

TENTATIVE, SUBJECT TO CHANGE

MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

OPEN SESSION

Tuesday, January 12, 2010  
5:45 P.M.-Closed Session, 7:00 P.M.-Open Session  
Educational Support Services Building

- I. PLEDGE OF ALLEGIANCE
- II. SILENT MEDITATION IN REMEMBRANCE
- III. AGENDA  
Consideration of the agenda for January 12, 2010
- IV. MINUTES  
Consideration of the Open and Closed Meeting Minutes of December 1, 2009; and the Open and Closed Meeting Minutes of December 15, 2009 Exhibit A
- V. SELECTION OF SPEAKERS
- VI. ADVISORY AND STAKEHOLDER GROUPS
- VII. SPECIAL ORDER OF BUSINESS – Recognition of Eastern Technical High School as a 2009 Maryland Blue Ribbon School of Excellence (Ms. Murphy)
- VIII. SUPERINTENDENT’S REPORT
- IX. RECOGNITION OF ADMINISTRATIVE APPOINTMENTS AND ETHICS REVIEW PANEL APPOINTMENT FROM DECEMBER 1, 2009 (Dr. Peccia)
- X. OLD BUSINESS  
A. Consideration of the following Board of Education Policies (third reading): (Ms. O’Hare)
  - Proposed Changes to Policy 2370 – ADMINISTRATION: Administrative Operations-Conduct Exhibit B
  - Proposed Changes to Policy 4111 – PERSONNEL: Professional Permanent-Recruitment and Selection Exhibit C
  - Proposed Changes to Policy 4121 – PERSONNEL: Temporary and Part-Time-Substitute Teachers Exhibit D
  - Proposed Deletion of Policy 4221.1 – PERSONNEL: Recruitment and Selection, Teacher-Aides Exhibit E

X. OLD BUSINESS (CONT)

- Proposed Deletion of Policy 4231 – PERSONNEL: Classified – Status Change: Transfer, General Exhibit F
- Proposed Deletion of Policy 4231.1 – PERSONNEL: Classified – Status Change: Transfer, Clerical Exhibit G

XI. REPORTS

- A. Report on the Superintendent's Proposed FY 2011 Operating Budget (exhibit to follow) (Dr. Hairston)  
Exhibit H

XII. NEW BUSINESS

- A. Consideration of consent to the following personnel matters: (Dr. Peccia)
1. Retirements Exhibit I
  2. Resignations Exhibit J
  3. Leaves Exhibit K
  4. Administrative Appointments Exhibit L
- B. Consideration of consent to the following contract awards: (Mr. Gay/Mr. Sines)  
Exhibit M
1. Contract Modification: Software – Course Scheduling
  2. Audio-visual Equipment Repair
  3. Cohort – Instructional Technology Program: Educational Technology Track/Master of Science
  4. College Preparatory Support Program
  5. Concrete and Asphalt
  6. Cut Sheet Paper (Copy, Laser Printers, and Duplicators)
  7. Digital Photocopiers, High Volume, Leasing
  8. Drain Cleaning and Associated Services
  9. Enterprise Application Integration
  10. Internet Service Provider
  11. Networking Gear, CISCO
  12. Roof Repair Services
  13. Secured Scanning of Test Material
  14. Tree Pruning and Associated Services
  15. Waste Oil Removal and Sale

XII. NEW BUSINESS (cont)

16. Contract Rescission: Construction of a New School – Construction Package 5A (Steel) – George Washington Carver Center for Arts and Technology High School Replacement
  17. Contract Modification: Upgrades – Arbutus Grounds Maintenance Building
  18. Contract Modification: Design and Construction Administration Services – Food and Nutrition Services Warehouse Expansion and Renovation
  19. Contract Modification: Design Consultant Services – Renovation and Addition Project–Hampton Elementary School
  20. Contract Modification: Construction Management (CM) Services – New Construction–West Towson Elementary School
  21. Locker Replacement – General John Stricker Middle School
  22. Locker Replacement – Holabird Middle School
  23. Locker Replacement – Kingsville Elementary School
  24. Locker Replacement – Old Court Middle School
  25. Consultant Prequalification: Architectural Consultants
  26. Consultant Prequalification: Civil/Structural Engineering Design Consultants
  27. Consultant Prequalification: Mechanical/Electrical Engineering Design Consultants
- C. Consideration of the Woodlawn High School Stadium Sign and Marquee (Dr. Rodriguez)  
Exhibit N
- D. Consideration of the World Culture Grade 6 and World Culture Grade 6 Gifted and Talented Curriculum (Ms. Johnson)  
Exhibit O
- E. Consideration of the FY2011 State and County Capital Budget Request (Ms. Burnopp)  
Exhibit P

XIII. INFORMATION

- A. New Superintendent’s Rule 4121 – PERSONNEL: Temporary and Part-Time-Substitute Teachers Exhibit Q
- B. Deletion of Superintendent’s Rule 4231 – PERSONNEL: Classified-Status Change: Transfer, General Exhibit R

XIV. ANNOUNCEMENTS

A. General Public Comment

Next Board Meeting  
6:30 PM

Tuesday, January 26, 2010  
Greenwood

**TENTATIVE MINUTES****BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND**

Tuesday, December 1, 2009

The Board of Education of Baltimore County met in open session at 5:30 p.m. at Greenwood. Vice President H. Edward Parker and the following Board members were present: Mr. James E. Coleman, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Ms. Valerie A. Roddy, Lawrence E. Schmidt, Esquire, and Mr. David Uhlfelder. In addition, J. Robert Haines, Esquire, Deputy Superintendent, and staff members were present.

Mr. Parker reminded Board members of community functions and Board of Education events scheduled in December 2009 and January 2010.

Pursuant to the Annotated Code of Maryland, State Government Article, §§10-508(a)(1), (a)(7), and (a)(8) and upon motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board commenced its closed session at 5:33 p.m.

**CLOSED SESSION MINUTES**

The Board of Education of Baltimore County, Maryland, met in closed session at 5:33 p.m. at Greenwood. Vice President H. Edward Parker and the following Board members were present: Mr. James E. Coleman, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Ms. Valerie A. Roddy, Lawrence E. Schmidt, Esquire, and Mr. David Uhlfelder. In addition, J. Robert Haines, Esquire, Deputy Superintendent, and the following staff members were present: Ms. Rita Fromm, Chief of Staff; Mr. William Lawrence, Assistant Superintendent, Northwest Area; Ms. Verletta White, Assistant Superintendent, Northeast Area; Dr. Manuel Rodriguez, Assistant Superintendent, Southwest Area; Ms. Barbara Walker, Assistant Superintendent, Central Area; Dr. Donald Peccia, Assistant Superintendent, Human Resources; Dr. Alpheus Arrington, Director, Human Resources; Mr. Michael Goodhues, Chief Information Officer; Margaret-Ann Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Dr. Peccia reviewed with Board members personnel matters to be considered on the evening's agenda. Dr. Peccia also reviewed the organizational restructuring to be considered on the evening's agenda.

Mr. Lyle Patzkowsky, Assistant Superintendent, Southeast Area, entered the room at 5:42 p.m.

Mr. Goodhues exited the room at 5:46 p.m.

CLOSED SESSION MINUTES (cont)

Ms. Howie provided information to Board members on two contracts that will be pulled from tonight's agenda and the potential for litigation.

Mr. Nussbaum provided legal advice to Board members regarding email accounts. Mr. Nussbaum also provided legal advice on the Ethics Review Panel appointment to be considered on the evening's agenda.

On motion of Mr. Pallozzi, seconded by Mr. Schmidt, the Board adjourned its closed session at 6:05 p.m. for a brief dinner.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 6:59 p.m. at Greenwood. Vice President H. Edward Parker and the following Board members were present: Mr. James E. Coleman, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Ms. Valerie A. Roddy, Lawrence E. Schmidt, Esquire, Mr. David Uhlfelder, and Miss Jacqueline Camp. In addition, J. Robert Haines, Esquire, Deputy Superintendent, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Mr. Frank Jones, followed by a period of silent meditation for those who have served in The Baltimore County Public Schools.

Hearing no additions or corrections to the Open and Closed Meeting Minutes of November 3, 2009, Mr. Parker declared the minutes approved as presented on the Web site.

Mr. Parker informed the audience of the sessions in which Board members had participated earlier in the afternoon.

SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Parker announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

### ADVISORY AND STAKEHOLDER COMMENTS

Ms. Laura Mullen, Chair of the Central Area Educational Advisory Council, reported on its November 19, 2009 meeting on the topic, "The Whole College Application Thing." Ms. Mullen announced that the Council's next meeting would be held on January 21, 2010, at George Washington Carver Center for Arts and Technology beginning at 7:00 p.m.

Mr. John Desmone, Executive Director of the Council of Administrative and Supervisory Employees, commended the Board for its candid discussion at its November 17 work session. Mr. Desmone encouraged the Board to consider meeting with collective bargaining units in the spring.

Ms. Nancy Ostrow, President of the PTA Council of Baltimore County, reported on the president's various activities, which included the Maryland PTA Convention, held on November 13-14, 2009. Ms. Ostrow announced that the next PTA Council meeting would be held on January 21, 2010, at Loch Raven High School beginning at 7:30 p.m.

Ms. Cheryl Bost, President of the Teachers' Association of Baltimore County, shared with Board members emails and letters from teachers, which included requests to decrease and combine data collection tools and to standardize the Articulated Instruction Module (AIM) implementation.

### SUPERINTENDENT'S REPORT

There was no Superintendent's report.

### SPECIAL ORDER OF BUSINESS

On motion of Mr. Janssen, seconded by Mr. Hines, the Board adopted a resolution recognizing Seventh District Elementary School as a Maryland Blue Ribbon School of Excellence.

*WHEREAS, Seventh District Elementary School is one of only six schools from Maryland to be honored by the United States Department of Education as a 2009 National No Child Left Behind Blue Ribbon School; and*

*WHEREAS, This Baltimore County elementary school was selected based on rigorous national requirements for high achievement and dramatic improvement; and*

*WHEREAS, Seventh District Elementary School now joins the roster of the ten other county schools that have earned this rare honor, and these schools collectively represent the potential of every Baltimore County school to ensure that all students excel academically; and*

SPECIAL ORDER OF BUSINESS (cont)

WHEREAS, *This recognition for Seventh District Elementary School brings attention to the strength of the school's administrative and academic leadership; the quality, dedication, and creativity of its teachers; the enthusiasm and abilities of its students; and the unwavering support the school receives from involved parents and community partners; now, therefore, it be*

RESOLVED, *That the Board of Education, herewith assembled in regular session on the first day of December, in the year two thousand and nine, expresses gratitude and sincere appreciation to the entire staff, student body, and community of Seventh District Elementary School for their hard work, foresight, vision, and extraordinary efforts in achieving this milestone.*

**On motion of Mr. Pallozzi, seconded by Mr. Schmidt, the Board adopted a resolution honoring the Office of Budget and Reporting for receiving the Meritorious Budget Award for the current fiscal year from the Association of School Business Officials (ASBO) International.**

WHEREAS, *Inspired by an abiding commitment to students and staff, as described in the Blueprint for Progress, Baltimore County Public Schools endeavors to establish and maintain the efficient and effective use of resources and delivery of business services; and*

WHEREAS, *This year, for the sixth year in a row, the school system's Department of Fiscal Services has received the Meritorious Budget Award from the Association of School Business Officials International; and*

WHEREAS, *This award, presented to Baltimore County Public Schools for the preparation and issuance of the fiscal year 2010 budget book, represents a significant achievement and reflects the system's commitment to achieving the highest standards of school budgeting; and*

WHEREAS, *In addition, for the twelfth consecutive year, the school system's Department of Fiscal Services has been awarded both the Certificate of Excellence in Financial Reporting Award from the Association of School Business Officials International, and the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association; and*

WHEREAS, *These awards, presented to Baltimore County Public Schools for the preparation and issuance of the fiscal year 2008 school system Comprehensive Annual Financial Report, is only conferred to school systems that have met or exceeded high standards of financial reporting; and*

WHEREAS, *These recurring recognitions bring attention to the strength and quality of the school system's Department of Fiscal Services; now, therefore, be it further*

RESOLVED, *That the Board of Education, herewith assembled in regular session on the first day of December, in the year two thousand and nine, expresses gratitude and sincere appreciation to the Department of Fiscal Services for its vision and extraordinary efforts.*



RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Assistant Superintendent of Human Resources, recognized the administrative appointments from the November 3, 2009, and November 17, 2009 Board meetings.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>ANDREA V. BUTLER</u> (Effective November 18, 2009)	Individualized Education Program Chairperson Baltimore City Public Schools	Assistant Principal Imagine Discovery Public Charter School
<u>DANA A. DEMBY</u> (Effective November 18, 2009)	Teacher/Special Education - Inclusion Parkville High School	Area Support Specialist Office of Special Education
<u>PHYLLIS T. REESE</u> (Effective November 4, 2009)	Trustee and Research Administrator Morris A. Mechanic Foundation	Chief Communications Officer

RECOGNITION OF ADVISORY COUNCIL APPOINTMENTS

Dr. Peccia recognized Ms. Yuk-Moi Leung and Ms. Dareise Jones, who was appointed to the Northeast Area Education Advisory Council at the November 3, 2009, Board meeting.

OLD BUSINESS

**Board of Education Policies**

The Board Policy Committee, represented by Ms. O'Hare, recommended approval of five (5) policies. This is the third reading.

On motion of Mr. Pallozzi, seconded by Mr. Coleman, the Board approved the following proposed policies (favor-11):

- Proposed Deletion of Policy 2341 – Teacher Preparation, Planning, Duty-free Lunch
- Proposed Deletion of Policy 2362 – Teacher Training Agreements
- Proposed Deletion of Policy 5300 – STUDENTS: Activities
- Proposed New Policy 5590 – STUDENTS: Students' Expressions
- Proposed Changes to Policy 5600 – STUDENTS: Students' Responsibilities and Rights

### PERSONNEL MATTERS

On motion of Mr. Janssen, seconded by Mr. Pallozzi, the Board approved the personnel matters as presented on exhibits G, H, I, J, and K (favor-11). (Copies of the exhibits are attached to the formal minutes).

