

TENTATIVE, SUBJECT TO CHANGE

MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

OPEN SESSION

Tuesday, October 23, 2007
3:00 P.M.-Closed Session, 7:30 P.M.-Open Session
Educational Support Services Building

- I. PLEDGE OF ALLEGIANCE
- II. SILENT MEDITATION IN REMEMBRANCE
- III. AGENDA
Consideration of the agenda for October 23, 2007
- IV. MINUTES
Consideration of the Open and Closed Minutes of September 18, 2007; and the Open and Closed Minutes of October 2, 2007 Exhibit A
- V. SELECTION OF SPEAKERS
- VI. ADVISORY AND STAKEHOLDER GROUPS
- VII. SUPERINTENDENT'S REPORT
 - Resolutions recognizing the 75th Anniversary of Fifth District Elementary School, Seventh District Elementary School, and Prettyboy Elementary School (Ms. Murphy)
- VIII. REPORTS
 - A. Report on School Staffing (Dr. Peccia)
Exhibit B
- IX. NEW BUSINESS
 - A. Consideration of consent to the following personnel matters: (Dr. Peccia)
 - 1. Retirements Exhibit C
 - 2. Resignations Exhibit D
 - 3. Rehired Retirees Exhibit E
 - B. Consideration of the Proposed Negotiation Team Members for 2007-08 (Mr. Capozzi)
Exhibit F
 - C. Consideration of Hearing Officer's Opinion in Case #07-29 (P. Tyson Bennett, Esq.)

IX. NEW BUSINESS (cont)

D. Consideration of consent to the following contract awards:

(Mr. Gay/Mr. Sines)
Exhibit G

1. Contract Modification: Assistive Technology Software
2. Contract Modification and Extension: Leasing Portable Modular Classrooms
3. Contract Modification and Extension: New Relocatable Modular Classrooms
4. *Flash* Development Services
5. Grant Evaluation Services
6. Technical Development Services for Online Courses
7. Project Management Services
8. Computers and Associated Peripherals
9. Fasteners
10. Lumber
11. Mobile Agriculture Science Laboratory
12. Contract Modification: Entrance Drive Paving at Greenwood Executive Offices
13. Contract Modification: Old Court Middle School Renovations
14. Contract Modification: Design Services for Systemic Renovations at Sparrows Point Middle/High School
15. Contract Modification: Gymnasium Floor Replacement at Woodlawn High School
16. Request for Permission to Construct: Request to Allow Construction of Parking Lot – Home and Hospital

X. ANNOUNCEMENTS

- A. Public Comment on Proposed Deletion of Policy 7440 (second reading)
- B. Public Comment on Proposed Changes to Policy 8314 (second reading)
- C. General Public Comment

Next Board Meeting Tuesday, November 6, 2007
7:30 PM Greenwood

TENTATIVE MINUTES**BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND**

Tuesday, September 18, 2007

The Board of Education of Baltimore County, Maryland, met in open session at 5:01 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Ms. Donna Flynn, Ms. Frances A. S. Harris, Mr. John A. Hayden, III, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Jr., Ms. Joy Shillman, and Miss Audrey Dittman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Ms. Murphy reminded Board members of community functions and Board of Education events scheduled in September and October.

With respect to the recent article in *The Baltimore Sun*, Ms. Kara Calder, Chief Communications Officer, shared with Board members that the reporters who interviewed the superintendent did not assign headlines, sub-headlines, or photos. Dr. Hairston noted that the recent article delivered by *The Baltimore Sun* merited an apology to the school system by the editor.

Pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1) and (a)(7) and upon motion of Ms. O'Hare, seconded by Mr. Parker, the Board commenced its closed session at 5:25 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:25 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Ms. Donna Flynn, Ms. Frances A. S. Harris, Mr. John A. Hayden, III, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Jr., Ms. Joy Shillman, and Miss Audrey Dittman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: J. Robert Haines, Esq., Deputy Superintendent; Ms. Rita Fromm, Chief of Staff; Mr. William Lawrence, Assistant Superintendent, Northwest Area; Dr. Robert Tomback, Assistant Superintendent, Northeast Area; Dr. Manuel Rodriguez, Assistant Superintendent, Southwest Area; Ms. Jean Satterfield, Assistant Superintendent, Southeast Area; Mr. Lyle Patzkowsky, Assistant Superintendent, Central Area; Margaret-Ann Howie, Esq., General Counsel; Dr. Donald Peccia, Assistant Superintendent, Human Resources and Governmental Relations; Dr. Alpheus Arrington, Director, Personnel Staffing; P. Tyson Bennett, Esq., Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Dr. Peccia reviewed with Board members personnel matters to be considered on the evening's agenda.

Dr. Peccia and Dr. Arrington exited the room at 5:30 p.m.

CLOSED SESSION MINUTES (cont)

Mr. Bennett provided legal advice to the Board regarding hearing officers' opinions in two cases to be considered this evening.

Staff members exited the room at 5:36 p.m.

ADMINISTRATIVE FUNCTION MEETING

Board members discussed a performance evaluation instrument.

At 6:29 p.m., Mr. Pallozzi moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Parker and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:30 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Ms. Donna Flynn, Ms. Frances A. S. Harris, Mr. John A. Hayden, III, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Jr., Ms. Joy Shillman, and Miss Audrey Dittman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Miss Rebecca Palardy, Baltimore County Student Council President and Superintendent's Student Council Advisory Group, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Ms. Murphy informed the audience of the sessions in which Board members had participated earlier in the afternoon.

SELECTION OF SPEAKERS

After collecting completed sign-up cards, Ms. Murphy announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Rebecca Palardy, Baltimore County Student Council President and Superintendent's Student Council Advisory Group, reported on the council's executive Board retreat, which included setting goals for this school year, planning for the middle school conference, and its annual legislative day. Ms. Palardy announced the BCSC Fall Workshop to be held on September 28, 2007, at Camp Ramblewood in Darlington.

Mr. Clifford Collins, Chair of the Northwest Area Educational Advisory Council, shared with Board members the council's efforts in prompting parent conference nights and identifying new members for the upcoming school year. Mr. Collins announced the northwest area council's pre-budget meeting will be held on October 9, 2007, at Deer Park Middle Magnet School.

Mr. John Desmone, Executive Director of the Council of Administrative and Supervisory Employees, shared concerns that CASE had with the recent article in *The Baltimore Sun*.

Ms. Susan Katz, President of the PTA Council of Baltimore County, shared with the Board the PTA's accomplishments for 2006-2007 and its purpose and goals for the upcoming school year.

Ms. Cheryl Bost, President of the Teachers Association of Baltimore County, was pleased to see that policy 4008 was pulled from tonight's agenda. Ms. Bost stated that it is her hope that all educators will continue to advocate for the *No Child Left Behind Act of 2001*.

SUPERINTENDENT'S REPORT

Dr. Hairston commented on the September 13, 2007 article in *The Baltimore Sun* stating that there are misperceptions and misinformation, and he has great confidence and trust in principals.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Assistant Superintendent of Human Resources and Governmental Relations, recognized the administrative appointments made at the September 5, 2007 Board meeting:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>RENARD A. ADAMS</u> (Effective September 6, 2007)	Project Manager Johns Hopkins University Center for Technology In Education	Coordinator School Support and Compliance Department of Humanities
<u>YVONNE BARHIGHT</u> (Effective September 6, 2007)	Supervisor, Elementary Programs Department of Humanities	Director Language Arts, PreK-12 Department of Humanities

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS (cont)

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>GEOFFREY BOND</u> (Effective September 6, 2007)	Classification Specialist Department of Human Resources	Personnel Officer Department of Human Resources
<u>J. KURT BUCKLER</u> (Effective September 6, 2007)	Head of Engineering Renovations Department of Physical Facilities	Assistant Administrator, Engineering Department of Physical Facilities
<u>MICHELLE L. PROSER</u> (Effective September 6, 2007)	Teacher Red House Run Elementary School	Supervisor of Physical Education Department of Humanities

OLD BUSINESS

The Board Policy Committee, represented by Ms. Harris, recommended approval of Board of Education policies, exhibits B and C. This is the third reading for all policies.

