. The existing windows will also be removed and replaced with a new energy efficient window system. A summary of the bids received is below.

At this time, approval of a 5% contract modification allocation in the amount of \$23,700 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Orlando J. Sales Painting Co., Inc. Baltimore, MD

Responsible school or office: Office of Maintenance

Contact person: Dennis Elkins

Funding source: Capital Budget

	Bidders' Names	
	Orlando J. Sales Painting Co., Inc.	A-L Abatement, Inc.
Base Bid	\$474,000	\$498,700

19. Contract: Temporary Easement – Sollers Point Technical High School
Contract #: N/A

Term: NA **Extension:** NA **Contract Ending Date:** NA
Estimated annual award value: N/A
Estimated total award value: N/A

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

The Baltimore County Department of Public Works is currently designing roadway improvements at the intersection of Sollers Point Road, Dundalk Avenue, and Liberty Parkway. In order to construct these improvements, they have requested a temporary 123 sq. ft. (0.003 acre) construction easement to install utilities. The Department of Physical Facilities has reviewed the location of the temporary easement and determined that it will not have an adverse impact on the site.

Recommendation:

Award of contract is recommended to:

N/A

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, P.E.

Funding source: N/A

WITNESS:

BOARD OF EDUCATION OF BALTIMORE COUNTY

BY: _____ (SEAL)
JAMES R. Sasiadok, President

APPROVED:

Joe A. Hainksun, County Superintendent of Schools

STATE OF _____ CITY/COUNTY OF _____, to wit:

I HEREBY CERTIFY that on this _____ day of _____ in the year _____, before me, the
subscriber, a Notary Public, personally appeared _____, President BOARD OF
EDUCATION OF BALTIMORE COUNTY, and he acknowledged the foregoing Deed to be the act of said body
public and corporate, and IN MY PRESENCE SIGNED AND SEALED THE SAME.

As WITNESS My Hand and Notarial Seal.

Notary Public

My Commission Expires: _____

This is to certify that the within instrument was prepared under the supervision of the Title
Examination Supervisor who is an attorney admitted to practice before the Court of Appeals of Maryland.

