

TENTATIVE, SUBJECT TO CHANGE

MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

OPEN SESSION

Wednesday, October 5, 2005
6:00 P.M.-Closed Session, 7:30 P.M.-Open Session
Educational Support Services Building

- I. PLEDGE OF ALLEGIANCE
- II. SILENT MEDITATION IN REMEMBRANCE
- III. AGENDA
Consideration of the agenda for October 5, 2005
- IV. MINUTES
Consideration of the Open and Closed Session Minutes of September 7, 2005 Exhibit A
- V. ADVISORY AND STAKEHOLDER GROUPS
- VI. SUPERINTENDENT'S REPORT
- VII. RECOGNITION OF ADVISORY COUNCIL APPOINTMENT FROM SEPTEMBER 20, 2005 (Dr. Peccia)
- VIII. OLD BUSINESS
 - A. Consideration of Proposed Renaming of Library at Chase Elementary School (third reading) (Ms. Satterfield)
Exhibit B
 - B. Consideration of the FY07 Proposed Capital State/County Budget (Ms. Burnopp)
Exhibit C
- IX. REPORTS
 - A. Comprehensive Maintenance Plan for FY 2006 (Mr. Sines)
Exhibit D
- X. NEW BUSINESS
 - A. Consideration of consent to the following personnel matters: (Dr. Peccia)
 - 1. Transfers Exhibit E
 - 2. Retirements Exhibit F
 - 3. Resignations Exhibit G
 - 4. Leaves of Absence Exhibit H
 - 5. Advisory Council Appointments Exhibit I

C. Consideration of consent to the following contract awards and committee recommendations:

(Mr. Gay/Mr. Sines)
Exhibit J

1. Even Start Family Literacy Program Evaluation
2. Contract Extension: Personal Protective Equipment
3. Resident Teacher Coaches' Program
4. Toolcat Utility Work Machine
5. Transporting Modular Classrooms and Associated Services
6. Contract Modification: Boiler Replacement at Southwest Academy
7. Roof Repairs – Cockeysville Bus Repair Shop
8. Roof Replacement – Dundalk Grounds Building
9. Roof Replacement – Kenwood Professional Development Center
10. Boiler Replacement at Loch Raven Technical Academy
11. Request for Consideration of the Comprehensive Maintenance Plan FY 2006 (Executive Summary)

XI. ANNOUNCEMENTS

Public Comment

Next Board Meeting
7:30 PM

Tuesday, October 25, 2005
Greenwood

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Wednesday, September 7, 2005

The Board of Education of Baltimore County, Maryland, met in open session at 5:30 p.m. at Greenwood. President Thomas G. Grzymiski and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Ms. Frances A.S. Harris, Mr. John Hayden, III, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Miss Gabrielle Wyatt. In addition, Dr. Joe A. Hairston, Superintendent of Schools, staff members, as well as the media were present.

President Grzymiski reminded Board members of community functions and Board of Education events for September and October.

Dr. Hairston updated the Board on the capital budget process.

Mr. Janssen moved that the student member be permitted to participate in closed session collective bargaining discussions. The motion was seconded by Mr. Pallozzi and unanimously approved by the Board.

At 5:42 p.m., Mr. Janssen moved the Board go into closed session to discuss personnel matters pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1), (a)(7), and (a)(9). The motion was seconded by Ms. Harris and unanimously approved by the Board.

CLOSED SESSION MINUTES

Mr. Daniel Capozzi, Staff Relations Manager, updated the Board on negotiations with a collective bargaining unit.

Dr. Hayman entered the room at 5:50 p.m.

Dr. Donald Peccia, Assistant Superintendent of Human Resources and Government Relations, reviewed personnel matters to be considered this evening with Board members. Mr. Grzymiski discussed advisory council appointments.

Nevett Steele, Jr., Esq., Assistant County Attorney, provided legal advice to the Board on potential litigation.

At 6:51 p.m., Mr. Janssen moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Pallozzi and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:35 p.m. at Greenwood. President Thomas G. Grzyski and the following Board members were present: Mr. Donald L. Arnold, Mr. Luis E. Borunda, Ms. Frances A.S. Harris, Mr. John Hayden, III, Dr. Warren Hayman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. JoAnn C. Murphy, Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Miss Gabrielle Wyatt. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Philip Lawrence, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Dr. Hairston noted one addition to the agenda for this evening. Under New Business, he added Item AA, Consideration of consent to a Resolution on the Family Educational Rights and Privacy Act.

MINUTES

Hearing no additions or corrections to the Board of Education Work Session Minutes of July 26, 2005, and the Open and Closed Minutes of August 9, 2005, Mr. Grzyski declared the minutes approved, as presented on the website.

Mr. Grzyski informed the audience of the previous sessions in which Board members had participated earlier in the afternoon.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Jennifer Oswald, Baltimore County Student Council President, reported that BCSC had orientation for the new executive board members. She noted that fundraisers were established in many schools to help victims of Hurricane Katrina.

Ms. Meg O'Hare, Coordinator of the Area Educational Advisory Councils, expressed the need to continue working together and focus on students. She thanked those who worked on improving the advisory councils and standardizing the process to make it work more smoothly.

Mr. Ron Zimmerman, a representative of the Northeast Area Educational Advisory Council, reviewed historic sites on the eastern seaboard and throughout Baltimore County. The Northeast Advisory Council proposes that a team be established to expand field trips that could be scheduled with park ranger tours or other events that can make history come alive.

ADVISORY AND STAKEHOLDER COMMENTS (cont)

Mr. Stephen Crum, a Southeast Area Educational Advisory Council representative, reiterated the preceding speaker's comments regarding historic sites. Mr. Crum announced the advisory council's next meeting on Tuesday, September 13, at Mars Estates Elementary School beginning at 7:30 p.m.

Ms. Maggie Kennedy, Chair of the Baltimore County Education Coalition, reviewed its action items from 2004-05 and set goals for the upcoming school year. Goals include updating and funding of school buildings, student achievement, legislative support that affects BCPS students, and continued support of the Bridge Center. The coalition's next meeting on Thursday, October 27 at 6:30 p.m., to review legislative initiatives.

Ms. Gloria Collins, president of the Baltimore (County Instructional) Assistants and Clerical Employees, Inc. (BACE), appreciated the support it has received from the Board and the Superintendent.

Mr. Stephen Crum, newly elected Chair of the Career & Technology Education Advisory Council, announced the first meeting will be on Monday, September 12, 2005.

Dr. Ella White-Campbell, Chair of the Minority Achievement Advisory Group, reported on the group's meeting with the Randallstown Education Committee. MAAG and the education committee are looking at launching mentoring and tutoring programs within the northwest and southwest area schools. Mr. Nick Aquino expressed the need for full funding of the *No Child Left Behind Act*.

Ms. Jasmine Shriver, Chair of the Special Education Citizens Advisory Committee, announced the committee's meeting on Monday, September 12, 2005, at 7:00 p.m., in the ESS Building. She stated the agenda will closely follow the six major themes brought out during the special education audit. Ms. Shriver noted that the advisory committee would provide a report to the Board on SECAC's accomplishments over the past year.