On motion of Mr. Janssen, seconded by Ms. Roddy, the Board approved the appointment of Mr. John Van Emden to the Ethics Review Panel effective January 1, 2010, to fill the unexpired term of Janel D. Sexton, Ph.D. (favor-11).

### PROPOSED RESTRUCTURING

Ms. O'Hare asked why changes are being made. Mr. Michael Goodhues, Chief Information Officer, explained that the project management office will report directly to the Chief Information Officer. Dr. Donald Peccia, Assistant Superintendent of Human Resources, responded that the consolidation of the department of human resources will increase efficiency and effectiveness, improve communications and collaboration within the department, and improve customer service.

Mr. Coleman moved to adopt the proposed restructuring of the Department of Human Resources and the Department of Technology. Ms. O'Hare seconded the motion.

Ms. Johnson asked whether there are budget implications associated with the restructuring. Dr. Peccia responded that there are no additional positions. Ms. Johnson asked whether the school system was saving money by centralizing the department of human resources. Mr. Haines responded affirmatively. Mr. Goodhues stated that there are no additional positions; however, there is a potential upgrade to one position.

The Board approved the proposed restructuring as presented in exhibit M (favor-11). (Copy of the exhibit is attached to the formal minutes).

### BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Pallozzi, recommended approval of items 1 through 26, and 29 through 32 (exhibit N). Mr. Pallozzi noted that items 27 and 28 are being pulled from tonight's agenda. Mr. Janssen opposed items 23 and 26. Ms. Johnson separated items 9 and 11 for further discussion, and Ms. O'Hare separated items 16 through 26 for further discussion.

The Board approved 1 through 8, 10, 12 through 15, and 29 through 32. Mr. Janssen opposed items 23 and 26, respectively.

BUILDING AND CONTRACT AWARDS (cont)

1. JMI-625-07 Contract Modification: Gasoline and Diesel Fuel
2. JNI-794-10 *Acces*, “The Teacher’s Database” for Mathematics
3. PCR-268-10 Braille and Voice Note Takers
4. MWE-809-10 Ceiling Tiles and Associated Materials
5. RGA-924-10 Cohort – Master of Education in Special Education
6. RGA-925-10 Cohort – Master of Science in Mathematics Education for Certified Secondary Teachers
7. RGA-926-10 Cohort – Ph.D. in Instructional Leadership for Changing Populations II
8. RGA-927-10 Cohort – Post Baccalaureate Certificate in Autism Studies Program
10. PCR-259-10 Digital Duplicators
12. JNI-795-10 Nursing Assistant Software
13. JNI-793-10 Optical Mark Reader/Scanner
14. MWE-806-10 School Buses
15. JMI-613-09 Contract Modification: HVAC Renovation – Sandalwood Elementary School
29. MWE-804-10 Replacement of Windows, Blinds, and Doors – Chesapeake Terrace Elementary School
30. MWE-816-10 Roof Design and Contract Administration Services – Norwood Elementary School and Wellwood International School
31. PCR-255-10 Roof Replacement – Seventh District Elementary School
32. MBU-503-10 Off Hour Corridor Separations – Various Schools

Item 9

Ms. Johnson asked what the school system wanted to accomplish with the partnership. Mr. Richard Gay, Manager of Purchasing, responded that this partnership is being funded through the *Gear-Up* grant, which is a five-year grant that was provided to Dundalk High School. Mr. Dale Rauenzahn, Executive Director of Student Support Services, stated that BCPS is in the fourth year of a five-year grant, following a group of students who started in Grade 8 at Dundalk Middle School. These students, currently in the Grade 11, are being monitored and developed to gear up for college attendance. Ms. Johnson asked whether the grant could be duplicated once completed and would assessments of the grant be available. Mr. Rauenzahn responded that some of the techniques can be duplicated. He noted that over the life of the grant, funding will total \$1.2 million.

BUILDING AND CONTRACT AWARDS (cont)

Mr. Parker requested that the Board receive data on the grant once it has been collected.

On motion of Mr. Pallozzi, seconded by Ms. O'Hare, the Board approved item 9.

9. RGA-128-10 Consultant – BCPS and Towson University Professional Development

Item 11

Ms. Johnson asked why BCPS would use so many vendors. Mr. Gay responded that each company provides different pieces of equipment for different functions, which allows the maintenance and grounds employees more options. Mr. Gay also noted that this is a consortium bid so BCPS is honoring commitments from other local education agencies (LEAs).

Mr. Janssen asked if two vendors supply the same item, does the school system look at the lowest bidder with Mr. Gay responding in the affirmative.

The Board approved item 11.

11. JMI-606-10 Grounds Maintenance Equipment

Items 16 through 26

Ms. O'Hare asked whether the renovations for Patapsco High School and Center for the Arts has been "moved down" the priority list. Mr. Michael Sines, Executive Directory of Physical Facilities, responded that BCPS has not published any priority list with regards to the high schools. BCPS has been conducting feasibility studies on an age order basis. Once the feasibility studies are completed, the school system will shift to a "needs based" renovation. The entire list of 25 high schools has not been published in priority order. Ms. O'Hare advocated for the performing arts program at Patapsco High School and Center for the Arts.

The Board approved items 16 through 26. Mr. Janssen opposed items 23 and 26.

16. PCR-269-10 Baltimore Gas and Electric Company (BGE) Services – George Washington Carver Center for Arts and Technology High School Replacement

BUILDING AND CONTRACT AWARDS (cont)

17. PCR-264-10 Construction of New School – Construction Package 3A (Concrete) – George Washington Carver Center for Arts and Technology High School Replacement
18. PCR-264-10 Construction of New School – Construction Package 4A (Masonry) – George Washington Carver Center for Arts and Technology High School Replacement
19. PCR-264-10 Construction of New School – Construction Package 5A (Steel) – George Washington Carver Center for Arts and Technology High School Replacement
20. PCR-264-10 Construction of a New School – Construction Package 7A (Roofing and Sheet Metal) – George Washington Carver Center for Arts and Technology High School Replacement
21. PCR-264-10 Construction of a New School – Construction Package 8A (Aluminum and Glass) – George Washington Carver Center for Arts and Technology High School Replacement
22. PCR-264-10 Construction of a New School – Construction Package 9A (Drywall and Acoustical) – George Washington Carver Center for Arts and Technology High School Replacement
23. PCR-264-10 Construction of a New School – Construction Package 9E (Painting) – George Washington Carver Center for Arts and Technology High School Replacement
24. PCR-264-10 Construction of a New School – Construction Package 11A (Food Service Equipment) – George Washington Carver Center for Arts and Technology High School Replacement
25. PCR-264-10 Construction of a New School – Construction Package 11B (Athletic Equipment) – George Washington Carver Center for Arts and Technology High School Replacement
26. PCR-264-10 Construction of a New School – Construction Package 12B (Seating) – George Washington Carver Center for Arts and Technology High School Replacement

INFORMATION

The Board received the following as information:

- A. Deletion of Superintendent’s Rule 5300 – STUDENTS: Activities
- B. New Superintendent’s Rule 5590 – STUDENTS: Students’ Expressions

INFORMATION

- C. New Superintendent's Rule 5600 – STUDENTS: Students' Responsibilities and Rights

ANNOUNCEMENTS

Ms. Murphy made the following announcements:

- The Southwest Area Education Advisory Council will hold its next meeting on Wednesday, December 16, 2009, at Lansdowne High School beginning at 7:00 p.m.
- The Board of Education of Baltimore County will hold its next meeting on Tuesday, December 15, 2009, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 6:30 p.m. The public is welcome to all open sessions.

PUBLIC COMMENT ON THE PROPOSED CHANGES TO POLICY 2370

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON THE PROPOSED NEW POLICY 4011

Mr. David Basler asked that considerations in any subsequent rules allowed by Policy 4011 address employees' right to retain their own doctor and seek their own medical treatment, as well as an adequate appeals process to resolve any differences. He asked that any rules adopted be fair and equitable for all employees.

PUBLIC COMMENT ON THE PROPOSED CHANGES TO POLICY 4111

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON THE PROPOSED CHANGES TO POLICY 4121

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON THE PROPOSED DELETION OF POLICY 4221.1

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON THE PROPOSED DELETION OF POLICY 4231

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON THE PROPOSED DELETION OF POLICY 4231.1

No one from the public signed up to speak on this policy.

PUBLIC COMMENT ON THE PROPOSED CHANGES TO POLICY 4260

No one from the public signed up to speak on this policy.

GENERAL PUBLIC COMMENT

Dr. Bash Pharoan asked the Board for an explanation for granting school closings for two non-COMAR holidays.

Ms. Mary Jones asked the Board to create two policies for elementary schools. The first policy would require teachers to take children on bathroom breaks at certain times according to age. The second policy would require elementary schools teachers to provide recess for students.

ADJOURNMENT

Since there was no further business, the Board adjourned its meeting at 7:51 p.m.

Respectfully submitted,

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Joe A. Hairston  
Secretary-Treasurer

/bls

## TENTATIVE MINUTES

### BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, December 15, 2009

The Board of Education of Baltimore County met in closed session at 5:30 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Lawrence E. Schmidt, Esq., Mr. David Uhlfelder, and Miss Jacqueline Camp. In addition, J. Robert Haines, Esquire, Deputy Superintendent, and staff members were present.

Ms. Murphy reminded Board members of community functions and Board of Education events scheduled in December 2009 and January 2010.

Pursuant to the Annotated Code of Maryland, State Government Article, §§10-508(a)(1) and upon motion of Mr. Janssen, seconded by Mr. Parker, the Board commenced its closed session at 5:31 p.m.

### CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:31 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Lawrence E. Schmidt, Esq., Mr. David Uhlfelder, and Miss Jacqueline Camp. In addition, J. Robert Haines, Esquire, Deputy Superintendent, and the following staff members were present: Ms. Rita Fromm, Chief of Staff; Mr. William Lawrence, Assistant Superintendent, Northwest Area; Ms. Verletta White, Assistant Superintendent, Northeast Area; Dr. Manuel Rodriguez, Assistant Superintendent, Southwest Area; Dr. Donald Peccia, Assistant Superintendent, Human Resources; Dr. Alpheus Arrington, Director, Human Resources; Mr. Daniel Capozzi, Staff Relations Manager; Ms. Barbara Burnopp, Chief Financial Officer; Margaret-Ann Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Knight, Manzi, Nussbaum & LaPlaca, P.A., Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Miss Camp exited the room at 5:31 p.m.

Board member, Mr. James E. Coleman, and Assistant Superintendent, Central Area, Ms. Barbara Walker, entered the room at 5:32 p.m.

Mr. Lyle Patzkowsky, Assistant Superintendent, Southeast Area, entered the room at 5:33 p.m.

Board member, Ms. Mary-Margaret O'Hare, entered the room at 5:35 p.m.

On motion of Mr. Pallozzi, seconded by Mr. Schmidt, the Board adjourned its closed session at 5:44 p.m.



Miss Camp re-entered the room at 5:44 p.m.

### ADMINISTRATIVE FUNCTION

At 5:44 p.m., Board members discussed protocols for its business meetings. Ms. Murphy recommended that the Board conduct a 2010 spring retreat.

Ms. Murphy and Mr. Haines discussed the Board's agenda for the upcoming business meeting in January 2010.

Mr. Uhlfelder reviewed with Board members communications with elected officials.

On motion of Mr. Pallozzi, seconded by Mr. Parker, the Board adjourned administrative function at 6:12 p.m. for a brief dinner recess.

### OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 6:35 p.m. at Greenwood. President JoAnn C. Murphy and the following Board members were present: Mr. James E. Coleman, Mr. Earnest E. Hines, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Ms. Mary-Margaret O'Hare, Mr. Joseph J. Pallozzi, Mr. H. Edward Parker, Lawrence E. Schmidt, Esq., Mr. David Uhlfelder, and Miss Jacqueline Camp. In addition, J. Robert Haines, Esquire, Deputy Superintendent, and staff members were present.

### PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Dr. Bash Pharoan, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Hearing no additions or corrections to the Board of Education Work Session of November 17, 2009, Ms. Murphy declared the minutes approved as presented on the Web site.

Ms. Murphy informed the audience of the sessions in which Board members had participated earlier in the afternoon.

### SPECIAL ORDER OF BUSINESS

Ms. Murphy presented to Ms. Carol Wingard, Principal of Seven Oaks Elementary School, and Mr. Michael Sines, Executive Director of Physical Facilities, a citation from the Governor, which states:

*“Governor of the State of Maryland, to Seven Oaks Elementary School, Greetings: Be it Known: That on behalf of the Citizens of this State, in recognition of your commitment to the youth of Maryland, as demonstrated by your achieving a maintenance rating of Superior, indicating that your school has met the highest standards for school maintenance during the 2008-2009 school year and in honor of this noteworthy distinction, as well-built and well-maintained school buildings play a fundamental role in the education mission, we join with the Board of Public Works and the Interagency Committee on School Construction in commending you on a job well done, we are pleased to confer upon you this Governor’s Citation.”*

### WORK SESSION REPORTS

The Board received the following reports:

A. **Superintendent’s Report on Upcoming FY11 Budget Issues** – In preparation for the upcoming budget presentation in January 2010, Ms. Barbara Burnopp, Chief Financial Officer, and Mr. George Sarris, Director of the Office of Budget and Reporting, shared with Board members the parameters with which the budget is being prepared and the possible fiscal constraints for FY 2011. Some highlights included:

- State education aid is not projected to increase.
- Most federal stimulus funding is highly restrictive and primarily earmarked for students under Title I or IDEA.
- Maintenance of Effort (MOE) guidelines will be released in February 2010.
- A slowing economy will likely result in a lower growth calculation.
- Staffs desire to maintain all current programs and service levels for FY2011.

In attachment III of the report, Ms. Burnopp reviewed the side-by-side enrollments for FY 2006, 2007, 2008, and 2009. While slight declines in enrollment existed in previous years, BCPS has worked cooperatively with county government to maintain the same level of staffing. As a result of lower enrollment, BCPS may redirect approximately 13.6 positions for FY2011 to other high priority needs. Ms. Burnopp also reviewed the Superintendent’s priorities for FY2011 and explained the Spending Affordability Law to Board members.