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the following policies:

- Proposed Changes to Policy 7120 – NEW CONSTRUCTION: Planning-Patterns of Participation (exhibit B).
- Proposed Deletion of Policy 7450 – NEW CONSTRUCTION: Constructing-Supervision of Work in Progress (exhibit C).

REPORTS

The Board received the following reports:

- A. **Report on Proposed FY09 State/County Capital Budget Request** – Ms. Barbara Burnopp, Chief Financial Officer, provided a brief overview of the proposed FY2009 capital budget request and the state budget process. The budget will be discussed in detail at the work session on Wednesday, September 19, 2007.
- B. **Report on Proposed Concession Stand at Sparrows Point High** – Ms. Jean Satterfield, Assistant Superintendent, Southeast Area, stated that in accordance with Rule 7330, Sparrows Point High School is proposing the installation of a concession stand. This concession stand is being constructed with a private donation from Gail Parr, in memory of her son. The installation will be done by Free-State General Contractors, Inc.

REPORTS (cont)

Mr. Pallozzi moved that the second and third readings be suspended and that the Board approve the concession stand. Mr. Hayden seconded the motion. The Board approved the suspension of the second and third reading.

On a motion of Mr. Hayden, seconded by Mr. Pallozzi, the Board unanimously approved the proposed concession stand at Sparrows Point High School.

PERSONNEL MATTERS

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the personnel matters as presented on Exhibits F, G, H, I, and J. (Copies of the exhibits are attached to the formal minutes).

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Ms. Shillman, recommended approval of items 1-13 (Exhibit K). Mr. Janssen abstained from voting on items 10, 11, and 12. Ms. Flynn separated item 6 for further discussion.

The Board approved these recommendations.

1. PCR-279-05 Contract Modification: Special Education Therapy Services
2. JMI-605-05 Contract Modification and Extension: Lamps and Bulbs
3. RGA-146-08 Contract Modification and Extension: Lease Renewal for Meadowood Education Center
4. RGA-147-08 Business Services Platform
5. PCR-281-08 Early Intervention Services
7. JMI-602-07 Contract Modification: Window Replacement – Bear Creek Elementary School
8. RGA-101-07 Contract Modification: Architect/Engineer (A/E) Services for the Feasibility Study and Schematic Design Phase – Catonsville Middle School
9. RGA-101-07 Contract Modification: Architect/Engineer (A/E) Services for the Feasibility Study and Schematic Design Phase – Hillcrest Elementary School
10. MWE-817-06 Contract Modification: General Contractor Construction Services Contract – Kenwood High School Addition and Technology Wing Renovation
11. MWE-817-06 Contract Modification: General Contractor Construction Services Contract – Kenwood High School Addition and Technology Wing Renovation

BUILDING AND CONTRACT AWARDS (cont)

12. MBU-599-06 Contract Modification: Renovations – Loch Raven Technical Academy
13. MBU-555-08 Off Hour Corridor Separations – Various Elementary Schools

Item 6

Ms. Flynn inquired about the nature of the pilot program and terms of success. Mr. Dale Rauenzahn, Executive Director of Student Support Services, responded that this is a one-year pilot program with no commitment in the second or third year. Ms. Flynn asked about the population for the Connections Academy. Mr. Rauenzahn responded that the academy would deliver curriculum for grades K-11 and would target the home school and home and hospital populations. Ms. Flynn asked what type of data would be collected for the pilot program. Mr. Rauenzahn responded that this population would be closely monitored for student achievement and standardized tests given by BCPS. Data to be collected would include attendance, achievement on grades, alignment with state standards, and BCPS curriculum.

The Board unanimously approved item 6.

6. RGA-150-08 Memorandum of Understanding between Connections Academy and Baltimore County Public Schools

HEARING EXAMINER'S RECOMMENDATIONS

On a motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved that the hearing examiner's opinion in case #07-03 be affirmed. Hearing Examiner's case #07-29 was pulled at the request of Mr. Bennett.

INFORMATION

The Board received the following as information:

- A. Board of Education Focus Areas for 2007-2008
- B. Revised Superintendent's Rule 3125 – NON-INSTRUCTIONAL SERVICES: Fiscal Services: Accounting and Cash Management-School Activity Funds
- C. New Superintendent's Rule 3231 – NON-INSTRUCTIONAL SERVICES: Purchasing-Vendor Performance Evaluation
- D. New Superintendent's Rule 5510 – STUDENTS: Conduct-Positive Behavior
- E. Revised Superintendent's Rule 7120 – NEW CONSTRUCTION: Planning-Patterns of Participation

INFORMATION (cont)

- F. Deletion of Superintendent's Rule 7450 – NEW CONSTRUCTION: Constructing-Supervision of Work in Progress

ANNOUNCEMENTS

Ms. Murphy made the following announcements:

- On Wednesday, September 19, 2007, the Baltimore County Board of Education will hold a work session on the Proposed FY09 Capital State Budget. The meeting will take place in room 114 of the ESS Building at 7:00 p.m. The meeting is open to the public.
- The Southwest Area Education Advisory Council will meet on Wednesday, September 19, 2007, at Lansdowne Middle School beginning at 7:00 p.m.
- The Central Area Education Advisory Council will meet on Thursday, September 20, 2007, at Fifth District Elementary School beginning at 7:00 p.m.
- Five community forums will be held on Monday, September 24, to gather public input regarding the preparation of the BCPS Special Education Staffing Plan for 2008-2009. These meetings will also serve as a forum for parents to share information about other special education topics. The meetings will be held from 7:00 p.m. to 8:00 p.m. at Charlesmont Elementary, Church Lane Elementary, Dogwood Elementary, Joppa View Elementary, and Ridge Ruxton Schools.
- The Northeast Area Education Advisory Council will hold its pre-budget meeting on Wednesday, September 26, at Eastern Technical High School beginning at 7:00 p.m.
- The Board of Education of Baltimore County will hold its next regularly scheduled meeting on Tuesday, October 2, 2007, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session, which will be followed by a brief dinner recess. The open session will reconvene at approximately 7:30 p.m. The public is welcome to all open sessions. The Board will host the Career & Technology Education Advisory Group for dinner on October 2, 2007, from 6:00 until 7:30 p.m.

Ms. Murphy stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Ms. Murphy also asked speakers to observe the light system, which lets the speaker know when time is up. She asked speakers to conclude their remarks when they see the red light.

GENERAL PUBLIC COMMENT

Miss Abdou asked the Board to remove all religious holidays from the school calendar or treat all religions equally.

Mr. Mohammad Jameel stated he supports the Articulated Instruction Module (AIM) and would like to see it become mandatory. He commented that the Board must set aside prejudice and listen to the comments from the public.

Dr. Bash Pharoan asked the Board to address the issue of discrimination and defend minorities.