Ms. Cheryl Bost, President of the Teachers Association of Baltimore County, reported on her visits to 20 schools in the last week. Ms. Bost distributed a flyer asking for contributions to help those communities hit hard by Hurricane Katrina.

Mr. Grzymiski stressed the importance of the three-minute rule for presentations and asked everyone to be respectful of people's time and help make the business of the Board more efficient.

SUPERINTENDENT'S REPORT

Dr. Hairston introduced Ms. Pat Baltzley, Director of Mathematics PreK-12, Mr. Kevin Harahan, Principal of Parkville High School, and Mr. Lyle Patzkowsky, Principal of Dulaney High School, who traveled to China in July as part of a contingent of educators participating in the *China 2005 Educational Leadership Conference*. The program was designed to acquaint participants with the Chinese educational system.

SUPERINTENDENT'S REPORT (cont)

Mr. Harahan provided an overview of the conference. The purpose of the trip was three-fold: 1) to examine the educational system of China, 2) to meet and dialogue with educators of China comparing the systems, and 3) to consider potential implications of the Chinese educational system on a global society.

Ms. Baltzley provided an overview of the education system in China. China educates approximately 240,000,000 students in a 6-3-3-4 system – six years in elementary, three years in middle school, three years in high school, and a potential four years in a university. Students attend 270 days of school per year in China. Concerns in China's educational system, including resources needed to educate the masses, the support needed to educate the number of children, regional disparities between urban and rural areas, as well as the change from feudal control to technology control, challenge the government to find solutions. China is looking for solutions to their educational challenges as the United States is looking for solutions.

Mr. Patzkowsky posed to Board members questions that arose during the conference. Some questions were:

- Should curriculum/instructional program decisions for students be prescribed or should students have choices?
- To what degree are we challenging our students academically?
- What is the impact of class size on academic achievement?
- What are the next steps in building bridges of communication and understanding?

SPECIAL ORDER OF BUSINESS

On motion of Mr. Arnold, seconded by Mr. Hayden, the Board adopted a resolution honoring former Board president, James R. Sasiadek, who is leaving after his service on the Board.

Mr. Arnold exited the room at 8:33 p.m.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Assistant Superintendent of Human Resources and Government Relations, recognized the administrative appointments approved at the August 9, 2005 Board meeting as follows:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>ROBIN E. BOSLEY</u> (Effective August 10, 2005)	Teacher/Speech Language Pathologist Office of Special Education	Supervisor of Related Services Office of Special Education
<u>VICKY L. CIULLA</u> (Effective August 10, 2005)	Supervisor, Home and Hospital Office of Alternative Programs, Dropout Prevention and Summer School	Coordinator of Alternative Programs, Dropout Prevention and Summer School

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS (cont)

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>CHARLENE C. DIMINO</u> (Effective August 10, 2005)	Teacher/Spanish Parkville Middle School	Assistant Principal Eastern Technical High School
<u>KATHLEEN A. HYNES</u> (Effective August 10, 2005)	Pupil Personnel Worker Office of Pupil Personnel Services	Supervisor, Home and Hospital Office of Alternative Programs, Dropout Prevention and Summer School
<u>JANICE C. JACKSITS</u> (Effective August 10, 2005)	Teacher/Resource Office of Special Education	Area Specialist, Special Education Office of Special Education
<u>LISA KESSLER</u> (Effective August 10, 2005)	Guidance Counselor Rosedale Center	Pupil Personnel Worker Office of Pupil Personnel Services
<u>EDWARD F. MADDOX, JR.</u> (Effective August 10, 2005)	Teacher/Art Patapsco High School	Supervisor of Art Office of Art
<u>JEFFREY M. MANN</u> (Effective August 10, 2005)	Teacher/Physical Education Perry Hall High School	Assistant Principal Franklin High School
<u>ERIN R. O'TOOLE-TRIVAS</u> (Effective August 10, 2005)	Teacher/Special Education Arbutus Middle School	Assistant Principal Dundalk Middle School
<u>LINDA G. POPP</u> (Effective August 10, 2005)	Teacher/Art Towson High School	Coordinator of Art Office of Art
<u>LINDA J. PRUCINO</u> (Effective August 10, 2005)	Teacher/Resource Office of Special Education	Area Specialist, Special Education Office of Special Education
<u>LISA N. WILLIAMS</u> (Effective August 10, 2005)	Supervisor, Title I and Grant Assistance Department of Teaching And Learning	Coordinator, Title I and Grant Assistance Department of Teaching and Learning

REPORTS

The Board received the following reports:

- A. **Report on Opening Day** – Ms. Rita Fromm, Chief of Staff, shared some highlights on the opening day of schools. The opening of 163 schools in Baltimore County was on time with instruction beginning immediately. Staff in the offices of the Area Assistant Superintendents, the Division of Curriculum and Instruction, and the Division of Business Services universally recorded smooth operations, clean buildings and grounds, equipment and materials in place, faculty and staff ready, willing, able, and enthusiastic about the new school year.

REPORTS (cont)

Some of the highlights reviewed were:

Enrollment - Opening day was 102,686 students, or 95% of our projected enrollment of 108,140; a difference of 5454 students.

Staffing - Department of Human Resources had filled all but 12.5 teaching positions. The highest number of vacant positions exists in the area of special education (6). The remaining vacancies are in Spanish (3), ESOL (1), music-vocal and instrumental (2), and vocational education (0.5). Vacancies in support service positions, including bus drivers, food service workers, paraeducators, maintenance and operations staff, clerical staff, and supervisory and technical positions, totaled 210. Despite these vacancies, on opening day, all 799 bus routes were operated as planned

Instructional Readiness - Title I services are in place in 2 additional elementary schools, bringing the total number of Title I schools to 50. Full-day kindergarten has been expanded to 10 more schools. Small Learning Communities (SLC) are in place in 10 high schools.

Facilities - All 163 schools opened on time, clean and ready to receive teachers and students. In addition to managing 65 capital construction projects in progress throughout the county, the Department of Physical Facilities completed construction of Woodholme Elementary School, and the new building opened on schedule. Enrollment at Woodholme shows 157 students under state-rated capacity.

Mr. Borunda asked for clarification on the difference between system and area enrollment.

With regards to Title I transfer option, Dr. Hayman requested information on which schools the 72 students transferred from.

Dr. Hayman inquired about the five newly hired conditional teachers. Dr. Peccia stated these individuals are waiting for out-of-state certificates to arrive. Dr. Peccia noted that if a potential Title I teacher does not meet praxis scores, the teacher would be removed from the Title I school and a highly qualified teacher would be placed in that school. Dr. Hayman stated it is disturbing and disruptive to move teachers once schools have started.

Dr. Hayman stated he would like a follow-up report on the Smaller Learning Communities. Dr. Hayman also expressed concern that parents are required to purchase non-instructional materials that he believes the school system should be providing.

Regarding the Title I transfer option, Mr. Janssen also requested information on which schools the 72 students transferred to and how many were gifted and talented students.