WORK SESSION REPORTS (cont)

Ms. O'Hare asked which items from attachment II are reflected in the "other charges" category and the percentages. Mr. Sarris responded that the category reflects items such as non-public placement, tuition reimbursement for teachers, and MABE insurance. Ms. Burnopp stated that the "other charges" category represents 6.7% of the total operating budget.

Ms. Johnson asked how aggressive was the school system working in lowering the cost of hard copy textbooks versus electronic versions. Ms. Burnopp responded that an electronic textbook proposal is being evaluated and that the Office of Budget and Reporting is working with central office to use the best resources possible.

Ms. O'Hare asked that the Curriculum Committee be informed of the proposal to purchase new textbooks by subject area and grade levels. Mr. Burnopp stated that the request would be forwarded to the department of curriculum and instruction.

- B. **Update on Business Partnership with Web-based Portal** – Ms. Rita Fromm, Chief of Staff, shared with Board members an outreach effort to improve and increase school business partnerships. The County Executive's Regional Advisory Board for Business and Education (EAB) is a coalition of 34 members from private business, government, and regional education institutions including Baltimore County Public Schools (BCPS) and 11 area colleges and universities. In 2007, the Education Subcommittee of the EAB discussed the need for businesses and organizations interested in establishing partnerships with schools to have a single, identified point of contact within Baltimore County Public Schools. BCPS' web team designed and developed a web-based portal that can be accessed and used by both schools and businesses with the goal of increasing the ease of making connections among businesses, organizations, and education. The Partnership Network was piloted in southeast area schools in January 2009 and went live in October 2009.

The Partner Network allows school principals to register and record opportunities for business partnerships. Business in turn can respond to those opportunities or register their own interest in providing other resources such as internships, externships, or funding of special projects. The use of the web portal provides a dynamic way to capture and maintain this information on an individual school basis as well as on a system level.

WORK SESSION REPORTS (cont)

Mr. Uhlfelder asked what provisions have been made to consolidate activities so that a report can be generated on the effectiveness of the program. Ms. Fromm responded that this tool will allow BCPS to generate systemic reports. Mr. Uhlfelder asked what the principals' responsibilities are. Ms. Fromm responded that all principals will report existing partnerships and will be encouraged to use the tool to enter new partnerships. Mr. Uhlfelder asked if an annual report would be available with Ms. Fromm responding in the affirmative.

Ms. O'Hare asked about the screening process for volunteers. Ms. Fromm responded that, when a partner registers with BCPS, an administrator reviews the information provided prior to providing access to the partnership network. Ms. Fromm noted that the web-based portal is an electronic tool for businesses and schools to communicate and does not change any existing protocols for entering school buildings.

Mr. Hines asked whether there would be a link to the county government web site. Ms. Fromm responded that BCPS has requested a link to the EAB county web page.

INFORMATION

The Board received the following as information:

- A. Bridge to Excellence Master Plan
- B. Financial Report for months ending October 31, 2008 and 2009
- C. Third Party Billing Annual Report – 2008-2009
- D. Revised Superintendent's Rule 7330 – NEW CONSTRUCTION: Financing-Capital Projects that are Funded by Private Donations
- E. Central Area Education Advisory Council Meeting Minutes of November 19, 2009
- F. Northeast Area Education Advisory Council Meeting Minutes of October 28, 2009

### ANNOUNCEMENTS

Ms. Murphy made the following announcements:

- The Southwest Area Education Advisory Council will hold its “meet and greet” on Wednesday, December 16, 2009, at Catonsville High School beginning at 7:00 p.m.
- Schools will be closed for Christmas/Winter Break from December 24, 2009 through January 1, 2010. Schools will reopen for students and teachers on Monday, January 4, 2010.
- The Southeast Area Education Advisory Council will hold its next meeting on Monday, January 11, 2010, at Logan Elementary School beginning at 7:00 p.m.
- The Board of Education of Baltimore County will hold its next meeting on Tuesday, January 12, 2010, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 7:00 p.m. The public is welcome to all open sessions.
- On Tuesday, January 19, 2010, the Baltimore County Board of Education will meet for a public hearing to seek the community’s input on the operating budget for FY2011. The meeting will take place at Loch Raven High School at 7:00 p.m. Sign-up for the public to comment will begin at 6:00 p.m. at Loch Raven High School on the day of the hearing. Snow date for the public hearing is Wednesday, January 20, 2010.

### ADJOURNMENT

Since there was no further business, the Board adjourned its meeting at 7:18 p.m.

Respectfully submitted,

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Joe A. Hairston  
Secretary-Treasurer

/bls

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **CONSIDERATION OF THE PROPOSED CHANGES TO POLICY 2370 – ADMINISTRATION: CONDUCT**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent

**RESOURCE PERSON(S):** Donald Peccia, Assistant Superintendent, Human Resources

**RECOMMENDATION**

That the Board of Education approves the proposed changes to Policy 2370. This is the third reading of this policy.

Attachment I – Policy Analysis  
Attachment II – Proposed Policy 2370

**Policy Analysis for  
Board of Education Policy 2370  
Conduct**

**Statement of Issues or Questions Addressed**

Board of Education Policy 2370 does not clearly outline the scope of authority available to the Superintendent concerning behavior. As revised, the policy applies to all persons who are on BCPS-owned or leased property, school buses, and at offsite, school-sponsored activities. The policy is clearly aligned with the Board goal to maintain a safe and orderly learning and working environment.

**Cost Analysis and Fiscal Impact on School System**

No fiscal impact is anticipated by the recommended revisions.

**Relationship to Other Board of Education Policies**

Board of Education Policy 5500, *Conduct*

Board of Education Policy 5510, *School Discipline*

Board of Education Policy 5550, *Disruptive Behavior*

Board of Education Policy 5560, *Suspensions, Assignment to Alternative Programs, or Expulsions*

**Legal Requirements**

*Annotated Code of Maryland*, Education Article,

§4-205, Powers and duties of a county superintendent

§26-101, Disturbing activities at school or college, molesting or threatening students

§26-102, Trespass on the grounds of a public institution of elementary, secondary or higher education

§26-103, Drinking or possessing intoxicating beverages on school premises

**Similar Policies Adopted by Other Local School Systems**

Anne Arundel County Public Schools,

Policy Code 503, KD, *Visitors to the Schools*

Policy Code 506, Letter KG, *Violence and Vandalism*

Howard County Public Schools, Policy 3020, *Trespassing or Willful Disturbance*

Montgomery County Public Schools

Policy COC-RA, *Trespassing or Willful Disturbance on MCPS Property*

Policy COF-RA, *Intoxicants on MCPS Property*

**Draft of Proposed Policy**

Attached

**Other Alternatives Considered by Staff**

No other alternatives were considered.

**Timeline for Adoption**

First reading – November 17, 2009

Public comment – December 1, 2009

Third reading/vote – January 12, 2010



ADMINISTRATION: Administrative Operations

Conduct

- I. ONE OF THE PRIMARY GOALS OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) IS TO PROVIDE A SAFE AND ORDERLY LEARNING ENVIRONMENT.
  
- II. THE BOARD DIRECTS THE SUPERINTENDENT TO ESTABLISH RULES AND PROCEDURES TO ADDRESS THE CONDUCT OF ALL PERSONS ON SCHOOL-OWNED OR LEASED PROPERTY, ALL SCHOOL BUSES, BOARD-OWNED VEHICLES, AND OFFSITE SCHOOL-SPONSORED ACTIVITIES, IN ACCORDANCE WITH ALL BOARD POLICIES, SUPERINTENDENT’S RULES, AND APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND REGULATIONS. [The Superintendent of Schools is expected to develop administrative procedures to assure proper conduct of all persons while on school premises. All disciplinary policies and rules shall apply to school buses and all offsite school-sponsored activities.

Also see policies and rules on Student Conduct, Discipline, and Suspension and Expulsion in Series 5000, Students.]

LEGAL REFERENCES: *ANNOTATED CODE OF MARYLAND*, EDUCATION ARTICLE, §4-205, POWERS AND DUTIES OF A COUNTY SUPERINTENDENT  
§26-101, DISTURBING ACTIVITIES AT SCHOOL OR COLLEGE, MOLESTING OR THREATENING STUDENTS  
§26-102, TRESPASS ON THE GROUNDS OF A PUBLIC INSTITUTION OF ELEMENTARY, SECONDARY, OR HIGHER EDUCATION  
§26-103, DRINKING OR POSSESSING INTOXICATING BEVERAGES ON SCHOOL PREMISES

RELATED POLICIES: BOARD OF EDUCATION POLICY 5500, *CONDUCT*  
BOARD OF EDUCATION POLICY 5510, *SCHOOL*  
*DISCIPLINE*  
BOARD OF EDUCATION POLICY 5550, *DISRUPTIVE*  
*BEHAVIOR*  
BOARD OF EDUCATION POLICY 5560, *SUSPENSIONS,*  
*ASSIGNMENT TO ALTERNATIVE PROGRAMS, OR*  
*EXPULSIONS*

Policy  
Adopted: 10/8/70  
Revised: 4/9/81  
REVISED: \_\_\_\_\_

Board of Education of Baltimore County

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **CONSIDERATION OF THE PROPOSED CHANGES TO POLICY 4111 – PERSONNEL: RECRUITMENT AND SELECTION**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent

**RESOURCE PERSON(S):** Donald Peccia, Assistant Superintendent, Human Resources

**RECOMMENDATION**

That the Board of Education approves the proposed changes to Policy 4111. This is the third reading of this policy.

Attachment I – Policy Analysis  
Attachment II – Proposed Policy 4111

**Policy Analysis for  
Board of Education Policy 4111  
Recruitment and Selection**

**Statement of Issues or Questions Addressed:**

Board of Education Policy 4111 states the Board's vision for successful recruitment and selection of qualified candidates. The recommended revisions update the policy, which has not been revised since its adoption in 1975, to reflect current terminology, format, and nomenclature.

**Cost Analysis and Fiscal Impact on School System:**

No fiscal impact is anticipated by the revision of this policy.

**Relationship To Other Board Of Education Policies:**

Board of Education Policy 4112, *Employment*

**Legal Requirements:**

*Annotated Code of Maryland*, Education Article  
§4-103, School Personnel  
§6-201, Appointment, tenure and qualifications

**Similar Policies Adopted By Other School Systems:**

Baltimore City Public Schools, Policy 401.01, *Employment Practices*

**Draft of Proposed Policy**

Attached.

**Other Alternatives Considered By Staff:**

None.

**Timeline for Adoption**

First reading – November 17, 2009  
Public comment – December 1, 2009  
Third reading/vote – January 12, 2010

PERSONNEL: Professional

Permanent: Recruitment and Selection

[This system can secure the types of teachers and other personnel it wants by an effective recruitment program based upon alertness to good candidates, initiative that results in prompt action and good personnel practices in dealing with applicants.

It is the responsibility of the Superintendent of Schools and of his/her designees to determine the personnel needs of the school system and to locate suitable candidates to recommend for employment to the Board.

It shall be the duty of the Superintendent of Schools to see that persons nominated for employment shall meet qualifications established by law and by the Board of Education for the type of position for which nomination is made.]

- I. THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) RECOGNIZES THE IMPORTANCE OF THE RECRUITMENT, SELECTION, AND RETENTION OF HIGHLY QUALIFIED EMPLOYEES IN PROMOTING STUDENT ACHIEVEMENT AND EFFECTIVE SCHOOL OPERATIONS.
- II. THE BOARD RECOGNIZES THE IMPORTANCE OF RECRUITING AND HIRING TEACHERS AND OTHER EMPLOYEES FROM DIVERSE CULTURAL AND EXPERIENTIAL BACKGROUNDS.
- III. THE BOARD DIRECTS THE SUPERINTENDENT TO ESTABLISH PROCEDURES AND RULES TO IMPLEMENT THIS POLICY.

[Legal Reference: Ann. Code of Public Gen. Laws of Md. Art. 77  
#68 Employment of teachers and other personnel]

Policy  
Adopted: 2/13/75  
REVISED: \_\_\_\_\_

Board of Education of Baltimore County

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **CONSIDERATION OF THE PROPOSED CHANGES TO POLICY 4121 – PERSONNEL: SUBSTITUTE TEACHERS**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent

**RESOURCE PERSON(S):** Donald Peccia, Assistant Superintendent, Human Resources

**RECOMMENDATION**

That the Board of Education approves the proposed changes to Policy 4121. This is the third reading of this policy.

Attachment I – Policy Analysis  
Attachment II – Proposed Policy 4121

**Policy Analysis for  
Board of Education Policy 4121  
Substitute Teachers**

**Statement of Issues or Questions Addressed**

Board of Education Policy 4121 describes clearly the status and hiring process for substitute teachers. As revised, the policy clarifies that substitute teachers are hired centrally; this practice was not in place when the policy was written. The policy also outlines the responsibilities of the Department of Human Resources concerning the training and assignment of substitute teachers, more clearly aligning the policy with the current practice.

**Cost Analysis and Fiscal Impact on School System**

No fiscal impact is anticipated by this revision, as it reflects current practice.

**Relationship to Other Board of Education Policies**

None

**Legal Requirements**

*Annotated Code of Maryland*, Education Article, §4-103, School Personnel

**Similar Policies Adopted by Other School Systems**

Anne Arundel County Public Schools, Policy 801.10, *Substitute Teaching*

Frederick County Public Schools, Policy 312, *Substitute Teachers*

Howard County Public Schools, *Substitute Teachers*

Montgomery County Public Schools, Policy GEF-RA, *Substitute Teachers*

**Draft of Proposed Policy**

See attached

**Other Alternatives Considered By Staff**

None

**Timeline for Adoption**

First reading – November 17, 2009

Public comment – December 1, 2009

Third reading/vote – January 12, 2010

PERSONNEL: Professional

Temporary and Part-Time: Substitute Teachers

- I. [Whenever possible, a] A substitute teacher IS A [shall be a person] TEMPORARY EMPLOYEE who is SELECTED BY AUTHORITY OF THE SUPERINTENDENT THROUGH A PROCESS DETERMINED BY THE DEPARTMENT OF HUMAN RESOURCES [fully qualified] TO PERFORM CLASSROOM MANAGEMENT AND INSTRUCTIONAL RESPONSIBILITIES IN THE ABSENCE OF THE ASSIGNED CLASSROOM TEACHER. [to instruct in our schools and who is employed for short periods of time in the absence of the regular teacher].
  