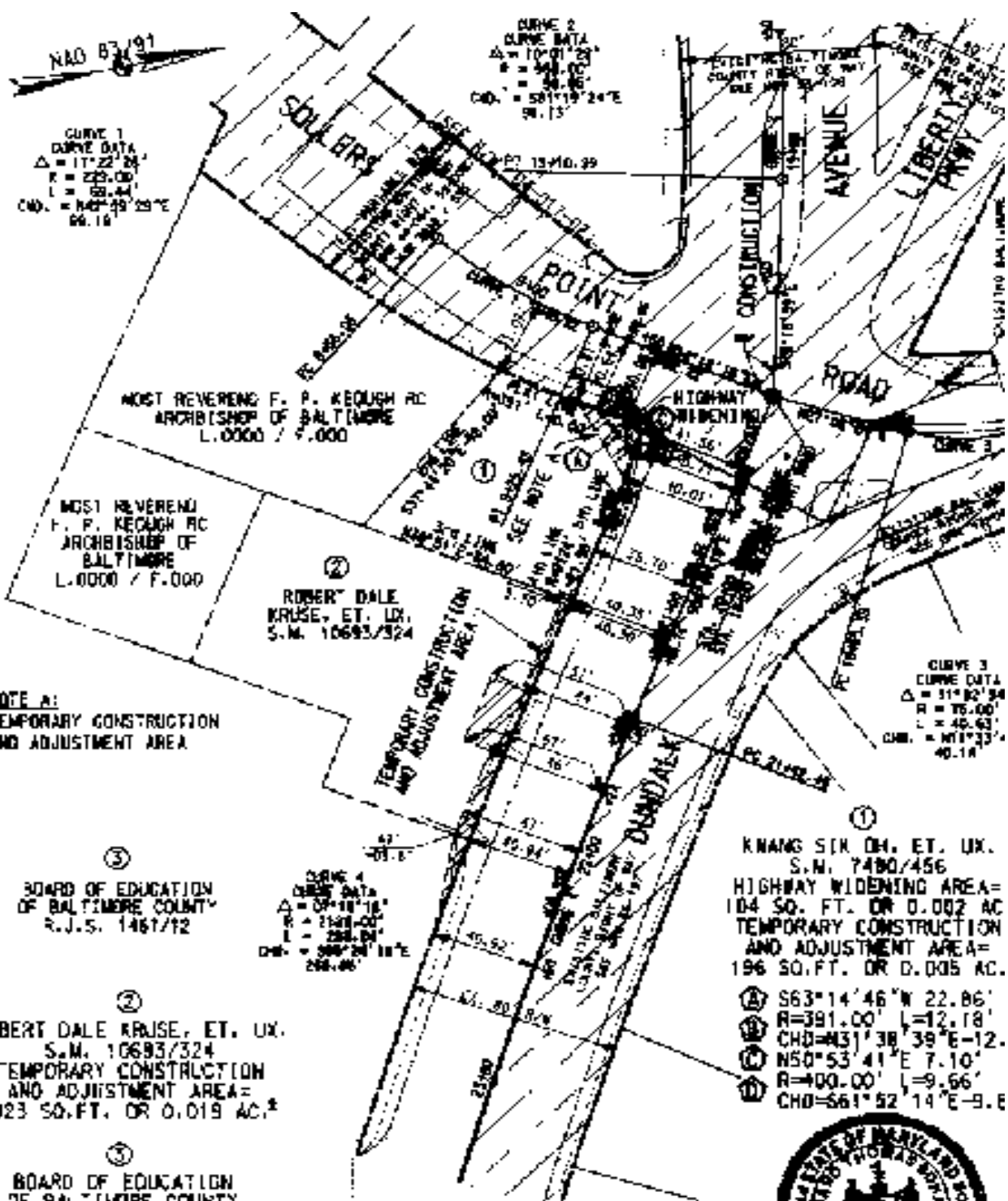
Title Examination Supervisor

Reviewed for Baltimore County Requirements

Office of County Attorney

DFM: SLV
Index: None

06/09/05



NAD 83/91

CURVE 1
 CURVE DATA
 $\Delta = 17^{\circ}22'28''$
 $R = 223.00'$
 $L = 69.44'$
 CHD. = $N40^{\circ}49'29''E$
 66.18'

CURVE 2
 CURVE DATA
 $\Delta = 10^{\circ}01'23''$
 $R = 348.00'$
 $L = 84.76'$
 CHD. = $S81^{\circ}19'24''E$
 98.13'

CURVE 3
 CURVE DATA
 $\Delta = 31^{\circ}02'54''$
 $R = 75.00'$
 $L = 40.63'$
 CHD. = $N11^{\circ}33'40.18''E$

CURVE 4
 CURVE DATA
 $\Delta = 09^{\circ}18'18''$
 $R = 258.00'$
 $L = 288.04'$
 CHD. = $S88^{\circ}24'18''E$
 268.06'

NOTE A:
 TEMPORARY CONSTRUCTION
 AND ADJUSTMENT AREA

- ③ BOARD OF EDUCATION OF BALTIMORE COUNTY
R.J.S. 1467/12
- ② ROBERT DALE KRUSE, ET. UX.
S.M. 10693/324
TEMPORARY CONSTRUCTION
AND ADJUSTMENT AREA=
823 SQ.FT. OR 0.019 AC.±
- ① BOARD OF EDUCATION OF BALTIMORE COUNTY
R.J.S. 1467/12
TEMPORARY CONSTRUCTION
AND ADJUSTMENT AREA=
123 SQ.FT. OR 0.003 AC.±

- ① KNANG SIN OH, ET. UX.
S.M. 7490/456
HIGHWAY WIDENING AREA=
104 SQ. FT. OR 0.002 AC
TEMPORARY CONSTRUCTION
AND ADJUSTMENT AREA=
196 SQ.FT. OR 0.005 AC.
- Ⓐ $S63^{\circ}14'46''N$ 22.86'
 $R=391.00'$ $L=12.18'$
- Ⓑ $CHD=N31^{\circ}38'39''E$ -12.
- Ⓒ $N50^{\circ}53'41''E$ 7.10'
- Ⓓ $R=100.00'$ $L=9.66'$
- Ⓔ $CHD=S61^{\circ}52'14''E$ -9.6



BALTIMORE COUNTY		DEPARTMENT OF PERMITS AND DEVELOPMENT MANAGEMENT		BUREAU OF LAND ACQUISITION	
PROJECT NO. 12-0-1	POSITION SHEET NO. 13 SE 21 / 20 SE 21	FEDERAL PROJECT NO.	SHEET AND PROJECT NO.		
APPROVED: <i>[Signature]</i>	DATE: 2/21/05	AREA TO BE ACQUIRED	EXISTING COUNTY L.P.	<i>[Signature]</i>	
APPROVED: <i>[Signature]</i>	DATE: 2/21/05	ANALYTICAL SLOPE EXAMINATION	AREA TO BE RELEASED	DATE: 2/21/05	NO. 10856
APPROVED: <i>[Signature]</i>	DATE: 2/21/05	TEMPORARY CONSTRUCTION AREA	TEMPORARY SLOPE EXAMINATION	SHEET 1 OF 1	REVISED
DATE: 2/21/05	SCALE: 1" = 50'	ISSUE NO.	ISSUE NO.	B.C. JOB ORDER NO.	
				205-0902-0028	
				PLAN N.C.M.	
				DATE	
				TIME	

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: July 12, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **FINANCIAL REPORT – FOR THE MONTHS ENDING MAY 31, 2004 AND 2005**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

RESOURCE PERSON (S): Barbara Burnopp, Executive Director, Fiscal Services
Patrick Fannon, Controller

INFORMATION

Attached is the General Fund *Comparison of FY2004 and FY2005 Revenues, Expenditures, and Encumbrances – Budget to Actual* for the periods ended May 2004 and 2005.

General Fund Comparison of FY2004 and FY2005 Revenues, Expenditures, and Encumbrances- Budget to Actual

These data are presented using Maryland State Department of Education categories. Amounts included reflect actual revenues, expenditures, and encumbrances to date, and do not reflect forecasts of revenues and expenditures. Figure 1 presents an overview of the FY2004 and FY2005 General Fund Revenue Budget. Figure 2 provides an overview of the adjusted FY2005 General Fund Expenditure Budget. Figure 3 compares the percent of the budget obligated as of May 2004 and 2005. Figure 4 is a comparative statement of budget to actual revenues, expenditures, and encumbrances.