REPORTS (cont)

- B. **Report on Proposed Renaming of Library at Chase Elementary School** – In accordance with Board policy, Ms. Jean Satterfield, Area Assistant Superintendent, Southeast Area, proposed that the school library be the *Clarisse Mechanic Library* in honor of Mrs. Mechanic, who was the owner of the Morris Mechanic Theater and has been very active with educational programs and initiatives throughout the City and County. She has made a significant impact on Chase Elementary School, a Title I school with many at-risk students who live in subsidized housing. She has funded many Chase initiatives, including playground equipment, field trips, books for every student in the school, fans in the classroom and gym, and part of the Chase school sign. In addition, in previous years, she served as mentor to our female students in our Chase Leadership group. She has been a strong supporter of the Chase community and is very deserving of this nomination. This is the first reading.

RESOLUTION ON THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Mr. Hayden motioned the Board approve the following resolution:

Be it resolved that the Superintendent shall take such action as may be required to forward to the students and/or parents of students now enrolled in the eleventh or twelfth grades of Baltimore County Public Schools information with respect to the rights of students to elect to withhold "Directory Information" (as that term is defined in the Family Educational Rights and Privacy Act), such notice to be substantially in the form now used by the Montgomery County Public Schools in its advice to parents on this subject.

Mr. Janssen seconded the motion. Mr. Janssen stated he supports the motion because of the potential implications. He believes that the Superintendent and staff should handle this issue.

Dr. Hayman asked if the October 1 date listed in the BCPS Student Handbook was a federal requirement. Dr. Hairston responded there is no federal deadline.

Mr. Borunda recommends that the Superintendent and staff be given the opportunity to deliver this information to parents via different avenues.

Those in favor of the resolution were asked to raise their hands; those in opposition were asked to raise their hands. The motion failed for lack of majority of the Board (in favor – 6).

PERSONNEL MATTERS

On motion of Ms. Harris, seconded by Mr. Pallozzi, the Board approved the personnel matters as presented on Exhibits D, E, F, G, H, I, and J. (Copies of the exhibits are attached to the formal minutes.)

CONTRACT AWARDS

The Building and Contracts Committee, represented by Ms. Shillman, recommended approval of items 1-10 (Exhibit K). Mr. Hayden abstained from voting on item 8.

With regards to item 8, Mr. Janssen asked how much of the punch list for Woodholme Elementary School was completed. Mr. Sines responded two contractors are still addressing the punch list items.

The Board approved these recommendations.

1. RGA-167-06 IBM Hardware, Software, and Services for the CGI/AMS Information System Upgrade
2. JMI-605-06 Information Technology Contracted Staffing Services
3. PCR-203-06 Office Equipment
4. JMI-616-06 Safety Shoes
5. PCR-207-06 Telephone Repair Supplies and Equipment
6. JMI-722-06 Upgrade to WinSNAP School Lunch Software
7. MBU-559-06 Vehicle Parts and Materials
8. JMI-619-06 Contract Modification: Additional Construction Management Services – Woodholme Elementary School
9. MBU-562-06 Elevator Replacement – Greenwood Administration Building
10. JMI-604-06 Window Replacement – Summit Park Elementary School

RESOLUTION

On motion of Mr. Pallozzi, seconded by Ms. Shillman, the Board approved the following resolution:

WHEREAS, James Smith, Baltimore County Executive has communicated to the Governor and our legislative leaders his view that substantial additional State resources should be directed to the renovation and construction of school facilities in Maryland; and

WHEREAS, The Treasurer of Maryland has identified renovation needs in excess of 3.85 billion dollars to which attention must be directed in the immediate future in order to preserve our educational facilities, such needs being those already existing; and

WHEREAS, Additional needs will be identified in the years ahead as identified needs are addressed; now, therefore be it

RESOLUTION (cont)

RESOLVED, The Board of Education of Baltimore County supports the expressed view of the Baltimore County Executive that the financial position of the State of Maryland and the needs of its twenty-four Local Educational Authorities (LEA) are such that a Maryland State Government commitment of \$400 million toward the construction and renovation of Maryland public school facilities should be approved by the legislators and the Governor of Maryland, and be it further

RESOLVED, That the Board of Education hereby expresses its gratitude to the County Executive for his attention to the needs of the students of this county and each of the LEAs in the State of Maryland.

INFORMATION

The Board received the following as information:

- A. Revised Superintendent's Rule 4153 – Short-term Leaves
- B. Revised Superintendent's Rule 4270 - Absences
- C. Northeast Area Educational Advisory Council Meeting Minutes of July 26, 2005
- D. Southwest Area Educational Advisory Council Meeting Minutes of June 7, 2005

ANNOUNCEMENTS

Mr. Grzyski made the following announcements:

- The next regularly scheduled meeting of the Board of Education of Baltimore County will be held on Tuesday, September 20, 2005, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. After the Board adjourns to meet in closed session, followed by a brief dinner recess, the open meeting will reconvene at approximately 7:30 p.m.
- On Wednesday, September 21, 2005, the Baltimore County Board of Education will conduct a work session on the Proposed FY07 Capital State/County Budget. The meeting will take place in room 114 of the ESS Building at 7:00 p.m. The meeting is open to the public.

Mr. Grzyski reminded speakers to refrain from discussing any matters that might come before the Board in the form of an appeal, as well as any personnel matters.

PUBLIC COMMENT

Ms. Grace Lawrence expressed concerns about the magnet lottery process and stated the lottery process is unfair. Mr. Grzynski reminded Ms. Lawrence that if this issue is in the appeal process, she may not want to bring it before the Board at this time. Ms. Lawrence noted that all appeals have been denied by BCPS. She is asking for placement for her son who has performed exemplary in BCPS.

Ms. Cheryl Bost informed the Board that on behalf of TABCO and BACE members legal correspondence has been sent to BCPS Law Office noting that an appeal will be sent to the State Board of Education due to the implementation of the Employee Attendance Monitoring Program.

ADJOURNMENT

At 9:23 p.m., Mr. Hayden moved to adjourn the open session. The motion was seconded by Ms. Harris and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

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BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: October 5, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **PROPOSED RENAMING OF LIBRARY AT CHASE ELEMENTARY SCHOOL**

ORIGINATOR: Jean Satterfield, Area Assistant Superintendent, Southeast

RESOURCE PERSON(S): Sharon Whitlock, Principal, Chase Elementary School

RECOMMENDATION

That the Board of Education review and approve renaming the school library to the *Clarisse Mechanic Library*. This is the third reading.

History of the Issues: Mrs. Mechanic was the owner of the Morris Mechanic Theater and has been very active with educational programs and initiatives throughout the City and County. She has made a significant impact on Chase Elementary School, a Title I school with many at-risk students who live in subsidized housing.

Mrs. Mechanic has donated over \$20,000 to Chase over the past 8 years. She has funded many Chase initiatives, including playground equipment, field trips, books for every student in the school, fans in the classroom and gym, and part of the Chase school sign. In addition, in previous years, she served as mentor to our female students in our Chase Leadership group. She has been a strong supporter of the Chase community and is very deserving of this nomination.

Estimated Operating Funds Fiscal Impact: Less than \$50 (cost of the plaque)

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: October 5, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **FY 2007 STATE CAPITAL BUDGET RECOMMENDATION**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

RESOURCE PERSON(S): Barbara Burnopp, Chief Financial Officer
Michael Sines, Executive Director, Physical Facilities

RECOMMENDATION

That the Board of Education approve the FY 2007 State capital budget request as discussed at the Board Work Session on September 21, 2005. No projects have been changed, but some systemic projects have been adjusted to reflect revised estimates.