ADJOURNMENT

At 8:17 p.m., Mr. Janssen moved to adjourn the open session. The motion was seconded by Mr. Pallozzi and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

bls

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, October 2, 2007

The Board of Education of Baltimore County, Maryland, met in open session at 5:15 p.m. at Greenwood. Vice President H. Edward Parker, Jr. and the following Board members were present: Ms. Donna Flynn, Ms. Frances A. S. Harris, Mr. John A. Hayden, III, Mr. Rodger C. Janssen, Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Miss Audrey Dittman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Mr. Parker reminded Board members of community functions and Board of Education events scheduled in October and November.

Ms. Johnson entered the room at 5:17 p.m.

Pursuant to the Annotated Code of Maryland, State Government Article, §10-508(a)(1), (a)(3), and (a)(8) and upon motion of Mr. Pallozzi, seconded by Ms. Johnson, the Board commenced its closed session at 5:18 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:18 p.m. at Greenwood. Vice President H. Edward Parker, Jr. and the following Board members were present: Ms. Donna Flynn, Ms. Frances A. S. Harris, Mr. John A. Hayden, III, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Miss Audrey Dittman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: J. Robert Haines, Esq., Deputy Superintendent; Dr. Sonia Diaz, Chief Academic Officer, Ms. Rita Fromm, Chief of Staff; Mr. William Lawrence, Assistant Superintendent, Northwest Area; Dr. Robert Tomback, Assistant Superintendent, Northeast Area; Dr. Manuel Rodriguez, Assistant Superintendent, Southwest Area; Ms. Jean Satterfield, Assistant Superintendent, Southeast Area; Mr. Lyle Patzkowsky, Assistant Superintendent, Central Area; J. Stephen Cowles, Staff Attorney, Special Education; Dr. Donald Peccia, Assistant Superintendent, Human Resources and Governmental Relations; Dr. Alpheus Arrington, Director, Personnel Staffing; Mr. Don Dent, Executive Director of Planning and Support Operations; P. Tyson Bennett, Esq., Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Mr. Ghassan Shah, Strategic Planning Administrator, and Mr. Chris Brocato, Data Analyst, entered the room at 5:18 p.m.

Mr. Dent discussed with Board members the potential acquisition of property.

Mr. Dent, Mr. Shah, and Mr. Brocato exited the room at 5:32 p.m.

Dr. Peccia reviewed with Board members personnel matters to be considered on the evening's agenda.

Dr. Peccia and Dr. Arrington exited the room at 5:37 p.m.

CLOSED SESSION MINUTES (cont)

Mr. Bennett provided an update to Board members on pending federal litigation regarding the McKinney-Vento Homeless Education Assistance Improvements Act of 2001.

Mr. Hines entered the room at 5:38 p.m.

ADMINISTRATIVE FUNCTION MEETING

Board members discussed a performance evaluation instrument.

At 5:49 p.m., Mr. Hayden moved the Board adjourn for a brief dinner recess. The motion was seconded by Mr. Pallozzi and approved by the Board.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:30 p.m. at Greenwood. Vice President H. Edward Parker, Jr. and the following Board members were present: Ms. Donna Flynn, Ms. Frances A. S. Harris, Mr. John A. Hayden, III, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Joseph J. Pallozzi, Ms. Joy Shillman, and Miss Audrey Dittman. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Ms. Erin Roberts, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

MINUTES

Hearing no additions or corrections to the Board of Education Open and Closed Minutes of September 5, 2007, and the Report of the Board of Education Work Session of September 19, 2007, Mr. Parker declared the minutes approved as presented on the Web site.

Mr. Parker informed the audience of the sessions in which Board members had participated earlier in the afternoon.

SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Parker announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Jan Thomas, Chair of the Central Area Educational Advisory Council, announced that the council's pre-budget hearing would be held on October 11, 2007, at Sparks Elementary School. Three main topics are: changes in field trip policy, planned expansion of Loch Raven High School, and the proposed changing of Ridge Ruxton School. Ms. Lauren Mullen, PTA President of Ridge Ruxton School, stated that parents of Ridge Ruxton School students want to keep this school's environment in tact.

Mr. Kent Smith, a representative of the Northeast Area Education Advisory Council, reported on the council's operating pre-budget topics, which included: staffing for information technology, special education pay, speech pathology, and career and technology baseline funding. Mr. Smith announced that the council's next meeting would be held on November 14, 2007, at Perry Hall Middle School.

Ms. Maggie Kennedy, Chair of the Baltimore County Education Coalition, announced that on October 29, Dr. Diaz would provide an update on the curriculum management plan. Ms. Kennedy also commented that the Board should move public comment to the beginning of the meeting.

Mr. Stephen Crum, Chair of the Career & Technology Education Advisory Council, thanked the Board for dinner earlier this evening.

Ms. Jasmine Shriver, a representative of the Minority Achievement Advisory Group, reported on its meeting where focus points for the upcoming school year were developed. Focus points include: curriculum and instruction and networking in the community to provide support for the school system.

Ms. Nancy Ostrow, a representative of the PTA Council of Baltimore County, announced that the annual fall reception and workshop will be held on October 25, 2007, at New Town High School beginning at 6:30 p.m.

Ms. Jan Thomas, Chair of the Special Education Citizens Advisory Committee, thanked those Board members who attended the five special education community forums held last month. With respect to the Board's focus areas for this year, Ms. Thomas commented she did not care for the term "average student," and that gifted and talented and special education students appear to be left out.

Ms. Cheryl Bost, President of the Teachers Association of Baltimore County, reported on the September 19 community conversation meeting with elected officials. Ms. Bost stated that approving policy 8130 tonight as proposed would suggest that the Board would have no authority to implement or discontinue curriculum courses and teaching practices.

SUPERINTENDENT’S REPORT

Dr. Hairston stated that today, the U.S. Department of Education announced that two Baltimore County schools are included among the six Maryland public schools named 2007 National *No Child Left Behind* Blue Ribbon Schools. Red House Run Elementary School in Rosedale and Hereford Middle School in Hereford now join the other eight Baltimore County schools that have received this prestigious designation.

Dr. Hairston yielded his time to Ms. Jean Satterfield, Assistant Superintendent for the Southeast Area, who spoke about the Marine Trade Association and future job opportunities for students. Board members viewed the DVD entitled “Catch the Wave.”

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Assistant Superintendent of Human Resources and Governmental Relations, recognized the administrative appointments made at the September 18, 2007 Board meeting:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>MARIA A. ANTOINE</u> (Effective September 19, 2007)	Resource Teacher Office of Math Department of STEM	Specialist Secondary Math Department of STEM
<u>MERRIL E. PLAIT</u> (Effective September 19, 2007)	Chief Environmental Engineering/Parks Department of Public Works Anne Arundel County	Head of Engineering Department of Physical Facilities

RECOGNITION OF ADVISORY COUNCIL APPOINTMENTS

Dr. Donald Peccia recognized Mr. Daniel Breidenbaugh as a new student member of the Northeast Area Education Advisory Council. Mr. Breidenbaugh’s appointment was approved at the September 18, 2007 Board meeting.

OLD BUSINESS

FY09 Proposed Capital State Budget

Ms. Barbara Burnopp, Chief Financial Officer, noted that the proposal has been revised based on eligibility of projects for state funding: two window projects that will be completed using county funds and fine-tuning window money with actual cost estimates.

OLD BUSINESS (cont)

Ms. Shillman commented that the window projects for Chadwick and Pinewood Elementary Schools were replaced with Winand and Winfield Elementary Schools. Ms. Burnopp stated that windows projects removed from the state capital request will be completed with county funds.