General Fund Revenue Budget

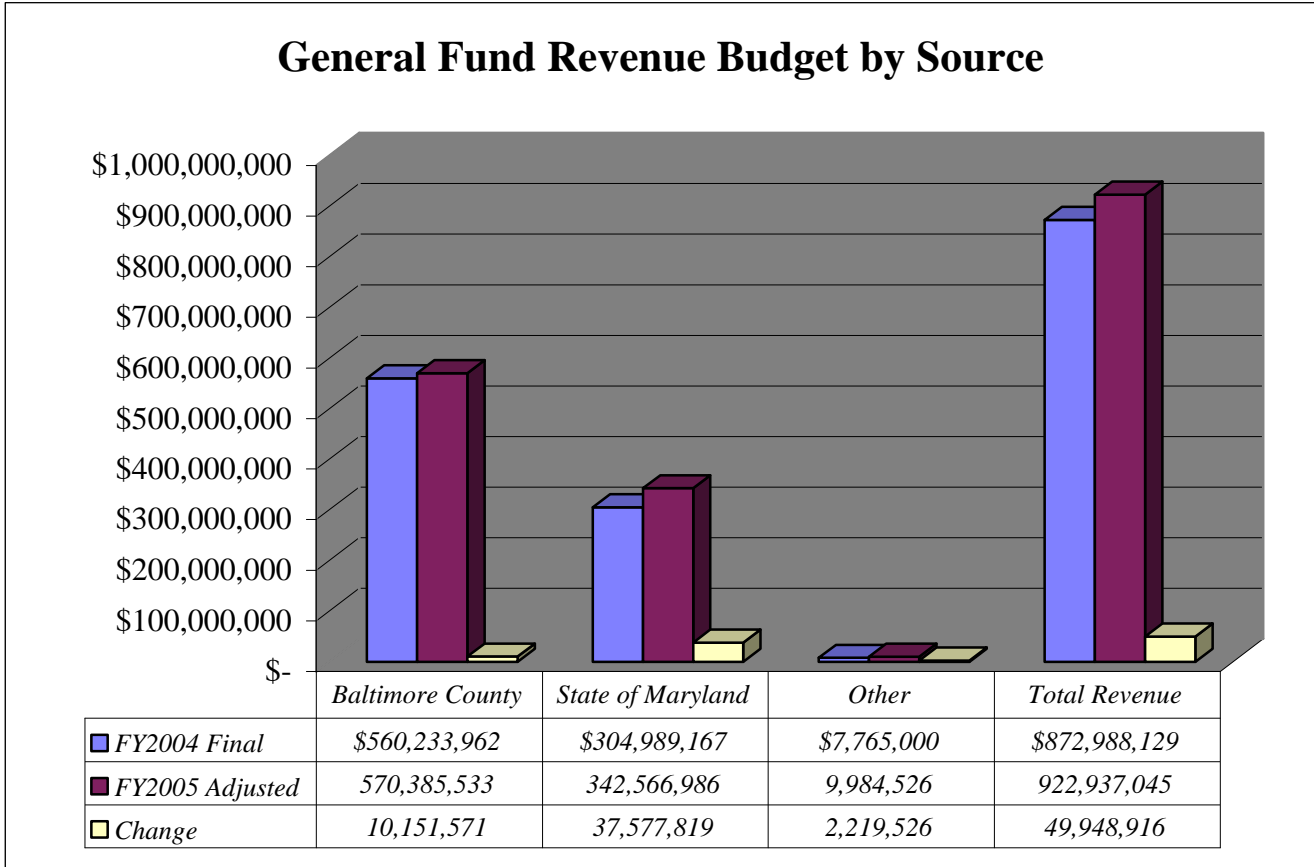


Figure 1

Year-to-Date Comparison

- ***Baltimore County*** – The FY2005 county appropriation increased \$10,151,571, 1.8% over the FY2004 budget. County funds are drawn based on cash flow requirements. Year-to-date county revenue recognized is \$507 million, 90% of the budget, as compared to \$515 million, 92% of the budget, for FY2004.
- ***State of Maryland*** – The FY2005 state appropriation increased \$37,577,819, 12.3% over the FY2004 budget. The increase is the result of the second year of the Maryland *Bridge to Excellence in Public Schools Act*. Year-to-date state revenue recognized is \$332 million, 97% of the budget, as compared to \$292 million, 96% of the budget, for FY2004.
- ***Other Revenues*** – Out-of-county tuition payments from other Local Education Agencies (LEAs) are generally recognized at the end of the fiscal year and represent 45% of the Other Revenues budget. The re-appropriation of the prior fiscal year’s fund balance was increased by \$1.5 million in January and now represents 33% of the Other Revenues budget. Year-to-date revenue includes summer school and other tuitions, the re-appropriation of the prior year’s unspent fund balance of \$3.3 million, and sundry other revenues.