- II. [Suitable] THE BOARD DIRECTS THE SUPERINTENDENT TO DEVELOP APPROPRIATE RULES AND PROCEDURES TO IMPLEMENT THIS POLICY INCLUDING programs for training, assigning, orienting, and evaluating the work of substitute teachers. [shall be provided by the professional staff under the direction of as directed by the Superintendent of Schools].

[If the substitute teacher’s term of service goes beyond fourteen (14) consecutive school days on one (1) assignment, he/she will be paid as a long-term substitute retroactive to the beginning of that particular assignment. If it is known in advance that the term will exceed fourteen (14) days, he/she will be put directly on the long-term substitute schedule. On any new assignment as a daily substitute, the established lower daily substitute rate will be resumed.

Substitute teachers will be paid only for those days worked and will not participate in the health and welfare plans or other fringe benefits of the school system.

Pay rates for substitute teachers will be determined annually by the Board of Education.]

Policy  
 Adopted: 7/25/74  
 Revised: 6/8/78  
 REVISED: \_\_\_\_\_

Board of Education of Baltimore County



**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **CONSIDERATION OF THE PROPOSED DELETION OF POLICY 4221.1 – PERSONNEL: TEACHER-AIDES**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent

**RESOURCE PERSON(S):** Donald Peccia, Assistant Superintendent, Human Resources

**RECOMMENDATION**

That the Board of Education approves the proposed deletion of Policy 4221.1. This is the third reading of this policy.

Attachment I – Policy Analysis  
Attachment II – Proposed Policy 4221.1

**Policy Analysis For  
Board of Education Policy 4221.1  
Recruitment and Selection, Teacher-Aides**

**Statement of Issues or Questions Addressed**

Board of Education Policy 4221.1, which discusses the recruitment and selection of teacher aides and paraprofessionals, is being recommended for deletion. Recruitment of personnel is covered by procedures embodied in the Office of Personnel *Procedures Manual*. As a result, Board Policy 4221.1 is no longer needed and staff believes that it may be deleted.

**Cost Analysis and Fiscal Impact on School System**

No fiscal impact is anticipated by the deletion of this policy.

**Relationship To Other Board Of Education Policies**

Board of Education Rule 4221, *Recruitment and Selection*

**Legal Requirements**

None.

**Similar Policies Adopted By Other School Systems:**

Montgomery County Public Schools, Policy GEC-RA, *Recruitment, Selection, and Placement of Supporting Services Employees*

Prince George's County Public Schools, Policy 4111, *Professional and Classified, Employment-Recruitment*

**Draft of Proposed Policy**

Attached

**Other Alternatives Considered By Staff**

None.

**Timeline for Adoption**

First reading – November 17, 2009

Public comment – December 1, 2009

Third reading/vote – January 12, 2010

PERSONNEL: Classified

Employment: Recruitment and Selection, Teacher-Aides

1. Definition: The term "teacher-aides" refers to those persons who are not professional educators, but who play a role in the school's instructional program. There are two (2) categories of teacher-aides, continuing and non-continuing.

Continuing teacher-aides include:

Foreign Language Laboratory Aides  
Science Laboratory Aides  
Special Education Aides (see exceptions in #2 below).

Non-continuing teacher-aides include:

Educational Development Project Aides  
Elementary Instructional Aides  
Home Economics Laboratory Aides  
Secondary Instructional Aides.

2. Continuing teacher aides are employed through a letter of appointment. Language and science laboratory aides are assigned on a continuing basis unless notified by May 31 of each year. In addition, special education aides are considered "continuing" if:
  - a. The requirements of the position remain the same.
  - b. The budget permits reemployment.
  - c. Qualifications are maintained through satisfactory evaluations.
3. Non-continuing teacher-aides are employed annually. These teacher-aides will be given notification of reemployment as soon as possible.

Non-continuing teacher-aides currently employed, whose evaluations have been satisfactory and whose qualifications are still appropriate, will be given first consideration for reemployment. In addition, non-continuing teacher aides, currently employed in a given school and who have had satisfactory evaluations, will have priority for reemployment in the same school provided the new assignment

requirements are similar to the previous year. Years of satisfactory service in Baltimore County as a teacher-aide or teacher will determine the placement of aides in new or vacant positions.

4. Generally, teacher-aides are entitled to the employee benefits specified for classified employees as described in the policies and regulations manual.
  - a. Aides shall accrue sick leave during summer months if employed on a temporary basis.
  - b. Accumulated sick leave will be granted if the aide returns to the employ of the Board of Education within eighteen (18) months.
  - c. The workday and duty-free lunch for teacher-aides shall be the same as specified for teachers.
5. Substitutes may be employed for instructional teacher-aides assigned to one (1) teacher with a large class.

Substitute instructional teacher-aides, assigned to work with two (2) or more teachers, may be employed when the anticipated absence will be for an extended period of more than five (5) working days.

Substitutes may be employed for language or science laboratory teacher-aides when the anticipated absence will be for more than ten (10) working days.

Substitutes may be employed for special education aides when an aide is absent for one (1) full day.

Aides should notify the principal in advance when long-term absences are contemplated. The principal shall be responsible for acquiring a substitute.

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **CONSIDERATION OF THE PROPOSED DELETION OF POLICY 4231 – PERSONNEL: TRANSFER, GENERAL**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent

**RESOURCE PERSON(S):** Donald Peccia, Assistant Superintendent, Human Resources

**RECOMMENDATION**

That the Board of Education approves the proposed deletion of Policy 4231. This is the third reading of this policy.

Attachment I – Policy Analysis  
Attachment II – Proposed Policy 4231

**Policy Analysis For  
Board of Education Policy 4231  
Transfer, General**

**Statement of Issues or Questions Addressed:**

Board of Education Policy 4231 is being recommended for deletion. The policy concerns the transfer of employees. The procedures concerning certain employee transfers are outlined in the Board's Master Agreements and in employment contracts. Additionally, the legal right to transfer and assign rests with the Superintendent of Schools under the Education Article. As a result, staff believes that Board Policy 4231 is no longer needed and may be deleted.

**Cost Analysis and Fiscal Impact on School System:**

No fiscal impact is anticipated by the deletion of this policy.

**Relationship To Other Board Of Education Policies:**

Board of Education Policy 4131.1, *Transfer, Clerical*

**Legal Requirements:**

*Annotated Code of Maryland*, Education Article, §6-201, Appointment, Tenure and Qualifications

**Similar Policies Adopted By Other School Systems:**

Anne Arundel County Public Schools, Policy 802.07: *Classified Staff Reassignments*

Baltimore City Public Schools, Policy 402.04: *Assignment, Promotion, and Transfer*

Montgomery County Public Schools, Policy GFC: *Reassignment of Personnel After 25 Years of Service or Age 50*

**Draft of Proposed Policy**

Attached.

**Other Alternatives Considered By Staff:**

None

**Timeline for Adoption**

First reading – November 17, 2009

Public comment – December 1, 2009

Third reading/vote – January 12, 2010

PERSONNEL: Classified

Status Change: Transfer, General

An employee who is transferred to a position of the same job classification in another department shall be paid at the base rate held at the time of transfer.

Policy  
Adopted: 7/12/79]

Board of Education of Baltimore County

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **CONSIDERATION OF THE PROPOSED DELETION OF POLICY 4231.1 – PERSONNEL: TRANSFER, CLERICAL**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent

**RESOURCE PERSON(S):** Donald Peccia, Assistant Superintendent, Human Resources

**RECOMMENDATION**

That the Board of Education approves the proposed deletion of Policy 4231.1. This is the third reading of this policy.

Attachment I – Policy Analysis  
Attachment II – Proposed Policy 4231.1



**Policy Analysis For  
Board of Education Policy 4231.1  
Transfer, Clerical**

**Statement of Issues or Questions Addressed**

Board of Education Policy 4231.1 describes the transfer process for clerical employees. Because employee transfers are the province of the Superintendent of Schools, and the procedure is addressed in the Baltimore (County Instructional) Assistants and Clerical Employees (“BACE”) Master Agreement, staff believes that Board Policy 4231.1 is no longer needed and may be deleted.

**Cost Analysis and Fiscal Impact on School System:**

No fiscal impact is anticipated by the deletion of this policy.

**Relationship To Other Board Of Education Policies:**

Board of Education Policy 4131, *Transfer, General*

**Legal Requirements**

*Annotated Code of Maryland*, Education Article, §6-201

**Similar Policies Adopted By Other School Systems:**

1. Anne Arundel County Public Schools, Policy 802.07: *Classified Staff Reassignments*
2. Baltimore City Public Schools, Policy 402.04: *Assignment, Promotion, and Transfer*
3. Montgomery County Public Schools, Policy GFC *Reassignment of Personnel After 25 Years of Service or Age 50*

**Draft of Proposed Policy**

Attached.

**Other Alternatives Considered By Staff:**

None

**Timeline for Adoption**

First reading – November 17, 2009

Public comment -- December 1 , 2009

Third reading/vote – January 12, 2010

PERSONNEL: Classified

Status Change: Transfer, Clerical

Requests for transfer shall be considered in accordance with the policy, Promotion, Clerical, except that it shall not be necessary to follow the interview procedure. An employee's request for a transfer shall not be considered during his/her first year in any position unless the employee is the only qualified individual applying for the position. Every effort will be made to comply with an employee's request for a transfer.

In the event of an involuntary transfer as required by the needs of the school system, the following guidelines will be observed:

- a. When an employee who is performing satisfactorily is transferred involuntarily, he/she shall be given preference for any comparable job vacancy for which he/she is qualified.
- b. When involuntary transfers are necessary, the Director of Personnel, or his/her designated representative, shall discuss the reason for such transfer with the clerical employee involved prior to the implementation of the transfer.

An employee who is transferred to a position of the same job classification shall be paid at the rate he/she was receiving at the time of transfer.

Policy  
Adopted: 6/14/73]

Board of Education of Baltimore County

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **PROPOSED FY 2011 OPERATING BUDGET**

**ORIGINATOR:** J. Robert Haines, Esq., Deputy Superintendent

**RESOURCE  
PERSON(S):** Barbara Burnopp, Chief Financial Officer  
George Sarris, Director, Office of Budget and Reporting

**RECOMMENDATION**

That the superintendent's proposed FY 2011 operating budget be introduced to the Board of Education.

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The superintendent will introduce his proposed FY 2011 operating budget, which was developed based on the *Master Plan* and the *Blueprint for Progress*, to the Board of Education. Additional information will be available at the meeting. A public hearing on the operating budget is scheduled for January 19, 2010 (snow date January 20, 2010) at 7:00 p.m. at the Loch Raven High School. A work session of the board is scheduled for January 26, 2010 (snow date January 27, 2010). Adoption of the FY2011 operating budget request is scheduled for February 9, 2010.

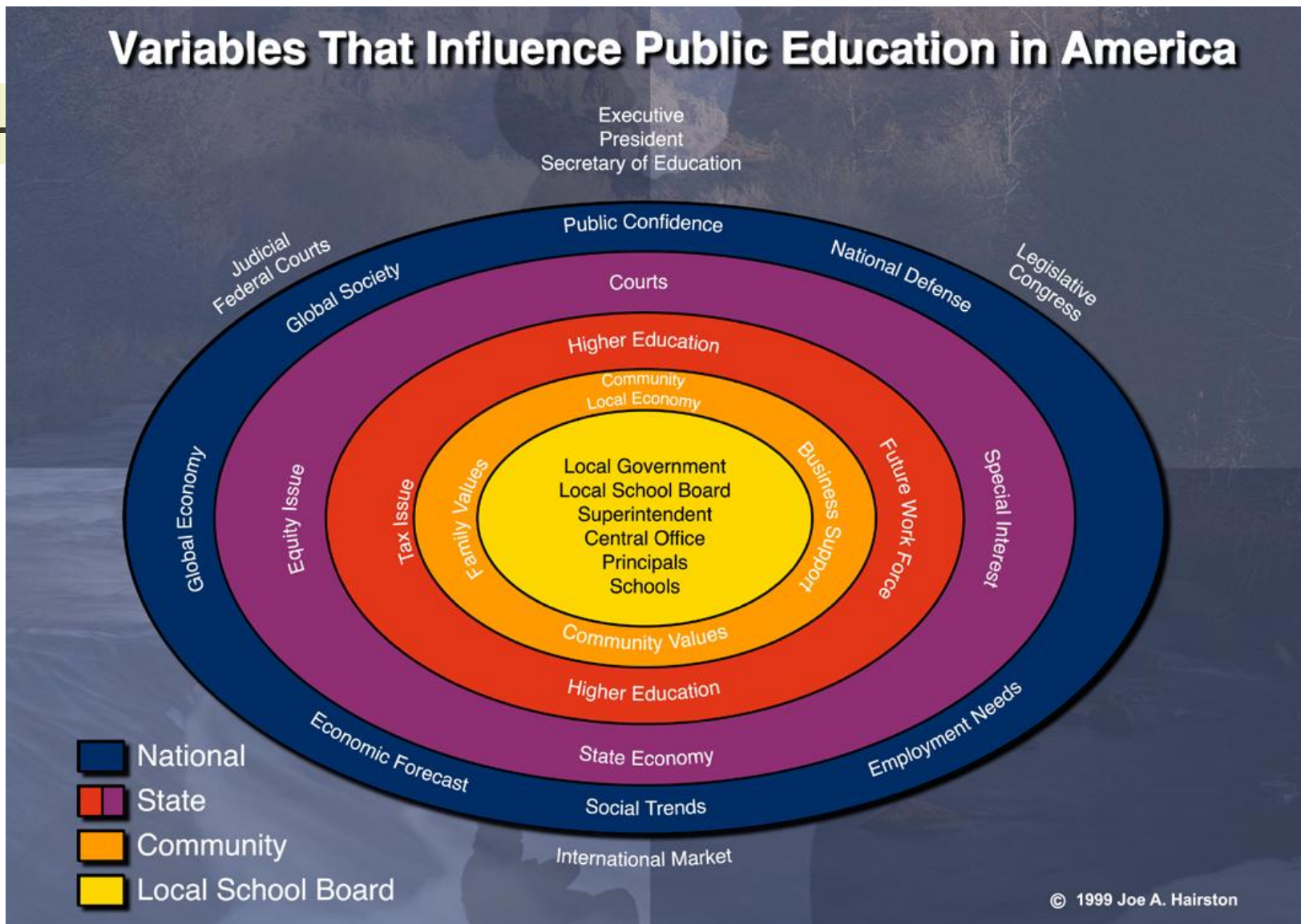


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# SUPERINTENDENT'S RECOMMENDED FY2011 OPERATING BUDGET

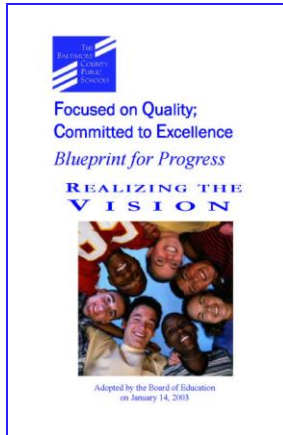
**Presentation  
Board of Education  
January 12, 2010  
Dr. Joe A. Hairston**