Mr. Pallozzi moved to adopt the FY09 Capital State budget, as presented in Exhibit B. Mr. Hines seconded the motion. The Board approved the budget (favor – 9; opposed – 0; abstain – 0). Miss Dittman, student Board member, did not vote.

Board of Education Policies

The Board Policy Committee, represented by Ms. Harris, recommended approval of Board of Education policies, exhibits D through F. This is the third reading for all policies.

On motion of Mr. Janssen, seconded by Mr. Hayden, the Board approved the proposed changes to Policy 3210 – NON-INSTRUCTIONAL SERVICES: Purchasing Services-Purchasing Guides (exhibit D).

With respect to proposed changes to Policy 5560, STUDENTS: Conduct-Suspension, Assignment to Alternative Programs, or Expulsion, Mr. Janssen motioned to amend the proposed changes by leaving in the words “or designee” in paragraphs B and D. Mr. Hayden seconded the motion. The Board approved the amended policy. Ms. Shillman and Ms. Johnson were in opposition of Policy 5560 (favor–8; opposed–2).

In regards to proposed changes to Policy 8130, INTERNAL BOARD POLICIES: Formulation, Mr. Janssen motioned to amend the proposed changes by leaving in the words, “Course of study, revised courses, required methods of teaching, and any significant program to be tested in one or more schools for the purpose of being considered for use systemwide shall be approved by the Board of Education prior to implementation or discontinuance.” Mr. Hayden seconded the motion. The Board unanimously approved the amended policy (favor–10; opposed–0).

With respect to the proposed changes to Policy 2361, Mr. Hayden stated that the policy as proposed is extraordinarily restrictive, and he would not be supportive of it in its current form. This policy (exhibit C) is being presented to the Board as an information item and is scheduled for a second reading later this evening. Ms. Harris recommended this policy be returned to the policy review committee for further review.

REPORTS

The Board received the following reports:

- A. **Board of Education Policies** – Ms. Frances Harris, Chairperson of the Board Policy Committee, stated that the Board of Education’s Policy Committee met on September 17, 2007, to consider the policies presented this evening, and the committee is recommending approval of these policies. This is the first reading.
- Proposed Deletion of Policy 7440 – **NEW CONSTRUCTION: Constructing-Protection and Guarantees** – no comments from Board members.
 - Proposed Changes to Policy 8314 – **INTERNAL BOARD POLICIES: Operations-Meetings: Agenda** – Mr. Hayden suggested changing the first sentence of paragraph two to read, "The [Superintendent] **SECRETARY-TREASURER, ACTING IN CONJUNCTION WITH THE BOARD PRESIDENT, VICE PRESIDENT, OR HIS/HER DESIGNEE...**"
- B. **Curriculum Management Plan (CMP) Update** – Dr. Sonia Diaz, Chief Academic Officer, provided Board members with an update on the CMP:
- Reviewed feedback from principals on CMP.
 - Tasked Curriculum and Instruction staff with developing standard process for selection of curriculum writers.
 - Tasked the Curriculum Development Work Group with developing standard templates for scope and sequence and for curriculum guides.
 - Tasked Professional Development Work Group with developing scope of work for the Comprehensive Professional Development Plan.
 - Tasked the Assessment Work Group with scope of work for Comprehensive Assessment Plan.

Mr. Janssen asked how many curriculum writer positions there are and if the school system would be redirecting jobs or creating a new organization chart. Dr. Diaz responded the school system is not creating a new organization chart; however, the curriculum writers’ job will be redefined, making sure that the job description is fair and equitable and meets the standards as defined in the PDK audit.

With respect to the work groups, Mr. Janssen requested the names of the committee members.

Mr. Janssen asked if the work chart includes target dates and benchmarks. Dr. Diaz stated that there will be a three- to five-year detailed matrix which outlines all content areas, core and non-core. This chart will be shared with the Board at a future date.

REPORTS (cont)

Ms. Flynn asked how many curriculum writer positions will be posted. Dr. Diaz responded that the number of positions has not yet been determined and will be one of the pieces in the work chart to be provided to the Board.

Ms. Flynn asked how feedback was collected from principals. Dr. Diaz responded that there is a focus group of principals as part of the curriculum management committees. Feedback has been provided in terms of curriculum management, professional development, communication, and assessment.

Ms. Johnson asked how the CMP addresses the system's most challenging schools. Dr. Diaz responded that the plan does not address specific schools; it addresses rigor. Staff is meeting with the area assistant superintendents and looking at incorporating intervention teams to address gaps in content areas.

PERSONNEL MATTERS

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the personnel matters as presented on Exhibits J, K, L, and M. (Copies of the exhibits are attached to the formal minutes).

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Ms. Shillman, recommended approval of items 1-9 (Exhibit N).

The Board approved these recommendations.

1. JMI-628-07 Contract Modification: Ethernet Switches/LAN Equipment
2. JMI-605-08 Computer and Peripherals Memory Modules
3. JMI-602-08 Digital Video School Bus Surveillance System and Associated Equipment
4. JMI-701-08 Inspiration Software License
5. JMI-609-08 Maryland Education Enterprise Consortium (MEEC)
6. JMI-776-07 Contract Modification: Construction Contract – Cockeysville Training/Dispatch Building
7. PCR-213-06 Contract Modification: Systemic Renovation – General John Stricker Middle School
8. JMI-641-07 Contract Modification: Gymnasium Floor Replacement – Woodlawn
9. PCR-286-08 Roof Replacement – Educational Support Services (ESS) Building

INFORMATION

The Board received the following as information:

- A. Revised Superintendent's Rule 3210 – NON-INSTRUCTIONAL SERVICES: Purchasing Services-Purchasing Guides
- B. Revised Superintendent's Rule 6130 – INSTRUCTION: Magnet Schools and Programs-Magnet Schools Admission

ANNOUNCEMENTS

Mr. Parker made the following announcements:

- The Southeast Area Education Advisory Council will hold its pre-budget meeting on Monday, October 8, 2007, at Sollers Point Technical High School beginning at 7:00 p.m.
- The Northwest Area Education Advisory Council will hold its pre-budget meeting on Tuesday, October 9, 2007, at Deer Park Middle Magnet School beginning at 7:00 p.m.
- The Central Area Education Advisory Council will hold its pre-budget meeting on Thursday, October 11, 2007, at Sparks Elementary School beginning at 7:00 p.m.
- The Southwest Area Education Advisory Council will hold its pre-budget meeting on Wednesday, October 17, 2007, at Western School of Technology beginning at 7:00 p.m.
- The Board of Education of Baltimore County will hold its next regularly scheduled meeting on Tuesday, October 23 2007, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session, which will be followed by a brief dinner recess. The open session will reconvene at approximately 7:30 p.m. The public is welcome to all open sessions. The Board will host the Citizens Advisory Committee for Gifted and Talented Education for dinner on October 23, 2007, from 6:00 until 7:30 p.m.

Mr. Parker stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Parker also asked speakers to observe the light system, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see the red light.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 2361

Mr. Barry Williams expressed concern that Policy 2361 will negatively impact many non-profit youth organizations. These non-profit organizations depending on the ability to send after-school program information home with students. He stated that eliminating this opportunity would drastically lower the number of participants.

GENERAL PUBLIC COMMENT

Mr. Dennis King applauded the Board for moving quickly on the proposed Mays Chapel Special Education site. He stated that Rodgers Forge Elementary School is overcrowded and security issues exist with relocatables.