Attachment I - Proposed FY 2007 State Capital Budget Request by Priority Order
Attachment II - Proposed FY 2007 State & County Capital Budget Request
Attachment III - Summary of Current and Future Project Requests FY 2007 – FY 2012
Attachment IV - Proposed FY 2007 - FY 2012 County Capital Budget

Baltimore County Public Schools
Proposed FY 2007 State Capital Budget Request by Priority Order
Revised September 28, 2005

Attachment I

Priority Order	School	Project	State Planning Approval Granted	Previous State Funding	State Funding to be Requested
1	Windsor Mill MS	New Construction	Yes	\$7,888,000	\$811,000
2	Southwest Academy	Renovation	Yes	2,574,000	353,000
3	Vincent Farms ES - Planning	New Construction	No	0	0
4	Vincent Farms ES	New Construction	No	0	10,940,000
5	Sandalwood ES	Boiler	N/A	0	225,000
6	Perry Hall HS	Boiler	N/A	0	250,000
7	Perry Hall ES	Chiller & Tower	N/A	0	212,000
8	Holabird MS - Planning	Renovation	No	0	0
9	Holabird MS	Renovation	No	0	8,325,000
10	Loch Raven Tech. Acad. - Planning	Renovation	No	0	0
11	Loch Raven Tech. Academy	Renovation	No	0	7,405,000
12	Woodlawn MS - Planning	Renovation	No	0	0
13	Woodlawn MS	Renovation	No	0	8,374,000
14	Catonsville MS - Planning	Renovation	No	0	0
15	Catonsville MS	Renovation	No	0	3,743,000
16	Hebbville ES	Roof	N/A	0	353,000
17	Pine Grove ES	Roof	N/A	0	879,000
18	Bedford ES	Roof	N/A	0	289,000
19	Bear Creek ES	Windows	N/A	0	441,000
20	Woodmoor ES	Windows	N/A	0	335,000
21	Glenmar ES	Windows	N/A	0	328,000
22	Hampton ES	Windows	N/A	0	348,000
23	Pleasant Plains ES	Windows	N/A	0	325,000
24	Johnnycake ES	Windows	N/A	0	560,000
25	Timonium ES	Windows	N/A	0	420,000
26	Deep Creek MS - Planning	Renovation	No	0	0
27	Deep Creek MS	Renovation	No	0	3,796,000
28	Perry Hall MS - Planning	Renovation	No	0	0
29	Perry Hall MS	Renovation	No	0	7,342,000
30	Old Court MS - Planning	Renovation	No	0	0
31	Old Court MS	Renovation	No	0	6,625,000
32	Cockeysville MS - Planning	Renovation	No	0	0
33	Cockeysville MS	Renovation	No	0	6,641,000
34	Gen. John Stricker MS - Planning	Renovation	No	0	0
35	Gen. John Stricker MS	Renovation	No	0	7,620,000
36	Pikesville MS - Planning	Renovation	No	0	0
37	Pikesville MS	Renovation	No	0	6,084,000
38	Lansdowne MS - Planning	Renovation	No	0	0
39	Lansdowne MS	Renovation	No	0	6,272,000
40	Deer Park MS - Planning	Renovation	No	0	0
41	Deer Park MS	Renovation	No	0	5,654,000
42	Pine Grove MS - Planning	Renovation	No	0	0
43	Pine Grove MS	Renovation	No	0	5,351,000
44	Hereford MS - Planning	Renovation	No	0	0
45	Hereford MS	Renovation	No	0	5,269,000
46	Carver Center Per. Arts Ctr. - Planning	New Construction	No	0	0
47	Cockeysville MS	Roof	N/A	0	985,000
48	Deep Creek MS	Roof	N/A	0	788,000
49	Maiden Choice School	Roof	N/A	0	323,000
50	Eastern Tech HS	Roof	N/A	0	1,009,000
Totals:				\$10,462,000	\$108,675,000

Baltimore County Public Schools
Proposed FY 2007 State & County Capital Budget Request
 Revised September 28, 2005

Attachment II

Miscellaneous Projects	FY 06 State Adopted	FY 06 County Adopted	Proposed FY 07 State Request	Revised FY 07 County Request
Kenwood HS - Renovation & Addition (Note #9)	\$ 4,049,000	\$ 6,100,000	\$ -	\$ 3,951,000
Milford Mill Academy Cafeteria - New Construction	-	1,385,000	-	-
Food Service Warehouse - Renovation	-	2,280,000	-	-
Rosewood School Site - Acquisition	-	2,800,000	-	-
Kitchen Equipment Upgrades	-	1,615,000	-	-
Transportation Improvements	-	1,540,000	-	-
Woodholme ES - New Construction (Note #1)	1,390,000	-	-	-
Windsor Mill MS - New Construction (Note #2)	7,888,000	-	811,000	-
Vincent Farms ES - New Construction (Note #10)	-	1,500,000	10,940,000	12,820,000
Carver Center - Addition	-	-	-	716,000
Sudbrook Magnet MS - Renovation (Note #3)	213,000	213,000	-	-
Arbutus MS - Renovation (Note #4)	1,505,000	1,445,000	-	-
Ridgely MS - Renovation (Note #5)	5,122,000	5,847,000	-	-
Southwest Academy - Renovation (Note #6)	2,754,000	3,508,000	353,000	-
Holabird MS - Renovation	-	6,825,000	8,325,000	3,176,000
Loch Raven Technical Academy - Renovation	-	6,339,000	7,405,000	3,146,000
Woodlawn MS - Renovation	-	6,894,000	8,374,000	3,209,000
Catonsville MS - Renovation	-	4,996,000	3,743,000	251,000
Deep Creek MS - Renovation	-	4,899,000	3,796,000	426,000
Perry Hall MS - Renovation	-	7,437,000	7,342,000	2,139,000
Old Court MS - Renovation	-	5,215,000	6,625,000	3,277,000
Cockeysville MS - Renovation	-	5,346,000	6,641,000	3,256,000
General John Stricker MS - Renovation	-	6,935,000	7,620,000	1,993,000
Pikesville MS - Renovation	-	4,500,000	6,084,000	3,534,000
Lansdowne MS - Renovation	-	4,062,000	6,272,000	4,097,000
Deer Park MS - Renovation	-	570,000	5,654,000	6,489,000
Pine Grove MS - Renovation	-	620,000	5,351,000	6,100,000
Hereford MS - Renovation	-	716,000	5,269,000	6,269,000
Site Acquisition	-	3,000,000	-	3,000,000
Americans with Disabilities Act	-	800,000	-	-
Maiden Choice ES - ADA Improvements	-	700,000	-	-
Subtotal	\$ 22,921,000	\$ 98,087,000	\$ 100,605,000	\$ 67,849,000