General Fund Expenditure Budget

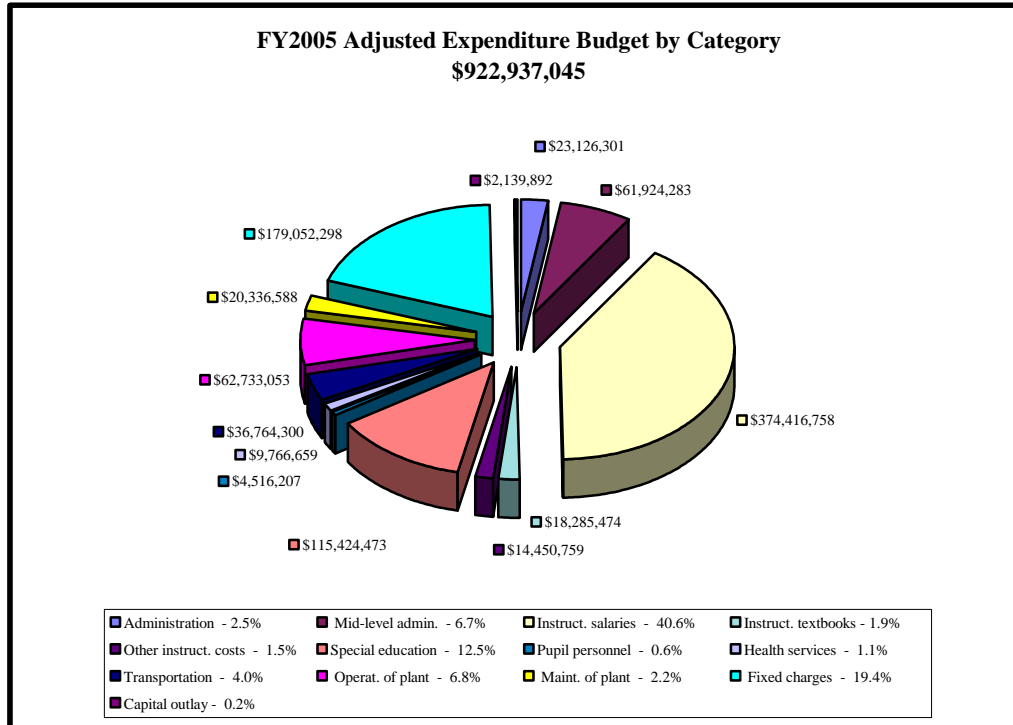


Figure 2 (Detail included in Figure 4)

Year-to-Date Comparison

Total Expenditures and Encumbrances – Year-to-date expenditures and encumbrances through May 31, 2005 are \$818 million, 88.6% obligated, compared to \$784 million, 90% obligated, for the same period in FY2004. Salary expenditures within categories that are primarily comprised of 12-month positions (e.g., Administration, Mid-Level Administration, Operation of Plant, Maintenance of Plant, and Capital Outlay) average 89% of the budget amount and are in line considering the percent of the fiscal year that has elapsed. Salary expenditures in categories with large concentrations of 10-month, school-based personnel (e.g., Instructional Salaries, Special Education, Pupil Personnel, Health Services, and Transportation) average 88% of budget, which is in line with the percentage of the school year that has elapsed. The increase in year-to-date FY2005 total non-salary expenditures and encumbrances results primarily from additional costs in transportation, operation, and maintenance of facilities. These additional costs are for expenditures obligated for the costs of fuel, utilities, and contracted services. Additionally, increases have been incurred in Fixed Charges primarily from an increase in health benefit premiums. In order to provide funding for projected cost increases in various categories, at its May 10 meeting, the Board approved a budget appropriation transfer decreasing Instructional Salaries by \$3,138,561 and increasing other budget categories. The budget appropriation transfer was then forwarded to the County Council.