Ms. Gail Purnell asked the Board to reconsider building a school in the Mays Chapel Park area and to find another suitable site.

Ms. Connie Wynd stated she would be interested in where the proposed new school would be located since there are two parcels in the Mays Chapel Park.

Ms. Carol Mills asked the Board to find another location for a school other than the Mays Chapel Park.

Dr. George Lowe, on behalf of Mr. C. C. Parra, asked the Board to consider alternative ways to serve the needs of special education students than using Mays Chapel Park.

Ms. Jayne Lee thanked the Board and staff for finding another location for Sudbrook Middle Magnet School's adaption of "The Nutcracker."

Ms. Kanwal Rehman stated it was unjust to have a narrow view in the curriculum on Muslims. She also asked the Board to move public comment to the beginning of the meeting.

Ms. Cristy Parra stated that Mays Chapel Park is not a safe environment for a school with students with disabilities.

Ms. Peggy Miller asked the Board to keep Mays Chapel Park a park and not build a school.

GENERAL PUBLIC COMMENT (cont)

Ms. Betty Crovo expressed concern over traffic congestion on Roundwood Road if a school is built at Mays Chapel Park.

ADJOURNMENT

At 9:26 p.m., Mr. Pallozzi moved to adjourn the open session. The motion was seconded by Mr. Hayden and approved by the Board.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

bls

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: October 23, 2007

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **REPORT ON SCHOOL STAFFING FOR 2007-2008**

ORIGINATOR: J. Robert Haines, Deputy Superintendent, Business Services

RESOURCE PERSON(S): Donald Peccia, Assistant Superintendent, Human Resources and Governmental Relations
Alpheus Arrington, Director of Personnel

INFORMATION

The Board of Education will be updated on the school staffing plan for 2007-2008.

Department of Human Resources and Governmental Relations Staffing Report 2007-2008

Executive Summary

The *No Child Left Behind Act of 2001* (NCLB) set forth requirements relative to the hiring and employment of highly qualified teachers and paraeducators. The Baltimore County Public Schools' (BCPS) staffing plan is guided by the requirements of NCLB. Consequently, the Department of Human Resources' Office of Personnel has made significant progress in the recruitment and hiring of a highly qualified teaching staff as defined in and mandated by NCLB. Currently, 94.65% of core subject teachers are highly qualified and 100% of paraeducators in Title I schools meet NCLB standards.

The BCPS staffing plan reflects the Office of Personnel's commitment to recruiting and hiring a teaching force that includes teachers from diverse cultural and experiential backgrounds. Over the last five years the percentage of newly-hired minority teachers has increased from 15.7% to 22.2%.

As part of its commitment to continuous improvement, the Office of Personnel has identified specific strategies targeted towards reducing the number of conditionally certified teachers and towards reducing the gap between low-poverty and high-poverty schools with respect to the percentage of core academic subject classes taught by highly qualified teachers. The implementation of these strategies has resulted in a positive five-year trend in the hiring of a highly qualified work force.

**BALTIMORE COUNTY PUBLIC
SCHOOLS
DEPARTMENT OF HUMAN
RESOURCES**

**STAFFING REPORT
2007 – 2008**

**DR. DONALD A. PECCIA
ASSISTANT SUPERINTENDENT
DEPARTMENT OF HUMAN RESOURCES
AND GOVERNMENTAL RELATIONS**

**DR. ALPHEUS ARRINGTON
DIRECTOR
OFFICE OF PERSONNEL**

OCTOBER 23, 2007

Department of Human Resources and Governmental Relations
 Staffing Report
 2007-2008
 October 23, 2007

Background

Each year the Office of Personnel provides the Board of Education with a report on staffing issues related to compliance with standards set forth in the *No Child Left Behind Act* (NCLB). This legislation mandates that all teachers in core academic subjects must be highly qualified and that all paraprofessionals hired to work in Title I schools must be highly qualified by the end of school year 2006-2007.

According to NCLB, core academic subjects and areas include:

- Mathematics
- English
- Reading and Language Arts
- Science (Biology, Chemistry, Physics, Earth Science)
- Social Studies (Civics and Government, History, Geography)
- Art, Music, Dance, and Theatre
- Foreign Languages
- Elementary Education
- Early Childhood Education

Highly Qualified Teachers

Since the first year of implementation of NCLB in 2003-2004, Baltimore County Public Schools (BCPS) has realized a steady increase in the percentage of highly qualified teachers in core academic subjects. Currently, 94.65% of core academic subject teachers are highly qualified. The following data illustrates our progress towards full compliance:

School Year	Total Teachers*	% HQ	Conditional Certified	Other
2003-2004	5535	83.50%	11.70%	4.79%
2004-2005	5674	87.30%	9.56%	3.18%
2005-2006	5526	89.98%	8.13%	3.02%
2006-2007	5789	93.30%	4.60%	2.97%
2007-2008	5753	94.65%	3.78%	1.56%

A breakdown of this data by school level and by area may be found in Appendix I.

Currently, all core subject area teachers in Title I schools are highly qualified.

* Represents only teachers in core academic subjects as defined in NCLB.

Paraeducators Meeting Standards

BCPS currently employs a total of 737 paraeducators. BCPS has achieved full compliance with NCLB as it relates to paraeducators in Title I schools. Although NCLB does not address standards for paraeducators in non-Title I schools, the *Blueprint for Progress* does. As a result, BCPS has also realized a steady increase in the percentage of paraeducators in non-Title I schools who have met NCLB standards.

School Year	# in Title I Schools	% Meeting Standard	# in Non-Title I Schools	% Meeting Standard
2003-2004	307	71%	690	51%
2004-2005	311	92%	705	82%
2005-2006	309	100%	697	88%
2006-2007	313	100%	711	91%
2007-2008	297	100%	678	92%

In an effort to track progress towards full compliance with NCLB, the U.S. Department of Education required that each state submit a Highly Qualified Teacher (HQT) plan. These plans were designed to address actions taken to ensure the following:

- All teachers of core academic subjects are highly qualified.
- Poor and minority children are taught by the same percentage of highly qualified teachers as are other children.

BCPS currently offers 18,101 core academic subject (CAS) classes. Once again, BCPS has seen an upward trend in this area.

School Year	% CAS Taught by Highly Qualified Teachers
2003-2004	62.5%
2004-2005	77.7%
2005-2006	83.5%
2006-2007	87.5%

The second component of the HQT, the percentage of students taught by highly qualified teachers, is reflected in the following chart and indicates that our future efforts in this area should be focused on distribution of highly qualified teachers at the elementary level.

Low-Poverty Elementary Schools	96.4%	Low-Poverty Secondary Schools	91.4%
High-Poverty Elementary Schools	99.1%	High-Poverty Secondary Schools	91.5%

Strategies for Continued Improvement

The following strategies have been specifically targeted to reduce the gap between high poverty schools and low poverty schools with respect to the percentage of core academic classes taught by highly qualified, experienced teachers:

- Continue to implement the BCPS staffing plan which emphasizes staffing critical shortage subjects in priority schools.
- Continue to allow teacher transfers in critical shortage areas from priority schools only when highly qualified replacements are available to fill the resulting vacancies.
- Continue to provide signing bonuses and relocation stipends for professionally certified teachers in critical shortage areas who accept assignments in priority schools.
- Continue to conduct timely and focused reviews with conditionally certified teachers, assisting them in achieving professional certification standards.
- Continue the BCPS Student Scholarship Loan Program, designed to encourage more students to pursue careers in education, specifically in areas of mathematics, science, and special education.
- Continue to recruit and hire career changers through the Maryland Approved Alternative Preparation Programs (MAAPP).
- Continue to collaborate and partner with Institutions of Higher Education (IHE) in assisting teachers to meet the No Child Left Behind requirements.