**Baltimore County Public Schools
Proposed FY 2007 State & County Capital Budget Request
September 28, 2005**

Attachment II

Major Maintenance	FY 06 State Adopted	FY 06 County Adopted	Proposed FY 07 State Request	Revised FY 07 County Request
Stemmers Run MS - Windows	-	2,000,000	-	-
Loch Raven Academy - Boiler Replacement	147,000	300,000	-	-
Hereford MS - Boiler Replacement	147,000	300,000	-	-
Pine Grove MS - Boiler Replacement	147,000	300,000	-	-
Red House Run ES - Chiller & Tower	-	400,000	-	-
Perry Hall HS - Treated Air Distribution System	659,000	1,500,000	-	-
Milbrook ES - Chiller & Tower	187,000	375,000	-	-
Sandalwood ES - Boiler Replacement	-	-	225,000	225,000
Perry Hall HS - Boiler Replacement	-	-	250,000	250,000
Perry Hall ES - Chiller & Tower	-	-	212,000	213,000
Bear Creek ES - Window Replacement	-	-	441,000	529,000
Woodmoor ES - Window Replacement	-	-	335,000	402,000
Glenmar ES - Window Replacement	-	-	328,000	394,000
Hampton ES - Window Replacement	-	-	348,000	417,000
Pleasant Plains ES - Window Replacement	-	-	325,000	390,000
Johnnycake ES - Window Replacement	-	-	560,000	672,000
Timonium ES - Window Replacement	-	-	420,000	504,000
Subtotal	\$ 1,287,000	\$ 5,175,000	\$ 3,444,000	\$ 3,996,000

Alterations/Code Updates/Restoration	FY 06 State Adopted	FY 06 County Adopted	Proposed FY 07 State Request	Revised FY 07 County Request
Various Projects	-	12,496,000	-	-
Subtotal	\$ -	\$ 12,496,000	\$ -	\$ -

Site Improvements	FY 06 State Adopted	FY 06 County Adopted	Proposed FY 07 State Request	Revised FY 07 County Request
Various Projects	-	6,442,000	-	-
Subtotal	\$ -	\$ 6,442,000	\$ -	\$ -

**Baltimore County Public Schools
Proposed FY 2007 State & County Capital Budget Request
September 28, 2005**

Attachment II

	FY 06		FY 06		Proposed FY 07		Revised FY 07	
	State Adopted		County Adopted		State Request		County Request	
Roof Replacements								
Dundalk ES		206,000		417,000		-		-
Carroll Manor ES		239,000		539,000		-		-
Baltimore Highlands ES		334,000		754,000		-		-
Perry Hall ES (Note #7)		-		556,000		-		-
Hebbville ES		-		778,000		353,000		-
Pine Grove ES		-		1,939,000		879,000		-
Bedford ES		-		638,000		289,000		-
Cockeysville MS		-		2,173,000		985,000		-
Deep Creek MS		-		1,738,000		788,000		-
Maiden Choice School		-		713,000		323,000		-
Eastern Tech HS		-		1,410,000		1,009,000		-
Subtotal	\$	779,000	\$	11,655,000	\$	4,626,000	\$	-
Fuel Tank Replacements								
Fuel Tank Replacements - Various Sites		-		300,000		-		-
Subtotal	\$	-	\$	300,000	\$	-	\$	-
Forward Funded								
Forward Funded (Note #8)		-		57,072,000		-		15,050,000
Subtotal	\$	-	\$	57,072,000	\$	-	\$	15,050,000
Total (Note #11)	\$	24,987,000	\$	191,227,000	\$	108,675,000	\$	86,895,000

Notes:

1. Woodholme ES previously received \$4,500,000 in State funding in FY 04, and \$7,560,000 in County funding in FY 04 and FY 05.
2. Windsor Mill MS previously received County funding of \$750,000 in FY 02 and \$13,150,000 in FY 04. Additional County funding of \$18,185,000 was provided in FY 05 through a supplemental appropriation.
3. Sudbrook Magnet MS previously received \$\$4,763,000 in State funding in FY 04 and \$5,063,000 in County funding in FY 04 and FY 05.
4. Arbutus MS previously received \$2,300,000 in State funding in FY 04 and \$4,070,000 in County funding in FY 04 and FY 05.
5. Ridgely MS previously received \$5,847,000 in County funding in FY 04 and FY 05.
6. Southwest Academy previously received \$3,508,000 in County funding in FY 04 and FY 05.
7. On July 8 the State notified BCPS that they had included \$231,000 for Perry Hall ES. This brings total State funding for FY 06 to \$25,218,000.
8. FY 06 included Kenwood HS and Holabird through Hereford renovation projects only. FY 07 includes Deer Park MS, Pine Grove MS, Hereford MS and \$5,890,000 for Vincent Farm ES.
9. Kenwood HS requested \$4,900,000 from the State in FY 06.
10. The County included \$13,758,000 in the FY 07 budget. This included \$5,890,000 in forward funded State funds and \$7,868,000 in County funds.
11. The County budgeted \$32,818,000 for FY 07. This request is an increase of \$54,077,000.

FY 07 - FY 12 CAPITAL BUDGET
Baltimore County Public Schools
Proposed FY 2007 - FY 2012 Capital Budget (Scheduled for Approval in December)
Baltimore County Funds Only (in Thousands of Dollars)
Revised September 28, 2005

Attachment IV

	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	Total for 6 Yr. Prog.
New Construction							
Elementary School NW	\$0	\$1,800	\$0	\$17,000	\$0	\$0	\$18,800
Kenwood HS - Addition & Renovation	3,951	0	0	0	0	0	3,951
Vincent Farms ES	12,820	0	0	0	0	0	12,820
Carver Center - Performing Arts Center	716	5,834	0	0	0	0	6,550
Site Acquisition	3,000	3,000	0	3,000	0	3,000	12,000
Sub-Total:	\$20,487	\$10,634	\$0	\$20,000	\$0	\$3,000	\$54,121
Capital Maintenance & Alterations							
Roof Rehabilitation	0	6,500	0	6,500	0	6,500	19,500
Major Maintenance	3,996	71,970	0	75,000	0	90,000	240,966
Alterations, Code Updates	0	8,000	0	8,000	0	8,000	24,000
Site Improvements	0	8,000	0	8,000	0	8,000	24,000
Fuel Tank Replacements	0	300	0	300	0	300	900
Access for the Disabled	0	800	0	800	0	800	2,400
Sub-Total:	\$3,996	\$95,570	\$0	\$98,600	\$0	\$113,600	\$311,766
Additional Projects							
Food Service Warehouse	0	860	0	0	0	0	860
Holabird MS - Systemic Renovation	3,176	0	0	0	0	0	3,176
Loch Raven Tech. Ac. - Systemic Renovation	3,146	0	0	0	0	0	3,146
Woodlawn MS - Systemic Renovation	3,209	0	0	0	0	0	3,209
Catonsville MS - Systemic Renovation	251	0	0	0	0	0	251
Deep Creek MS - Systemic Renovation	426	0	0	0	0	0	426
Perry Hall MS - Systemic Renovation	2,139	0	0	0	0	0	2,139
Old Court MS - Systemic Renovation	3,277	0	0	0	0	0	3,277
Cockeysville MS - Systemic Renovation	3,256	0	0	0	0	0	3,256
Gen. John Stricker MS - Systemic Renovation	1,993	0	0	0	0	0	1,993
Pikesville MS - Systemic Renovation	3,534	0	0	0	0	0	3,534
Lansdowne MS - Systemic Renovation	4,097	0	0	0	0	0	4,097
Deer Park MS - Systemic Renovation	6,489	0	0	0	0	0	6,489
Pine Grove MS - Systemic Renovation	6,100	0	0	0	0	0	6,100
Hereford MS - Systemic Renovation	6,269	0	0	0	0	0	6,269
Kitchen Equipment Upgrade	0	4,000	0	2,000	0	2,000	8,000
Transportation Improvements	0	2,000	0	2,000	0	2,000	6,000
Sub-Total:	\$47,362	\$6,860	\$0	\$4,000	\$0	\$4,000	\$62,222
Miscellaneous							
Forward Funding	15,050	0	0	0	0	0	15,050
Sub-Total:							
Totals:	\$86,895	\$113,064	\$0	\$122,600	\$0	\$120,600	\$443,159

Note:
In FY 07 the County budgeted \$32,818,000. This request is an increase of \$54,077,000.

