I. PLEDGE OF ALLEGIANCE

II. SILENT MEDITATION IN REMEMBRANCE

III. AGENDA

Consideration of the agenda for July 12, 2005

IV. MINUTES

Consideration of the Open and Closed Session Minutes of May 24, 2005; and the Open and Closed Minutes of June 14, 2005

V. ADVISORY AND STAKEHOLDER GROUPS

VI. SUPERINTENDENT’S REPORT

VII. RECOGNITION OF ADMINISTRATIVE APPOINTMENTS FROM JUNE 14, 2005

(Dr. Peccia)

VIII. ELECTION OF OFFICERS FOR SCHOOL YEAR 2005-2006

(Dr. Hairston)

IX. REPORTS

A. Fiscal Year 2007 Operating and Capital Budget Schedules

(Ms. Burnopp)

Exhibit B

X. NEW BUSINESS

A. Consideration of consent to the following personnel matters:

1. Transfers
2. Retirements
3. Resignations
4. Leaves of Absence
5. Deaths
6. Administrative Appointments

(Dr. Peccia)

Exhibit C

Exhibit D

Exhibit E

Exhibit F

Exhibit G

Exhibit H
X. NEW BUSINESS (cont)

C. Consideration of consent to the following contract awards:

1. Class Attendance and Evacuation Monitor System
2. Closed Circuit Television Equipment and Installation Services
3. Employee Benefits Consulting Service
4. Lease Agreement – Office Space for Southwest Area Superintendent’s Designee Psychological Services, and Pupil Personnel Workers
5. Public School Piano Loan Program
6. Roofing Package – Windsor Mill Middle School
7. Various Contracts – Pennsylvania Education Joint Purchasing Council-Board Authority Additional Purchasing Options
8. Well Water Treatment, Sampling, and Inspection Services
11. Contract Extension: Sprinkler System Inspection, Installation, and Repair Services
12. Contract Modification: Additional Design Services-Kenwood High School
13. Contract Modification: Installation of Vertical Chairlift at Fifth District Elementary School
14. Landscaping (Package 2C) – Windsor Mill Middle School
15. Parking Lot and Driveway Addition – Joppa View Elementary School
16. Running Track Replacement – Pikesville High School
17. Theatre Heating and Air Conditioning Replacement and Improvements at Carver Center of Arts and Technology
18. Window Replacement and Siding – Human Resources Building, Greenwood
19. Temporary Easement – Sollers Point Technical High School
XI. INFORMATION
   Exhibit J
B. Educational Area Advisory Councils for Baltimore County
   Workgroup Report of May 25, 2005
   Exhibit K
C. Revision to 2006-2007 School Calendar
   Exhibit L

XII. ANNOUNCEMENTS
A. Public Comment on Proposed Renaming of Library at Relay Elementary School (Second Reading)
B. General Public Comment

Next Board Meeting August 9, 2005
7:30 PM Greenwood
The Board of Education of Baltimore County, Maryland, met in open session at 5:12 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

President Sasiadek reminded Board members of community functions and Board of Education events for June.

Mr. Grzymski moved that the student member be permitted to participate in closed session collective bargaining discussions. The motion was seconded by Ms. Harris and unanimously approved by the Board.

At 5:21 p.m., Mr. Arnold moved the Board go into closed session to discuss personnel matters and consider matters relating to negotiations pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1) and (a)(9). The motion was seconded by Mr. Grzymski and unanimously approved by the Board.

CLOSED SESSION MINUTES

Mr. Dan Capozzi, Manager of Staff Relations-Human Resources, provided the Board with a status report with regard to negotiations with employee groups.

Dr. Donald Peccia, Executive Director of Human Resources, reviewed personnel matters to be considered this evening with Board members.

Mr. Hayden entered the room at 6:04 p.m.

At 6:05 p.m., Mr. Kennedy moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Janssen and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:38 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.
PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Scott AuCoin, a student at Sudbrook Middle Magnet School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Dr. Hairston noted one adjustment to this evening’s agenda. Items 10 and 11 on Exhibit K, Recommendations for Award of Contracts, were withdrawn.

MINUTES

Hearing no additions or corrections to the Board of Education Open and Closed Minutes of April 26, 2005, Mr. Sasiadek declared the minutes approved as presented on the website.

Mr. Sasiadek informed the audience of the previous sessions in which Board members had participated earlier in the afternoon.

ADVISORY AND STAKEHOLDER COMMENTS

Mr. Mike German, Baltimore County Student Council President, introduced Ms. Jennifer Oswald as the BCPC President for 2005-2006. Ms. Oswald announced that the Executive Board would meet in June.

Mr. Larry Prasch, Advisory Committee for Alternative Programs representative, reported on the Maryland Tomorrow’s Program. Two students from Kenwood High School also spoke about the benefits of the program.

Mr. Walter Hayes, Chair of the Northeast Area Educational Advisory Council, voiced the council’s support for the Bridge Center.

Mr. Stephen Crum, a Southeast Area Educational Advisory Council representative, reported on the elementary and secondary English, reading, and mathematics presentation made at the council’s recent meeting. After the presentations, the council discussed the restructuring of the advisory councils. He stated the Southeast Advisory Council supports proposition #2 noting that any group advising the Board must be part of that specific community.

Ms. Maggie Kennedy, Chair of the Baltimore County Education Coalition, announced its June 20 planning session meeting.

Mr. Michael Franklin, President of the PTA Council of Baltimore County, reported on the 2005 PTA Council Award ceremony held May 19, 2005.
ADVISORY AND STAKEHOLDER COMMENTS (cont)

Ms. Jasmine Shriver, Chair of the Special Education Citizens Advisory Committee, commented on the over representation of African-American students in special education.

Ms. Christine Beard, Vice President of the Teachers Association of Baltimore County, expressed concern over the teacher transfer process. She also expressed concern to learn that 6th and 9th graders will not have their own first day of school next year.

SUPERINTENDENT’S REPORT

Dr. Hairston reported on the elementary science fair held at Chesapeake High School May 21, with more than 500 in attendance. This event demonstrated the strength of our science program and our tremendous partnerships with area colleges, universities, and businesses. Dr. Hairston gave special thanks and congratulations to Science Director, H.B. Lantz, and his talented staff, including Elementary Coordinator, C. David Copenhaver, and Resource Teacher, Connie Flowers.

Dr. Hairston noted BCPS students submitted more than 1,000 entries of short stories, poems, and commentaries for the Annual BCPS Writing Contest. He also noted that the success of the contest has attracted two new potential sponsors: The Optimist Club and the State of Maryland International Reading Association Council.

Other activities attended by the Superintendent included the annual Merit and Ethics Awards Ceremony honoring National Hispanic Scholars, National Achievement Finalists, National Merit Semifinalists, National Merit Finalists, and Ethics Award Winners; Baltimore County Student Council Bull Roast and Swearing-in of Officers; Bridge Center Ribbon Cutting; Children’s Cancer Foundation Awards ceremony, County Council Work Session on the budget; and the State Superintendents’ Retreat.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Executive Director of Human Resources, recognized the administrative appointments approved at the May 10, 2005 Board meeting as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FEDERICO R. ADAMS</strong></td>
<td>Principal&lt;br&gt;Baltimore City Public Schools&lt;br&gt;Reginald F. Lewis High School</td>
<td>Assistant Principal&lt;br&gt;Woodlawn High School</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>JENNIFER L. BAGNALL</strong></td>
<td>Guidance Counselor&lt;br&gt;Mars Estates Elementary School</td>
<td>Assistant Principal&lt;br&gt;Pleasant Plains Elementary School</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>PAUL C. BALSAMO, JR.</strong></td>
<td>Teacher/ESOL&lt;br&gt;Pot Spring Elementary School</td>
<td>Assistant Principal&lt;br&gt;Fifth District Elementary School</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>School Name</td>
</tr>
<tr>
<td>---------------------------</td>
<td>-----------------------------------------------</td>
<td>-------------------------------------------------</td>
</tr>
<tr>
<td>JILL C. BENDER</td>
<td>Facilitator Assistant Principal</td>
<td>Martin Boulevard Elementary School</td>
</tr>
<tr>
<td>Stephen Bender</td>
<td>Teacher/Resource Assistant Principal</td>
<td>Mars Estates Elementary School Charlesmont Elementary School</td>
</tr>
<tr>
<td>NANCY C. BRIGANTI</td>
<td>Assistant Principal Principal</td>
<td>Maiden Choice School Maiden Choice School</td>
</tr>
<tr>
<td>Leslie P. Brooks</td>
<td>Assistant Principal Principal</td>
<td>Padonia International School Seventh District Elementary School</td>
</tr>
<tr>
<td>William P. Cirrincione</td>
<td>Facilitator Assistant Principal</td>
<td>Carroll Manor Elementary School</td>
</tr>
<tr>
<td>Robert A. Diehl, Jr.</td>
<td>Director, Information Systems Manager</td>
<td>Office of Technology Services Information Management Towson University Group</td>
</tr>
<tr>
<td>Yanina Giller</td>
<td>Teacher/Occupational Therapist Assistant Principal</td>
<td>Office of Special Education Maiden Choice School</td>
</tr>
<tr>
<td>John I. Hanmer</td>
<td>Teacher/English Assistant Principal</td>
<td>Milford Mill Academy Loch Raven High School</td>
</tr>
<tr>
<td>Paul M. Kristoff</td>
<td>Teacher/Classroom Assistant Principal</td>
<td>Colgate Elementary School Hernwood Elementary School</td>
</tr>
<tr>
<td>Barbara T. Lewis</td>
<td>Facilitator Assistant Principal</td>
<td>Sandalwood Elementary School Eastwood Center Elementary Magnet School</td>
</tr>
<tr>
<td>Jennifer M. Mullenax</td>
<td>Teacher/Classroom Assistant Principal</td>
<td>Fullerton Elementary School Chapel Hill Elementary School</td>
</tr>
<tr>
<td>Tracy M. Robinson</td>
<td>Assistant Principal Principal</td>
<td>Bedford Elementary School Logan Elementary School</td>
</tr>
<tr>
<td>Nellie M. Slater</td>
<td>Assistant Principal Principal</td>
<td>McCormick Elementary School Woodbridge Elementary School</td>
</tr>
<tr>
<td>David B. Stovenour</td>
<td>Teacher/Special Education Assistant Principal</td>
<td>Lansdowne High School Dundalk High School</td>
</tr>
</tbody>
</table>
REPORTS

The Board received the following reports:

A. Recognition of Student at Sudbrook Middle Magnet School – Ms. Angela Heffner, Government and Public Affairs Manager at Comcast, recognized Scott AuCoin, seventh grader from Sudbrook Magnet Middle School as Baltimore County’s winner in the “Bravo, On With The Show.” Sudbrook Magnet Middle School will receive $1,000 towards funding its arts program. Ms. Heffner presented a citation to Scott on behalf of the County Executive.

B. Updates to Master Plan – Dr. Christine Johns, Deputy Superintendent of Curriculum and Instruction, and J. Robert Haines, Esq., Deputy Superintendent of Business Services, provided background information and history on the Master Plan. Dr. Johns noted the Master Plan is based on the framework of the Blueprint for Progress, the requirements of the Bridge to Excellence in Public Schools Act, Senate Bill 894 (the Education Fiscal Accountability and Oversight Act of 2004), and No Child Left Behind 2001. The Master Plan unpacks the Blueprint in greater detail and depth by clarifying specific activities, aligning the FY06 budget, and revising the performance measures.

Mr. Kennedy was pleased to see a number of items moving forward. For example: the distribution of Schools Are For Children, web-based IEP’s, additional AIMS and DIBELS programs in schools, and professional development with the Reginald F. Lewis museum. Mr. Kennedy suggested developing consistent vocabulary strategies in elementary and middle schools, and revisiting the Bridge Center and implementing the IEP program.

Mr. Janssen inquired about the expansion of the AVID program. Dr. Hairston responded six schools are sighted for expansion with the possibility of adding additional schools on the following year.

On page 78 of the Master Plan, Mr. Janssen expressed concern that professional development was eliminated from various schools. Ms. Arlene Fleischmann, Director of Professional Development, responded that ranking of schools in need of mentors is conducted twice during the school year looking at student achievement data, FARMS data, highly qualified teachers, conditional teachers, and number of first and second year teachers.

Mr. Hayden noted that importance of including parental involvement in the education process. Mr. Borunda and Ms. Johnson echoed Mr. Hayden’s comments.

Mr. Camp stated the need to include and recognize students as part of a learning community with a greater pushing on working with BCSC and other stakeholder groups.
REPORTS (cont)

Dr. Hayman suggested filtering the Master Plan through the appropriate Board committees for enhanced interaction.

C. **Revisions to the Blue Print for Progress** - Dr. Hairston provided the background of the *Blueprint for Progress*. He noted the *Blueprint for Progress*, which is aligned with the Bridge to Excellence and serves as the framework for the Master Plan, sets forth a number of performance goals and specific performance indicators for each goal. Dr. Hairston stated the revisions this year are based on information received from the Maryland State Department of Education. Changes and adjustments are as follows:

1. Indicator 1.1 was modified to reflect the MSA requirement for reading in grade 10 and high school math.
2. Indicator 1.9 was revised to remove the reference to a state average, which is not provided by the state. Establishing and using BCPS benchmark measures will make it possible to monitor our progress in this area.
3. Indicator 1.12 was changed to reflect the state requirement for the high school assessments; English in grade 9 was changed to grade 10.
4. Indicator 2.1 was updated to reflect the new state standard, which requires that English Language Learners attain proficiency by the end of their fourth school year. This standard replaces the BCPS standard.
5. Indicator 2.2 was updated to include the new state standard that all English Language Learners will meet or exceed MSA standards. This standard replaces the BCPS standard.

In conclusion, Dr. Hairston reported on his meeting with the Master Plan Oversight Committee and stakeholders to receive feedback, input, and advice. The feedback received was helpful in focusing attention on Performance Goal 6, *engage parents/guardians, business, community members in the educational process*, where there is more work to be done.

Mr. Hayden commented that the school system has moved forward in all areas with the exception of goal 2.1. He expressed concern that ESOL goal went from three to four years even though four years is the State standard.

Ms. Shillman was pleased that the blueprint is available to parents in six languages.

**PERSONNEL MATTERS**

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the personnel matters as presented on Exhibits D, E, F, G, H, and I. (Copies of the exhibits are attached to the formal minutes.)
NEGOTIATIONS

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the negotiated master agreement with American Federation of State, County, and Municipal Employees, AFL-CIO (AFSCME) as presented in Exhibit J.

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the negotiated master agreement with Baltimore (County Instructional) Assistants and Clerical Employees, Inc. (BACE) as presented in Exhibit J-1.

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the negotiated master agreement with CASE as presented in Exhibit J-2.

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the negotiated master agreement with Professional Staff Nurses’ Association (PSNA) as presented in Exhibit J-3.

On motion of Mr. Kennedy, seconded by Dr. Hayman, the Board approved the negotiated master agreement with Teachers’ Association of Baltimore County (TABCO) as presented in Exhibit J-4.

CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Kennedy, recommended approval of items 1-9 and 12-20 (Exhibit K). Items 10 and 11 were deferred. Mr. Arnold abstained from items 1, 17, and 18. Mr. Hayden abstained from items 17, 18, and 19. Ms. Shillman abstained from item 8.

The Board approved these recommendations.