In addition to NCLB requirements, the work of the Office of Personnel is guided by the *Blueprint for Progress*. One of the key strategies under Goal 3 of the *Blueprint for Progress* relates to children having an opportunity to receive instruction from teachers with diverse cultural and experiential backgrounds. The percentage of newly-hired minority teachers has steadily increased from 15.7% in FY 2003 to 22.2% in 2007-2008. This five-year trend reflects the continued commitment of the staff in the Office of Personnel to develop and implement recruitment strategies designed to increase the hiring of highly qualified minority teachers. This task is especially challenging in light of the low number of teachers graduating from Maryland's colleges and universities. These recruitment strategies include recruitment in 16 states, recruitment at 54 colleges and universities, including 22 Historical Black Colleges and Universities (HBCU).

In summary, the number and percentage of core subject classes taught by highly qualified teachers has increased over the past several years to meet the requirements of NCLB and standards in the *Blueprint for Progress*. In addition, the number of teachers holding conditional certificates continues to decline. The Office of Personnel will continue to implement recruitment initiatives to attract highly qualified teachers, especially minority teachers. The BCPS staffing plan will continue to focus on giving priority to hiring and retaining highly qualified teachers at all schools, especially priority schools, and to assist all teachers to meet the requirements of NCLB.

**BALTIMORE COUNTY PUBLIC SCHOOLS
NUMBER OF TEACHERS IN CORE SUBJECTS BY AREA AND LEVEL
2007 – 2008**

	Central	Northeast	Northwest	Southeast	Southwest
Number of Highly Qualified (All Levels)	1128	1253	1108	919	1037
Number of Not Highly Qualified (Elementary)	16	9	14	8	6
Number of Not Highly Qualified (Middle)	4	17	28	2	18
Number of Not Highly Qualified (High School)	18	43	57	28	40
TOTALS	1166	1322	1207	957	1101

Appendix I

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

October 23, 2007

RETIREMENTS

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/OFFICE</u>	<u>YRS. OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Veronica Altenburg	Teacher	Seneca Elementary	16.1	10/01/07
Kathryn Featherstone	Bus Attendant	Transportation	11.1	12/01/07
Glenice Magsamen	Para Professional	Glenmar Elementary	16.1	10/01/07
Linda Pascuzzi	Teacher	Elmwood Elementary	23.6	10/01/07
Viola Potts	Bus Attendant	Transportation	10.1	10/01/07
Antoinette Shaney	Secretary	Dumbarton Middle	16.1	10/01/07
John Sichina	Teacher	Patapsco High	33.0	07/01/07

As of 10/2/2007

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

October 23, 2007

RESIGNATIONS

ELEMENTARY – 6

Baltimore Highlands Elementary School

Ann J. Rochford, 09/28/07, 1.0 mo.
Social Worker

Elmwood Elementary School

Nancy L. Yeager, 09/20/07, 6.0 yrs.
Grade 5

Hannah More/NW Infants & Toddlers

Theresa A. Rainey, 09/29/07, 1.0 yr.
Occupational Therapist

Middlesex Elementary School

Patricia K. Giannaccini, 09/22/07, 1.0 mo.
Nurse

Rodgers Forge Elementary School

Karen H. Carroll, 09/22/07, 1.0 mo.
Speech/Language Pathologist

Scotts Branch Elementary School

Fontina L. Rein, 09/15/07, 1.0 mo.
Kindergarten

SECONDARY – 14

Deep Creek Middle School

Carla S. Diffenderfer, 09/21/07, 5.0 yrs.
Guidance

Dundalk High School

Aaron B. Copeland, 10/17/07, 2.0 mos.
English

Franklin High School

Jeannette R. Cadwallader, 09/21/07, 34 yrs.
8.0 mos.
English

George Washington Carver Center for the Arts and
Technology

John J. Manion, 09/22/07, 10.0 yrs.
Drama

Kenwood High School

James M. Olenick, 09/01/07, 10.0 days
Technology Education

Janine Santiago, 09/29/07, 1.0 yr.

Mathematics

Milford Mill Academy

Ruth P. Altschuler, 09/27/07, 1.0 mo.
English

Ridgely Middle School

Christine M. Kelly, 09/27/07, 1.0 yr.
Technology Education

Southwest Academy

Susan R. Horwitz, 09/21/07, 1.0 mo.
Spanish

Towson High School

Bonnie G. Horning, 09/22/07, 1.0 mo.
Science

Woodlawn Middle School

Letta J. Forrest, 08/17/07, 4.0 yrs.
Parent/Community Liaison

Shelia M. Parker, 09/12/07, 2.0 yrs.

Special Education – Self-Contained

Woodlawn High School

Olabanji A. Baderinwa, 09/29/07, 9.0 mos.
Science

Kenneth H. Heinen, 09/25/07, 1.0 mo.

Science

RESIGNS FROM LEAVES – 2

Julie C. Lanahan, granted Unusual and Imperative Leave, 07/01/06-06/30/07, resigning 8/21/07, 9.0 yrs.

Michelle R. Wasserman, granted Child Rearing Leave, 07/08/05-06/30/07, resigning 09/03/07, 6.0 yrs.

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

October 23, 2007

REHIRED RETIRED ASSISTANT PRINCIPALS

NAME

FROM

TO

BRADY BRYCE JOHNSON
(Effective October 24, 2007)

Assistant Principal
Catonsville High School (Retired 7/01/96)

Assistant Principal (Rehired Retiree)
Randallstown High School

(Replacing Sam Mustipher, transferred to Assistant Principal, New Town High School)

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: October 23, 2007

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **NEGOTIATING TEAM MEMBERS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

**RESOURCE
PERSON(S):** Donald Peccia, Assistant Superintendent, Human Resources and
Governmental Relations
Daniel Capozzi, Manager, Staff Relations

RECOMMENDATION

That the Board of Education approves the members of the 2007-2008 negotiating teams.

**Baltimore County Board Of Education
Negotiating Teams – 2007-2008**

DRAFT

AFSCME

- Dan Capozzi, Manager, Staff Relations*
- Ed Dieffenbach, Administrator, Payroll
- Dennis Elkins, Administrator, Physical Facilities
- Linda Fitchett, Director, Transportation
- Cynthia Hamlet, Personnel Officer
- Consultants: Donald Peccia, Assistant Superintendent, Human Resources & Governmental Relations
Kathleen Harmon, Manager, Employee Benefits

BACE

- Dan Capozzi, Manager, Staff Relations*
- Geoff Bond, Personnel Officer
- **Susan Deise, Principal, Rodgers Forge Elementary School**
- Cynthia Hamlet, Personnel Officer
- Consultants: Donald Peccia, Assistant Superintendent, Human Resources & Governmental Relations
Ed Dieffenbach, Administrator, Payroll
Kathleen Harmon, Manager, Employee Benefits
Edmund Bennett, Principal, Ridge/Ruxton School