Baltimore County Public Schools



FY2006 Comprehensive Maintenance Plan

The complete *FY2006 Comprehensive Maintenance Plan* document is available on the Baltimore County Public Schools website at <http://www.bcps.org>



State of Maryland Public School Construction Program (PSCP)

Section 8 – Administrative Procedures Guide: Maintenance of School Facilities

- ⌘ Maintenance is defined as those activities concerned with keeping the grounds, buildings, and fixed equipment in their original condition of completeness or efficiency, either through repairs or by replacement during the life expectancy of the building.



State of Maryland's Public School Construction Program (PSCP)

Section 8 – Administrative Procedures Guide:
Maintenance of School Facilities (continued)

- ⌘ Maintenance may be performed by maintenance staff, custodial staff, or contracted personnel.
- ⌘ Maintenance of machinery and automated maintenance management systems are included in the maintenance program.



Comprehensive Maintenance Plan

PSCP Requirements

- ⌘ Each local education agency (LEA) will develop a Comprehensive Maintenance Plan (CMP).
- ⌘ The CMP will describe strategies for maintaining public school facilities.
- ⌘ The CMP will be approved annually by the local board of education.



Comprehensive Maintenance Plan

PSCP Requirements (continued)

- ⌘ The local government will appropriate, as part of its annual operating and/or capital budget, funds to implement the CMP.



Comprehensive Maintenance Plan

Purpose of the Comprehensive Maintenance Plan (CMP)

- ⌘ Represents the LEAs program of maintenance, which supports the delivery of the educational programs in safe and healthy environments

Comprehensive Maintenance Plan

Purpose of the CMP (continued)

⌘ Objectives of the maintenance program

1. Maintain a positive learning environment
2. Maintain the asset value of the property
3. Eliminate or reduce the number and scope of safety hazards
4. Provide buildings that function at top efficiency
5. Provide continuous use of facilities without disruptions
6. Conserve energy



Comprehensive Maintenance Plan

Components of the CMP

- ⌘ The Personnel Organization Section describes the organizational units that form the Department of Physical Facilities.
 1. Staffing, activities, roles, and responsibilities
 2. Organizational charts
 3. Alignment of responsibilities that fall outside the Office of Maintenance with other offices (i.e., Operations, Engineering, etc.)



Comprehensive Maintenance Plan

Components of the CMP (continued)

⌘ Outline of Maintenance Categories

1. Scheduled Maintenance
2. Unscheduled Maintenance
3. Deferred Maintenance
4. Energy Conservation
5. Major Initiatives FY06



Comprehensive Maintenance Plan

Summary:

- Introduction
- Mission Statement
- Department of Physical Facilities – Organizational Data
- Office of Comprehensive Maintenance and Construction
- Office of Engineering and Construction
- Office of Operations
- Office of Grounds
- Office of Safety and Security
- Office of Budget and Accounting
- Maintenance Categories



**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

OCTOBER 5, 2005

RECOMMENDED TRANSFERS

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>LAURA NEWKIRK</u> (Effective October 6, 2005) (Replacing John Wilson, retiring)	Principal Carney Elementary School	Principal Pine Grove Middle School
<u>ANDREA E. PARRIS</u> (Effective October 6, 2005) (Replacing Frank Fucile, extended sick leave)	Acting Assistant Principal Towson High School	Assistant Principal Towson High School
<u>EILEEN F. ROBERTA</u> (Effective October 6, 2005) (Replacing Laura Newkirk, transferring to Principal, Pine Grove Middle School)	Assistant to the Area AssistantPrincipal Superintendent, Southeast	Carney Elementary School
<u>KEVIN D. ROBERTS</u> (Effective October 6, 2005) (Replacing Andrea Parris, transferring to Assistant Principal, Towson High School)	Principal Loch Raven Technical Academy	Assistant Principal Western School of Technology
<u>LINDA P. WILSON</u> (Effective October 6, 2005) (Replacing Kevin Roberts, transferring to Assistant Principal, Western School of Technology)	Acting Principal Loch Raven Academy	Principal Loch Raven Academy

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204****October 5, 2005****RETIREMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/OFFICE</u>	<u>YRS. OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Barbara Major	Admin. Sec. III	Dundalk Middle	41.2	9-01-05
Sharon McClaskey	Teacher	Kenwood High	16.1	10-01-05
Virginia Patinella	Reading Specialist	Jacksonville Elem.	30.0	9-01-05
William Smith	ROTC Instructor	Millford Mill Academy	9.1	9-01-05
John Wilson	Principal	Pine Grove Middle	38.1	10-01-05

As of 9/13/05

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

October 5, 2005

RESIGNATIONS

ELEMENTARY – 3

Halstead Academy

Patricia J. Cruz, 09/23/05, 10.1 yrs.
Resource

Perry Hall Elementary School

Geraldine Rinaldi, 10/14/05, 3.8 yrs.
Grade 1

Riverview Elementary School

Jerianne Austin, 09/09/05, 3.0 weeks
Grade 5

SECONDARY – 5

Deep Creek Middle School

Heather L. Klinke, 06/30/05, 8.0 mos.
Art

Lansdowne Middle School

Catherine S. Janofsky, 09/01/05, 2 weeks
Special Education

Patapsco High School

Michael E. Sullivan, 09/12/05, 3 weeks
Business Education

Dean Whitfield, 09/05/05, 2 weeks
Science

Southwest Academy

Guernica D. Williams, 06/30/05, 3.8 yrs.
English

SEPARATIONS FROM LEAVE – 1

Kristina L. Kimbrel, granted Child Rearing Leave, 05/11/05 – 05/11/07, resigning 09/14/05, 7.1 yrs.