1. Banking Services Provider
2. Evaluation of the BCPS Program for English Language Learners
3. Food and Nutrition Services – Beverages
4. Food and Nutrition Services – Food Products
5. Food and Nutrition Services – Ice Cream
7. Food and Nutrition Services – Small Wares
8. Food and Nutrition Services – Snacks
9. Food and Nutrition Services – Uniform Shirts
10. Printing, Copying and Reproduction Services
11. Special Education Therapy Services
CONTRACT AWARDS (cont)

14. ADA Accessibility at Fifth District Elementary School
15. Cooling Tower Replacement at Winfield Elementary School
16. Cleaning Package at Woodholme Elementary School
17. Design Services for Systemic Renovations at Catonsville, Cockeysville, Deep Creek, Deer Park, General John Stricker, Hereford, Holabird, Lansdowne, Loch Raven, Old Court, Perry Hall, Pikesville, Pine Grove, and Woodlawn Middle Schools Request to Negotiate
18. Design Services for Systemic Renovations at Catonsville, Cockeysville, Deep Creek, Deer Park, General John Stricker, Hereford, Holabird, Lansdowne, Loch Raven, Old Court, Perry Hall, Pikesville, Pine Grove and Woodlawn Middle Schools Fee Acceptance
19. Evaluator, Chairlift, and ADA Restroom Renovations at Hampton, Hawthorne, and Edmondson Heights Elementary Schools
20. Parking Lot Resurfacing at Victory Villa Elementary School

PUPIL YIELD FACTORS

Through a PowerPoint™ presentation, Mr. Don Dent, Executive Director of Planning and Support Operations, reviewed the yield factor process. He stated that a student yield factor is a number used to approximate how many BCPS school-aged children may be expected from a new housing development. Developers must use these yield factors when applying for permits through the Baltimore County Office of Planning. Mr. Dent also noted that yield factors were last updated in 1993.

Mr. Arnold inquired about students in apartments and multi-family housing. Mr. Dent responded that data reveals the school system gets fewer students out of apartment complexes and high-density homes.

Mr. Borunda asked whether larger family unit or ethnic families have been factored into the equation. Mr. Dunbar Brooks, Data Development Manager for the Baltimore Metropolitan Council, responded building permits provide number of bedrooms in each home. Mr. Brooks noted that current data does not exist; census data from the American Community Survey should be available by 2008.

On motion of Mr. Arnold, seconded by Mr. Kennedy, the Board approved the Pupil Yield Factors (Exhibit L).

INFORMATION

The Board received the following as information:

Southwest Area Educational Advisory Council Meeting Minutes of April 20, 2005.
ANNOUNCEMENTS

Mr. Sasiadek made the following announcements:

- The Baltimore County Board of Education will meet for a public hearing to seek public input about FY2007 Capital Budget needs in Baltimore County Public Schools on Wednesday, May 25, 2005, at 7:00 p.m. on the Greenwood campus in the ESS Building. Sign-up for the public to comment will begin at 6:00 p.m. Each speaker would be allotted 3 minutes to present their topic to the Board.

- The Baltimore County Board of Recreation and Parks will host the Board of Education for dinner on Tuesday, June 7, 2005, at the Sherwood House at 5:00 p.m.

- The Southwest Area Educational Advisory Council will meet on Wednesday, June 8, 2005, beginning at 7:00 p.m.

- The Central Area Educational Advisory Council will meet on Thursday, June 9, 2005, at Warren Elementary School beginning at 7:30 p.m.

- The Northeast Area Educational Advisory Council will meet on Thursday, June 9, 2005, beginning at 7:00 p.m.

- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, June 14, 2005, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m.

Mr. Sasiadek reminded speakers to refrain from discussing any matters that might come before the Board in the form of an appeal, as well as any personnel matters.

PUBLIC COMMENT ON PROPOSED 2006-2007 SCHOOL CALENDAR

Mr. John Roberts asked the Board to consider adding the two Muslim holidays or consider including two floating holidays in the school calendar.

Dr. Amira Contractor requested the Board to add two Muslim holidays to the school calendar.

Mr. Muhammad Jameel asked for fairness and equality and requested the Board consider adding the two Muslim holidays on the school calendar.

Mr. Raees Khan called on the Board to add the two Muslim holidays for the 2006-2007 calendar. The dates he requested were October 24, 2006 and December 31, 2006.
PUBLIC COMMENT ON PROPOSED 2006-2007 SCHOOL CALENDAR (cont)

Dr. Bash Pharoan stated he is not requesting holidays to be removed from the calendar, but asking for the addition of two Muslim holidays. Dr. Pharoan asked the Board to direct the Superintendent to add the two holidays.

GENERAL PUBLIC COMMENT

Ms. Suzanne DeMollie asked the Board to make installation of sound enhancement systems a priority in Baltimore County schools.

Ms. Ann Miller was surprised at the acoustical problems at Stoneleigh Elementary School. She requested the Board place sound enhancement systems in the classrooms.

Ms. Kristie Burkett asked the Board to consider placing sound enhancement systems in schools to improve the quality of education for all students.

Ms. Michele Lorenz thanked the Board for the ADA renovations at Fifth District Elementary School. These renovations would make the school fully accessible to the population it serves.

ADJOURNMENT

At 10:19 p.m., Mr. Kennedy moved to adjourn the open session. The motion was seconded by Dr. Hayman and approved by the Board.

Respectfully submitted,

__________________________
Joe A. Hairston
Secretary-Treasurer

bls
The Board of Education of Baltimore County, Maryland, met in open session at 5:55 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

President Sasiadek reminded Board members of community functions and Board of Education events for June and July.

At 6:06 p.m., Mr. Kennedy moved the Board go into closed session to discuss personnel matters pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1). The motion was seconded by Mr. Hayden and unanimously approved by the Board.

CLOSED SESSION MINUTES

Dr. Donald Peccia, Executive Director of Human Resources, reviewed with Board members personnel matters to be considered this evening.

Upon advice of Board counsel, and by motion of Mr. Arnold, seconded by Mr. Janssen, the Board moved into executive function.

At 7:11 p.m., Mr. Arnold moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Kennedy and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:47 p.m. at Greenwood. President James R. Sasiadek and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Mr. Nicholas P. Camp, Mr. Thomas G. Grzymski, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Michael P. Kennedy, and Ms. Joy Shillman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Michael Shen, a student at Pikesville High School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.
Hearing no additions or corrections to the Board of Education Open and Closed Minutes of May 10, 2005; and the Public Hearing Minutes on the FY07 Capital State/County Budget of May 25, 2005, Mr. Sasiadek declared the minutes approved as presented on the website.

Mr. Sasiadek informed the audience of the sessions in which Board members had participated earlier in the afternoon.

**ADVISORY AND STAKEHOLDER COMMENTS**

Ms. Jennifer Oswald, Baltimore County Student Council President, reported that the newly appointed Executive Board had met on June 7 and had approved the 2005-2006 by-laws and discussed dates for the upcoming school year. Ms. Oswald noted that a lifetime invitation to its leadership workshop had been extended to Mr. Kennedy.

Ms. Vicki Schultz-Unger, Coordinator of the Area Educational Advisory Councils, reviewed the Council’s accomplishments over the last two years as she steps down from her role as Coordinator. Mr. Sasiadek thanked Ms. Schultz-Unger for her dedication and countless hours of giving.

Mr. Ronald Zimmerman, a Northeast Area Educational Advisory Council representative, reported on the joint council meeting of May 25. Mr. Zimmerman announced that the northeast pre-budget meeting would be held on October 6 at Eastern Technical High School at 7:00 p.m. and that the “Meet and Greet” session with elected official, on November 3 at Kenwood High School.

Mr. Stephen Crum, a Southeast Area Educational Advisory Council representative, reported on the Council’s June 13 meeting, including election of officers and agenda for the next school year.

Ms. Karen Yarn, Chair of the Citizens Advisory Committee for Gifted and Talented Education, highlighted the advisory committee’s accomplishments during the school year.

Ms. Patricia Ferguson, a Minority Achievement Advisory Group representative, thanked BCPS for its participation in the NAACP AXEL competitions. She also expressed gratitude to the school system for the recent Education, Health and Housing Expo.

Ms. Cheryl Bost, President of the Teachers’ Association of Baltimore County, shared the highlights and accomplishments that had occurred during the school year.
SUPERINTENDENT’S REPORT

Dr. Hairston reported on his role as a panelist at the National Press Club held in Washington, D.C., discussing the release of 2004-2005 MetLife Survey of the American Teacher: Transitions and the Role of Supportive Relationships.

Dr. Hairston reported on the recently released 2004-2005 MSA data. He noted that, across the board, BCPS has shown a steady increase over the past three years. These results reflect the hard work of students, teachers, administrators, School Board members, parents, and community supporters. Dr. Hairston reviewed some MSA highlights:

- BCPS improved in every area tested—reading and math in grades three through eight—except grade six reading, where the decline was just two-tenths of one percent.
- African-American students, special education students, and students who receive free and reduced-price meals all achieved higher scores than in the past.
- BCPS scores beat state averages in every area except sixth grade math.
- In grades three and four reading and math, nine out of nine subgroups achieved a proficiency rate above the Annual Measurable Objectives. This is especially significant because there was a substantial jump in the Annual Measurable Objectives; expectations have risen and will now continue to rise.

Dr. Hairston reported that the Baltimore County Council had adopted its FY2006 budget, which authorizes $1.3 billion for Baltimore County Public Schools.

For its 2004-2005 annual budget, Dr. Hairston noted that BCPS has received the Meritorious Budget Award from the Association of School Business Officials International (ASBO). In November, BCPS received a similar award from the Government Finance Officers Association (GFOA) for the manner in which budget information is presented to the public. BCPS is the only school system in the state to have received both GFOA and ASBO budget awards this school year.

SPECIAL ORDER OF BUSINESS

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a resolution honoring Michael Shen, Junior at Pikesville High School, for a perfect score of 2400 on the SAT test taken in May 2005.

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a Resolution honoring the Office of Budget and Reporting for receiving the Meritorious Budget Award for the current fiscal year from the Association of School Business Officials (ASBO) International.
SPECIAL ORDER OF BUSINESS (cont)

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a resolution honoring Nicholas Camp for his service as student member of the Board for 2004-2005. He was presented with the resolution and a gift from his Board colleagues. Mr. Camp’s parents were present for the recognition.

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board adopted a Resolution honoring Michael P. Kennedy, who is leaving the Board after ten years of service. Mr. Sasiadek presented Mr. Kennedy with the resolution.

Mr. Kennedy thanked his colleagues on the Board and expressed his gratitude to staff, parents, and others in the community. He remarked that it has been a privilege to serve.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Executive Director of Human Resources, recognized the administrative appointments approved at the May 24, 2005 Board meeting as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHERRILYN D. BACKOF</td>
<td>Assistant Principal</td>
<td>Principal</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>Parkville High School</td>
<td>Rosedale Center</td>
</tr>
<tr>
<td>CHRISTINA A. CONNOLLY</td>
<td>Acting Specialist of Placement,</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>Special Education</td>
<td>New Town Elementary School</td>
</tr>
<tr>
<td></td>
<td>Department of Federal and State Programs</td>
<td></td>
</tr>
<tr>
<td>LORI M. HOWELL</td>
<td>Teacher/English</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>Lansdowne Middle School</td>
<td>Middle River Middle School</td>
</tr>
<tr>
<td>MARY ANN KNAPP</td>
<td>Teacher/Special Education</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>Middle River Middle School</td>
<td>Stemmers Run Middle School</td>
</tr>
<tr>
<td>DAVID C. LIGE</td>
<td>Teacher/Special Education</td>
<td>Assistant Principal (.5)</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>Sparrows Point Middle School</td>
<td>Sparrows Point Middle School</td>
</tr>
<tr>
<td>TERESA MCCOY</td>
<td>Last Position: Executive Director</td>
<td>Compliance Specialist</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>Common Ground</td>
<td>Title I and Grant Assistance</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Department of Federal and State Programs</td>
</tr>
<tr>
<td>MICHAEL B. MCWILLIAMS</td>
<td>Teacher/Special Education</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>Lansdowne Middle School</td>
<td>General John Stricker Middle School</td>
</tr>
<tr>
<td>CAROL A. NEUMAYER</td>
<td>Facilitator</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>Harford Hills Elementary School</td>
<td>Harford Hills Elementary School</td>
</tr>
</tbody>
</table>
RECOGNITION OF ADMINISTRATIVE APPOINTMENTS (cont)

<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>LISA M. SAMPSON</td>
<td>Assistant Principal</td>
<td>Coordinator</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>New Town High School</td>
<td>Department of Professional Development</td>
</tr>
<tr>
<td>PAUL J. SATTERFIELD</td>
<td>Teacher/Special Education</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>Holabird Middle School</td>
<td>Kenwood High School</td>
</tr>
<tr>
<td>CAROLYN K. WOLF</td>
<td>Teacher/Resource</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 1, 2005)</td>
<td>Bedford Elementary School</td>
<td>Padonia International School</td>
</tr>
</tbody>
</table>

OLD BUSINESS

Proposed 2006-2007 School Calendar

Ms. Calder, Chief Communications Officer, noted one minor change to the proposed calendar: the cumulative of pupil days and teacher days.

Mr. Camp urged the establishment of an objective standard when a religion gets a holiday.

Mr. Kennedy recalled that the Jewish holidays were placed on the school calendar because of poor teacher and student attendance. Mr. Kennedy urged the Maryland State Board of Education become involved in this issue.

Mr. Grzymski stated the hard decision for the school system is to look at its diversity and ensure that everyone can equitably have off for his/her religious holiday.

Mr. Hayden quoted from a State Board of Education’s decision in ADC v. Board of Education of Montgomery County, which declared the school calendar legal.

Dr. Hayman stated the calendar could be amended by indicating the Muslim holidays with an asterisk without closing schools.

Mr. Sasiadek also advocates lobbying to the Maryland State Board of Education on this issue.

On motion of Mr. Janssen, seconded by Mr. Arnold, the Board approved the proposed 2006-2007 Baltimore County Public School calendar. Mr. Borunda, Mr. Camp, and Mr. Kennedy abstained from voting.
REPORTS

The Board received the following reports:

A. **Reported on Proposed Changes to Policy 3200** – Ms. Barbara Burnopp, Executive Director of Fiscal Services, stated the language change recommended mirrors State law on minority procurement. She also noted that the State Interagency Committee on School Construction has recommended that local boards of education appropriately align their policies and procedures by June 30, 2005.

   Mr. Hayden moved that the Board waive the three reading requirement and adopt the policy immediately.

   Dr. Hayman requested clarification on the percentage increase of minority participation. Ms. Burnopp responded this is an ongoing process. She stated that an annual report would be presented to the Board.

   The Board had received the MBE/SBE information in February 2005, which contains two years of data including history and actual volume of contracts by category.

   Mr. Hayden’s motion was seconded by Mr. Arnold. The Board unanimously approved the proposed changes to Policy 3200.

B. **Report on Proposed Renaming of Library at Relay Elementary School** – In accordance with Board policy, Dr. Richard Milbourne, Executive Director of Schools, Southwest Area, proposed that the school library be named in honor of the late Dr. James Skarbek, Principal of Relay Elementary from 1991-2004. Dr. Skarbek believed that the school library was the heart of the school. His friendliness, compassion, warm and friendly manner coupled with his devotion to education and strong leadership skills, endeared him to the entire Relay School Community. Ms. Paula Rees, Principal, and the school community feel that they could pay tribute to Dr. Skarbek with the renaming of the library. They wish to honor his memory by having the Relay Elementary School Library renamed as *The Dr. James F. Skarbek Memorial Library*.

C. **Report on Summary of Audit Findings from Fiscal Year 2004** – Mr. Grzymski, Budget and Audit Committee Chairperson, updated the Board on the activities and action plans in place to address any audit findings.

   Ms. Shillman asked for an explanation of comparability.
REPORTS (cont)

D. **Report on Physical Facilities** – Through a PowerPoint™ presentation, Mr. Michael Sines, Executive Director of Physical Facilities, summarized and outlined the Physical Facilities organization with particular emphasis on maintenance and through the use of Computerized Maintenance Management System (CMMS).