CASE

- Dan Capozzi, Manager, Staff Relations*
- Barbara Burnopp, Chief Financial Officer, Fiscal Services
- Dale Rauenzahn, Executive Director, Student Support Services
- Jean Satterfield, Area Assistant Superintendent, Southeast Area
- Consultants: Donald Peccia, Assistant Superintendent, Human Resources & Governmental Relations
Alpheus Arrington, Director, Personnel
Frances Allen, Manager, Personnel Services
Ed Dieffenbach, Administrator, Payroll
Kathleen Harmon, Manager, Employee Benefits

SEIU

- Dan Capozzi, Manager, Staff Relations*
- **Annie Gordon, Principal, Hebbville Elementary School**
- Deborah Somerville, Coordinator, Health Services
- Consultants: Donald Peccia, Assistant Superintendent, Human Resources & Governmental Relations
Ed Dieffenbach, Administrator, Payroll
Kathleen Harmon, Manager, Employee Benefits

TABCO

- Dan Capozzi, Manager, Staff Relations*
- **Jill Carter, Principal, Halstead Academy**
- **Philip Taylor, Principal, Cockeysville Middle School**
- **Jane Barranger, Principal, Towson High School**
- Consultants: Donald Peccia, Assistant Superintendent, Human Resources & Governmental Relations
Alpheus Arrington, Director, Personnel
Ed Dieffenbach, Administrator, Payroll
Kathleen Harmon, Manager, Employee Benefits
Heather Lageman, Assistant to the Area Assistant Superintendent, Central Area

* Lead negotiator/Board spokesperson

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: October 23, 2007

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – October 23, 2007**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** Assistive Technology Software
Contract #: PCR-296-08

Term: N/A **Extension:** N/A **Contract Ending Date:** Until replaced
Estimated total award value: \$ 80,000
Estimated modification amount: \$400,000
Estimated modified total award value: \$480,000

Description:

On July 9, 2002, the Board approved a contract for Kurzweil scan/read software as recommended by MSDE to improve scores in high school assessment testing.

This contract consists of upgrading to the Kurzweil 3000 software for high school science and social studies. The software presents curriculum in a digital format, which enables teachers to implement differentiated instructional strategies that provide students with individual education plans (IEPs) equal curriculum access. The software is compatible with previous versions of the Kurzweil software that BCPS currently uses, and is being deployed to all high schools with training and curriculum office support.

Recommendation:

Award of contract modification recommended to:

Envision Technology, Inc. Bethesda, MD

Responsible school or office: Office of Assistive Technology

Contact person: Michael Goodhues

Funding source: Operating budget

PDK Audit Alignment: Recommendations A 3.1

Explanatory Detail: The program supports student achievement on the state-mandated achievement tests, specifically the High School Assessments, and provides compliance with student IEPs, as per Individuals with Disabilities Education Act, 2004.

2. Contract Modification and Extension: Leasing Portable Modular Classrooms
Contract #: RHA-342-03

Term: N/A **Extension:** N/A **Contract Ending Date:** 11/30/08
Estimated total award value: \$2,000,000
Estimated modification amount: \$ 400,000
Estimated modified total award value: \$2,400,000

Description:

This contract is for a one-year extension under current terms and conditions. On January 14, 2003, the Board approved a five-year contract for the leasing of modular classrooms.

Recommendation:

Award of contract modification and extension is recommended to:

Modular Space Corporation, Inc.	Rosedale, MD
Modular Technologies, Inc.	Kinston, NC

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit: None

Explanatory Details: The PDK audit does not address this item.

3. Contract Modification and Extension: New Relocatable Modular Classrooms
Contract #: RHA-315-04

Term: N/A **Extension:** N/A **Contract Ending Date:** 11/30/08
Estimated total award value: \$4,000,000
Estimated modification amount: \$1,000,000
Estimated modified total award value: \$5,000,000

Description:

This contract is for a one-year extension under current terms and conditions. On December 16, 2003, the Board approved a four-year contract for the purchase of new relocatable modular classrooms.

Recommendation:

Award of contract modification and extension is recommended to:

Valley Modular Office, Inc.	Aberdeen, MD
EMH Environmental, Inc.	Glenwood, MD
Modular Space Corporation, Inc.	Rosedale, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit: None

Explanatory Details: The PDK audit does not address this item.

4. Contract: *Flash* Development Services
Contract #: RGA-152-08

Term: 1 year **Extension:** 0 **Contract Ending Date:** 06/30/08
Estimated total award value: \$30,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for the continuation of *Flash* development services for the Algebra/Data Analysis and Pre-Algebra Consortium Grant, Enhancing Education Through Technology, Title II D federal funding. Ms. Katz has been designated to develop interactive content for the Online Algebra/Data Analysis course.

Ms. Katz has been developing *Flash* for the project since June 2007 and is uniquely aware of developing content for low literacy and high risk students.

Recommendation:

Award of contract is recommended to:

Heather Katz Gaithersburg, MD

Responsible school or office: Office of Instructional Technology

Contact person: Thea Jones

Funding source: Grant funds

PDK Audit Alignment: A.3.1

Explanatory Details:

- Align instructional strategies in all guides, including core and non-core content areas, with each objective in terms of content, context, and cognitive rigor. Provide teachers with strategies that give specific approaches to teaching the expected learning of the objective.
- Provide professional development on the use of curriculum documents for teachers in the non-core content areas, and include these offerings in the district's comprehensive professional development plan.

5. Contract: Grant Evaluation Services
Contract #: RGA-153-08

Term: 1 year, 8 months **Extension:** 0 **Contract Ending Date:** 06/30/09
Estimated total award value: \$73,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of required evaluation services for the Algebra/Data Analysis and Pre-Algebra Consortium, Enhancing Education Through Technology, Title II D federal funding.

Recommendation:

Award of contract is recommended to:

Sener Learning Services Takoma Park, MD

Responsible school or office: Office of Instructional Technology

Contact person: Thea Jones

Funding source: Grant funds

PDK Audit Alignment: A.3.1

Explanatory Details:

- Align instructional strategies in all guides, including core and non-core content areas, with each objective in terms of content, context, and cognitive rigor. Provide teachers with strategies that give specific approaches to teaching the expected learning of the objective.
- Provide professional development on the use of curriculum documents for teachers in the non-core content areas, and include these offerings in the district’s comprehensive professional development plan.

6. Contract: Technical Development Services for Online Courses
Contract #: RGA-154-08

Term: 8 months **Extension:** 0 **Contract Ending Date:** 06/30/08
Estimated total award value: \$48,750

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for online and classroom-based course design and development, new learning technologies, and classroom delivery for young adult and adult learners.

Recommendation:

Award of contract is recommended to:

Marcia Witt

Ijamsville, MD

Responsible school or office:

Office of Instructional Technology

Contact person:

Thea Jones

Funding source:

Grant funds

PDK Audit Alignment:

A.3.1

Explanatory Details:

- Align instructional strategies in all guides, including core and non-core content areas, with each objective in terms of content, context, and cognitive rigor. Provide teachers with strategies that give specific approaches to teaching the expected learning of the objective.
- Provide professional development on the use of curriculum documents for teachers in the non-core content areas, and include these offerings in the district's comprehensive professional development plan.

7. **Contract:** Project Management Services
Contract #: RGA-155-08

Term: 8 months **Extension:** 0 **Contract Ending Date:** 06/30/08
Estimated total award value: \$59,400

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for project management services for the Sustainability Grant – Algebra/Data Analysis Collaborative, Enhancing Education Through Technology, Title II D federal funding; the development of the Online Governor’s Academy in Algebra/Data Analysis; revising the Online Governor’s Academy in Algebra/Data Analysis based on pilot teacher feedback; and facilitate the use of a Learning Object Repository to share online content.