# Variables That Influence Public Education in America

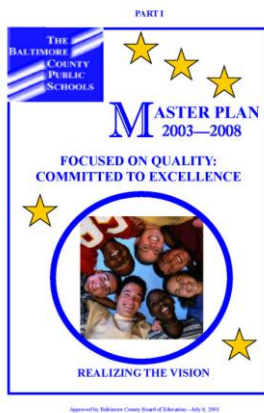


- National
- State
- Community
- Local School Board

# *Blueprint for Progress*



- The *Blueprint for Progress* is the foundation of all that we do and provides the framework for the Master Plan.



- The Master Plan provides the framework for preparation of the FY11 operating budget.



# BCPS Goals

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- To improve achievement for all students
- To maintain a safe and orderly learning environment in every school
- To use resources effectively and efficiently



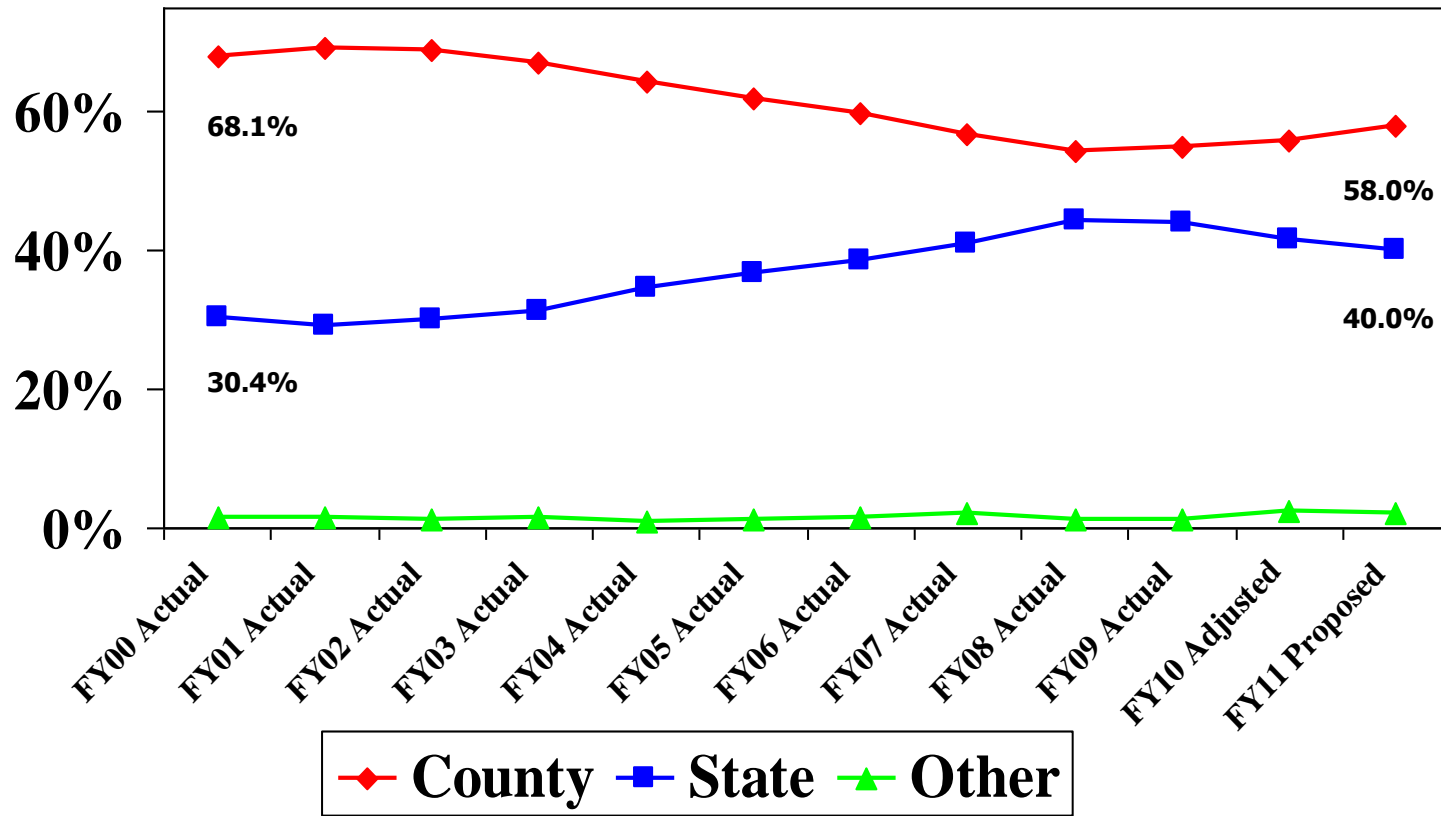
# *General Fund - \$1,249,279,379*

## *Proposed FY11 Operating Budget*

<b>SOURCE</b>	<b>FY10 Adj Budget</b>	<b>FY11 Proposed</b>	<b>+/-</b>	<b>% Change</b>
<b>County</b>	<b>\$670,539,211</b>	<b>\$724,678,887</b>	<b>\$54,139,676</b>	<b>8.1%</b>
<b>State</b>	<b>498,627,524</b>	<b>499,842,652</b>	<b>1,215,128</b>	<b>0.2%</b>
<b>Other</b>	<b>27,564,758</b>	<b>24,757,840</b>	<b>(2,806,918)</b>	<b>(10.2%)</b>
<b>Total General Fund</b>	<b>\$1,196,731,493</b>	<b>\$1,249,279,379</b>	<b>\$52,547,886</b>	<b>4.4%</b>



# Comparison of State and County General Fund Revenues





# Maintenance of Effort

Fiscal Year	MOE Amount	County Funding of MOE *	Amount Above MOE *	% Above MOE
1999	\$429,773,428	\$436,977,416	\$7,203,988	1.7%
2000	442,769,950	459,187,424	16,417,474	3.7%
2001	461,914,141	498,576,934	36,662,793	7.9%
2002	501,272,835	534,529,052	33,256,217	6.6%
2003	536,427,807	547,711,788	11,283,981	2.1%
2004	555,761,919	560,272,491	4,510,572	0.8%
2005	565,205,034	570,494,248	5,289,214	0.9%
2006	566,984,118	585,426,077	18,441,959	3.3%
2007	585,260,390	600,315,484	15,055,094	2.6%
2008	596,089,774	610,260,480	14,170,706	2.4%
2009	600,143,502	634,036,045	33,892,543	5.6%
2010	629,418,307	659,978,426	30,560,119	4.9%
2011 Proposed	\$661,234,323	\$711,369,985	\$50,135,662	7.6%
<b>Average above the MOE increase, 1999-2010 = 3.5%</b>				
<b>*Excluding MSDE approved non-recurring costs.</b>				



# Highlights of Redirected Funding

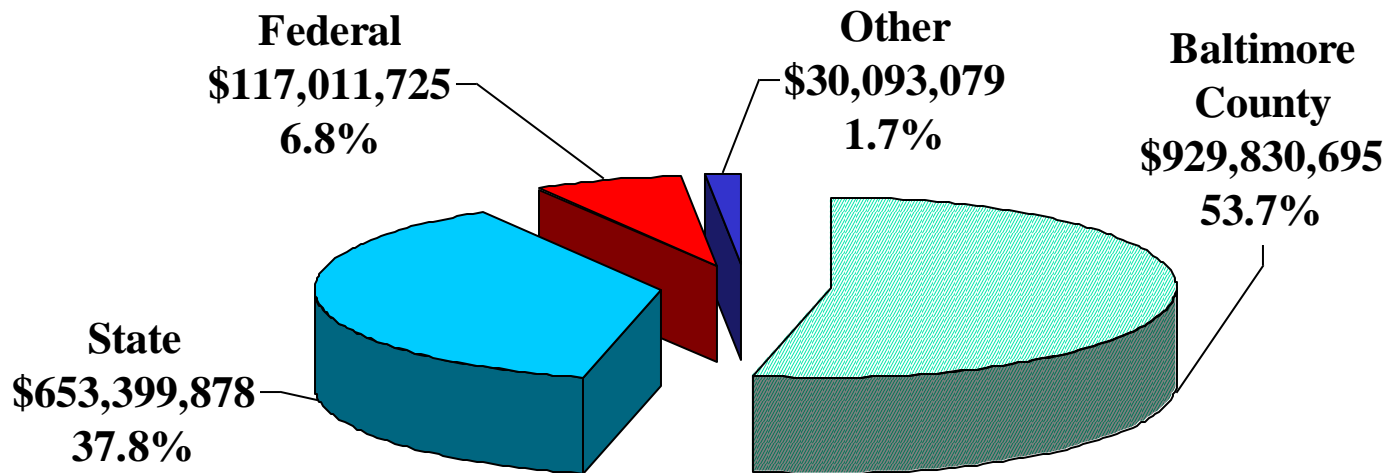
	FTE	Cost/(Savings)
Reorganization – Office of Curriculum and Instruction	(13.1)	(\$184,420)
Enrollment Adjustment	(12.6)	(578,334)
Enrollment Adjustment – Office of Safe and Drug Free Schools	1.5	151,083
Enrollment Adjustment – Pupil Personnel Worker	0.2	16,488
Enrollment Adjustment – Special Education Child Find	6.0	373,840
Enrollment Adjustment – School Improvement Targeted Resources	5.0	256,171
School Improvement – Targeted Resources	1.0	(387)
Special Education – Expand bus routes to Forbush and Trellis Schools	2.0	57,371
Special Education – Provide bus service in lieu of parent billing		(35,000)
Research, Accountability, and Assessment - Secretary	1.0	(13,634)
Superintendent’s Designee – Increase secretary in Northwest Area	1.0	2,727
Safe Schools - Secretary	0.4	1,646
<b>Total</b>	<b>(7.6)</b>	<b>\$47,551</b>

# Summary of Recommendations

Performance Goal 1	5.35%	\$3,401,822
Performance Goal 2	0.00%	-0-
Performance Goal 3	63.45%	40,339,188
Performance Goal 4	0.00%	-0-
Performance Goal 5	0.51%	323,566
Performance Goal 6	0.00%	-0-
Performance Goal 7	0.00%	-0-
Performance Goal 8	0.14%	91,851
One-time, built-in, and other requests	30.55%	19,424,634
<b>Total</b>	<b>100.0%</b>	<b>\$63,581,061</b>

# *Proposed FY11 Revenue Sources*

## *All Funds*



■ Baltimore County ■ State ■ Federal ■ Other

**\$1,730,335,377**



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## *Public Hearing*

*January 19, 2010, 7:00 p.m.*

*Loch Raven High School*

*(Snow Date)*

*January 20, 2010, 7:00 p.m.*

*Loch Raven High School*



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# SUPERINTENDENT'S RECOMMENDED FY2011 OPERATING BUDGET

**Presentation  
Board of Education  
January 12, 2010  
Dr. Joe A. Hairston**

**BALTIMORE COUNTY PUBLIC SCHOOLS  
TOWSON, MARYLAND 21204****January 12, 2010****RETIREMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SCHOOL/OFFICE</u></b>	<b><u>YRS. OF SERVICE</u></b>	<b><u>EFFECTIVE DATE</u></b>
Anne August	Classroom Teacher	Baltimore Highlands Elem	28.7	01/01/10
Nancy Cohen	Para Educator	Jacksonville Elementary	18.3	12/01/09
George Colburn	Project Specialist	Construction & Engineering	43.2	11/01/09
Jane Davis	Classroom Teacher	Pleasant Plains Elem	37.6	02/01/10
Janet Dent	Admin Secretary III	Student Support Services	25.3	01/01/10
Patricia Haas	Admin Secretary III	Essex Elementary	30.0	12/01/09
Susan Halloran-Beach	Social Studies Teacher	Dundalk High	31.4	01/01/10
Amy Hunovice	Art Teacher	Wellwood Intl School	25.9	12/01/09
Marlene Trainer	Para Educator	Franklin Middle	34.8	12/01/09

As of 01/5/2010



**BALTIMORE COUNTY PUBLIC SCHOOLS  
TOWSON, MARYLAND 21204  
January 12, 2010**

**RESIGNATIONS**

**ELEMENTARY – 2**

Hebbsville Elementary School

Jessica L. Ahlgren, 12/03/09, 4.0 yrs., 4.0 mos.  
Special Education – Self-Contained

Villa Cresta Elementary School

Annette P. Arunski, 06/30/10, 1.0 yr., 8.0 mos.  
Hearing Impaired – Self – Contained

**SECONDARY – 10**

Arbutus Middle School

Brian R. Knoerlein, 01/04/10, 9.0 yrs., 7.0 mos.  
English

Dundalk Middle School

David M. Nenner, 11/04/09, 2.0 mos., 8.0 days  
Music – Vocal

Hereford High School

Kevin S. Kirchoff, 12/08/09, 3.0 mos., 11.0 days  
Vocational

Kenwood High School

Tony D. Barnes, 12/04/09, 3.0 mos., 8.0 days  
Mathematics

Middle River Middle School

Michael K. Holy, 12/18/09, 6.0 yrs.  
Social Studies

Parkville High School

Dwight D. Morton, 1/15/10, 5.0 yrs., 5.0 mos.  
Math

Pikesville Middle School

Diane M. Lilly-Wagner, 12/02/09, 3.0 mos., 7.0 days  
English

Pikesville High School

Sara L. Wilkinson, 01/05/2010, 1.0 yr., 4.0 mos.  
Spanish

Southwest Academy

Stephen P. Isett, 11/25/09, 2.0 mos., 5.0 days  
Mathematics

Windsor Mill Middle School

Ivana C. Nazar-Olaciregui, 12/23/09, 4.0 mos.  
Spanish

**SEPARATIONS FROM LEAVE – 1**

Sarah A. Cole, granted Child Rearing Leave, 08/17/09-06/30/11, resigning 11/11/09, 5.0 yrs., 3.0 mos.