New features of the CMMS are:

- On-line work requests via BCPS intranet
- Schedule, track, and measure data
- Work order status on-line at each school for administrators to monitor
- Database to capture and store information relating to:
  - Work orders
  - Building and equipment maintenance history
  - Inventory tracking
  - Costs of labor and materials
- Intranet reports on-line to schools
  - Work request and work order status

Mr. Sines noted Phase I of this pilot program began at three locations in May 2005: Glenmar Elementary, Middle River Middle, and Kenwood High Schools.

Mr. Sines stated that a new CMMS system will provide excellent data; however, without additional resources to methodically address the aging school infrastructure to meet maintenance demands, the new system will neither produce a significantly improved maintenance program nor enhance the standard of performance.

Mr. Hayden stated that Maryland’s State Treasurer estimates that the state would need $3.85 billion worth of work to be completed in schools over the next five years. Mr. Hayden inquired as to what portion of that money would be slated for Baltimore County Public Schools.

Dr. Hayman expressed frustration over addressing the issues and ensuring the proposals are actualized.

Mr. Janssen asked the Superintendent to develop a detailed report on maintenance issues including proposed plans and schedule a work session in the near future to discuss the report.
PERSONNEL MATTERS

On motion of Mr. Kennedy, seconded by Mr. Janssen, the Board approved the personnel matters as presented on Exhibits G, H, I, J, K, L, and M. (Copies of the exhibits are attached to the formal minutes.) The Board also approved Ms. Mary Margaret O’Hare as the newly appointed Coordinator of the Area Educational Advisory Councils.

On motion of Dr. Hayman, seconded by Mr. Kennedy, the Board approved the addendum to the Superintendent’s contract.

CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Kennedy, recommended approval of items 1-18, 20-21 (Exhibit N). Mr. Janssen pulled item 19 for further discussion.

With regards to item 19, Mr. Janssen inquired about pricing comparisons. Ms. Sines stated the school system is requesting the approval to begin the process. Once approved by the school Board, the item will move forward to state agencies for approval. Mr. Janssen asked if the school system was looking at renovating this building. Ms. Sines stated this is an annex, to an existing school, that has not been used in years and in deplorable conditions.

The Board approved these recommendations. Mr. Arnold and Mr. Hayden abstained from item 15. Mr. Janssen abstained from voting on item 19.

1. Books: Wholesale/Recycle
2. CISCO Products
3. Communications Laboratories
4. Curriculum Materials – Algebra I
5. Curriculum Materials – The Mathematical Palette
6. Flexible Benefits Administrator
7. Information Technology Systems Support
8. Microsoft License Agreement
9. Nursing Services
10. Rebinding of Books
11. School Musical Instrument Rental and Repair Program
12. Social Worker/Personal Assistant Services
13. Contract Modification: Additional Design Services-Middle River Middle School
14. Contract Modification: Construction Administration Services-Middle River Middle School
15. Contract Modification: Construction Management Services-Woodholme Elementary School
CONTRACT AWARDS (cont)
16. Exterior Door Replacement – Chesapeake High School
17. Field Lighting – Woodholme Elementary School
18. Heating Modifications – Overlea High School
19. Razing of the Chatsworth School Annex
20. Sidewalk Replacement and Installation of Canopy Drainage System – New Town High School
21. Site Improvement Adjacent to the Food Service Ramp – Woodmoor Elementary School

INFORMATION
The Board received the following as information:

A. Revised Rule 3611 – TUITION FEES: Non-Residents
B. Annual Revision of Shared Domicile Disclosure Form

Mr. Sasiadek thanked his fellow Board members for their encouragement and support while he served as President for the last two years. Mr. Grzymski and Ms. Janese Murray were thanked for serving as Mr. Sasiadek’s vice presidents. Mr. Dunbar Brooks, Ms. Phyllis Ettinger, and Mr. Arnold were thanked for setting a standard of volunteerism.

ANNOUNCEMENTS

Mr. Sasiadek made the following announcements:

- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, July 12, 2005, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m.

Mr. Sasiadek reminded speakers to refrain from discussing any matters that might come before the Board in the form of an appeal, as well as any personnel matters.
PUBLIC COMMENT

Ms. Emily Wolfson believes the quality of the Board’s work may be compromised by the design of Board meetings. Ms. Wolfson requested that a broad committee be established to study the structure of the Board meetings to make it a more efficient process.

Mr. Muhammad Jameel expressed regret that Muslim holidays were not on the 2006-2007 school calendar.

Dr. Bash Pharoan expressed disappointment that Muslim holidays were not on the 2006-2007 school calendar.

ADJOURNMENT

At 10:53 p.m., Mr. Kennedy moved to adjourn the open session. The motion was seconded by Mr. Arnold and approved by the Board.

Respectfully submitted,

___________________
Joe A. Hairston
Secretary-Treasurer
DATE: July 12, 2005

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: FY07 OPERATING AND CAPITAL BUDGET SCHEDULE

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

RESOURCE PERSON(S):
Barbara Burnopp, Executive Director, Fiscal Services
Mike Goodhues, Director, Budget & Reporting

INFORMATION

In the past, Board Members and the public have requested advance notice of important dates connected to the capital and operating budgets. The attached initial schedules outline those important dates and the process to be followed. As specific dates become available, these schedules will be updated on the BCPS website.

The processes are similar to those followed in previous years, and, again this year, the capital request process has been streamlined to consolidate the state and county processes into one process at the Board level.

Attachment I – FY2007 Operating Budget Schedule
Attachment II – FY2007 Capital Budget Schedule – State/County Request
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 12, 2005</td>
<td>Present proposed operating schedule to the Board</td>
</tr>
<tr>
<td>August 23, 2005</td>
<td>Pre-budget meeting with the Superintendent</td>
</tr>
<tr>
<td>September 13, 2005</td>
<td>Pre-budget meetings with the Executive Directors</td>
</tr>
<tr>
<td>September 14, 2005</td>
<td>Grants and general fund instructions to offices</td>
</tr>
<tr>
<td>October 3 - October 11, 2005</td>
<td>BRASS training and FY07 budget assistance sessions for office budgets</td>
</tr>
<tr>
<td>October 11, 2005</td>
<td>Office budget requests are due to the Office of Budget and Reporting (OBR)</td>
</tr>
<tr>
<td>October, 2005</td>
<td>Area Pre-Budget Meetings</td>
</tr>
<tr>
<td></td>
<td>TBD</td>
</tr>
<tr>
<td>November, 2005</td>
<td>Review by the Deputy Superintendents</td>
</tr>
<tr>
<td>November, 2005</td>
<td>Review by the Superintendent</td>
</tr>
<tr>
<td>January 10, 2006</td>
<td>Superintendent presents proposed FY07 budget to the Board – Distribution of the budget book</td>
</tr>
<tr>
<td>January 31, 2006</td>
<td>Board work session (snow date: February 1, 2006)</td>
</tr>
<tr>
<td>February 14, 2006</td>
<td>Board adopts FY07 budget – distribution of budget book</td>
</tr>
<tr>
<td>March 1, 2006</td>
<td>FY07 proposed budget due to the County Executive</td>
</tr>
<tr>
<td>March 22, 2006</td>
<td>General fund budget instructions to schools</td>
</tr>
<tr>
<td>March, 2006</td>
<td>County Executive staff reviews BCPS budget proposal</td>
</tr>
<tr>
<td>February 28 – April 24, 2006</td>
<td>Schools allocate budget allotments</td>
</tr>
<tr>
<td>April, 2006</td>
<td>County Executive presents FY07 budget recommendations to the County Council by April 15</td>
</tr>
<tr>
<td>April 17 – 24, 2006</td>
<td>BRASS training and assistance for schools</td>
</tr>
</tbody>
</table>

Specific to the Board of Education

Requires action by the Board of Education

Revised: 7/8/2005
## FY 2007 OPERATING BUDGET SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 24, 2006</td>
<td>School budget requests are due to OBR</td>
</tr>
<tr>
<td>April – May, 2006</td>
<td>County Council reviews budget request and holds a public hearing on all county budgets</td>
</tr>
<tr>
<td>May, 2006</td>
<td>County Council Work Session on BCPS budget</td>
</tr>
<tr>
<td>May, 2006</td>
<td>County Council adopts FY07 budget</td>
</tr>
<tr>
<td>July 1, 2006</td>
<td>FY07 funds available</td>
</tr>
<tr>
<td>July 11, 2006</td>
<td>Distribution of the FY07 adopted budget book</td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
</tr>
<tr>
<td>--------------------</td>
<td>-----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>May 25, 2005</td>
<td>Public Hearing</td>
</tr>
<tr>
<td>July 12, 2005</td>
<td>Present proposed capital schedule to the Board</td>
</tr>
<tr>
<td>July/August, 2005</td>
<td>Office of Budget &amp; Reporting to meet with offices and schools to review project requests</td>
</tr>
<tr>
<td>August 1, 2005</td>
<td>All capital project requests are due to the Office of Budget and Reporting</td>
</tr>
<tr>
<td>August 15, 2005</td>
<td>Meet with Deputy Superintendents, Executive Director of Fiscal Services, Executive Director of Facilities, and the Executive Director of Planning and Support Operations to discuss FY07 state and county capital request</td>
</tr>
<tr>
<td>August 18, 2005</td>
<td>Capital budget review with the Superintendent</td>
</tr>
<tr>
<td>September 2, 2005</td>
<td>State/County capital request to the Superintendent</td>
</tr>
<tr>
<td>September 20, 2005</td>
<td>Superintendent presents proposed State/County capital request to the Board</td>
</tr>
<tr>
<td>September 21, 2005</td>
<td>Board work session</td>
</tr>
<tr>
<td>October 5, 2005</td>
<td>Board votes on Superintendent’s proposed State/County capital request</td>
</tr>
<tr>
<td>October 7, 2005</td>
<td>State request due to the State Interagency Committee for Public Construction (IAC)</td>
</tr>
<tr>
<td>October, 2005</td>
<td>Public School Construction Program review meeting (MSDE)</td>
</tr>
<tr>
<td>November, 2005</td>
<td>IAC issues recommendations for state request</td>
</tr>
<tr>
<td>December, 2005</td>
<td>Appeal hearing to IAC for state request</td>
</tr>
<tr>
<td>December 20, 2005</td>
<td>Superintendent presents revised County capital request to the Board based on IAC recommendations.</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
</tr>
<tr>
<td>--------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>January 10, 2006</td>
<td>Board votes on Superintendent’s proposed County capital request</td>
</tr>
<tr>
<td>January 13, 2006</td>
<td>The County capital request is submitted to the County Office of Budget and Finance and forwarded to the Office of Planning and Zoning. The County Executive conducts an overview meeting with the Planning Board in January.</td>
</tr>
<tr>
<td>January, 2006</td>
<td>Appeal hearing to the Board of Public Works (BPW) for state request</td>
</tr>
<tr>
<td>February, 2006</td>
<td>Presentation to the County Planning Board for County request</td>
</tr>
<tr>
<td>February – March, 2006</td>
<td>County capital budget is reviewed by county agencies</td>
</tr>
<tr>
<td>April, 2006</td>
<td>State legislature approves State capital budget</td>
</tr>
<tr>
<td>April, 2006</td>
<td>The County Executive submits the proposed county capital budget to the County Council by April 15</td>
</tr>
<tr>
<td>April – May, 2006</td>
<td>County Council reviews budget request and holds a public hearing on all county budgets</td>
</tr>
<tr>
<td>May, 2006</td>
<td>BPW approves IAC recommendations of the state request</td>
</tr>
<tr>
<td>May, 2006</td>
<td>The County Council adopts the FY07 County capital budget</td>
</tr>
<tr>
<td>May 24, 2006</td>
<td>Public Hearing on FY08 capital requests</td>
</tr>
<tr>
<td>July 1, 2006</td>
<td>FY07 funds available</td>
</tr>
<tr>
<td>July 11, 2006</td>
<td>Distribution of the FY07 budget book</td>
</tr>
</tbody>
</table>

Specific to the Board of Education

*Requires action by the Board of Education*

Revised: 7/8/2005
# BALTIMORE COUNTY PUBLIC SCHOOLS
## TOWSON, MARYLAND 21204
### JULY 12, 2005

## RECOMMENDED TRANSFERS

<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>BARBARA H. CERNIK</td>
<td>Assistant Principal</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Mars Estates Elementary School</td>
<td>Warren Elementary School</td>
</tr>
<tr>
<td></td>
<td>(Replacing Dorothy Schisler, on sick leave)</td>
<td></td>
</tr>
<tr>
<td>H. SCOTT GEHRING</td>
<td>Executive Director of Schools</td>
<td>Area Assistant Superintendent</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Northwest Area</td>
<td>Northwest Area</td>
</tr>
<tr>
<td></td>
<td>(Redirected Position)</td>
<td></td>
</tr>
<tr>
<td>CHARLES A. HERNDON, III</td>
<td>Director of Communications</td>
<td>Communications Specialist I</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Office of Communications</td>
<td>Office of Communications</td>
</tr>
<tr>
<td></td>
<td>(Replacing Marjorie Hampson, resigned)</td>
<td></td>
</tr>
<tr>
<td>WILLIAM A. LAWRENCE</td>
<td>Executive Director of Schools</td>
<td>Area Assistant Superintendent</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Northeast Area</td>
<td>Northeast Area</td>
</tr>
<tr>
<td></td>
<td>(Redirected Position)</td>
<td></td>
</tr>
<tr>
<td>KIMBERLY M. MITCHELL</td>
<td>Assistant Principal</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Dogwood Elementary School</td>
<td>Hebbville Elementary School</td>
</tr>
<tr>
<td></td>
<td>(Replacing Dawn Marshall, on leave)</td>
<td></td>
</tr>
<tr>
<td>REGINA E. SATTERFIELD</td>
<td>Executive Director of Schools</td>
<td>Area Assistant Superintendent</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Southeast Area</td>
<td>Southeast Area</td>
</tr>
<tr>
<td></td>
<td>(Redirected Position)</td>
<td></td>
</tr>
<tr>
<td>KIM X. WHITEHEAD</td>
<td>Executive Director of Schools</td>
<td>Area Assistant Superintendent</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Central Area</td>
<td>Central Area</td>
</tr>
<tr>
<td></td>
<td>(Redirected Position)</td>
<td></td>
</tr>
<tr>
<td>NAME</td>
<td>FROM</td>
<td>TO</td>
</tr>
<tr>
<td>------------------</td>
<td>-------------------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>SUSAN E. WILKEN</td>
<td>Assistant to the Executive Director of Schools, Northeast</td>
<td>Assistant to the Area Assistant Superintendent, Southwest</td>
</tr>
</tbody>
</table>

(Effective July 13, 2005)

(Replacing Deborah Phelps, recommended for appointment to Principal, Windsor Mill Middle School)
BALTIMORE COUNTY PUBLIC SCHOOLS  
TOWSON, MARYLAND 21204