Percent of Budget Obligated

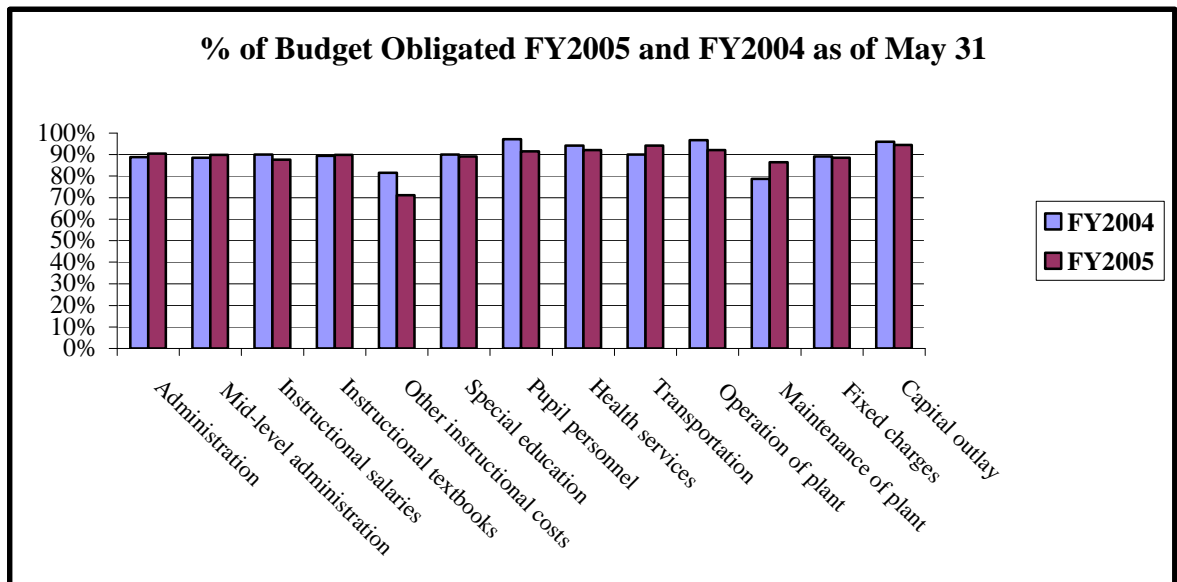


Figure 3

- Administration and Mid-level Administration*** – Although year-to-date FY2005 expenditures and encumbrances are currently in line with the budget, the Board, at its May 10 meeting, approved a small transfer of funds in anticipation of unachieved turnover beyond savings in non-salary expenses.
- Instructional Salaries*** – The budget for instructional salaries was increased by \$15 million in FY2005 to include increased funding for salary restructuring, step increases, and additional instructional positions as a result of enrollment growth and added programs. The expenditures for salaries in FY2005 are approximately the same as in the prior year even though the budget has been increased. This similarity in amounts results from teaching personnel starting their school year a week later in FY2005, which results in 19.5 pay periods through May 2005 as compared with 20 pay periods in the prior year. Anticipated turnover savings have been realized in this category and are being used to provide funding for shortfalls in other categories.
- Instructional Textbooks and Supplies*** – A significant portion of the Instructional Textbooks and Supplies category is spent early in the fiscal year, as orders are placed with vendors for textbooks and classroom supplies needed for the opening of school. The budget for this category was increased by \$759,000 in January as a result of a supplemental appropriation from Baltimore County. To date, \$16.4 million, 90% of the FY2005 budgeted funds, has been committed; the remaining budget is expected to be committed in June to purchase additional consumable classroom supplies, library books, and other media.

- ***Other Instructional Costs*** – This category is comprised of commitments for contracted services, staff development, and equipment used to support the instructional program. This category was increased by \$750,000 in January as a result of the supplemental budget appropriation from Baltimore County. To date, \$10.3 million, 71% of the FY2005 budgeted funds, has been committed. Savings in this category are a result of a change in accounting for contractual employees.
- ***Special Education*** – The Special Education category includes costs associated with the educational needs of students receiving special education services. The FY2005 salary budget includes increased funding for salary restructuring, step increases, the addition of 37.8 FTEs to support enrollment increases, and 19.5 FTEs to expand kindergarten special education inclusion programs at 16 elementary schools. The FY2005 Special Education non-salary budget includes \$33.4 million (92%) for private placement of children in non-public schools. To date, 88% of the original budgeted funds for private placement, \$29.3 million, have been committed. With the exception of savings in non-public placement, year-to-date FY2005 expenditures and encumbrances are in line with the budget and are consistent with the prior year.
- ***Pupil Personnel and Health Services*** – Recent salary projections for these categories indicated that a transfer of funds would be necessary to provide funding for unachieved turnover savings. The Board approved a budget transfer at its May 10 meeting to provide funding for these additional costs.
- ***Transportation*** – This category includes all costs associated with providing school transportation services for students between home, school, and school activities. Much of the Transportation non-salary budget is committed early in the fiscal year to reflect the anticipated annual expenditures for contracts with private bus operators, fuel for vehicles, costs of bus maintenance, and other non-salary expenditures. As of May 31, 2005, the non-salary budget has been overcommitted, as compared with 98% committed as of May 2004. The primary cause of the expenditures being over budget is the significant increase in the cost of fuel. The Board approved a budget transfer at its May 10 meeting to provide funding for these additional costs.
- ***Operation of Plant*** – This category contains costs for custodial and grounds keeping salaries for care and upkeep of grounds and buildings. Additionally, costs of utilities (including communications costs, gas and electric, fuel oil, sewer, and water) are included here. Encumbrances for utilities have been established for the full amount of the budgeted annual costs of approximately \$22 million. Other expenditures in this category include the cost of building rent, \$1.8 million, property insurance, \$1.5 million, trash removal, \$925,000, duplicator machine maintenance, \$629,000, and custodial supplies, \$1 million. As of May 31, 2005, 92% of the budget has been committed, compared with 97% as of May 2004. This category is expected to incur additional increases in utilities and fuel expenditures primarily resulting from significant unit cost increases.
- ***Maintenance of Plant and Capital Outlay*** – While year-to-date FY2005 expenditures and encumbrances are currently in line with the budget, the Board approved a budget transfer at its May 10 meeting to provide funding for projected shortfalls in vehicle parts and fuel.
- ***Fixed Charges*** – This category includes the cost of employee benefits and other fixed costs. Health insurance and employer FICA consume 65% and 26% of the Fixed Charges budget, respectively. The FY2005 budget includes an increase of \$14.9 million as a result of a 13.9% increase in premium rates for health insurance. Year-to-date FY2005 expenditures and encumbrances are in line with the budget.