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

October 5, 2005

LEAVES

CHILD REARING LEAVES

JAMIE JOHN BEYNON (Reading) Elmwood/Middlesex Elementary Schools
Effective December 28, 2005 through June 30, 2007

KATHLEEN ANN EGAN (Specialist) Office of Instructional Technology – ESS Building
Effective October 1, 2005 through June 30, 2007

CYNTHIA CALLIGAN SAID – (Elementary) Colgate Elementary School
Effective December 6, 2005 through June 30, 2007

UNUSUAL OR IMPERATIVE LEAVES

STEPHANIE MICHELLE BLOCKSTON – (Social Studies) Franklin Middle School
Effective September 12, 2005 through June 30, 2006

*Non-member Maryland State Retirement System & Pension System

BALTIMORE COUNTY PUBLIC SCHOOLS

Date: October 5, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **NEW ADVISORY COUNCIL MEMBER – SOUTHWEST
ADVISORY COUNCIL**

ORIGINATOR: Dr. Manuel B. Rodriguez, Area Assistant Superintendent,
Southwest

**RESOURCE
PERSON(S):** Dr. Manuel B. Rodriguez, Area Assistant Superintendent,
Southwest

RECOMMENDATION

That Christina Parr be appointed as a member to
the Southwest Advisory Council.

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: October 5, 2005

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit -- October 5, 2005**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. **Contract:** Even Start Family Literacy Program Evaluation
 Contract #: RGA-101-03

Extension Term:	3 years	Extension:	0	Contract Ending Date:	11/30/08 (tentative)
Estimated annual award value:					\$10,000
Estimated total award value:					\$30,000

Bid issued:	NA
Pre-bid meeting date:	NA
Due date:	NA
No. of vendors issued to:	NA
No. of bids received:	NA
No. of no-bids received:	NA

Description:

This is a contract for a consultant to evaluate the Even Start Family Literacy Program during the FY05-FY07 program years. There are eight Even Start sites throughout Baltimore County. The consultant will evaluate these sites according to MSDE reporting requirements. Now that the contract is moving beyond the original two years and will exceed \$15,000, the contract is brought before the Board.

Recommendation:

Recommendation of award to:

Gilbert R. Austin, Ph.D.

Rockville, Maryland

Responsible school or office:

Office of Alternative Education, Dropout Prevention, and Summer School

Contact person:

Vicky Ciulla

Funding source:

Even Start Family Literacy Program Grant

2. Contract Extension: Personal Protective Equipment
Contract #: PCR-217-06, Baltimore County #41035

Term: **Extension:** 4 year **Contract Ending Date:** 8/7/09 (tentative)
Estimated annual award value: \$22,000
Estimated total award value: \$88,000

Bid issued: March 23, 2000
Pre-bid meeting date: April 10, 2000
Due date: April 21, 2000
No. of vendors issued to: 5
No. of bids received: 2
No. of no-bids received: 0

Description:

This is to participate in the remaining four years of the Baltimore County contract to provide uniform rental and laundering services for 62 transportation maintenance personnel.

Recommendation:

Award of contract is recommended to:

Ace Uniform Services, Inc.

Baltimore, MD

Responsible school or office:

Office of Transportation

Contact person:

Wayne Hopkins

Funding source:

Office of Transportation

3. Contract: Resident Teacher Coaches' Program
Contract #: RGA-170-06

Term: 1 year **Extension:** N/A **Contract Ending Date:** 6/30/06 (tentative)
Estimated annual award value: \$86,000
Estimated total award value: \$86,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: NA
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for coaching services for the Resident Teacher Certification Program that enables teachers to achieve a Maryland Standard Professional Certificate in the critical shortage areas of math, science, English, world languages, and special education as described by *No Child Left Behind*.

Duties will include:

- ⌚ Coaching teachers in best practices for effective instruction
- ⌚ Observing instruction and providing non-evaluative feedback
- ⌚ Assisting resident teachers in accessing educational resources
- ⌚ Instructing courses/seminars
- ⌚ Visiting resident teachers on a weekly/bi-weekly basis to provide instructional support

Recommendation:

Recommendation of contracts to:

Towson University
College of Notre Dame

Towson, MD
Baltimore, MD

Responsible school or office:

Department of Human Resources

Contact person:

Dr. Donald A. Peccia

Funding source:

Title II

4. Contract: Toolcat Utility Work Machine
Contract #: JN1-723-06 (State of Maryland Bid # 001B5900389)

Term: 1 year **Extension:** 0 **Contract Ending Date:** 10/30/06 (tentative)
Estimated award value: \$26,992
Estimated total award value: \$26,992

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

Baltimore County Public Schools would like to *piggy-back* off of a current contract with the State of Maryland to purchase a Toolcat 5600 Utility Work Machine to be used in the instructional program for the Animal and Environmental Sciences, Horticulture, and Mechanical and Agriculture Construction Technology completer programs at Hereford High School. It will also be used to support expanded animal care services in the Farm Fair complex learning laboratory and in the Operating Engineers' Apprenticeship program to provide training in earth moving techniques. This modern multi-purpose piece of equipment will replace worn out tractors.

Recommendation:

Recommendation of award to:

Bobcat of Baltimore, LLC

Baltimore, MD

Responsible school or office:

Office of Career and Technology
Education

Contact person:

Rhonda Hoyman

Funding source:

Federal Perkins Grant

5. Contract: Transporting Modular Classrooms and Associated Services
Contract #: JMI-614-06

Term: 5 year **Extension:** 0 **Contract Ending Date:** 10/31/10 (tentative)
Estimated annual award value: \$25,000
Estimated total award value: \$125,000

Bid issued: July 28, 2005
Pre-bid meeting date: August 17, 2005
Due date: September 1, 2005
No. of vendors issued to: 7
No. of bids received: 3
No. of no-bids received: 1

Description:

Contractor(s) to transport portable modular classrooms from one location to another on an as-needed basis for the school system.

Recommendation:

Recommendation of award to:

Ayd Auto & Truck Service, Inc. (Primary) Baltimore, MD
24-7 Towing, Inc. (Secondary) Baltimore, MD

Responsible school or office: Office of Maintenance

Contact person: Dennis N. Elkins

Funding source: Operating budget

6. Contract Modification: Boiler Replacement – Southwest Academy
Contract #: RHA-393-03

Term: n/a **Extension:** n/a **Contract Ending Date:** October, 2005

Estimated annual award value: \$247,200
Estimated modification amount: \$ 4,759
Estimated total award value: \$251,959

Bid issued: March 27, 2003
Pre-bid meeting date: April 3, 2003
Due date: May 6, 2003
No. of vendors issued to: 5
No. of bids received: 5
No. of no-bids received: 0

Description:

Numerous unforeseen asbestos abatement issues have made it necessary to request an increase in the contingency allocation in the amount of \$4,759. If approved, change orders for the project will total \$39,959.

Recommendation:

Award of contract is recommended to:

Denver-Elek, Inc.

Baltimore, Maryland

Responsible school or office:

Engineering and Construction

Contact person:

Richard H. Cassell, P.E.

Funding source:

Capital Budget

7. **Contract:** Roof Repairs – Cockeysville Bus Repair Shop
Contract #: JMI-626-06 (Pennsylvania Education Joint Purchasing Council Bid/Contract # AEPA-005A-W500-PA)

Term: 3 months **Extension:** NA **Contract Ending Date:** 1/31/06 (tentative)
Estimated annual award value: \$ 98,455
Estimated modification amount: \$ 9,846
Estimated total award value: \$108,301

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This project consists of repairs to the metal roof surface and related work with a ten-year guarantee. A detailed proposal was received from the contractor based on PAEJPC approved line item pricing.