July 12, 2005

**RETIREMENTS**

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>SCHOOL/OFFICE</th>
<th>YRS. OF SERVICE</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ronald M. Audlin</td>
<td>Teacher</td>
<td>Dulaney High</td>
<td>34.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Catherine Barth</td>
<td>Teacher</td>
<td>Stemmers Run Middle</td>
<td>34.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>James Bradley</td>
<td>Teacher</td>
<td>Owings Mills High</td>
<td>34.5</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Mary Brocato</td>
<td>Admin. Secretary II</td>
<td>Greenwood HR Bldg.</td>
<td>15.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Franklin Clark</td>
<td>Teacher</td>
<td>Patapsco High</td>
<td>8.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Joanne Cohen</td>
<td>Teacher</td>
<td>Arbutus Middle</td>
<td>17.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Margaret Curtis</td>
<td>Paraeducator</td>
<td>Chatsworth School</td>
<td>30.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Anne Dorsey</td>
<td>Teacher</td>
<td>Chesapeake High</td>
<td>28.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Neil Dressell</td>
<td>Teacher</td>
<td>Owings Mills High</td>
<td>4.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Susan Falcone</td>
<td>Teacher</td>
<td>Loch Raven High</td>
<td>32.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Edward Fangman</td>
<td>Principal</td>
<td>Sollers Point Tech HS</td>
<td>34.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Mildred Ferris</td>
<td>Teacher</td>
<td>Arbutus Elementary</td>
<td>36.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Edward Gordon</td>
<td>Teacher</td>
<td>Hereford High</td>
<td>28.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Loris Hardy</td>
<td>Bus Attendant</td>
<td>Transportation</td>
<td>5.0</td>
<td>2-01-05</td>
</tr>
<tr>
<td>Aileen Kimel</td>
<td>Teacher</td>
<td>Dundalk Middle</td>
<td>34.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Nila Ledford</td>
<td>Teacher</td>
<td>Ridgely Middle</td>
<td>35.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Susan Lidard</td>
<td>Clerk IV</td>
<td>Timonium/3rd Party Billing</td>
<td>15.5</td>
<td>7-01-05</td>
</tr>
<tr>
<td>James Lipan</td>
<td>Facilities Assistant</td>
<td>Pulaski Park</td>
<td>13.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Claudia McBrien</td>
<td>Guidance Counselor</td>
<td>Arbutus Middle</td>
<td>34.4</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Glen Mendels</td>
<td>Psychologist</td>
<td>Rolling Rd Center</td>
<td>30.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>NAME</td>
<td>POSITION</td>
<td>SCHOOL/OFFICE</td>
<td>YRS. OF SERVICE</td>
<td>EFFECTIVE DATE</td>
</tr>
<tr>
<td>--------------------</td>
<td>---------------------</td>
<td>---------------------</td>
<td>-----------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Susan Peterson</td>
<td>Assist. Principal</td>
<td>Kingsville Elem.</td>
<td>31.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Linda Poag</td>
<td>Speech/Lang. Path.</td>
<td>Arbutus Elementary</td>
<td>24.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Antoinette Rehrig</td>
<td>Paraeducator</td>
<td>Dumbarton Middle</td>
<td>17.5</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Marjorie Rofel</td>
<td>Contractural</td>
<td>On Loan to MSDE</td>
<td>27.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Elden Schneider</td>
<td>Teacher</td>
<td>Pikesville High</td>
<td>40.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Albert Swiston, Sr.</td>
<td>Teacher</td>
<td>Patapsco High</td>
<td>31.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Mary Trinko</td>
<td>Teacher</td>
<td>Seven Oaks Elem.</td>
<td>37.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Sara Turnipseed</td>
<td>Teacher</td>
<td>Scotts Branch Elem.</td>
<td>32.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Janis Wasser</td>
<td>Teacher</td>
<td>Woodmoor Elem.</td>
<td>28.0</td>
<td>7-01-05</td>
</tr>
<tr>
<td>Elizabeth Young</td>
<td>Coordinator</td>
<td>Student Support Serv.</td>
<td>28.0</td>
<td>7-01-05</td>
</tr>
</tbody>
</table>

As of 7/8/05
RESIGNATIONS

ELEMENTARY – 39

Baltimore Highlands Elementary School
Stacy L. Rogers, 06/30/05, 5.0 yrs.
Grade 5

Battle Monument School
Shannon M. Anderson, 06/30/05, 2.0 yrs.
Speech Language Pathologist

Campfield Early Childhood Center
Rhonda C. Perry, 06/30/05, 6.0 yrs.
Special Education

Carney Elementary School
Diana M. Butler, 06/30/05, 9.0 yrs.
Grade 3

Chateworth School
Jeannette A. Christman, 06/30/05, 8.0 yrs.
Special Education

Bryna G. Wasserman, 06/30/05, 4.0 yrs.
Special Education

Church Lane Elementary Technology
Juliet R. Champion, 06/30/05, 4.0 yrs.
Kindergarten

Colgate Elementary School
Peter N. Bucci, 06/30/05, 2.0 yrs.
Vocal Music

Cromwell Valley Elementary Regular Magnet
School
Christine C. Spurrier, 06/30/05, 9.0 yrs.
Resource

Dogwood Elementary School
Lisa D. Jenkins, 06/30/05, 5.0 yrs.
Grade 1

Kara A. Miller, 06/30/05, 1.0 yr.
Grade 5

Featherbed Lane Elementary School
Brian W. Burris, 06/30/05, 5.0 yrs.
Instrumental Music

Halstead Academy
Carolyn A. Reizen, 06/30/05, 3.7 yrs.
Special Education

Hernwood Elementary School
Margaret M. Endler, 06/30/05, 2.0 yrs.
Grade 4

Johnncake Elementary School
Angela J. Alberty, 06/30/05, 1.0 yr.
Library Science Media

Jennifer T. Kouvaris, 06/30/05, 8.0 yrs.
Nurse

Maiden Choice School
Pamela J. Bennett, 06/30/05, 21.5 yrs.
Severe and Profoundly Handicapped

Middlesex Elementary School
Shannon M. Monacelli, 06/30/05, 3.0 yrs.
Grade 5

New Town Elementary School
Lisa M. Fessler, 06/30/05, 5.0 yrs.
Grade 4

Melissa S. Infante, 06/30/05, 3.8 yrs.
Grade 1

Norwood Elementary School
Amanda B. Jett, 06/30/05, 5.0 yrs.
Kindergarten
Resignations

Oliver Beach Elementary School
Kelly D. Alperstein, 06/30/05, 6.0 yrs.
Special Education

Owings Mills Elementary School
Sarah F. Tendler, 06/30/05, 5.0 mos.
Speech Language Pathologist

Perry Hall Elementary School
Erin M. Ewing, 06/30/05, 2.0 yrs.
Grade 4

Pleasant Plains Elementary School
Jennifer M. Opdyke, 06/30/05, 14.0 yrs.
Grade 1

Pot Spring Elementary School
Camille Gammon-Hittelman, 06/30/05, 2.0 yrs.
Art

Prettyboy Elementary School
Margarita M. Kwoka, 06/30/05, 19.5 yrs.
Grade 5

Riderwood Elementary School
Amber B. Vogel, 06/30/05, 2.5 yrs.
Occupational Therapist

Riverview Elementary School
Medina S. Nunn, 06/30/05, 1.5 yrs.
Speech Language Pathologist

Sandy Plains Elementary School
Aphrodite E. Georgelakos, 06/30/05, 1.0 yr.
Kindergarten

Kristen E. Levins, 06/30/05, 1.0 yr.
Special Education

Summit Park Elementary School
Wendy E. Espeland, 06/30/05, 3.0 yrs.
Speech Language Pathologist

Sussex Elementary School
Meredith P. Kozlakowski, 06/30/05, 5.0 yrs.
Grade 5

Sarah A. Patterson, 06/30/05, 8.0 mos.
Special Education

Wellwood International School
Janice F. Mirro, 06/30/05, 3.0 yrs.
Speech Language Pathologist

Westowne Elementary School
Jessica L. Baker, 06/30/05, 1.0 yr.
Special Education

White Oak School
Ken Moghimi, 06/30/05, 1.0 yr.
Special Education

Amy T. Suits, 06/30/05, 1.0 yr.
Special Education

Winand Elementary School
Sean L. Conley, 06/30/05, 9.0 yrs.
Resource

SECON DARY – 56

Catonsville High School
Derrick N. Terry, 06/30/05, 1.0 yr.
Special Education

Catonsville Middle School
Laura J. Strunk, 06/30/05, 9.0 yrs.
Spanish

Chesapeake High School
Scott J. Zoscin, 06/30/05, 4.0 mos.
Special Education

Cockeysville Middle School
Catherine R. Brokaw, 06/30/05, 10.0 yrs.
Psychologist

Kimberly S. Robertello, 06/30/05, 3.0 yrs.
Physical Education

Deer Park Middle Magnet School
Robert F. Sullivan, 06/30/05, 3.0 yrs.
English

Annette C. Wruble, 06/30/05, 5.0 mos.
Reading

Dulaney High School
Robert A. Copich, 06/30/05, 4.0 yrs.
Mathematics

Deborah M. Fitter, 06/30/05, 11.0 yrs.
Special Education

Dumbarton Middle School
Ariel J. Dolowich, 06/30/05, 1.0 yr.
Social Studies
Dundalk Middle School
Michele L. Gray, 06/30/05, 2.3 yrs.
Home Economics

Eastern Technical High School
Bethany A. Birago, 06/30/05, 6.0 yrs.
Vocational

Franklin High School
Michael A. Capizzi, 06/30/05, 1.0 yr.
English

Franklin Middle School
Katharine A. Taylor, 06/30/05, 3.0 yrs.
Spanish

General John Stricker Middle School
Mary Duckworth, 06/30/05, 27.0 yrs.
Physical Education

Melissa L. McArdle, 06/30/05, 2.0 yrs.
Special Education

Jessica L. Riley, 06/30/05, 3.0 yrs.
English

Denise C. Stringer, 06/30/05, 2.0 yrs.
Special Education

Golden Ring Middle School
Katherine E. Harris, 06/30/05, 4.0 yrs.
English

Hereford High School
Allyson J. Cooper, 06/30/05, 3.0 yrs.
English

Lansdowne High School
Mark S. Adams, 06/30/05, 4.0 yrs.
Home Economics

Lansdowne Middle School
Jennie A. York, 06/30/05, 6.0 yrs.
Mathematics

Loch Raven High School
Monica A. Finegan, 06/30/05, 11.0 yrs.
French

Michael E. Paul, 06/30/05, 1.0 yr.
Social Studies

Loch Raven Technical Academy
LeAnn K. Embry, 06/30/05, 1.0 yr.
English

Terry L. McDonald, 06/30/05, 2.6 yrs.
Special Education

Leslie C. Salters, 06/30/05, 5.0 yrs.
Guidance

Adrienne R. Stoner, 06/30/05, 1.0 yr.
Health

Middle River Middle School
Wendy J. Smith, 06/30/05, 8.0 yrs.
Art

Parkville High School
Alan D. Freeman, 06/30/05, 2.0 yrs.
Instrumental Music

Kristen N. Wood, 06/30/05, 2.0 yrs.
Special Education

Patapsco High School
Georgia L. Geisser, 06/30/05, 7.0 yrs.
Art

Anna M. Rider, 06/30/05, 8.0 yrs.
Physical Education

Perry Hall High School
Kelly L. Carlisle, 06/30/05, 4.0 yrs.
Mathematics

Perry Hall Middle School
Michelle L. Stevenson, 06/30/05, 7.0 yrs.
Special Education

Vencena D. Webb, 06/30/05, 3.0 yrs.
Mathematics

Pikesville High School
Nicholas P. DePace, 06/30/05, 7.0 yrs.
Special Education

Joel K. Hain, 06/30/05, 5.0 yrs.
Social Studies

Nancy E. Love, 06/30/05, 9.0 yrs.
Guidance

Pikesville Middle School
Jennifer D. Lori, 06/30/05, 4.0 yrs.
Mathematics

Randallstown High School
Christina A. Scheck, 06/30/05, 7.0 yrs.
Spanish
Resignations

Ridgely Middle School
Alex P. SantaVenere, 06/30/05, 2.0 yrs.
Social Studies

Rosedale Center
Eileen M. Nolan, 06/30/05, 1.0 yr.
Special Education

Sollers Point Technical High School
Kevin T. Dingle, 06/30/05, 2.0 yrs.
Vocational

Southwest Academy
Christina M. Mascio, 06/30/05, 1.0 yr.
Physical Education

Kristen D. Roberts, 06/30/05, 5.0 yrs.
Mathematics

Sparrows Point High School
Lauren M. Cody, 06/30/05, 3.0 yrs.
Special Education

Stemmers Run Middle School
Amy E. Rankin, 06/30/05, 1.0 yr.
Special Education

Roy J. Wilkins, 06/30/05, 6.0 yrs.
Science

Sudbrook Magnet Middle School
Wendell E. Latouche, 06/30/05, 1.0 yr.
Science

Nicholas A. Moorman, 06/30/05, 10.0 yrs.
Modern Languages

Towson High School
Katy E. Arnett, 06/30/05, 2.0 yrs.
French

Kyle A. Smith, 06/30/05, 1.0 yr.
Science

Woodlawn Middle School
Adreian B. Bean, 06/30/05, 4.8 yrs.
Special Education

Ralph D. Cartwright, 02/01/05, 1.5 yrs.
Special Education

William P. Roughton, 06/30/05, 4.0 yrs.
Special Education

CENTRAL OFFICES – 3

Eastern Family Resource Center
Amelia D. Krebs, 06/30/05, 15.0 yrs.
Physical Therapist

Rolling Road Center Carriage House
Laurence S. Bulka, 06/30/05, 3.0 yrs.
Psychologist

Department of Student Support Services
Richard E. Brokaw, 07/22/05, 10.0 yrs.
Psychologist

AMENDED (Board Agenda June 14, 2005)

Dulaney High School
Mark T. Pierce, 06/09/05, 3.4 yrs.
Physical Education
(Change of Resignation Date/Years of Service)

SEPARATIONS FROM LEAVE – 6

Susan L. Barton, granted Unusual or Imperative Leave, 07/01/04 – 06/30/05, resigning 06/30/05, 6.0 yrs.
Craig D. Borne, granted Unusual or Imperative Leave, 01/03/05 – 06/30/05, resigning 06/30/05, 7.0 yrs.
Beatrice Doose, granted Personal Leave, 07/01/04 – 06/30/05, resigning 06/30/05, 9.0 yrs.
Laura Riley-Hill, granted Unusual or Imperative Leave, 04/01/02 – 06/13/05, resigning 06/13/05, 15.0 yrs.
Debra K. Kucharski, granted Unusual or Imperative Leave, 08/23/04 – 06/30/05, resigning 06/30/05, 11.0 yrs.
Sibyl D. Lavin, granted Child Rearing Leave, 08/19/03 – 06/30/05, resigning 06/30/05, 6.0 yrs.
BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204

July 12, 2005

LEAVES

ACADEMIC LEAVE

MICHELLE MARCH – (Paraeducator) – Deer Park Middle School
Effective August 22, 2005 through June 30, 2006

CHILD REARING LEAVES

KATHERINE MCKENNA BRILLON – (ESOL) Dumbarton Middle School
Effective July 25, 2005 through June 30, 2006

KERRY O’BRIEN DUVA – (2nd Grade) – Pinewood Elementary School
Effective June 30, 2005 through June 30, 2007

WENDY KOUTCH GUETLER – (Speech Language Pathologist) – Sparks Elementary School
Effective August 25, 2005 through June 30, 2007

PERSONAL LEAVE

JENNIFER L. FORD – (Social Studies) – Western School of Environmental Science and Technology
Effective July 1, 2005 through June 30, 2005

UNUSUAL OR IMPERATIVE LEAVES

LORI GEBHARD – (Reading Specialist) – Joppa View Elementary School
Effective July 1, 2005 through June 30, 2006

MELANIE GOLDSBOROUGH – (English) Perry Hall High School
Effective July 1, 2005 through June 30, 2006

LYNDA GOMERINGER - (Pre-Kindergarten) McCormick Elementary School
Effective July 1, 2005 through June 30, 2006

MICHELLE JANOWIAK – (Clerk V) Formerly Office of Employee Benefits-Timonium
Effective March 14, 2005 through September 13, 2005