Baltimore County Public Schools
Comparison of FY 2004 and FY 2005 Revenues, Expenditures, and Encumbrances
Budget and Actual
For the Periods Ended May, 2004 and 2005
General Fund

		FY 2004				FY 2005			
		Total	Remaining	Percentage			Total	Remaining	Percentage
		Adjusted	Rev/Exp/Enc.	Budget	Earned or	Adjusted	Rev/Exp/Enc.	Budget	Earned or
		Budget	as of 05/31/04	as of 05/31/04	Obligated	Budget	as of 05/31/05	as of 05/31/05	Obligated
Revenues									
Baltimore County		\$ 560,233,962	\$ 515,070,249	\$ 45,163,713	91.9%	\$ 570,385,533	\$ 507,261,338	\$ 63,124,195	88.9%
State of Maryland		304,989,167	291,894,940	13,094,227	95.7%	342,566,986	331,397,762	11,169,224	96.7%
Other		7,765,000	4,425,825	3,339,175	57.0%	9,984,526	6,330,765	3,653,761	63.4%
Total revenues		<u>\$ 872,988,129</u>	<u>\$ 811,391,014</u>	<u>\$ 61,597,115</u>	<u>92.9%</u>	<u>\$ 922,937,045</u>	<u>\$ 844,989,865</u>	<u>\$ 77,947,180</u>	<u>91.6%</u>
Expenditures and encumbrances									
Administration	salary	\$ 14,506,261	\$ 13,213,670	\$ 1,292,591	91.1%	\$ 15,181,770	\$ 13,885,470	\$ 1,296,300	91.5%
	non-salary	8,020,848	6,802,319	1,218,529	84.8%	7,944,531	7,053,239	891,292	88.8%
	subtotal	<u>22,527,109</u>	<u>20,015,989</u>	<u>2,511,120</u>	<u>88.9%</u>	<u>23,126,301</u>	<u>20,938,709</u>	<u>2,187,592</u>	<u>90.5%</u>
Mid-level administration	salary	53,995,471	47,975,410	6,020,061	88.9%	56,683,247	51,233,844	5,449,403	90.4%
	non-salary	5,826,584	4,958,036	868,548	85.1%	5,241,036	4,422,300	818,736	84.4%
	subtotal	<u>59,822,055</u>	<u>52,933,446</u>	<u>6,888,609</u>	<u>88.5%</u>	<u>61,924,283</u>	<u>55,656,143</u>	<u>6,268,140</u>	<u>89.9%</u>
Instruction:									
Instructional salaries	salary	359,412,236	323,565,720	35,846,516	90.0%	374,416,758	328,188,990	46,227,768	87.7%
Instructional textbooks	non-salary	18,029,870	16,136,771	1,893,099	89.5%	18,285,474	16,422,770	1,862,704	89.8%
Other instructional costs	non-salary	15,234,574	12,422,118	2,812,456	81.5%	14,450,759	10,269,306	4,181,453	71.1%
Special education	salary	73,650,959	67,229,520	6,421,439	91.3%	79,191,225	71,759,770	7,431,455	90.6%
	non-salary	34,379,210	30,007,196	4,372,014	87.3%	36,233,248	31,099,089	5,134,159	85.8%
	subtotal	<u>108,030,169</u>	<u>97,236,716</u>	<u>10,793,453</u>	<u>90.0%</u>	<u>115,424,473</u>	<u>102,858,859</u>	<u>12,565,614</u>	<u>89.1%</u>
Pupil personnel	salary	3,760,769	3,664,849	95,920	97.4%	4,361,971	4,030,746	331,225	92.4%
	non-salary	154,236	139,243	14,993	90.3%	154,236	104,975	49,261	68.1%
	subtotal	<u>3,915,005</u>	<u>3,804,092</u>	<u>110,913</u>	<u>97.2%</u>	<u>4,516,207</u>	<u>4,135,721</u>	<u>380,486</u>	<u>91.6%</u>
Health services	salary	9,106,128	8,591,694	514,434	94.4%	9,608,799	8,842,079	766,720	92.0%
	non-salary	177,507	156,107	21,400	87.9%	157,860	155,787	2,073	98.7%
	subtotal	<u>9,283,635</u>	<u>8,747,801</u>	<u>535,834</u>	<u>94.2%</u>	<u>9,766,659</u>	<u>8,997,866</u>	<u>768,793</u>	<u>92.1%</u>
Transportation	salary	23,681,692	20,341,060	3,340,632	85.9%	24,125,796	21,402,604	2,723,192	88.7%
	non-salary	12,474,320	12,220,055	254,265	98.0%	12,638,504	13,246,478	(607,974)	104.8%
	subtotal	<u>36,156,012</u>	<u>32,561,115</u>	<u>3,594,897</u>	<u>90.1%</u>	<u>36,764,300</u>	<u>34,649,082</u>	<u>2,115,218</u>	<u>94.2%</u>
Operation of plant	salary	31,558,383	27,638,293	3,920,090	87.6%	32,016,991	27,785,371	4,231,620	86.8%
	non-salary	27,063,858	29,087,894	(2,024,036)	107.5%	30,716,062	30,039,907	676,155	97.8%
	subtotal	<u>58,622,241</u>	<u>56,726,187</u>	<u>1,896,054</u>	<u>96.8%</u>	<u>62,733,053</u>	<u>57,825,279</u>	<u>4,907,774</u>	<u>92.2%</u>
Maintenance of plant	salary	9,018,600	8,048,091	970,509	89.2%	9,823,730	8,356,409	1,467,321	85.1%
	non-salary	10,404,572	7,254,251	3,150,321	69.7%	10,512,858	9,224,591	1,288,267	87.7%
	subtotal	<u>19,423,172</u>	<u>15,302,342</u>	<u>4,120,830</u>	<u>78.8%</u>	<u>20,336,588</u>	<u>17,581,000</u>	<u>2,755,588</u>	<u>86.5%</u>
Fixed charges	non-salary	160,460,061	142,948,262	17,511,799	89.1%	179,052,298	158,418,718	20,633,580	88.5%
Capital outlay	salary	1,863,840	1,831,142	32,698	98.2%	1,931,742	1,862,193	69,549	96.4%
	non-salary	208,150	158,230	49,920	76.0%	208,150	160,562	47,588	77.1%
	subtotal	<u>2,071,990</u>	<u>1,989,372</u>	<u>82,618</u>	<u>96.0%</u>	<u>2,139,892</u>	<u>2,022,756</u>	<u>117,136</u>	<u>94.5%</u>
Total Salary		580,554,339	522,099,449	58,454,890	89.9%	607,342,029	537,347,476	69,994,554	88.5%
Total Non-Salary		292,433,790	262,290,482	30,143,308	89.7%	315,595,016	280,617,724	34,977,292	88.9%
Total expenditures and encumbrances		<u>\$ 872,988,129</u>	<u>\$ 784,389,931</u>	<u>\$ 88,598,198</u>	<u>89.9%</u>	<u>\$ 922,937,045</u>	<u>\$ 817,965,200</u>	<u>\$ 104,971,846</u>	<u>88.6%</u>