**BALTIMORE COUNTY PUBLIC SCHOOLS  
TOWSON, MARYLAND 21204**

**January 12, 2010**

**LEAVES**

**CHILD REARING LEAVE**

JESSICA HIRSH PECHHOLD – (Social Studies) Formerly Franklin High School  
Effective December 2, 2009, through June 30, 2011

**PERSONAL ILLNESS LEAVE**

MARY K. TABELING – (ESOL) New Town Elementary School  
Effective November 30, 2009, through June 30, 2010

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**RECOMMENDED APPOINTMENTS**

**January 12, 2010**

**NAME**

**FROM**

**TO**

**JAMES A. ALDON**

(Effective January 13, 2010)

Director of Business Development  
Rock Spring Mechanical Services

Benefits Officer  
Department of Human Resources

(Replacing Kathleen Harmon, resigned)

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**RE:** **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

**ORIGINATOR:** J. Robert Haines, Esq., Deputy Superintendent

**PERSON(S):** Rick Gay, Manager, Office of Purchasing  
Michael G. Sines, Executive Director, Department of Physical Facilities

**RECOMMENDATION**

That the Board of Education approves the following contract recommendations.

\*\*\*\*\*

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts  
Board Exhibit – January 12, 2010**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** Software: Course Scheduling  
**Contract #:** JMI-603-06

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:** N/A  
**Estimated modification amount:** N/A  
**Estimated total award value:** N/A  
**New estimated total award value:** N/A

**Board meeting date:** January 12, 2010

**Description:**

The Board approved this contract on April 25, 2006. This contract modification consists of assignment and assumption and consent to assignment of the above contract to GlobalScholar, from ExLogica, Inc. GlobalScholar is assuming the current contract, terms, and conditions of ExLogica, Inc.

**Recommendation:**

Award of contract modification is recommended to:

GlobalScholar	Bellevue, WA
<b>Responsible school or office:</b>	Department of Technology
<b>Contact person:</b>	Michael Goodhues
<b>Funding source:</b>	Operating budget

**2. Contract :** Audio-Visual Equipment Repair  
**Contract #:** PCR-261-10

**Term:** 5 years      **Extension:** N/A      **Contract Ending Date:** 01/31/2015  
**Estimated annual award value:** \$ 50,000  
**Estimated total award value:** \$250,000

**Board meeting:** January 12, 2010  
**Bid issued:** October 29, 2009  
**Pre-bid meeting date:** November 19, 2009  
**Due date:** December 2, 2009  
**No. of vendors issued to:** 16  
**No. of no-bids received:** 2  
**No. of bids received:** 0

**Description:**

This contract consists of providing diagnostic and repair services for audio-visual equipment. This is a Baltimore Regional Cooperative Purchasing Committee (BRCPC) joint incentive with Baltimore County Public Schools as the lead agency.

**Recommendation:**

Award of contract is recommended to:

Visual Sound/Kunz AV  
Reyes Engineering

Baltimore, MD  
Bowie, MD

**Responsible school or office:**

Department of STEM

**Contact person:**

Dr. John Quinn

**Funding source:**

Operating budget

**3. Contract:** Cohort – Instructional Technology Program: Educational Technology Track/Master of Science

**Contract #:** RGA-928-10

**Term:** 4 years, 4 months      **Extension:** N/A      **Contract Ending Date:** 12/31/2014

**Estimated annual award value:** \$ 56,200

**Estimated total award value:** \$ 225,000

**Board meeting date:** January 12, 2010

**Bid issued:** N/A

**Pre-bid meeting date:** N/A

**Due date:** N/A

**No. of vendors issued to:** N/A

**No. of bids received:** N/A

**No. of no-bids received:** N/A

**Description:**

This contract is for a cohort program to provide 36 graduate credit hours in instructional technology, beginning in the fall 2010 semester and concluding in the fall 2014 semester, leading to a master of science degree in instructional technology.

**Recommendation:**

Award of contract is recommended to:

Towson University

Baltimore, MD

**Responsible school or office:**

Department of Professional Development

**Contact person:**

Barbara C. Bisset

**Funding source:**

Operating budget



**4. Contract:** College Preparatory Support Program  
**Contract #:** JNI-702-10

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** Until replaced  
**Estimated annual award value:** \$ 323,500

**Board meeting date:** January 12, 2010  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract consists of an agreement with The College Board *Connect to College Success* and BCPS to increase college awareness and preparation for students. The College Board *Connect to College Success* will provide students, teachers, counselors, and administrators with practice lessons and study guides, instructional strategies and materials, technical training, and focused workshops.

Students will have access to a college preparatory support program that will allow them, along with a teacher or counselor, to explore post-secondary options. Also included is access to an interactive Web site that allows middle and high school students to explore majors, colleges, and careers based on their academic achievement and interests. A Web-based Scholastic Aptitude Test (SAT) online course with feedback response explanations is provided to help prepare students for taking the SAT.

Superintendent’s Rule 3215 creates guidelines and procedures for sole-source procurement only under specific guidelines. The rule permits a sole-source contract when the Office of Purchasing determines “that it would be advantageous or [that it would be] impractical to seek or utilize another source when the requirement is only available from a single source and when the compatibility of equipment, accessories, or replacement parts is the paramount consideration. A sole-source purchase may also arise from the following condition: copyrighted products, such as software, publications, textbooks, media, or products (specialized and/or advanced technology), which ensure a compatible learning environment for students/faculty at various school sites.” The College Board holds the copyright for these materials.

**Recommendation:**

Award of contract is recommended to:

The College Board

Bala Cynwyd, PA

**Responsible school or office:**

The Department of Special Programs,  
PreK-12

**Contact person:**

Sonja Karwacki

**Funding source:**

Operating budget

**5. Contract:** Concrete and Asphalt  
**Contract #:** JMI-607-10

**Term:** 5 years    **Extension:** N/A    **Contract Ending Date:** 12/31/2014  
**Estimated annual award value:** \$ 150,000  
**Estimated total award value:** \$ 750,000

**Board meeting date:** January 12, 2010  
**Bid issued:** October 22, 2009  
**Pre-bid meeting date:** N/A  
**Due date:** November 12, 2009  
**No. of vendors issued to:** 6  
**No. of bids received:** 3  
**No. of no-bids received:** 0

**Description:**

This contract consists of providing concrete and asphalt on an as-needed basis.

**Recommendation:**

Award of contract is recommended to:

Lafarge (concrete)	Towson, MD
Maryland Paving, Inc. (asphalt)	Timonium, MD
P. Flanigan & Sons, Inc. (asphalt)	Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Operating budget

**6. Contract:** Cut Sheet Paper (Copy, Laser Printers, and Duplicators)  
**Contract #:** JMI-621-10 (Anne Arundel County Public School #10CM-81)

**Term:** 6 months **Extension:** 6 months **Contract Ending Date:** 01/31/11  
**Estimated annual award value:** \$ 1,800,000  
**Estimated total award value:** \$ 1,800,000

**Board meeting date:** January 12, 2010  
**Bid issued:** November 13, 2009  
**Pre-bid meeting date:** N/A  
**Due date:** December 7, 2009  
**No. of vendors issued to:** 132  
**No. of bids received:** 4  
**No. of no-bids received:** 0

**Description:**

This contract consists of providing seven types of letter-sized and legal-sized paper for the Baltimore Regional Cooperative Purchasing Committee, with Anne Arundel County Public Schools as the lead agency. Delivery will be made to the Office of Distribution Services' warehouse on an as-needed basis.

Section §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to participate in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

**Recommendation:**

Award of contract is recommended to:

Unisource	Jessup, MD
<b>Responsible school or office:</b>	Department of Planning and Support Operations
<b>Contact person:</b>	Michele O. Prumo
<b>Funding source:</b>	Operating budget

7. **Contract:** Digital Photocopiers, High Volume, Leasing  
**Contract #:** JMI-602-10

**Term:** 5 years    **Extension:** 5 years    **Contract Ending Date:** 12/31/2019  
**Estimated annual award value:** \$ 2,000,000  
**Estimated total award value:** \$ 20,000,000

**Board meeting date:** January 12, 2010  
**Bid issued:** October 1, 2009  
**Pre-bid meeting date:** October 8, 2009  
**Due date:** November 23, 2009  
**No. of vendors issued to:** 23  
**No. of bids received:** 7  
**No. of no-bids received:** 0

**Description:**

This contract consists of future leasing of high volume digital photocopiers, related maintenance services, and consumable supplies as needed.

**Recommendation:**

Award of contract is recommended to:

Laser Line, Inc.	Linthicum, MD
Oce USA	Baltimore, MD
Xerox Corporation	Columbia, MD

**Responsible school or office:** Department of Fiscal Services

**Contact person:** Barbara Burnopp

**Funding source:** Operating budget

**8. Contract:** Drain Cleaning and Associated Services  
**Contract #:** MBU-510-10

**Term:** 5 years    **Extension:** N/A    **Contract Ending Date:** 12/31/2014  
**Estimated annual award value:** \$ 125,000  
**Estimated total award value:** \$ 625,000

**Board meeting date:** January 12, 2010  
**Bid issued:** November 5, 2009  
**Pre-bid meeting date:** November 19, 2009  
**Due date:** December 3, 2009  
**No. of vendors issued to:** 23  
**No. of bids received:** 3  
**No. of no-bids received:** 0

**Description:**

This contract consists of the cleaning and inspection of sanitary waste lines, sewer lines, and grease traps/interceptors, and associated services at various BCPS locations.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies.

**Recommendation:**

Award of contract is recommended to:

R. F. Warder, Inc.	Baltimore, MD
Denver-Elek, Inc.	Baltimore, MD
Roto-Rooter Services Company	Jessup, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Operating budget

**9. Contract:** Enterprise Application Integration  
**Contract #:** RGA-134-10 (GSA Contract #GS35F0418V)

**Term:** 5 years    **Extension:** N/A    **Contract Ending Date:** 01/31/2015  
**Estimated annual award value:** \$ 100,000  
**Estimated total award value:** \$ 500,000

**Board meeting date:** January 12, 2010  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract consists of developing a process for linking disparate applications together in order to automate business processes without changing the existing applications or data structures behind them. The resulting services enable a sharing of data and business processes among connected applications or data sources within the enterprise. Each department can maintain its way of working with the software their staff is already trained in, yet still benefit from the ability to cross over into different databases to automate larger scale business processes. With this process the Department of Technology will be able to implement an enterprise collaboration, workflow, and document management solution.

**Recommendation:**

Award of contract is recommended to:

RDA Corporation	Hunt Valley, MD
<b>Responsible school or office:</b>	Department of Technology
<b>Contact person:</b>	Michael Goodhues
<b>Funding source:</b>	Operating budget





**11. Contract:** Networking Gear, CISCO  
**Contract #:** MWE-825-10 (University of Maryland Contract #83601-DJ)

**Term:** 3 years, 6 months    **Extension:** N/A    **Contract Ending Date:** 06/30/2013  
**Estimated annual award value:** \$ 200,000  
**Estimated total award value:** \$ 700,000

**Board meeting date:** January 12, 2010

**Description:**

This contract consists of hardware, software, maintenance, and installation for CISCO networking gear.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies.

**Recommendation:**

Award of contract is recommended to:

Digital Intelligence Systems Corp.                      Chantilly, VA

**Responsible school or office:** Department of Technology

**Contact person:** Michael Goodhues

**Funding source:** Operating budget

**12. Contract:** Roof Repair Services  
**Contract #:** MWE-808-10

**Term:** 5 years      **Extension:** 1 year      **Contract Ending Date:** 01/31/2016

**Estimated annual award value:** \$ 50,000

**Estimated total award value:** \$ 300,000

**Board meeting date:** January 12, 2010  
**Bid issued:** October 15, 2009  
**Pre-bid meeting date:** October 30, 2009  
**Due date:** November 12, 2009  
**No. of vendors issued to:** 10  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

This contract consists of roofing repair services for roofs that are out of warranty.

**Recommendation:**

Award of contract is recommended to:

Phoenix Contracting Services, Inc.

Baltimore, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Operating budget

**13. Contract:** Secured Scanning of Test Material  
**Contract #:** RGA-135-10

**Term:** 8 months    **Extension:** N/A    **Contract Ending Date:** 08/31/2010  
**Estimated annual award value:** \$ 65,000  
**Estimated total award value:** \$ 65,000

**Board meeting date:** January 12, 2010  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract is for the secure scanning of testing materials. A state contract for these services was approved by the Board of Public Works (BPW) in 2007, with The Sidus Group. In September 2009, the BPW discontinued the contract under which these services were provided to all local education agencies (LEAs). The Sidus Group offered the scanning services for free to all LEAs during the October 2009 testing cycle due to the timing of the cancellation. BCPS was asked by MSDE to take the lead on an emergency consortium solicitation to retain these services until a request for proposal can be conducted.