KATHLEEN LAPOLE – (Building Service Worker) – Patapsco High School*
Effective June 14, 2005 through October 31, 2005

MARIANNE ERIN LOHR – (Kindergarten) – Eastwood Center Elementary School
Effective July 1, 2005 through June 30, 2006

*Non-member Maryland State Retirement System & Pension System

DOP: 7/13/2005
The Board gratefully acknowledges the service of the employee listed below:

GWENDOLYN SMITH  
Kindergarten Teacher  
Halstead Academy  
April 27, 2005
## RECOMMENDED APPOINTMENTS

**July 12, 2005**

<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BEVERLY D. ANDRESS</strong></td>
<td>Acting Coordinator of LRE, Special Education</td>
<td>Coordinator, School Support and Compliance</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Department of Federal and State Programs</td>
<td>Office of Special Education</td>
</tr>
<tr>
<td></td>
<td>(Redirected Position)</td>
<td></td>
</tr>
<tr>
<td><strong>SETH M. BARISH</strong></td>
<td>Teacher/Social Studies</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Dumbarton Middle School</td>
<td>Perry Hall Middle School</td>
</tr>
<tr>
<td></td>
<td>(Replacing Richard Weber, promoted to Principal, Pine Grove Elementary School)</td>
<td></td>
</tr>
<tr>
<td><strong>JASON R. BARNETT</strong></td>
<td>Teacher/Technology Education</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Hereford Middle School</td>
<td>Dogwood ES</td>
</tr>
<tr>
<td></td>
<td>(Replacing Kimberly Mitchell, transferring to Assistant Principal, Hebbville Elementary School)</td>
<td></td>
</tr>
<tr>
<td><strong>NANCY S. FEELEY</strong></td>
<td>Teacher/Special Education</td>
<td>Supervisor of School Support</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Cluster Leader</td>
<td>Office of Special Education</td>
</tr>
<tr>
<td></td>
<td>(Redirected Position)</td>
<td></td>
</tr>
<tr>
<td><strong>MARCELLA H. FRANCZKOWSKI</strong></td>
<td>Teacher/Special Education</td>
<td>Coordinator, Placement, Birth-to-Five Programs</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Cluster Leader, Northwest</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Office of Special Education</td>
<td>(Redirected Position)</td>
</tr>
<tr>
<td><strong>CATHY C. GANTZ</strong></td>
<td>Assistant Principal</td>
<td>Assistant to the Area</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Oakleigh Elementary School</td>
<td>Assistant Superintendent, Northeast</td>
</tr>
<tr>
<td></td>
<td>(Replacing Susan Wilken, transferring to Assistant to the Area Assistant Superintendent, Southwest)</td>
<td></td>
</tr>
<tr>
<td><strong>THOMAS GAUL</strong></td>
<td>Superintendent</td>
<td>Assistant Superintendent</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Round Rock Independent School</td>
<td>Teaching and Learning District</td>
</tr>
<tr>
<td></td>
<td>(Redirected Position)</td>
<td></td>
</tr>
<tr>
<td>NAME</td>
<td>FROM</td>
<td>TO</td>
</tr>
<tr>
<td>---------------------</td>
<td>-------------------------------------------</td>
<td>-----------------------------------------</td>
</tr>
<tr>
<td>LOIS H. GORMAN</td>
<td>Teacher/Classroom Pinewood Elementary School</td>
<td>Assistant Principal Kingsville Elementary School</td>
</tr>
<tr>
<td></td>
<td>(Effective July 13, 2005)</td>
<td>(Replacing Susan Peterson, retired)</td>
</tr>
<tr>
<td>LEE V. HOLLAND</td>
<td>Teacher/Resource Deep Creek Middle School</td>
<td>Specialist, Magnet Programs Department of Special Programs, PreK-12</td>
</tr>
<tr>
<td></td>
<td>(Effective July 13, 2005)</td>
<td>(New Position)</td>
</tr>
<tr>
<td>MARY ANN MATHEWS</td>
<td>Teacher/Guidance Hereford High School</td>
<td>Supervisor of Guidance and Counseling Department of Student Support Services</td>
</tr>
<tr>
<td></td>
<td>(Effective July 13, 2005)</td>
<td>(Lynn Mueller, promoted to Coordinator, Guidance and Counseling)</td>
</tr>
<tr>
<td>DIANE J. MCGOWAN</td>
<td>Acting Coordinator Student and Program Placement Department of Federal and State Programs</td>
<td>Specialist of Public Placement Office of Special Education</td>
</tr>
<tr>
<td></td>
<td>(Effective July 13, 2005)</td>
<td>(Replacing Christina Connolly, promoted to Assistant Principal, New Town Elementary School)</td>
</tr>
<tr>
<td>ELIZABETH G. MONDESIR</td>
<td>Teacher/Resource Department of Elementary Programs</td>
<td>Assistant Principal Mars Estates Elementary School</td>
</tr>
<tr>
<td></td>
<td>(Effective July 13, 2005)</td>
<td>(Replacing Barbara Cernik, transferring to Assistant Principal, Warren Elementary School)</td>
</tr>
<tr>
<td>DEBORAH S. PHELPS</td>
<td>Assistant to the Executive Director of Schools – Southwest Windsor Mill Middle School</td>
<td>Principal Windsor Mill Middle School</td>
</tr>
<tr>
<td></td>
<td>(Effective July 13, 2005)</td>
<td>(New Position)</td>
</tr>
<tr>
<td>RANDY S. QUINN</td>
<td>Teacher/Classroom Pleasant Plains Elementary School Oakleigh Elementary School</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td></td>
<td>(Effective July 13, 2005)</td>
<td>(Replacing Cathy Gantz, recommended for appointment to Assistant to the Area Assistant Superintendent, Northeast)</td>
</tr>
<tr>
<td>KATHLEEN H. SCHMIDT</td>
<td>Assistant Principal Franklin High School</td>
<td>Assistant to the Area Assistant Superintendent, Northwest</td>
</tr>
<tr>
<td></td>
<td>(Effective July 13, 2005)</td>
<td>(Replacing Barbara Walker, transferred to Facilitator for Leadership Development, Department of Professional Development)</td>
</tr>
<tr>
<td>NAME</td>
<td>FROM</td>
<td>TO</td>
</tr>
<tr>
<td>----------------------</td>
<td>-----------------------------------</td>
<td>-------------------------------------</td>
</tr>
<tr>
<td>LYNN E. WHITTINGTON</td>
<td>Director of Curriculum</td>
<td>Director</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Anne Arundel County Public Schools</td>
<td>Office of School Improvement</td>
</tr>
<tr>
<td></td>
<td>(Redirected Position)</td>
<td></td>
</tr>
<tr>
<td>DIANE J. YOUNG</td>
<td>Assistant Principal</td>
<td>Principal</td>
</tr>
<tr>
<td>(Effective July 13, 2005)</td>
<td>Eastern Technical High School</td>
<td>Sollers Point Technical High School</td>
</tr>
<tr>
<td></td>
<td>(Replacing Edward Fangman, retiring)</td>
<td></td>
</tr>
</tbody>
</table>
EXHIBIT I

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: July 12, 2005

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: RECOMMENDATIONS FOR AWARD OF CONTRACTS

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

PERSON(S): Rick Gay, Manager, Office of Purchasing
            Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

*****

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/cale

Appendix I – Recommendations for Award of Contracts – Board Exhibit
Recommendations for Award of Contracts
Board Exhibit – July 12, 2005

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. Contract: Class Attendance and Evacuation Monitor System
   Contract #: JNI-756-05
   
   **Term:** 2 years  **Extension:** 0  **Contract Ending Date:** 9-30-06 (tentative)
   **Initial award value:** $42,500  **Estimated total award value:** $79,400
   
   **Bid issued:** NA  **Pre-bid meeting date:** NA  **Due date:** NA
   **No. of vendors issued to:** NA  **No. of bids received:** NA  **No. of no-bids received:** NA

   **Description:**

   On September 24, 2004, the Board of Education approved the purchase of an electronic system to monitor attendance during the school day and during any emergency evacuation of the building. The original cost approved by the Board was $42,500. The current system is working as intended. New Town High School wishes to enhance the capabilities of the system to account for students who spend any time away from the classroom. The system will have the capability to generate hall passes and account for the students’ time when they are not in the classroom. It will also generate an alert if the student is absent longer than a specific predetermined amount of time. Built into the system will be a method for identifying teachers needing substitutes and substitute teachers in the building with their assignments. The system will also be linked to the auto-dialer to allow the automation of phone calls to parents of students who are absent.

   To achieve these goals, five additional hand-held computers with a host receiver, a tablet PC, and 64 trigger-less barcode scanners are necessary. The cost for these items is $36,900.

   **Recommendation:**

   Recommendation of award to:

   Cuskey, Ispen, and McCall Consultants  Havertown, PA 19083
Responsible school or office: New Town High School
Contact person: Dr. Margaret Spicer
Funding source: Capital Funds: Furniture, Fixtures and Equipment
2. **Contract:** Closed Circuit Television Equipment and Installation Services  
   **Contract #:** JMI-650-05  
   **Term:** 3 years  
   **Extension:** N/A  
   **Contract Ending Date:** 7/31/08 (tentative)  
   **Estimated annual award value:** $2,000,000  
   **Estimated total award value:** $6,000,000  
   **Bid issued:** May 19, 2005  
   **Pre-bid meeting date:** June 1, 2005  
   **Due date:** June 13, 2005  
   **No. of vendors issued to:** 26  
   **No. of bids received:** 12  
   **No. of no-bids received:** 0

**Description:**  
The Baltimore County Public Schools’ Office of Safety and Security was awarded funding from Baltimore County to install closed-circuit television (CCTV) systems at various schools. Three contractors have been selected as “Award Bidders” and shall have the opportunity to compete for specific BCPS projects throughout the duration of this contract. This solicitation also provides BCPS with the option of procuring CCTV equipment.

**Recommendation:**  
Recommendation of award to:  

- ADT Security Services, Inc.  
  Columbia, MD  
- Ark Systems, Inc.  
  Columbia, MD  
- PrimeNet, Inc.  
  Glen Burnie, MD

**Responsible school or office:** Office of Safety and Security  
**Contact person:** Charles R. Jenkins  
**Funding source:**  
- Operating budget  
- County capital budget
3. **Contract:** Employee Benefits Consulting Service  
**Contract #:** PCR-208-06, Baltimore County #202935

- **Term:** 5 year  
- **Extension:** 3 year  
- **Contract Ending Date:** 9/30/13 (tentative)

- **Estimated annual award value:** $23,000
- **Estimated total award value:** $50,000

- **Bid issued:** April 25, 2001  
- **Pre-bid meeting date:** N/A  
- **Due date:** May 25, 2001  
- **No. of vendors issued to:** 4
- **No. of bids received:** 4  
- **No. of no-bids received:** 0

**Description:**

This contract allows participation in the Baltimore County Government contract for employee benefit consulting services. The initial focus of the contract will be to assist BCPS in the implementation of upcoming Government Accounting Standards Board (GASB) rules, which require public sector employers to account for post employment benefits other than pensions. The financial statement disclosure will require evaluation of post-retirement benefits, primarily medical coverage. Additional consulting may be required over the term of the contract.

**Recommendation:**

Recommendation of award to:

- **Bolton Partners, Inc.** Baltimore, MD

**Responsible school or office:** Office of Employee Benefits

**Contact person:** Kathleen Harmon

**Funding source:** Operating Budget
4. **Contract:** Lease Agreement - Office Space for Southwest Area Superintendent’s Designee, Psychological Services, and Pupil Personnel Workers

**Contract #:** JMI-612-06

**Term:** 7 year **Extension:** 0 **Contract Ending Date:** 8/31/12 (tentative)

**Estimated annual award value:** $119,227  
**Estimated total award value:** $834,589

**Bid issued:** NA  
**Pre-bid meeting date:** NA  
**Due date:** NA  
**No. of vendors issued to:** NA  
**No. of bids received:** NA  
**No. of no-bids received:** NA

**Description:**

This lease agreement is for suitable rental office space in the southwest area of Baltimore County at 3620 Commerce Drive. The office space will be used by 34 BCPS employees that regularly conference on-site with students, parents, guardians, and others concerning school related issues.

**Recommendation:**

Approve lease agreement to:

Merritt, LLC Baltimore, MD

**Responsible school or office:** Department of Planning and Support Operations

**Contact person:** Don Dent

**Funding source:** Operating Budget
5. **Contract:** Public School Piano Loan Program  
   **Contract #:** PCR-296-05  
   **Term:** 3 year  
   **Extension:** 3 year  
   **Contract Ending Date:** 7/12/11 (tentative)  
   **Estimated annual award value:** N/A  
   **Estimated total award value:** N/A  
   **Bid issued:** April 21, 2005  
   **Pre-bid meeting date:** May 5, 2005  
   **Due date:** May 18, 2005  
   **No. of vendors issued to:** 8  
   **No. of bids received:** 3  
   **No. of no-bids received:** 0  

**Description:**

The Public School Piano Loan Program (PSPLP) incorporates the loaning of pianos to public schools in exchange for publicity. As facilitated in BCPS, music instrument dealers will provide acoustic and digital pianos to various schools as directed by the Office of Music. Dealers’ responsibilities include delivering and setting up the instruments, tuning and maintaining them, replacing them annually with new instruments, and insuring the instruments against damage and loss. Dealers pay all costs of the program. There is no cash outlay and no purchase by BCPS. There is no requirement that BCPS endorse the dealers or their products. In return, participating schools provide publicity for the dealers that may be in the form of press releases, articles in school music programs, and the distribution of an annual letter sent to students’ families that explains the program.

In an opinion of June 22, 2004, the Board of Education’s Ethics Review Panel concluded that the PSPLP constitutes a business partnership, which enhances the educational programs of student, and is not in violation of Ethics Code Policy 8360.

**Recommendation:**

Recommendation of award to:

- Jason’s Music Center, Inc.  
  Woodlawn, MD
- Stu’s Music Shop, Inc.  
  Westminster, MD

**Responsible school or office:** Office of Music

**Contact person:** Jamie Tucker

**Funding source:** N/A
6. **Contract Assignment:** Roofing Package – Windsor Mill Middle School  
**Contract #:** PCR-282-05  
**Term:** 8 months  
**Extension:** 0  
**Contract Ending Date:** 10/5/05 (tentative)  
**Estimated annual award value:** NA  
**Estimated total award value:** $990,500  
**Bid issued:** January 20, 2005  
**Pre-bid meeting date:** February 3, 2005  
**Due date:** March 2, 2005  
**No. of vendors issued to:** NA  
**No. of bids received:** NA  
**No. of no-bids received:** NA  

**Description:**  
The Board of Education approved a contract for constructing the roof of Windsor Mill Middle School to Roofer’s, Inc., Baltimore, Maryland, on March 8, 2005. On May 25, 2005, Baltimore County Public Schools was notified that Tecta America Corporation, Skokie, IL, was acquiring the business of Roofers, Inc. As part of that acquisition, Tecta America Corporation would assume the contract for the roof at Windsor Mill Middle School. Pursuant to Article 13.2 of the General Terms and Conditions of the contract, this assignment requires the written approval of the Board of Education. After review by our legal counsel, the Office of Purchasing is recommending that the Board of Education consent to the assignment of the contract to Tecta America Corp. All current terms and conditions, as well as the pricing, remain in effect during the remainder of the contract.