**Educational Area Advisory Councils for Baltimore County
Board Policy 1230 Review
Workgroup Report—May 25, 2005**

Council Structure—Review of Board Policy 1230

Charge. The Board asked the Advisory Council to review the board policy that establishes and governs the area advisory councils. The Advisory Council requested an opportunity to review the policy over the summer and report its findings to the Board in September.

Meeting. The first workgroup meeting was held May 25th at the ESS Building. All council members were informed and invited to attend the workgroup to review and revise Board Policy 1230. The following advisory council members attended: Steve Crum, Ron Zimmerman, Sandy Skordalos, Bob Berkshire, Karen Yarn, Michael Franklin and Vicki Schultz-Unger.

Purpose/Scope. We began our task by reviewing the Policy from the beginning. The workgroup did not see need for revision of either the purpose or scope of the policy. One suggestion was made to change the name of the council from the area “educational” council to the area “education” council. No position was taken on that change.

Organization. The focus of the discussion was on the Second Section, “Organization” as that addresses most directly the structure of the councils. In considering a possible restructuring of the Council in light of the two proposals submitted, we determined that the issue boiled down to two fundamental questions that we must answer individually and then collectively to determine what the organizational structure of the Councils should be:

- 1) To what organization is an advisory council member appointed?
- 2) What is the scope of the appointed member’s obligation as an advisory council member?

The two proposals present fundamentally different answers to these two questions.

- 1) Under the first proposal, members would be appointed to the Educational Advisory Council of Baltimore County as representatives from one of the five areas. Members would be responsible to attend monthly meetings of the Advisory Council and area reps. would be responsible to arrange at minimum three Area Input Forums—one on operating budget in October, one on capital budget in April and one in November or December with local elected officials and other area forums could be arranged as needed.
- 2) Under the second proposal, members would be appointed to one of the five area councils. Area members would be invited but not required to attend meetings with all area council members. Instead, each area council would select three representatives to serve on a countywide advisory council. There would be four area council meetings and four countywide council meetings at minimum per year.

Issues raised regarding the two proposals:

- With proposal one, would area/community input and issues be adequately represented?
- With proposal one, would communities feel they have access to the Council and their representatives?
- With proposal two, would area council members be informed adequately of systemwide issues and concerns and updates in the law?
- With proposal two, what would be the function of this countywide advisory council and how would it function in relation to the area councils?
- With proposal two, how would area councils coordinate their efforts to function as effective advocates?
- With either proposal one or proposal two under a countywide advisory council, how would the council incorporate or engage other stakeholder advisory groups to coordinate efforts

Effectiveness Issues

The workgroup believes that regardless of any organizational changes, a number of steps should be taken to improve the effectiveness of the Council. Discussed moves to create a more coordinated, informed and better functioning organization were discussed, including attempts to. Some of the problems with the Advisory Council system are shared by all volunteer organizations that often compete for the same pool of dedicated volunteers. Other issues identified were:

- Continuing and increasing communication and coordination of efforts among Council members
- Balance local concerns with the issues affecting all children
- Disengaged members/removal of nonparticipating members
- Improve record keeping and reporting functions
- Need for more support from the Board in the form of a budget and identified staff resources
- Need better training on organizational issues and orientation
- Establish one fixed time for new appointments such as May to allow better integration of new members
- Better recruitment for greater diversity
- Better marketing
- Meaningful work that addresses and allows input regarding issues before the Board

Next workgroup meeting set for Wednesday, June 22 at 7pm. The Coordinator will send out a summary or report of the workgroup meeting and invite any council members to participate in subsequent meetings. The workgroup will communicate to the Council via email throughout the summer and will present its recommendations to the entire council at its September meeting for approval of a final report to the Board. The Coordinator will present the Councils' report at the 2nd Board of Ed. Meeting in Sept.