At this time, approval of a 10% contract modification allocation in the amount of \$9,846 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Weatherproofing Technologies, Inc. Beachwood, OH
(Tremco)

Responsible school or office: Office of Maintenance

Contact person: Dennis N. Elkins

Funding source: Capital Budget

8. Contract: Roof Replacement – Dundalk Grounds Building
Contract #: JMI-627-06 (Pennsylvania Education Joint Purchasing Council
Bid/Contract # AEPA-005A-W500-PA)

Term: 4 month **Extension:** NA **Contract Ending Date:** 2/28/06 (tentative)
Estimated annual award value: \$ 94,336
Estimated modification amount: \$ 9,434
Estimated total award value: \$103,770

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This project consists of the installation of a built-up, cold coat surface and gravel roof system with a 20-year guarantee. A detailed proposal was received from the contractor based on PAEJPC approved line item pricing.

At this time, approval of a 10% contract modification allocation in the amount of \$9,434 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Weatherproofing Technologies, Inc. Beachwood, OH
(Tremco)

Responsible school or office: Office of Maintenance

Contact person: Dennis N. Elkins

Funding source: Capital Budget

9. Contract: Roof Replacement – Kenwood Professional Development Center
Contract #: JMI-625-06 (Pennsylvania Education Joint Purchasing Council
Bid/Contract # AEPA-005A-W500-PA)

Term: 4 month **Extension:** NA **Contract Ending Date:** 2/28/06 (tentative)
Estimated annual award value: \$220,514
Estimated modification amount: \$ 22,051
Estimated total award value: \$242,565

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This project consists of the installation of a built-up, cold coat surface and gravel roof system with a 20-year guarantee. A detailed proposal was received from the contractor based on PAEJPC approved line item pricing.

At this time, approval of a 10% contract modification allocation in the amount of \$22,051 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Weatherproofing Technologies, Inc. Beachwood, OH
(Tremco)

Responsible school or office: Office of Maintenance

Contact person: Dennis N. Elkins

Funding source: Capital Budget

10. Contract: Boiler Replacement – Loch Raven Technical Academy
Contract #: MBU-569-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$523,890
Estimated modification amount: \$ 52,389
Estimated total award value: \$576,279

Bid issued: August 18, 2005
Pre-bid meeting date: August 24, 2005
Due date: September 8, 2005
No. of vendors issued to: 9
No. of bids received: 7
No. of no-bids received: 0

Description:

This project consists of the demolition and complete replacement of the water heater and two boilers. Due to the failed condition of this equipment, this work is being performed in advance of the planned renovation.

At this time, approval of a 10% contract modification allocation in the amount of \$52,389 is requested to cover any unforeseen conditions and minor changes to the contract, to be authorized and approved by the Building Committee in accordance with Board Policy.

Recommendation:

Award of contract is recommended to:

Hurley Company Brentwood, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, P.E.

Funding source: Capital Budget

		Bidders' Names						
		M&M Welding & Fabricators, Inc.	Chasney and Company, Inc.	T.A. Gorman, Inc.	Denver- Elek, Inc.	Hurley Company	Towson Mechanical, Inc.	J.F. Fischer, Inc.
Base Bid	\$610,000	\$548,730	\$679,000	\$601,600	\$523,890	\$597,500	\$567,600	

11. Comprehensive Maintenance Plan for FY 2006

Recommendation of Approval of Comprehensive Maintenance Plan FY 2006 Executive Summary October 5, 2005

The State of Maryland Public School Construction Program requires that each LEA develop a Comprehensive Maintenance Plan annually, obtain the local school board's approval, and submit it for review by October 15.

The Baltimore County Public Schools' Comprehensive Maintenance Plan is designed to support the delivery of educational programs consistent with Performance Goal 4 of the *Blueprint for Progress*, all students will be educated in school environments that are safe and conducive to learning. The objectives of the maintenance program are to provide a positive learning environment, maintain the asset value of the property, eliminate or reduce accidents, conserve energy, and operate buildings at peak efficiency.

The Comprehensive Maintenance Plan for FY06 includes: the organization structure of the Department of Physical Facilities; scheduled, unscheduled, and deferred maintenance work; energy conservation; and grounds activities completed during FY05. It also includes major initiatives planned for FY06 including a centralized maintenance management system, capital improvement programs, the Aging School Program, safety and security projects, and preventive maintenance of direct digital controls systems.

The following outlines the contents of the Comprehensive Maintenance Plan being submitted for the Board's approval.

Introduction

- I. Administration
 - A. Department of Physical Facilities Website
 - B. Baltimore County Public Schools Map
 - C. Mission, Goals, and Strategies
 - D. Capital Budget FY05
 - 1. State of Maryland
 - 2. Baltimore County
 - 3. Status of Capital Budget
 - E. Operating Budget FY05
 - 1. Executive Director
 - 2. Engineering and Construction
 - 3. Comprehensive Maintenance and Construction
 - 4. Operations
 - 5. Grounds

- II. Personnel (Statements and Organization Charts)
 - A. Executive Director of Physical Facilities
 - B. Office of Budget and Accounting
 - C. Office of Engineering and Construction
 - D. Office of Maintenance
 - 1. Contract Maintenance
 - 2. Energy Management
 - 3. Customer Services
 - 4. Electrical Services
 - 5. Mechanical Services
 - 6. General Maintenance Services
 - E. Office of Operations
 - F. Office of Grounds
 - G. Office of Safety and Security

- III. Scheduled Maintenance FY05
 - A. Preventive Maintenance
 - 1. Office of Operations
 - 2. Office of Grounds
 - 3. Maintenance Contracts
 - 4. Relocatable Contracts
 - B. Modification and Alterations
 - 1. Electrical Services - Special Projects FY05
 - 2. Mechanical Services - Special Projects FY05
 - 3. General Maintenance Services - Special Projects FY05
 - C. Scheduled Replacements
 - 1. Contract Maintenance Summer Projects FY05
 - 2. Aging School Program FY05
 - 3. Security Contract: Secure Our Schools Initiative Grant FY05
 - D. Work Orders FY05
 - 1. Work Orders by Section and by Percentage FY05
 - 2. Open/Closed Work Orders by Sections FY05

- IV. Unscheduled Maintenance FY05
 - A. Unscheduled Maintenance
 - B. Electrical Services - Emergency Work Orders FY05
 - C. Office of Safety and Security – Security Response May 1-31, 2005

- V. Deferred Maintenance
 - A. Office of Maintenance
 - 1. Contract Maintenance
 - 2. Energy Management, Electrical Services, Mechanical Services, and General Maintenance Services
 - 3. Window/Blind Replacement
 - B. Office of Grounds

- VI. Energy Conservation
 - A. Energy Conservation
 - B. Energy Conservation Guidelines
 - C. Priority List of High Use of Energy Schools

- VII. Major Initiatives FY06
 - A. Computerized Maintenance Management System (CMMS)
 - B. Capital Improvement Projects, QZAB, and Aging School Program FY06
 - 1. Aging School Program FY06
 - 2. Approved Capital Improvement Plan FY06
 - C. Security Capital Projects FY06
 - D. Card Access Systems; Closed-Circuit Television Systems
 - E. Direct Digital Controls (DDC) Preventive Maintenance
 - F. Conclusion