**Recommendation:**

Recommendation of award to:

- **Tecta America Corporation**  
  **Skokie, IL**

**Responsible school or office:** Office of Engineering and Construction

**Contact person:** Richard H. Cassell, P.E., Administrator

**Funding source:** County Capital Budget Project #091 – Windsor Mill Middle School
7. **Contract:** Various Contracts - Pennsylvania Education Joint Purchasing Council--Board Authority Additional Purchasing Options  
**Contract #:** JMI-609-06  
**Term:** N/A  
**Extension:** N/A  
**Contract Ending Date:** N/A  
**Estimated annual award value:** $250 (plus service fee based on purchases)  
**Estimated total award value:** $250 (plus service fee based on purchases)  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A  

**Description:**  
Baltimore County Public Schools’ Office of Purchasing is seeking permission to comparison shop by joining with other schools districts (including Anne Arundel County), vocational/technical schools, intermediate units, municipal governments, and non-profit organizations as a member of the Pennsylvania Education Joint Purchasing Council (PAEJPC). The PAEJPC currently serves over 200 members, and has been doing cooperative purchasing for 25 years. Membership currently covers 27 intermediate units, 56 counties in Pennsylvania, one county school system in Maryland, two members in West Virginia, and one in Delaware.

The PAEJPC currently offers the following categories:
- General Office & Classroom Supplies – 800+ items  
- Art Supplies – 580 items  
- Custodial and Maintenance Supplies – 519 items  
- Cafeteria and Small-wares Supplies – 135 items  
- Computer Supplies – 99 items  
- Xerographic Paper – 150 items  
- Athletic Ball and Supplies – 175 items  
- Fuel Oil, Diesel Fuel, Gasoline, and Natural Gas

Membership in the PAEJPC will also provide access to the Association of Educational Purchasing Agencies (AEPA) multi-state bids, which currently involve 20 states representing over 20 million students. AEPA multi-state bids include:
- Roofing and Related Services - Weatherproofing Technologies (Tremco)  
- Carpeting - Shaw and Interface  
- Vehicles – Pioneer Ford, Husky Truck, and Husky Trucks International  
- Modular and Portable Classrooms - Williams Scotsman  
- Office and Classroom Furniture - Spectrum  
- Classroom and Art Supply Catalog – School Specialty  
Athenic Fields, Tracks, and Courts – Sport Surfaces Dist. Inc., (representing Superior and Mondo Flooring; Atlas Track and Tennis) This bid covers indoor and outdoor sport surfaces along with FieldTurf Artificial Turf Athletic Fields.


Sports/Athletic Equipment and Supplies – Samson Weight Training Equipment

Copiers – Imagistics, Konica-Minolta, and Kyocera-Mita

The annual membership fee to the PAEJPC is $250. Members are charged a 1.5 percent service fee for their purchases, except for fuel and natural gas bids that carry a different fee structure.

Approval of this membership will add another option for BCPS to comparison shop national discounted prices against our local prices, and to procure items at the best available price. Individual contracts purchased through this contract will be brought to the board in compliance with board policies.

**Recommendation:**

Recommendation of award to:

Pennsylvania Education Joint Purchasing Council

Lewisburg, PA

**Responsible school or office:** Office of Purchasing

**Contact person:** Richard Gay

**Funding source:** Operating budget
8. **Contract**: Well Water Treatment, Sampling, and Inspection Services  
**Contract #**: JMI-632-05

**Term**: 5 years  
**Extension**: 0  
**Contract Ending Date**: 6/30/10 (tentative)

**Estimated annual award value**: $49,000  
**Estimated total award value**: $245,000

**Bid issued**: April 14, 2005  
**Pre-bid meeting date**: April 29, 2005  
**Due date**: May 12, 2005  
**No. of vendors issued to**: 10  
**No. of bids received**: 1  
**No. of no-bids received**: 0

**Description**:  
Specifications for solicitation were designed to qualify and select contractor(s) to provide skilled technicians to perform routine inspection of all water treatment systems at nine designated sites. During each inspection, the award bidder shall analyze the water for chlorine and pH levels. Based on the results of the sampling and inspection, award bidder shall make any adjustments that are needed in the chemicals or equipment to ensure that all parameters are within acceptable levels. Bidders were required to submit pricing per individual site visit.

**Recommendation**:  
Recommendation of award to:

R&T Technologies, Inc.  
Aberdeen, MD

**Responsible school or office**: Environmental Services

**Contact person**: Dennis Elkins

**Funding source**: Operating budget
9. **Contract Extension:** Dual Purpose Paper - Copy, Laser Printers, and Duplicators  
**Contract #:** JMI-621-05  

**Extension Term:** 6 months  
**Contract Ending Date:** 12/31/05 (tentative)  
**Estimated annual award value:** $650,000  
**Estimated total award value:** $650,000  

**Bid issued:** October 26, 2004  
**Pre-bid meeting date:** N/A  
**Due date:** December 9, 2004  
**No. of vendors issued to:** 2  
**No. of bids received:** 2  
**No. of no-bids received:** 0  

**Description:**  
The Baltimore Regional Cooperative Purchasing Committee (BRCPC), with Anne Arundel County Public Schools acting as lead agency, conducted a reverse auction for paper on December 9, 2004. The Board of Education approved the initial six-month award of contract on December 21, 2004. The solicitation requested pricing on six types of 8 ½ x 11 paper and 8 ½ x 14 legal size. This contract extension allows BCPS to procure paper on an as-needed basis, with delivery made to Distribution Services.  

**Recommendation:**  
Recommendation of award to:  
RIS Paper  
Upper Marlboro, MD  

**Responsible school or office:** Distribution Services  

**Contact person:** Chuck Raulie  

**Funding source:** Operating budget
10. **Contract Extension:** Food and Nutrition Services – Dishwashing and Cleaning Agents  
**Contract #:** JCO-408-04 / Bid # 001B39000858 (State of Maryland)

**Extension Term:** 1 year  
**Contract Ending Date:** 6/30/06 (tentative)

**Estimated annual award value:** $113,435  
**Estimated total award value:** $113,435

**Bid issued:**  
**Pre-bid meeting date:**  
**Due date:** April 14, 2003  
**No. of vendors issued to:**  
**No. of bids received:**  
**No. of no-bids received:**

**Description:**

The Board of Education approved participation in the Maryland State contract for the purchase of dishwashing and cleaning agents on September 9, 2003. This contract extension allows BCPS to continue purchases under the current pricing and terms.

**Recommendation:**

Recommendation of award to:

- Ecolab, Inc.  
  St. Paul, MN

**Responsible school or office:** Office of Food and Nutrition Services

**Contact person:** Karen Levenstein

**Funding source:** Operating budget
11. **Contract Extension:** Sprinkler System Inspection, Installation and Repair Services  
**Contract #:** 3-316-03

<table>
<thead>
<tr>
<th>Extension Term:</th>
<th>Contract Ending Date:</th>
<th>12/31/07 (tentative)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated annual award value:</td>
<td>$110,000</td>
<td></td>
</tr>
<tr>
<td>Estimated total award value:</td>
<td>$220,000</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bid issued:</th>
<th>June 13, 2002</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-bid meeting date:</td>
<td>July 2, 2002</td>
</tr>
<tr>
<td>Due date:</td>
<td>July 18, 2002</td>
</tr>
<tr>
<td>No. of vendors issued to:</td>
<td>10</td>
</tr>
<tr>
<td>No. of bids received:</td>
<td>4</td>
</tr>
<tr>
<td>No. of no-bids received:</td>
<td>0</td>
</tr>
</tbody>
</table>

**Description:**

On August 13, 2002, the Board of Education approved the initial award of contract for countywide sprinkler system inspection, installation, and repair services. The estimated annual award value presented and approved at that time was $65,000, for a three-year period, totalling $195,000. The purpose of this exhibit is to request an increase in the yearly approved funding cap for the remaining two years. The increase would be an additional $45,000 per year, for a total yearly approved spending cap of $110,000. This is based on historical and forecasted volume of work over the next two years. Vendor hourly costs remain the same.

**Recommendation:**

Recommendation of award to:

- **Primary:** Advance Fire Protection  
  Hampstead, MD
- **Secondary:** Guardian Fire Protection Service  
  Gaithersburg, MD
- **Secondary:** American Automatic Sprinkler, Inc.  
  Owings Mills, MD
- **Tertiary:** Fireline Corporation  
  Baltimore, MD

**Responsible school or office:** Office of Maintenance

**Contact person:** Dennis Elkins

**Funding source:** Operating budget
12. **Contract Modification:** Additional Design Services – Kenwood High School
   **Contract #:** JMI-631-03

<table>
<thead>
<tr>
<th>Term:</th>
<th>Extension:</th>
<th>Contract Ending Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$10,594</td>
</tr>
</tbody>
</table>

   **Estimated annual award value:** N/A
   **Estimated total award value:** $10,594

   **Bid issued:** N/A
   **Pre-bid meeting date:** N/A
   **Due date:** N/A
   **No. of vendors issued to:** N/A
   **No. of bids received:** N/A
   **No. of no-bids received:** N/A

**Description:**

During the preliminary design phase, it was determined that the site design needed to proceed quickly in order to obtain the necessary approvals and permits. This extra effort will allow for an early site package to be bid this fall, which will give the future building construction contractor a building pad to work from in the spring of 2006, greatly facilitating the construction effort. Starting the site package earlier than the building package will cause the consultants additional work to prepare two separate sets of contract documents to bid and two separate bidding phases. An additional fee of $10,594 has been negotiated with the consultant, GWWO, Inc., Architects.

**Recommendation:**

Contract modification is recommended to:

   - GWWO, Inc.  
     Baltimore, MD

   **Responsible school or office:** Office of Engineering and Construction
   **Contact person:** Richard H. Cassell, P.E.
   **Funding source:** Capital budget
13. **Contract Modification:** Installation of Vertical Chairlift – Fifth District Elementary School  
   **Contract #:** JMI-647-05

   **Term:** 3 month   **Extension:** 0   **Contract Ending Date:** 9/16/05 (tentative)

   **Estimated award value:** $74,580   **Estimated total award value:** $167,240

   **Bid issued:** May 5, 2005   **Pre-bid meeting date:** May 11, 2005   **Due date:** May 19, 2005

   **No. of vendors issued to:** 4   **No. of bids received:** 1   **No. of no-bids received:** 1

**Description:**

On May 24, 2005, the Board of Education of Baltimore County approved the low bid of Jerry DeBar Construction Co., Inc. for ADA accessibility at Fifth District Elementary School in the amount of $92,660. A 10% contingency amount was also approved.

The base bid included a chairlift at the breezeway to access the main core of the building and a mobile chairlift to access the library. We are recommending the approval of a change order to replace the mobile chairlift at the library with a vertical chairlift that will provide accessibility to the cafeteria as well as the library. The difference between the mobile lift serving the library only, and the vertical lift that will serve the library and cafeteria is $74,580.

At this time, approval of a 10% contract modification allocation in the amount of $7,458 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

**Recommendation:**

Contract modification is recommended to:

Jerry DeBar Construction Co., Inc.   Baltimore, MD

**Responsible school or office:** Office of Engineering and Construction

**Contact person:** Richard H. Cassell, P.E.

**Funding source:** Capital budget
14. **Contract**: Landscaping (Package 02C) – Windsor Mill Middle School  
   **Contract #**: PCR-204-05

**Term**: 8 month  
**Extension**: 0  
**Contract Ending Date**: 3/31/06 (tentative)

**Estimated annual award value**: $98,205  
**Estimated total award value**: $98,205

**Bid issued**: June 2, 2005  
**Pre-bid meeting date**: June 13, 2005  
**Due date**: June 23, 2005  
**No. of vendors issued to**: 12  
**No. of bids received**: 7  
**No. of no-bids received**: 2

**Description**:  
This project consists of planting shrubs, trees, seeding, sod, mulch, fertilizer, etc. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of $9,820 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

**Recommendation**:  
Award of contract is recommended to:

Outside Unlimited, Inc.  
Hampstead, MD

**Responsible school or office**: Office of Engineering and Construction

**Contact person**: Richard H. Cassell, P.E.

**Funding source**: Capital budget

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td>$98,205</td>
<td>$119,500</td>
<td>$117,030</td>
<td>$127,905</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>Lorenz Lawn and Landscape, Inc.</th>
<th>Urban N. Zink Contractor, Inc.</th>
<th>W. H. Boyer, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td>$132,841</td>
<td>$121,745</td>
<td>$170,000</td>
</tr>
</tbody>
</table>
15. **Contract:** Parking Lot and Driveway Addition – Joppa View Elementary School  
**Contract #:** MBU-556-05  

**Term:** 2 months  
**Extension:**  
**Contract Ending Date:** 8/22/05 (tentative)  
**Estimated annual award value:** $314,475  
**Estimated total award value:** $314,475  

**Bid issued:** June 9, 2005  
**Pre-bid meeting date:** June 16, 2005  
**Due date:** June 29, 2005  
**No. of vendors issued to:** 4  
**No. of bids received:** 2  
**No. of no-bids received:** 0  

**Description:**  
This project consists of the construction of a new parking lot and includes sidewalk, curb and gutter, and undercut. A summary of the bids received is below.  

At this time, approval of a 10% contract modification allocation in the amount of $31,447 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.  

**Recommendation:**  
Award of contract is recommended to:  

**Melvin Benhoff Sons, Inc.** Baltimore, MD  

**Responsible school or office:** Office of Engineering and Construction  
**Contact person:** Richard H. Cassell, P.E.  
**Funding source:** Capital budget  

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>Melvin Benhoff Sons, Inc.</th>
<th>Central Maintenance Corporation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid - Item 1:</td>
<td>$233,953</td>
<td>$223,477</td>
</tr>
<tr>
<td>Unit Price - Item 2:</td>
<td>14,820</td>
<td>12,102</td>
</tr>
<tr>
<td>Total Base Bid</td>
<td>$248,773</td>
<td>$235,579</td>
</tr>
<tr>
<td>Alternate Item 3:</td>
<td>65,702</td>
<td>89,917</td>
</tr>
<tr>
<td>Total</td>
<td>$314,475</td>
<td>$325,496</td>
</tr>
</tbody>
</table>
16. **Contract:** Running Track Replacement – Pikesville High School  
**Contract #:** PCR-206-06

**Term:** 1  
**Extension:** N/A  
**Contract Ending Date:** 10/2005

**Estimated annual award value:** $574,895  
**Estimated total award value:** $574,895

**Bid issued:** June 3, 2005  
**Pre-bid meeting date:** June 13, 2005  
**Due date:** June 23, 2005

**No. of vendors issued to:** 5  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

This project consists of complete track reconstruction, including converting the existing track to a metric configuration with a resilient synthetic surface, and the construction of the events area, concrete steps, and access driveway. A summary of the bids received is below.

At this time, approval of a 10% change order allocation in the amount of $57,489 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

**Recommendation:**

Award of contract is recommended to:

- **Central Maintenance Corporation**  
  **Baltimore, MD**

**Responsible school or office:** Office of Engineering and Construction

**Contact person:** Richard H. Cassell, P.E.

**Funding source:** Capital budget
Running Track Replacement – Pikesville High School
PCR-206-06

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>Central Maintenance Corp.</th>
<th>Melvin Benhoff Sons, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part A Lump Sum Item</td>
<td>$421,551</td>
<td>$401,200</td>
</tr>
<tr>
<td>Part B Unit Price Items</td>
<td>57,465</td>
<td>96,340</td>
</tr>
<tr>
<td>Base Bid (Total of Part A and Part B)</td>
<td>$479,016</td>
<td>$497,540</td>
</tr>
<tr>
<td>Alternate #1 Add long/triple jump runways</td>
<td>37,914</td>
<td>44,500</td>
</tr>
<tr>
<td>Alternate #2 Add high jump area and shot put pad</td>
<td>25,105</td>
<td>46,700</td>
</tr>
<tr>
<td>Alternate #3 Add pole vault runway</td>
<td>8,310</td>
<td>16,900</td>
</tr>
<tr>
<td>Alternate #4 Add entrance security/safety light pole</td>
<td>9,200</td>
<td>10,625</td>
</tr>
<tr>
<td>Alternate #5 Add additional cost to upgrade to one layer polyurethane sport surface</td>
<td>15,350</td>
<td>17,820</td>
</tr>
<tr>
<td>Total</td>
<td>$574,895</td>
<td>$634,085</td>
</tr>
</tbody>
</table>
17. **Contract**: Theatre Heating and Air Conditioning Replacement and Improvements – Carver Center for Arts and Technology

**Contract #**: MBU-549-05

**Term**: 6 months  **Extension**: N/A  **Contract Ending Date**: 12/31/2005

**Estimated annual award value**: $415,800  
**Estimated total award value**: $415,800

**Bid issued**: May 19, 2005  
**Pre-bid meeting date**: May 26, 2005  
**Due date**: June 9, 2005

**No. of vendors issued to**: 4  
**No. of bids received**: 3  
**No. of no-bids received**: 0

**Description**: This project consists of the removal of existing heating units and ductwork to be replaced with combination heating and cooling units with ductwork in the Carver Theatre, Black Box Theatre, and Dance Studio; removal of overhead exterior doors in the Carver Theatre to be replaced with masonry walls; and sound abatement between the Carver Theatre and the Dance Studio. A summary of the bids received is below.