Respectfully submitted,
Vicki Schultz-Unger, Coordinator

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: July 12, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **REVISION TO 2006-2007 SCHOOL CALENDAR**

ORIGINATOR: Dr. Joe A. Hairston, Superintendent

**RESOURCE
PERSON(S):** Kara Calder, Chief Communications Officer

INFORMATION

That the Board of Education receives as information the revised 2006-2007 school calendar.

Background Information: On the version approved by the Board of Education on June 14, 2005, July and August 2007 dates and days-of-the-week were not properly aligned. Instructional days or days off are not affected.

Attachment I – Revised 2006-2007 School Calendar

BALTIMORE COUNTY PUBLIC SCHOOLS
Towson, Maryland 21204
Calendar 2006 –2007

			Cumulative Pupil Days	Teacher Days
August	18(F) 21(M) 28(M)	Administrative & Supervisory Personnel Meeting Teachers on Duty Opening Day for Students	4	9
September	4(M) 12(T)	Labor Day—Schools and Offices Closed Primary Election Day – Schools and Offices Closed	23	28
October	2(M) 9(M) 20(F)	Yom Kippur—Schools and Offices Closed Columbus Day* Professional Development—MSTA Convention—Schools Closed for Students	43	49
November	3(F) 6(M) 7(T) 11(S) 13-17(M-F) 20 (M) 22(W) 23-24(Th-F)	First Marking Period Ends Assessment Day for Elementary and Middle Schools** and/or Site Based Professional Development for all schools: Schools Closed for all Students Election Day – Schools and Offices Closed Veterans Day* American Education Week Distribution of Report Cards Elementary Conference Day—Schools Closed for Elementary Students Thanksgiving Holiday—Schools and Offices Closed	61	68
December	15(Th) 22(F)	Bill of Rights Day* Winter Break Begins at End of School Day	77	84
January	3(W) 15(M) 26(F)	Schools Reopen Dr. Martin Luther King, Jr.’s Birthday -- Schools and Offices Closed Second Marking Period Ends— Assessment Day for All Schools*** and/or Professional Development Day for All Schools —Schools Closed for all Students	96	104
February	8(Th) 12(M) 19(M) 22(T)	Distribution of Report Cards Lincoln’s Birthday* Presidents’ Day—Schools and Offices Closed Washington’s Birthday*	115	123
March	25(Su)	Maryland Day*	137	145

April	5(Th)	Third Marking Period Ends—Assessment Day for Elementary and Middle Schools**—Schools Close 3 Hours Early for Elementary and Middle School Students Spring Break Begins at the End of the School Day		
	16(M)	Schools Reopen		
	26(Th)	Distribution of Report Cards	152	160
May	14(M)	PreK/K Conference Day—no preK, half-day, or full-day Kindergarten sessions		
	25(F)	Last Day for Seniors		
	28(M)	Memorial Day Observed—Schools and Offices Closed		
	30, 31(W,T)	Commencement Exercises	174	182
June	1-6 (Th-T)	Commencement Exercises		
	14(Th)	Flag Day*		
	15, 18(F,M)	Assessment Day****: Schools close 3 Hours Early for High School Students; Teachers on Duty		
	18(M)	Assessment Day**: Schools Close 3 Hours Early for Elementary and Middle School Students; Teachers on Duty		
	19(T)	Last Day of Classes for Students; Schools Close 3 Hours Early for Students; Teachers on Duty		
	29(F)	Summer School Teachers on Duty for All Centers		
		TOTAL	187	195
July	32(M)	Summer School Begins for All Centers		
	4(T)(W)	Independence Day—Schools and Offices Closed		
August	43(F)	Last Day Summer School for All Centers		

*Schools open with appropriate exercises OR appropriate exercises to be scheduled on the Friday before
 **ASSESSMENT DAYS/SITE BASED PROFESSIONAL DEVELOPMENT - Elementary and middle schools will be given time for parents, teachers, and students to meet and/or assess progress and/or participate in development activities.

***ASSESSMENT DAY/SITE BASED PROFESSIONAL DEVELOPMENT - Elementary and middle schools will be given time for parents, teachers, and students to meet and/or assess progress and/or participate in development activities; High Schools will be given time to assess progress and plan for upcoming semester and/or participate in development activities.

****ASSESSMENT DAYS- High schools will have the opportunity to administer traditional final exams or to use alternative assessment procedures.

If schools are closed more than seven days due to emergency conditions, it will be necessary to alter the school calendar. Additional days may be scheduled as required at the end of the school year. Depending on the use of emergency closing time, the calendar may be reduced up to five days if the time is not needed to meet the minimum required days/hours. One-half days may be modified. Teacher duty days will not exceed 191.