This temporary service contract will allow BCPS and other LEAs to continue to securely scan testing materials until August 31, 2010.

**Recommendation:**

Award of contract is recommended to:

The Sidus Group

Annapolis, MD

**Responsible school or office:**

Department of Research, Accountability,  
and Assessment

**Contact person:**

Dr. Thomas Rhoades

**Funding source:**

Operating budget

**14. Contract:** Tree Pruning and Associated Services  
**Contract #:** JMI-608-10

**Term:** 5 years    **Extension:** 0    **Contract Ending Date:** 12/31/2014  
**Estimated annual award value:** \$ 40,000  
**Estimated total award value:** \$ 200,000

**Board meeting date:** January 12, 2010  
**Bid issued:** November 5, 2009  
**Pre-bid meeting date:** N/A  
**Due date:** December 3, 2009  
**No. of vendors issued to:** 26  
**No. of bids received:** 11  
**No. of no-bids received:** 0

**Description:**

This contract consists of providing tree pruning services on an as-needed basis.

**Recommendation:**

Award of contract is recommended to:

A & A Tree Experts, Inc.	Pikesville, MD
Asplundh Tree Expert Co.	Odenton, MD
Carroll Tree Service, Inc.	Owings Mills, MD
Excel Tree Expert Co., Inc.	Jessup, MD
Forest Valley Tree & Turf	Jessup, MD
Harford Tree Experts and Landscaping, Inc.	Fallston, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Operating budget

**15. Contract:** Waste Oil Removal and Sale  
**Contract #:** MBU-523-10 (Baltimore County Government Solicitation #206649 and Master Agreement #00001013)

**Term:** 3 years, 6 months    **Extension:** 3 years    **Contract Ending Date:** 07/06/2016  
**Estimated annual award value:** N/A  
**Estimated total award value:** N/A

**Board meeting date:** January 12, 2009  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract consists of the purchase and removal of waste oil, anti-freeze, transmission and hydraulic fluids, and other relative waste products from various BCPS locations by the vendor.

Board policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded or negotiated by other government agencies.

**Recommendation:**

Award of contract is recommended to:

FCC Environmental

Baltimore, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Operating budget

**16. Contract Rescission:** Construction of a New School – Construction Package 5A (Steel)  
– George Washington Carver Center for Arts and Technology  
High School Replacement

**Contract #:** PCR-264-10

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A

**Estimated contract value:**      \$ 6,260,100

**Board meeting date:**      January 12, 2010

**Description:**

On December 1, 2009, the Board approved this contract that includes all labor, material, equipment, and supervision necessary for the completion of the structural steel, joists, metal decking, and miscellaneous metal work as required on site for the construction of the new school. On December 7, 2009, an appeal of the award decision was submitted by one of the bidders requesting a review of the award process. After reviewing the vendor’s information, it was determined that it would be in the best interest of BCPS to withdraw this award and re-bid the construction package 5A.

**Recommendation:**

Award of contract is rescinded from:

Steel Fab Enterprises, LLC

Lancaster, PA

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

**17. Contract Modification:** Upgrades – Arbutus Grounds Maintenance Building  
**Contract #:** JNI-761-10

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A  
**Estimated annual award value:**                      \$ 467,922  
**Estimated contingency modification amount:**                      \$ 60,830

**Board meeting date:**                      January 12, 2010

**Description:**

On August 11, 2009, the Board approved this contract for complete renovations of an existing vacant building. At that time, a 10% contingency of \$46,793 was also approved.

An additional increase to the contingency amount from 10% (\$46,793) to 13% (\$60,830) is necessary due to unforeseen issues with the building.

**Recommendation:**

Award of contract modification is recommended to:

T&P General Contractors, Inc.                      Elkridge, MD

**Responsible school or office:**                      Department of Physical Facilities

**Contact person:**                      Michael G. Sines

**Funding source:**                      Capital budget

**18. Contract Modification:** Design and Construction Administration Services – Food and Nutrition Services Warehouse Expansion and Renovation

**Contract #:** MBU-588-06

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A

**Estimated contract value:**      \$      \$314,744

**Estimated modification amount:**      \$      4,967

**Board meeting date:**      January 12, 2010

**Description:**

This contract modification is for additional construction administration phase services beyond the original scope of services requested from the consultant.

**Recommendation:**

Award of contract modification is recommended to:

George Vaeth Associates, Inc.      Columbia, MD

**Responsible school or office:**      Department of Physical Facilities

**Contact person:**      Michael G. Sines

**Funding source:**      Capital budget



**19. Contract Modification:** Design Consultant Services – Renovation and Addition Project  
– Hampton Elementary School

**Contract #:** JN1-767-10

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated contract value:</b>	\$ 1,052,712	
<b>Estimated modification amount:</b>	\$ 64,860	

**Board meeting date:** January 12, 2010

**Description:**

On September 8, 2009, the Board approved this contract for design consultant services for the Hampton Elementary School renovation and addition project.

This proposed modification is for design consultant fees associated with LEED certification of the design.

**Recommendation:**

Award of contract modification is recommended to:

Hord, Coplan, Macht, Inc.

Baltimore, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

**20. Contract Modification:** Construction Management (CM) Services – New Construction – West Towson Elementary School

**Contract #:** JMI-645-08

**Term:** N/A      **Extension:** N/A      **Contract Ending Date:** N/A

**Estimated annual award value:** \$1,493,142

**Estimated modification amount:** \$60,000

**Board meeting date:** January 12, 2010

**Description:**

On September 9, 2008, the Board approved a request to enter into negotiations with Oak Contracting LLC for construction management (CM) services on the West Towson Elementary School new construction project.

On October 7, 2008, the Board approved a contract with Oak Contracting LLC for CM services that included pre-construction (estimates, phasing development, constructability review, construction package development) and construction (scheduling, management of multiple contractors, coordination, proposal reviews) services, as well as providing information throughout construction required in submitting for LEED certification.

At this time, an additional \$60,000 is needed for a uniformed security officer for West Towson Elementary School during evening hours.

**Recommendation:**

Award of contract modification is recommended to:

Oak Contracting, LLC

Towson, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

**21. Contract:** Locker Replacement – General John Stricker Middle School  
**Contract #:** JMI-610-10

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated annual award value:</b>	\$ 117,615	
<b>Estimated contingency amount:</b>	\$ 11,762	
<b>Estimated total award value:</b>	\$ 129,377	

<b>Board meeting date:</b>	January 12, 2010
<b>Bid issued:</b>	October 22, 2009
<b>Pre-bid meeting date:</b>	October 30, 2009
<b>Due date:</b>	November 24, 2009
<b>No. of vendors issued to:</b>	9
<b>No. of bids received:</b>	3
<b>No. of no-bids received:</b>	0

**Description:**

This project consists of the removal and disposal of existing original corridor lockers and the installation of new corridor lockers.

**Recommendation:**

Award of contract is recommended to:

Steel Products, Inc

Rockville, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Aging school program

Bid Name: Locker Replacement – General John Stricker Middle School  
 Bid Number: JMI-610-10

	Bidders' Names		
	Steel Products, Inc.	Partition Plus, Inc.	JAK Construction Co., Inc.
Base Bid	\$115,115	\$116,450	\$197,000
Alternate #1 ADD: Off-site Storage	\$2,500	\$2,000	\$3,920
Total	\$117,615	\$118,450	\$200,920

**22. Contract:** Locker Replacement – Holabird Middle School  
**Contract #:** PCR-262-10

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated annual award value:</b>	\$ 177,800	
<b>Estimated contingency amount:</b>	\$ 17,780	
<b>Estimated total award value:</b>	\$ 195,580	

<b>Board meeting date:</b>	January 12, 2010
<b>Bid issued:</b>	October 22, 2009
<b>Pre-bid meeting date:</b>	October 30, 2009
<b>Due date:</b>	November 19, 2009
<b>No. of vendors issued to:</b>	8
<b>No. of bids received:</b>	3
<b>No. of no-bids received:</b>	0

**Description:**

This project consists of the removal and disposal of existing corridor and supporting services lockers and the installation of new corridor and supporting services lockers; removal and disposal of the original locker room lockers and the installation of new locker room lockers; and removal and disposal of original community room lockers and the installation of new community room lockers.

**Recommendation:**

Award of contract is recommended to:

Partitions Plus, Inc.

Fallston, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

**Contract:** Locker Replacement – Holabird Middle School  
**Contract #:** PCR-262-10

	Bidders' Names		
	Partition Plus, Inc.	JAK Construction Co., Inc.	Steel Products, Inc.
Base Bid	\$108,900	\$139,000	\$113,490
Alternate #1 ADD: Replacement of locker room lockers	\$59,900	\$73,160	\$58,375
Alternate #2 ADD: Replacement of community room lockers	\$6,500	\$8,496	\$8,290
Alternate #3 ADD: Off-site storage of materials	\$2,500	\$4,130	\$8,200
<b>Total</b>	<b>\$177,800</b>	<b>\$224,786</b>	<b>\$224,786</b>

**23. Contract:** Locker Replacement – Kingsville Elementary School  
**Contract #:** JMI-611-10

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated annual award value:</b>	\$ 70,870	
<b>Estimated contingency amount:</b>	\$ 7,087	
<b>Estimated total award value:</b>	\$ 77,957	

<b>Board meeting date:</b>	January 12, 2010
<b>Bid issued:</b>	October 22, 2009
<b>Pre-bid meeting date:</b>	October 30, 2009
<b>Due date:</b>	November 19, 2009
<b>No. of vendors issued to:</b>	8
<b>No. of bids received:</b>	4
<b>No. of no-bids received:</b>	0

**Description:**

This project consists of the removal and disposal of the original corridor lockers and the installation of new corridor lockers.

**Recommendation:**

Award of contract is recommended to:

Partitions Plus, Inc.

Fallston, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Aging school program

Bid Name: Locker Replacement – Kingsville Elementary School  
 Bid Number: JMI-611-10

	Bidders' Names			
	Partition Plus, Inc.	Tito Contractors, Inc.	MOST, Inc.	JAK Construction Co., Inc.
Base Bid	\$68,370	\$85,360	\$83,129	\$107,191
Alternate #1 ADD: Off- site Storage	\$2,500	\$1,800	\$5,582	\$4,130
Total	\$70,870	\$87,160	\$88,711	\$111,321



**24. Contract:** Locker Replacement – Old Court Middle School  
**Contract #:** PCR-263-10

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated annual award value:</b>	\$ 127,237	
<b>Estimated contingency amount:</b>	\$ 12,724	
<b>Estimated total award value:</b>	\$ 139,961	

<b>Board meeting date:</b>	January 12, 2010
<b>Bid issued:</b>	October 22, 2009
<b>Pre-bid meeting date:</b>	October 30, 2009
<b>Due date:</b>	November 24, 2009
<b>No. of vendors issued to:</b>	7
<b>No. of bids received:</b>	3
<b>No. of no-bids received:</b>	0

**Description:**

This project consists of the removal and disposal of original corridor lockers and the installation of new corridor lockers.

**Recommendation:**

Award of contract is recommended to:

Steel Products, Inc.

Rockville, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Aging school program

Bid Name: Locker Replacement – Old Court Middle School  
 Bid Number: PCR-263-10

	Bidders' Names		
	Steel Products, Inc.	Partition Plus, Inc.	JAK Construction Co., Inc.
Base Bid	\$124,737	\$126,450	\$188,370
Alternate #1 ADD: Off-site Storage	\$2,500	\$2,000	\$3,920
Total	\$127,237	\$128,450	\$192,290

**25. Consultant Prequalification:** Architectural Consultants  
**Contract #:** JN1-798-10

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated contract value:</b>	\$	N/A
<b>Estimated contingency amount:</b>	\$	N/A
<b>Estimated total award value:</b>	\$	N/A

**Board meeting date:** January 12, 2010

**Description:**

On August 12, 2008, the Board adopted a new Policy/Rule 3250 to prequalify consultants for architectural services to assist Baltimore County Public Schools with new projects.

On December 11, 2008, the Qualification Committee met, reviewed the “Expressions of Interest” submitted by twenty-eight (28) consultants, and recommended, based on the results of the review, approval be granted to prequalify the top twenty-two (22) consultants for the next three (3) years. On January 13, 2009, the Board approved the committee’s recommendation. It was agreed that the committee would open up the opportunity to additional consultants after one year.

On December 11, 2009, the Qualification Committee met again to review the “Expressions of Interest” submitted by twenty-one (21) consultants. This information was reviewed, and each consultant was determined to be either qualified or unqualified based on the evaluation criteria. The Qualification Committee recommends, based on the results of the review, that approval be granted to prequalify all twenty-one (21) consultants who will be added to the original pre-qualification list (MBU-519-09) for the next two (2) years.

**Recommendation:**

Approval of consultant prequalification is recommended to:

BMGM Architects P.C.	Hagerstown, MD
Cho Benn Holback + Associates	Baltimore, MD
CMW Group, Inc.	Frederick, MD
Design Collective, Inc.	Baltimore, MD
DesignTech, Inc.	Kensington, MD
DR Brasher, Inc. dba Brasher Design	Columbia, MD
E & G Consulting, LLC	Columbia, MD
EI Associates	Harrisburg, PA
Gaudreau, Inc.	Baltimore, MD
Marks, Thomas Architects	Baltimore, MD
MIMARCH/MIMAR Architects, Inc.	Baltimore, MD
Moody-Nolan, Inc.	Washington, DC
Murdoch Architects, LLC	Baltimore, MD

Purple Cherry Architects  
Sanders Designs, P.A.  
Schamu Machowski Greco Architects, Inc.  
Smolen - Emr + Associates Architects, Inc.  
SP Arch Inc.  
Waldon Studio Architects & Planners, PC  
Ziger/Snead LLP

Annapolis, MD  
Cockeysville, MD  
Baltimore, MD  
Rockville, MD  
Pikesville, MD  
Columbia, MD  
Baltimore, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

**26. Consultant Prequalification:** Civil/Structural Engineering Design Consultants  
**Contract #:** JN1-799-10

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated contract value:</b>	\$	N/A
<b>Estimated contingency amount:</b>	\$	N/A
<b>Estimated total award value:</b>	\$	N/A

**Board meeting date:** January 12, 2010

**Description:**

On August 12, 2008, the Board adopted a new Policy/Rule 3250 to prequalify consultants for civil/structural engineering design services to assist Baltimore County Public Schools with new projects.