At this time, approval of a 10% contract modification allocation in the amount of $41,580 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

**Recommendation**: Award of contract is recommended to:

Chilmar Corporation, Inc.  Baltimore, MD

**Responsible school or office**: Office of Engineering and Construction

**Contact person**: Richard H. Cassell, P.E.

**Funding source**: Capital budget
## Theatre Heating and Air Conditioning Replacement and Improvements – Carver Center for Arts and Technology

**MBU-549-05**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Base Bid</strong></td>
<td>$394,800</td>
<td>$470,000</td>
<td>$488,000</td>
</tr>
<tr>
<td>Alternate #1 – Repaint Carver Theatre – Room 118</td>
<td>13,500</td>
<td>9,000</td>
<td>15,000</td>
</tr>
<tr>
<td>Alternate #2 – Repaint Black Box Theatre – Room 120</td>
<td>7,500</td>
<td>5,000</td>
<td>12,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$415,800</strong></td>
<td><strong>$484,000</strong></td>
<td><strong>$515,000</strong></td>
</tr>
</tbody>
</table>
18. Contract: Window Replacement and Siding – Human Resources Building  
Contract #: MBU-553-05

Term: 5 month  Extension: 0  Contract Ending Date: 1/15/06 (tentative)
Estimated annual award value: $474,000
Estimated total award value: $474,000

Bid issued: May 19, 2005
Pre-bid meeting date: May 26, 2005
Due date: June 9, 2005
No. of vendors issued to: 2
No. of bids received: 2
No. of no-bids received: 0

Description:

This project consists of extensive structural repair of existing exterior walls, including required abatement, and the installation of a “Dryvit” wall system over the existing exterior walls. The existing windows will also be removed and replaced with a new energy efficient window system. A summary of the bids received is below.

At this time, approval of a 5% contract modification allocation in the amount of $23,700 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Orlando J. Sales Painting Co., Inc.  Baltimore, MD

Responsible school or office: Office of Maintenance
Contact person: Dennis Elkins
Funding source: Capital Budget

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>Base Bid</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Orlando J. Sales Painting Co., Inc.</td>
<td>$474,000</td>
<td></td>
</tr>
<tr>
<td>A-L Abatement, Inc.</td>
<td>$498,700</td>
<td></td>
</tr>
</tbody>
</table>
19. **Contract:** Temporary Easement – Sollers Point Technical High School  
**Contract #:** N/A

<table>
<thead>
<tr>
<th>Term:</th>
<th>NA</th>
<th>Extension:</th>
<th>NA</th>
<th><strong>Contract Ending Date:</strong></th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated annual award value:</td>
<td>N/A</td>
<td>Estimated total award value:</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Bid issued: N/A  
Pre-bid meeting date: N/A  
Due date: N/A  
No. of vendors issued to: N/A  
No. of bids received: N/A  
No. of no-bids received: N/A

**Description:**

The Baltimore County Department of Public Works is currently designing roadway improvements at the intersection of Sollers Point Road, Dundalk Avenue, and Liberty Parkway. In order to construct these improvements, they have requested a temporary 123 sq. ft. (0.003 acre) construction easement to install utilities. The Department of Physical Facilities has reviewed the location of the temporary easement and determined that it will not have an adverse impact on the site.

**Recommendation:**

Award of contract is recommended to:

N/A

**Responsible school or office:** Office of Engineering and Construction  
**Contact person:** Richard H. Cassell, P.E.  
**Funding source:** N/A
THIS AGREEMENT, made this ______ day of ______, in the year ______, between BOARD OF EDUCATION OF BALTIMORE COUNTY, a body politic and corporate, Grantor, and BALTIMORE COUNTY, MARYLAND, a body corporate and politic, Grantee.

WHEREAS, the Grantor desires to construct sewers, drains, water pipes, and other municipal utilities and services in an easement hereinafter granted to Baltimore County, Maryland on an easement immediately adjacent to the property of the Grantor; and

WHEREAS, the Grantee requires a temporary easement across the property of the Grantor for construction purposes to facilitate the construction of said sewers, drains, water pipes, and other municipal utilities and services.

NOW, THEREFORE, in consideration of the premises and the sum of Zero Dollars ($0.00), the receipt and which is hereby acknowledged, the said Grantor hereby grants unto Baltimore County, Maryland, a body corporate and politic, its successors and assigns, employees and lessees, a temporary easement for construction purposes, as, over, and through the surface of the land of the Grantor, situated in the Twelfth Election District of Baltimore County, State of Maryland, and described as follows, that is to say:

BEING a temporary easement for construction purposes over the property of the Grantor, containing 0.000 acre (0 sq. ft.), more or less, as shown in said "TEMPORARY CONSTRUCTION AND ADJUSTMENT AREA" on Baltimore County Bureau of Land Acquisition Drawing No. RW 04-04-01-01, which is attached hereto and made a part hereof; said temporary easement shall become null and void upon the completion of the installation of utility facilities in the entire project, and the Grantor herein shall hold the property over which the said temporary easement runs free and clear of said temporary easement.

TOGETHER, ALSO, with the right of Baltimore County, Maryland, its successors or assigns, employees or agents, to remove any tree having a butt diameter of 3" or less, which may be in the aforesaid temporary construction area.

FOR TITLE: See a Deed dated May 8, 1949, and recorded among the Land Records of Baltimore County, Liber R.O. 1467 Folio 21, from Henry Egin and Amelia C. Egin, his wife, unto the within Grantor.

AND the said Baltimore County, Maryland, does further agree that upon the completion of all necessary work required in the construction of said sewers, drains, water pipes, and/or other municipal utilities and services, that the property herein affected by the aforesaid temporary construction easement shall be restored and left in good condition.

AS WITNESS the due execution hereof by the aforesaid Grantor.
STATE OF __________ CITY/COUNTY OF ____________ X.W.  

I HEREBY CERTIFY that on this ______ day of _______ in the year ______, before me, the subscriber, a Notary Public, personally appeared ______________________, President BOARD OF EDUCATION OF BALTIMORE COUNTY, and the acknowledged the foregoing Deed to be the act of said body politic and corporate, et c., IN MY PRESENCE SIGNED AND SEALED THE SAME.  

As WITNESSES my hand and Notaria Seal.  

__________________________  
Notary Public  

My Commission Expires: ____________  

This is to certify that the within instrument was prepared under the supervision of the Title Examination Supervisor who is an attorney admitted to practice before the Court of Appeals of Maryland.  

__________________________  
Title Examination Supervisor  

Reviewed for Baltimore County Requirements  

__________________________  
Office of County Attorney  

__________________________  
__________________________  
__________________________  
__________________________  
__________________________  
__________________________  

05/25/05
DATE: July 12, 2005

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent


ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

RESOURCE PERSON (S): Barbara Burnopp, Executive Director, Fiscal Services
Patrick Fannon, Controller

INFORMATION

Attached is the General Fund Comparison of FY2004 and FY2005 Revenues, Expenditures, and Encumbrances – Budget to Actual for the periods ended May 2004 and 2005.

General Fund Comparison of FY2004 and FY2005 Revenues, Expenditures, and Encumbrances – Budget to Actual

These data are presented using Maryland State Department of Education categories. Amounts included reflect actual revenues, expenditures, and encumbrances to date, and do not reflect forecasts of revenues and expenditures. Figure 1 presents an overview of the FY2004 and FY2005 General Fund Revenue Budget. Figure 2 provides an overview of the adjusted FY2005 General Fund Expenditure Budget. Figure 3 compares the percent of the budget obligated as of May 2004 and 2005. Figure 4 is a comparative statement of budget to actual revenues, expenditures, and encumbrances.
**General Fund Revenue Budget**

### General Fund Revenue Budget by Source

<table>
<thead>
<tr>
<th>Source</th>
<th>FY2004 Final</th>
<th>FY2005 Adjusted</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baltimore County</td>
<td>$560,233,962</td>
<td>$570,385,533</td>
<td>10,151,571</td>
</tr>
<tr>
<td>State of Maryland</td>
<td>$304,989,167</td>
<td>$342,566,986</td>
<td>37,577,819</td>
</tr>
<tr>
<td>Other</td>
<td>$7,765,000</td>
<td>$9,984,526</td>
<td>2,219,526</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>$872,988,129</td>
<td>$922,937,045</td>
<td>49,948,916</td>
</tr>
</tbody>
</table>

**Figure 1**

**Year-to-Date Comparison**

- **Baltimore County** – The FY2005 county appropriation increased $10,151,571, 1.8% over the FY2004 budget. County funds are drawn based on cash flow requirements. Year-to-date county revenue recognized is $507 million, 90% of the budget, as compared to $515 million, 92% of the budget, for FY2004.

- **State of Maryland** – The FY2005 state appropriation increased $37,577,819, 12.3% over the FY2004 budget. The increase is the result of the second year of the Maryland Bridge to Excellence in Public Schools Act. Year-to-date state revenue recognized is $332 million, 97% of the budget, as compared to $292 million, 96% of the budget, for FY2004.

- **Other Revenues** – Out-of-county tuition payments from other Local Education Agencies (LEAs) are generally recognized at the end of the fiscal year and represent 45% of the Other Revenues budget. The re-appropriation of the prior fiscal year’s fund balance was increased by $1.5 million in January and now represents 33% of the Other Revenues budget. Year-to-date revenue includes summer school and other tuitions, the re-appropriation of the prior year’s unspent fund balance of $3.3 million, and sundry other revenues.
Year-to-Date Comparison

Total Expenditures and Encumbrances – Year-to-date expenditures and encumbrances through May 31, 2005 are $818 million, 88.6% obligated, compared to $784 million, 90% obligated, for the same period in FY2004. Salary expenditures within categories that are primarily comprised of 12-month positions (e.g., Administration, Mid-Level Administration, Operation of Plant, Maintenance of Plant, and Capital Outlay) average 89% of the budget amount and are in line considering the percent of the fiscal year that has elapsed. Salary expenditures in categories with large concentrations of 10-month, school-based personnel (e.g., Instructional Salaries, Special Education, Pupil Personnel, Health Services, and Transportation) average 88% of budget, which is in line with the percentage of the school year that has elapsed. The increase in year-to-date FY2005 total non-salary expenditures and encumbrances results primarily from additional costs in transportation, operation, and maintenance of facilities. These additional costs are for expenditures obligated for the costs of fuel, utilities, and contracted services. Additionally, increases have been incurred in Fixed Charges primarily from an increase in health benefit premiums. In order to provide funding for projected cost increases in various categories, at its May 10 meeting, the Board approved a budget appropriation transfer decreasing Instructional Salaries by $3,138,561 and increasing other budget categories. The budget appropriation transfer was then forwarded to the County Council.
• **Administration and Mid-level Administration** – Although year-to-date FY2005 expenditures and encumbrances are currently in line with the budget, the Board, at its May 10 meeting, approved a small transfer of funds in anticipation of unachieved turnover beyond savings in non-salary expenses.

• **Instructional Salaries** – The budget for instructional salaries was increased by $15 million in FY2005 to include increased funding for salary restructuring, step increases, and additional instructional positions as a result of enrollment growth and added programs. The expenditures for salaries in FY2005 are approximately the same as in the prior year even though the budget has been increased. This similarity in amounts results from teaching personnel starting their school year a week later in FY2005, which results in 19.5 pay periods through May 2005 as compared with 20 pay periods in the prior year. Anticipated turnover savings have been realized in this category and are being used to provide funding for shortfalls in other categories.

• **Instructional Textbooks and Supplies** – A significant portion of the Instructional Textbooks and Supplies category is spent early in the fiscal year, as orders are placed with vendors for textbooks and classroom supplies needed for the opening of school. The budget for this category was increased by $759,000 in January as a result of a supplemental appropriation from Baltimore County. To date, $16.4 million, 90% of the FY2005 budgeted funds, has been committed; the remaining budget is expected to be committed in June to purchase additional consumable classroom supplies, library books, and other media.
• **Other Instructional Costs** – This category is comprised of commitments for contracted services, staff development, and equipment used to support the instructional program. This category was increased by $750,000 in January as a result of the supplemental budget appropriation from Baltimore County. To date, $10.3 million, 71% of the FY2005 budgeted funds, has been committed. Savings in this category are a result of a change in accounting for contractual employees.

• **Special Education** – The Special Education category includes costs associated with the educational needs of students receiving special education services. The FY2005 salary budget includes increased funding for salary restructuring, step increases, the addition of 37.8 FTEs to support enrollment increases, and 19.5 FTEs to expand kindergarten special education inclusion programs at 16 elementary schools. The FY2005 Special Education non-salary budget includes $33.4 million (92%) for private placement of children in non-public schools. To date, 88% of the original budgeted funds for private placement, $29.3 million, have been committed. With the exception of savings in non-public placement, year-to-date FY2005 expenditures and encumbrances are in line with the budget and are consistent with the prior year.

• **Pupil Personnel and Health Services** – Recent salary projections for these categories indicated that a transfer of funds would be necessary to provide funding for unachieved turnover savings. The Board approved a budget transfer at its May 10 meeting to provide funding for these additional costs.

• **Transportation** – This category includes all costs associated with providing school transportation services for students between home, school, and school activities. Much of the Transportation non-salary budget is committed early in the fiscal year to reflect the anticipated annual expenditures for contracts with private bus operators, fuel for vehicles, costs of bus maintenance, and other non-salary expenditures. As of May 31, 2005, the non-salary budget has been overcommitted, as compared with 98% committed as of May 2004. The primary cause of the expenditures being over budget is the significant increase in the cost of fuel. The Board approved a budget transfer at its May 10 meeting to provide funding for these additional costs.

• **Operation of Plant** – This category contains costs for custodial and grounds keeping salaries for care and upkeep of grounds and buildings. Additionally, costs of utilities (including communications costs, gas and electric, fuel oil, sewer, and water) are included here. Encumbrances for utilities have been established for the full amount of the budgeted annual costs of approximately $22 million. Other expenditures in this category include the cost of building rent, $1.8 million, property insurance, $1.5 million, trash removal, $925,000, duplicator machine maintenance, $629,000, and custodial supplies, $1 million. As of May 31, 2005, 92% of the budget has been committed, compared with 97% as of May 2004. This category is expected to incur additional increases in utilities and fuel expenditures primarily resulting from significant unit cost increases.

• **Maintenance of Plant and Capital Outlay** – While year-to-date FY2005 expenditures and encumbrances are currently in line with the budget, the Board approved a budget transfer at its May 10 meeting to provide funding for projected shortfalls in vehicle parts and fuel.