Recommendation:

Award of contract is recommended to:

Elizabeth Glowa

Bethesda, MD

Responsible school or office:

Office of Instructional Technology

Contact person:

Thea Jones

Funding source:

Grant funds

PDK Audit Alignment:

A.3.1

Explanatory Details:

- Align instructional strategies in all guides, including core and non-core content areas, with each objective in terms of content, context, and cognitive rigor. Provide teachers with strategies that give specific approaches to teaching the expected learning of the objective.
- Provide professional development on the use of curriculum documents for teachers in the non-core content areas, and include these offerings in the district’s comprehensive professional development plan.

8. Contract Computers and Associated Peripherals
Contract #: PCR-295-08 (MD State #050B7800023)

Term: 5 years **Extension:** 0 **Contract Ending Date:** 9/30/12
Estimated annual award value: \$ 7,000,000
Estimated total award value: \$35,000,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of providing computers, printers, associated peripherals, and network communications equipment to schools and offices. Maryland State’s Department of Budget Management, Office of Technology, designed this solicitation to offer state agencies and Maryland county jurisdictions an extensive selection of hardware through a variety of companies. The solicitation was structured to respond to rapidly changing technology by allowing award companies to add product lines as they become available.

Board Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allow BCPS to utilize contracts awarded or negotiated by other government agencies.

Recommendation:

Award of contract is recommended to:

83 technology-based companies

Responsible school or office: Department of Technology

Contact person: Mike Goodhues

Funding source: Operating budget

PDK Audit Alignment: Recommendation A.9.2

Explanatory Detail: Develop and implement system planning focused on goals to ensure equal access for students to all comparable programs, services and opportunities for student success; take steps to eliminate the achievement gap among student groups; and act to allocate resources on the basis of need.

9. Contract Fasteners
Contract #: PCR-287-08

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 9/30/12
Estimated annual award value: \$ 60,000
Estimated total award value: \$300,000

Bid issued: August 30, 2007
Pre-bid meeting date: September 12, 2007
Due date: September 26, 2007
No. of vendors issued to: 10
No. of bids received: 2
No. of no-bids received: 1

Description:

This contract consists of providing various nuts, bolts, and associated supplies primarily for the Office of Operations and the Office of Transportation.

Recommendation:

Award of contract is recommended to:

Barnes Distribution, Inc. Cleveland, OH

Responsible school or office: Office of Physical Facilities
Office of Planning and Support Operations

Contact person: Michael G. Sines
Don Dent

Funding source: Operating budgets

PDK Audit Alignment: None

Explanatory Detail: The PDK audit does not address this item.

10. Contract: Lumber
Contract #: PCR-288-08

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 9/30/12
Estimated annual award value: \$ 30,000
Estimated total award value: \$150,000

Bid issued: August 30, 2007
Pre-bid meeting date: September 12, 2007
Due date: September 26, 2007
No. of vendors issued to: 10
No. of bids received: 1
No. of no-bids received: 1

Description:

This contract consists of providing various treated and untreated lumber stock on an as-needed basis.

Recommendation:

Award of contract is recommended to:

Pikesville Lumber Company, Inc. Pikesville, MD

Responsible school or office: Office of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

PDK Audit Alignment: None

Explanatory Detail: The PDK audit does not address this item.

11. Contract: Mobile Agriculture Science Laboratory
Contract #: JNI-704-08 (Maryland Agriculture Education Foundation [MAEF] contract)

Term: 1 year **Extension:** 0 **Contract Ending Date:** 10/30/08
Estimated annual award value: \$50,000
Estimated total award value: \$50,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of a custom-designed state-of-the-art mobile agriculture science laboratory built to specifications developed by MAEF and the Pennsylvania Farm Bureau. This lab will replace an older unit provided on a low-cost lease with the Baltimore County Farm Bureau and the Maryland Cooperative Extension Service.

We are piggybacking the contract from a solicitation conducted by MAEF. Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allow BCPS to utilize contracts awarded by other government agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

Recommendation:

Award of contract is recommended to:

Charlie's RV and Camping Center Randallstown, MD

Responsible school or office: Career and Technology

Contact person: Leila Walker

Funding source: Operating budget

PDK Audit Alignment: A.9.8

Explanatory Detail: Supervise and monitor the implementation of the intended curriculum and of expected instructional strategies so that all students have access to comparable instructional and curricular experiences.

12. Contract Modification: Entrance Drive Paving – Greenwood Executive Offices
Contract #: MWE-873-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$691,000
Estimated modification amount: \$49,035

Description:

On June 12, 2007, the Board approved a contract with Ross Contracting, Inc., for paving the entrance driveway at the Greenwood Executive Offices. This contract modification provides for work beyond the original scope of work, and includes installation of stone base concrete curb, gutter with sidewalk, and asphalt overlay of the driveway to Greenwood Road.

Recommendation:

Award of contract modification is recommended to:

Ross Contracting, Inc. Mt. Airy, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

13. Contract Modification: Old Court Middle School Renovations
Contract #: JNI-712-06

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$ 12,954,000
Estimated modification amount: \$ 34,067

Description:

On November 8, 2006, the Board approved a contract of \$12,954,000 and a 7.5% contingency of \$971,550 for the renovation of HVAC; plumbing and electrical systems; ADA and restroom upgrades; enhancements to science classrooms; and installation of new ceilings.

Additional circuit breakers are needed to connect new panels to the main switch board per the current electrical code. The work involves seven (7) large 480 volt circuit breakers.

Recommendation:

Award of contract modification is recommended to:

Phillips Way, Inc.

Baltimore, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

PDK Audit Alignment:

None

Explanatory Details:

The PDK audit does not address this item.

14. Contract Modification: Design Services for Systemic Renovation – Sparrows Point Middle/High School
Contract #: MBU-547-07

Term: N/A **Extension:** N/A **Contract Ending Date:** 08/19/08
Estimated annual award value: \$919,602
Estimated modification amount: \$9,200

Description:

On November 20, 2003, the Board approved a fee acceptance with URS Corporation. The Department of Physical Facilities has negotiated a lump sum fee of \$9,200 with the consultant for design and construction phase services for technology wing classroom changes.

Recommendation:

Award of contract modification is recommended to:

URS Corporation Hunt Valley, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item

15. Contract Modification: Gymnasium Floor Replacement – Woodlawn High School
Contract #: JMI-641-07

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: \$276,991
Estimated modification amount: \$ 3,116

Description:

On June 12, 2007, the Board approved a contract with Huntington & Hopkins, Inc. This contract modification will exceed the contingency amount set aside for this project. This modification includes final accounting for credits and several small change orders needed to complete project close out.

Recommendation:

Award of contract modification is recommended to:

Huntington & Hopkins, Inc., Hunt Valley, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Aging School Program

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.

16. Request for permission to construct: Request to Allow Construction of Parking Lot:
Home and Hospital

Contract #: RGA-156-08

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: N/A
Estimated contingency amount: N/A
Estimated total award value: N/A

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

The Baltimore County Government has proposed to design and construct a parking lot on BCPS property at Home and Hospital as an outgrowth of impending use of the Robert E. Lee Park. The county will construct a new entrance/exit for all vehicular traffic, separate from the existing lot, and maintain the facility in accordance with a mutual agreement.

The Department of Physical Facilities recommends allowing the county to construct this parking lot.

Recommendation:

Permission to construct is given to:

Baltimore County Government Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: N/A

PDK Audit Alignment: None

Explanatory Details: The PDK audit does not address this item.