• **Fixed Charges** – This category includes the cost of employee benefits and other fixed costs. Health insurance and employer FICA consume 65% and 26% of the Fixed Charges budget, respectively. The FY2005 budget includes an increase of $14.9 million as a result of a 13.9% increase in premium rates for health insurance. Year-to-date FY2005 expenditures and encumbrances are in line with the budget.
## Comparison of FY 2004 and FY 2005 Revenues, Expenditures, and Encumbrances
### Budget and Actual
#### For the Periods Ended May, 2004 and 2005

**General Fund**

<table>
<thead>
<tr>
<th></th>
<th>FY 2004</th>
<th>FY 2005</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Adjusted Budget</td>
<td>Adjusted Budget</td>
</tr>
<tr>
<td></td>
<td>Total Rev/Exp/Enc. as of 05/31/04</td>
<td>Total Rev/Exp/Enc. as of 05/31/05</td>
</tr>
<tr>
<td></td>
<td>Remaining Budget Earned or Obligated</td>
<td>Remaining Budget Earned or Obligated</td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td>$560,233,962</td>
<td>$570,385,533</td>
</tr>
<tr>
<td>Baltimore County</td>
<td>$515,070,249</td>
<td>$507,261,338</td>
</tr>
<tr>
<td>State of Maryland</td>
<td>$349,989,167</td>
<td>$342,566,986</td>
</tr>
<tr>
<td>Other</td>
<td>$7,765,000</td>
<td>$9,984,526</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td>$872,988,129</td>
<td>$922,937,045</td>
</tr>
<tr>
<td><strong>Expenditures and encumbrances</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration salary</td>
<td>$14,506,261</td>
<td>$15,181,770</td>
</tr>
<tr>
<td>non-salary</td>
<td>$8,020,848</td>
<td>$7,944,531</td>
</tr>
<tr>
<td>subtotal</td>
<td>$22,527,109</td>
<td>$23,126,301</td>
</tr>
<tr>
<td>Mid-level administration salary</td>
<td>$53,995,471</td>
<td>$56,683,247</td>
</tr>
<tr>
<td>non-salary</td>
<td>$5,826,584</td>
<td>$5,241,036</td>
</tr>
<tr>
<td>subtotal</td>
<td>$60,822,055</td>
<td>$61,924,283</td>
</tr>
<tr>
<td>Instruction:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional salaries</td>
<td>$359,412,236</td>
<td>$374,416,758</td>
</tr>
<tr>
<td>non-salary</td>
<td>$18,029,870</td>
<td>$18,285,474</td>
</tr>
<tr>
<td>Other instructional costs</td>
<td>$15,234,574</td>
<td>$14,450,759</td>
</tr>
<tr>
<td>Special education</td>
<td>$73,650,959</td>
<td>$79,191,225</td>
</tr>
<tr>
<td>non-salary</td>
<td>$34,379,210</td>
<td>$36,233,248</td>
</tr>
<tr>
<td>subtotal</td>
<td>$108,030,169</td>
<td>$115,424,473</td>
</tr>
<tr>
<td>Pupil personnel</td>
<td>$3,760,769</td>
<td>$3,915,005</td>
</tr>
<tr>
<td>non-salary</td>
<td>$154,236</td>
<td>$154,236</td>
</tr>
<tr>
<td>subtotal</td>
<td>$3,915,005</td>
<td>$3,915,005</td>
</tr>
<tr>
<td>Health services</td>
<td>$9,106,128</td>
<td>$9,608,799</td>
</tr>
<tr>
<td>non-salary</td>
<td>$177,507</td>
<td>$157,860</td>
</tr>
<tr>
<td>subtotal</td>
<td>$9,283,635</td>
<td>$9,766,659</td>
</tr>
<tr>
<td>Transportation</td>
<td>$23,681,692</td>
<td>$24,125,796</td>
</tr>
<tr>
<td>non-salary</td>
<td>$12,474,320</td>
<td>$12,638,504</td>
</tr>
<tr>
<td>subtotal</td>
<td>$36,156,012</td>
<td>$36,764,300</td>
</tr>
<tr>
<td>Operation of plant</td>
<td>$31,558,383</td>
<td>$32,016,991</td>
</tr>
<tr>
<td>non-salary</td>
<td>$27,063,858</td>
<td>$30,716,062</td>
</tr>
<tr>
<td>subtotal</td>
<td>$58,622,241</td>
<td>$62,733,053</td>
</tr>
<tr>
<td>Maintenance of plant</td>
<td>$9,018,600</td>
<td>$9,823,730</td>
</tr>
<tr>
<td>non-salary</td>
<td>$10,404,572</td>
<td>$10,512,858</td>
</tr>
<tr>
<td>subtotal</td>
<td>$19,423,172</td>
<td>$20,336,588</td>
</tr>
<tr>
<td>Fixed charges</td>
<td>$160,460,061</td>
<td>$179,052,298</td>
</tr>
<tr>
<td>non-salary</td>
<td>$142,948,262</td>
<td>$158,418,718</td>
</tr>
<tr>
<td>Capital outlay</td>
<td>$1,863,840</td>
<td>$1,931,742</td>
</tr>
<tr>
<td>non-salary</td>
<td>$208,150</td>
<td>$208,150</td>
</tr>
<tr>
<td>subtotal</td>
<td>$2,071,990</td>
<td>$2,139,892</td>
</tr>
<tr>
<td>Total Salaries</td>
<td>$580,554,339</td>
<td>$607,342,029</td>
</tr>
<tr>
<td>Non-Salary</td>
<td>$292,433,790</td>
<td>$315,955,016</td>
</tr>
<tr>
<td>Total expenditures and encumbrances</td>
<td>$872,988,129</td>
<td>$922,937,045</td>
</tr>
</tbody>
</table>

**Figure 4**

---

**Note:**
- **Total Remaining Percentage:** 92.9%
- **Total Remaining Percentage:** 89.9%
- **Total Remaining Percentage:** 88.9%
- **Total Remaining Percentage:** 88.5%
Council Structure—Review of Board Policy 1230

Charge. The Board asked the Advisory Council to review the board policy that establishes and governs the area advisory councils. The Advisory Council requested an opportunity to review the policy over the summer and report its findings to the Board in September.

Meeting. The first workgroup meeting was held May 25th at the ESS Building. All council members were informed and invited to attend the workgroup to review and revise Board Policy 1230. The following advisory council members attended: Steve Crum, Ron Zimmerman, Sandy Skordalos, Bob Berkshire, Karen Yarn, Michael Franklin and Vicki Schultz-Unger.

Purpose/Scope. We began our task by reviewing the Policy from the beginning. The workgroup did not see need for revision of either the purpose or scope of the policy. One suggestion was made to change the name of the council from the area “educational” council to the area “education” council. No position was taken on that change.

Organization. The focus of the discussion was on the Second Section, “Organization” as that addresses most directly the structure of the councils. In considering a possible restructuring of the Council in light of the two proposals submitted, we determined that the issue boiled down to two fundamental questions that we must answer individually and then collectively to determine what the organizational structure of the Councils should be:

   1) To what organization is an advisory council member appointed?
   2) What is the scope of the appointed member’s obligation as an advisory council member?

The two proposals present fundamentally different answers to these two questions.

1) Under the first proposal, members would be appointed to the Educational Advisory Council of Baltimore County as representatives from one of the five areas. Members would be responsible to attend monthly meetings of the Advisory Council and area reps. would be responsible to arrange at minimum three Area Input Forums—one on operating budget in October, one on capital budget in April and one in November or December with local elected officials and other area forums could be arranged as needed.

2) Under the second proposal, members would be appointed to one of the five area councils. Area members would be invited but not required to attend meetings with all area council members. Instead, each area council would select three representatives to serve on a countywide advisory council. There would be four area council meetings and four countywide council meetings at minimum per year.
Issues raised regarding the two proposals:

- With proposal one, would area/community input and issues be adequately represented?
- With proposal one, would communities feel they have access to the Council and their representatives?
- With proposal two, would area council members be informed adequately of systemwide issues and concerns and updates in the law?
- With proposal two, what would be the function of this countywide advisory council and how would it function in relation to the area councils?
- With proposal two, how would area councils coordinate their efforts to function as effective advocates?
- With either proposal one or proposal two under a countywide advisory council, how would the council incorporate or engage other stakeholder advisory groups to coordinate efforts

Effectiveness Issues

The workgroup believes that regardless of any organizational changes, a number of steps should be taken to improve the effectiveness of the Council. Discussed moves to create a more coordinated, informed and better functioning organization were discussed, including attempts to. Some of the problems with the Advisory Council system are shared by all volunteer organizations that often compete for the same pool of dedicated volunteers. Other issues identified were:

- Continuing and increasing communication and coordination of efforts among Council members
- Balance local concerns with the issues affecting all children
- Disengaged members/removal of nonparticipating members
- Improve record keeping and reporting functions
- Need for more support from the Board in the form of a budget and identified staff resources
- Need better training on organizational issues and orientation
- Establish one fixed time for new appointments such as May to allow better integration of new members
- Better recruitment for greater diversity
- Better marketing
- Meaningful work that addresses and allows input regarding issues before the Board

Next workgroup meeting set for Wednesday, June 22 at 7pm. The Coordinator will send out a summary or report of the workgroup meeting and invite any council members to participate in subsequent meetings. The workgroup will communicate to the Council via email throughout the summer and will present its recommendations to the entire council at its September meeting for approval of a final report to the Board. The Coordinator will present the Councils’ report at the 2nd Board of Ed. Meeting in Sept.

Respectfully submitted,
Vicki Schultz-Unger, Coordinator
DATE:       July 12, 2005
TO:         BOARD OF EDUCATION
FROM:       Dr. Joe A. Hairston, Superintendent
SUBJECT:    REVISION TO 2006-2007 SCHOOL CALENDAR
ORIGINATOR: Dr. Joe A. Hairston, Superintendent
RESOURCE PERSON(S): Kara Calder, Chief Communications Officer

INFORMATION

That the Board of Education receives as information the revised 2006-2007 school calendar.

Background Information: On the version approved by the Board of Education on June 14, 2005, July and August 2007 dates and days-of-the-week were not properly aligned. Instructional days or days off are not affected.

Attachment I – Revised 2006-2007 School Calendar
<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>18(F)</td>
<td>Administrative &amp; Supervisory Personnel Meeting</td>
</tr>
<tr>
<td></td>
<td>21(M)</td>
<td>Teachers on Duty</td>
</tr>
<tr>
<td></td>
<td>28(M)</td>
<td>Opening Day for Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Cumulative Pupil Days</strong> 4 Teacher Days 9**</td>
</tr>
<tr>
<td>September</td>
<td>4(M)</td>
<td>Labor Day—Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>12(T)</td>
<td>Primary Election Day – Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Cumulative Pupil Days</strong> 23 Teacher Days 28**</td>
</tr>
<tr>
<td>October</td>
<td>2(M)</td>
<td>Yom Kippur—Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>9(M)</td>
<td>Columbus Day*</td>
</tr>
<tr>
<td></td>
<td>20(F)</td>
<td>Professional Development—MSTA Convention—Schools Closed for Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Cumulative Pupil Days</strong> 43 Teacher Days 49**</td>
</tr>
<tr>
<td>November</td>
<td>3(F)</td>
<td>First Marking Period Ends</td>
</tr>
<tr>
<td></td>
<td>6(M)</td>
<td>Assessment Day for Elementary and Middle Schools** and/or Site Based Professional Development for all schools: Schools Closed for all Students</td>
</tr>
<tr>
<td></td>
<td>7(T)</td>
<td>Election Day – Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>11(S)</td>
<td>Veterans Day*</td>
</tr>
<tr>
<td></td>
<td>13-17(M-F)</td>
<td>American Education Week</td>
</tr>
<tr>
<td></td>
<td>20 (M)</td>
<td>Distribution of Report Cards</td>
</tr>
<tr>
<td></td>
<td>22(W)</td>
<td>Elementary Conference Day—Schools Closed for Elementary Students</td>
</tr>
<tr>
<td></td>
<td>23-24(Th-F)</td>
<td>Thanksgiving Holiday—Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Cumulative Pupil Days</strong> 61 Teacher Days 68**</td>
</tr>
<tr>
<td>December</td>
<td>15(Th)</td>
<td>Bill of Rights Day*</td>
</tr>
<tr>
<td></td>
<td>22(F)</td>
<td>Winter Break Begins at End of School Day</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Cumulative Pupil Days</strong> 77 Teacher Days 84**</td>
</tr>
<tr>
<td>January</td>
<td>3(W)</td>
<td>Schools Reopen</td>
</tr>
<tr>
<td></td>
<td>15(M)</td>
<td>Dr. Martin Luther King, Jr.’s Birthday -- Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>26(F)</td>
<td>Second Marking Period Ends—Assessment Day for All Schools** and/or Professional Development Day for All Schools —Schools Closed for all Students</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Cumulative Pupil Days</strong> 96 Teacher Days 104**</td>
</tr>
<tr>
<td>February</td>
<td>8(Th)</td>
<td>Distribution of Report Cards</td>
</tr>
<tr>
<td></td>
<td>12(M)</td>
<td>Lincoln’s Birthday*</td>
</tr>
<tr>
<td></td>
<td>19(M)</td>
<td>Presidents’ Day—Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>22(T)</td>
<td>Washington’s Birthday*</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Cumulative Pupil Days</strong> 115 Teacher Days 123**</td>
</tr>
<tr>
<td>March</td>
<td>25(Su)</td>
<td>Maryland Day*</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Cumulative Pupil Days</strong> 137 Teacher Days 145**</td>
</tr>
</tbody>
</table>
April

5(Th) Third Marking Period Ends—Assessment Day for Elementary and Middle Schools**—Schools Close 3 Hours Early for Elementary and Middle School Students
16(M) Schools Reopen
26(Th) Distribution of Report Cards

May

14(M) PreK/K Conference Day—no preK, half-day, or full-day Kindergarten sessions
25(F) Last Day for Seniors
28(M) Memorial Day Observed—Schools and Offices Closed
30, 31(W,T) Commencement Exercises

June

1-6 (Th-T) Commencement Exercises
14(Th) Flag Day*
15, 18(F,M) Assessment Day****: Schools close 3 Hours Early for High School Students; Teachers on Duty
18(M) Assessment Day**: Schools Close 3 Hours Early for Elementary and Middle School Students; Teachers on Duty
19(T) Last Day of Classes for Students; Schools Close 3 Hours Early for Students; Teachers on Duty
29(F) Summer School Teachers on Duty for All Centers

TOTAL 187 195

July

22(M) Summer School Begins for All Centers
4(Th) Independence Day—Schools and Offices Closed

August

43(F) Last Day Summer School for All Centers

*Schools open with appropriate exercises OR appropriate exercises to be scheduled on the Friday before

**ASSESSMENT DAYS/SITE BASED PROFESSIONAL DEVELOPMENT - Elementary and middle schools will be given time for parents, teachers, and students to meet and/or assess progress and/or participate in development activities.

***ASSESSMENT DAY/SITE BASED PROFESSIONAL DEVELOPMENT - Elementary and middle schools will be given time for parents, teachers, and students to meet and/or assess progress and/or participate in development activities; High Schools will be given time to assess progress and plan for upcoming semester and/or participate in development activities.

****ASSESSMENT DAYS- High schools will have the opportunity to administer traditional final exams or to use alternative assessment procedures.

If schools are closed more than seven days due to emergency conditions, it will be necessary to alter the school calendar. Additional days may be scheduled as required at the end of the school year. Depending on the use of emergency closing time, the calendar may be reduced up to five days if the time is not needed to meet the minimum required days/hours. One-half days may be modified. Teacher duty days will not exceed 191.