On December 11, 2008, the Qualification Committee met, reviewed the “Expressions of Interest” submitted by twenty-five (25) consultants, and recommended, based on the results of the review, approval be granted to prequalify the top eleven (11) consultants for the next three (3) years. On January 13, 2009, the Board approved the committee’s recommendation. It was agreed that the committee would open up the opportunity to additional consultants after one year.

On December 11, 2009, the Qualification Committee met, as previously agreed, to review the “Expressions of Interest” submitted by thirteen (13) consultants. This information was reviewed, and each consultant was determined to be either qualified or unqualified based on the evaluation criteria. The Qualification Committee recommends, based on the results of the review, that approval be granted to prequalify all thirteen (13) consultants who will be added to the original pre-qualification list (JN1-738-09) for the next two (2) years.

**Recommendation:**

Approval of consultant prequalification is recommended to:

Aresolve Engineering, Inc.	Baltimore, MD
Bowman Consulting Group, LTD	Chantilly, VA
Ehlert/Bryan, Inc.	McLean, VA
Frederick Ward Associates, Inc.	Bel Air, MD
Greenman-Pedersen, Inc.	Annapolis Junction, MD
Keast & Hood Co.	Washington, DC
Kennedy, Porter & Associates, Inc./EBA Engineering, Inc.	Baltimore, MD
McKee and Associates, Inc.	Cockeysville, MD
Milan Grace, LLC	Baltimore, MD
Morabito Consultants, Inc.	Sparks, MD
Site Resources, Inc.	Phoenix, MD
The Wilson T. Ballard Company	Owings Mills, MD

Wallace, Montgomery & Associates, LLP

Towson, MD

**Responsible school or office:**

Department of Physical Facilities

**Contact person:**

Michael G. Sines

**Funding source:**

Capital budget

**27. Consultant Prequalification:** Mechanical/Electrical Engineering Design Consultants  
**Contract #:** JNI-701-10

<b>Term:</b> N/A	<b>Extension:</b> N/A	<b>Contract Ending Date:</b> N/A
<b>Estimated contract value:</b>	\$	N/A
<b>Estimated contingency amount:</b>	\$	N/A
<b>Estimated total award value:</b>	\$	N/A

**Board meeting date:** January 12, 2010

**Description:**

On August 12, 2008, the Board adopted a new Policy/Rule 3250 to prequalify consultants for mechanical/electrical engineering design services to assist Baltimore County Public Schools with new projects.

On December 4, 2008, the Qualification Committee met, reviewed the “Expressions of Interest” submitted by thirty-one (31) consultants, and recommended, based on the results of the review, approval be granted to prequalify the top eighteen (18) consultants for the next three (3) years. On January 13, 2009, the Board approved the committee’s recommendation. It was agreed that the committee would open up the opportunity to additional consultants after one year.

On December 11, 2009, the Qualification Committee met, as previously agreed, to review the “Expressions of Interest” submitted by five (5) consultants. This information was reviewed, and each consultant was determined to be either qualified or unqualified based on the evaluation criteria. The Qualification Committee recommends, based on the results of the review, that approval be granted to prequalify all five (5) consultants who will be added to the original pre-qualification list (JMI-622-09) for the next two (2) years.

**Recommendation:**

Approval of consultant prequalification is recommended to:

A2 + Engineering Support Group, LLC	Hampstead, MD
AHA Consulting Engineers, Inc.	Hanover, MD
Henry Adams, LLC	Baltimore, MD
M S Engineers, Inc.	Columbia, MD
Zuhowski Engineering	Arnold, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe Hairston, Superintendent

**SUBJECT:** **PROPOSED STADIUM SCOREBOARD AND MARQUEE AT WOODLAWN HIGH SCHOOL**

**ORIGINATOR:** Manuel Rodriguez, Assistant Superintendent, Southwest Area

**RESOURCE PERSON(S):** Brian Scriven, Principal, Woodlawn High School

**RECOMMENDATION**

That the Board of Education approves the installation of the proposed stadium scoreboard and marquee at Woodlawn High School

In accordance with Superintendent's rule #7330, Woodlawn High School is proposing that the installation of the stadium scoreboard and marquee at the school be approved. The proposed stadium scoreboard is 25'; copy area is 123" h x 17" w and is a Galaxy 46mm Monochrome Outdoor LED Matrix Display-3400 Series. The marquee is a Galaxy 20 mm RGB Outdoor LED Matrix Display-3500 Series.

The stadium scoreboard and marquee at Woodlawn High School is being erected with a donation from Kevin Liles for A Better Baltimore Foundation. The materials and installation are being supplied by Daktronics.

The addition of both the stadium scoreboard and marquee will increase school spirit and technology. These projects will enhance the image of Woodlawn High School as well as allow the administration and staff to communicate with the community. These additions will also increase parental involvement and foster the development of additional relationships that will increase support of the school. These projects will continue to support school improvement while heightening the level of school spirit and school ownership.

The installation of the marquee and scoreboard are directly aligned with Baltimore County Public Schools Blueprint for Progress - Performance Goal 6, Indicator 6.4, 6.5, 6.6 and Key Strategies d, e, and h.



The marquee and scoreboard (which is also message board) will increase parental and community awareness for increased involvement. Participation in activities at the school will be logged and monitored by the school administration, teachers, and staff. One means of evaluating an increase in involvement and participation will be via sign in sheets. These sheets will be posted at activities and events, including parent nights, PTSA events and conference nights. Administrators, teachers, and staff will be monitoring all school and community events to allow for the most effective use of communicating with stakeholders using the marquee and scoreboard.

The increase in school spirit and community pride expected from the installation of the scoreboard will also be monitored and tracked based on ticket sales and participation in school wide events that take place at the stadium.

**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. Joe A. Hairston, Superintendent  
**SUBJECT:** **CONSIDERATION OF CURRICULUM**  
**ORIGINATOR:** Judith Smith, Executive Director, Liberal Arts  
**RESOURCE PERSON(S):** Rex Shepard, Coordinator, Social Studies-Secondary Programs

**RECOMMENDATION**

That the Board of Education reviews and approves the following new/revised curriculum:

Social Studies  
World Cultures 6  
World Cultures 6 GT

\* \* \* \* \*

**Executive Summary**  
**Social Studies, *Grade 6 World Cultures***  
**November 2009**

During the 2006-2007 school year, all social studies curriculum guides were reviewed by auditors from Phi Delta Kappa (PDK). The audit report was presented to the Board of Education of Baltimore County in February 2007. The overall ratings for the social studies guides ranged from one to eleven points. The auditors' scores were derived by reviewing five criteria: Objectives, Assessment, Prerequisites, Resources, and Strategies. Curriculum personnel from the Offices of Elementary Social Studies and Secondary Social Studies reviewed the PDK audit findings carefully to determine the areas for each curriculum guide that needed to be strengthened or supplemented. These findings guided curricular revisions so that all components identified as receiving a score less than maximum were addressed. This revision of *Grade 6 World Cultures*, which received a score of eleven, completed one step in the planned response to audit findings. Consistent with the International Organization for Standardization (ISO), the following describes remaining steps taken to achieve approval of the revised *Grade 6 World Cultures*.

- September 2006 to May 2008 - A review of professional literature was conducted by the Office of Social Studies, including the Maryland State Curriculum, *Social Studies in the World: Teaching Global Perspectives* from the National Council for the Social Studies, *AP Vertical Teams Guide for History and the Social Studies* from the College Board, and the English/Language Arts College Board Standards for College Success.
- September 2006 - An external review of the existing *Grade 6 World Cultures* was initiated.
- June 2007 - A decision was reached by the Office of Social Studies, based on audit findings and a review of professional literature, to revise the existing *Grade 6 World Cultures*.
- September 2006 to May 2007 - Study committee findings, including recommendations for revised content, indicators, objectives, and assessments, were submitted to the Office of Social Studies.
- September 2006 to May 2008 - A study committee was convened by the Office of Social Studies to conduct an internal review of the existing *Grade 6 World Cultures* in the context of audit findings to propose revised content, indicators, objectives, and assessments.
- February 2008 to August 2008 - The approval process for developing a revised *Grade 6 World Cultures* was initiated.
- August 2008 - The revised *Grade 6 World Cultures* pilot was implemented in five schools.
- September 2008 to May 2009 - Feedback from pilot teachers and department chairs was obtained for use in guiding the next level of curriculum revision.
- May 2009 to August 2009 - *Grade 6 World Cultures* was revised based on feedback from teachers and department chairs.

- September 2009 - A draft of the revised *Grade 6 World Cultures* was implemented.
- September 2009 to October 2009 - An external review of introductory units was conducted by the Office of College Board and AVID.
- September 2009 to October 2009 - Curriculum Oversight Committee meetings were held to evaluate the revised *Grade 6 World Cultures*. Feedback was used to guide the next level of curriculum revision.
- September 2009 to November 2009 - *Grade 6 World Cultures* was revised using recent feedback.
- October 2009 - An internal review of *Grade 6 World Cultures* was conducted by the Department of Liberal Arts.
- November 2009 - Liberal Arts Content Review Committee meeting was held to review the revised *Grade 6 World Cultures*.
- November 2009 - *Grade 6 World Cultures* will be submitted to the Superintendent, Area Assistant Superintendents, and Executive Leadership for approval.
- November 2009 - *Grade 6 World Cultures* will be submitted to the Board of Education Curriculum Review Committee for approval.
- December 2009 - *Grade 6 World Cultures* will be submitted to the Board of Education for approval.

The revised *Grade 6 World Cultures* includes opportunities for students to reflect upon and take responsibility for their learning, apply higher level thinking skills to evaluate and propose solutions to real-world problems, employ college preparatory strategies, address recurring themes that provide a framework for studying cultures, and apply meta-cognitive skills. Instructors are provided with teaching suggestions that address a variety of learning preferences and offer alternatives for purposes of differentiation. In support of the Articulated Instruction Module (AIM), *Grade 6 World Cultures* specifically provides teaching suggestions at the Acceleration, Instruction, and Mastery levels for each Knowledge Skill Indicator (KSI) for each objective. This affords teachers opportunities to provide differentiated instruction in the most rigorous context possible.

Upon completion of *Grade 6 World Cultures*, students will have acquired and processed knowledge regarding selected regions and will be prepared for the challenges of *Grade 7 World Cultures* and later study in *World History*. They will have also mastered vocabulary, concepts, and processing that is required for success on the Government High School Assessment.

The revision of *Grade 6 World Cultures* is a component of curricular reform in Baltimore County Public Schools. The required curricula for Social Studies PreK-12 supports a scope and sequence of social studies instruction and learning that integrates history and the social sciences within courses that are organized by disciplines such as political science, geography, economics, and history. The curriculum guide for each course describes the instructional path needed to progress from the standards and objectives of the course toward target assessments based upon national and state content standards. Each guide includes the portion of the scope and sequence for PreK-12 social studies that pertains to the grade/course before, the course itself, and the

grade/course after. This enables teachers to examine the path of instruction and more effectively plan for students to meet course objectives within the overall social studies program. Essential indicators and objectives for each program are referenced in AIM. Consequently, AIM provides the lens through which the curriculum can be viewed for alignment with the State Curriculum and the state Core Learning Goals.

The Office of Secondary Social Studies is seeking approval for the *Grade 6 World Cultures* guide to ensure alignment of the written, taught, and assessed curriculum, and to provide support for a high-quality social studies program for all students in Baltimore County Public Schools.

**Executive Summary**  
**Social Studies, *Gifted and Talented Grade 6 World Cultures***  
**November 2009**

During the 2006-2007 school year, all social studies curriculum guides were reviewed by auditors from Phi Delta Kappa (PDK). The audit report was presented to the Board of Education of Baltimore County in February 2007. The overall ratings for the social studies guides ranged from one to eleven points. The auditors' scores were derived by reviewing five criteria: Objectives, Assessment, Prerequisites, Resources, and Strategies. Curriculum personnel from the Offices of Elementary Social Studies and Secondary Social Studies reviewed the PDK audit findings carefully to determine the areas for each curriculum guide that needed to be strengthened or supplemented. These findings guided curricular revisions so that all components identified as receiving a score less than maximum were addressed. This revision of *Gifted and Talented Grade 6 World Cultures*, which received a score of eleven, completed one step in the planned response to audit findings. Consistent with the International Organization for Standardization (ISO), the following describes remaining steps taken to achieve approval of the revised *Gifted and Talented Grade 6 World Cultures*.

- September 2006 to May 2008 - A review of professional literature was conducted by the Office of Social Studies, including the Maryland State Curriculum, *Social Studies in the World: Teaching Global Perspectives* from the National Council for the Social Studies, *AP Vertical Teams Guide for History and the Social Studies* from the College Board, and the English/Language Arts College Board Standards for College Success.
- September 2006 - An external review of the existing *Gifted and Talented Grade 6 World Cultures* was initiated.
- June 2007 - A decision was reached by the Office of Social Studies, based on audit findings and a review of professional literature, to revise the existing *Gifted and Talented Grade 6 World Cultures*.
- September 2006 to May 2007 - Study committee findings, including recommendations for revised content, indicators, objectives, and assessments, were submitted to the Office of Social Studies.
- September 2006 to May 2008 - A study committee was convened by the Office of Social Studies to conduct an internal review of the existing *Gifted and Talented Grade 6 World Cultures* in the context of audit findings to propose revised content, indicators, objectives, and assessments.
- February 2008 to August 2008 - The approval process for developing a revised *Gifted and Talented Grade 6 World Cultures* was initiated.
- August 2008 - The revised *Gifted and Talented Grade 6 World Cultures* pilot was implemented in five schools.
- September 2008 to May 2009 - Feedback from pilot teachers and department chairs was obtained for use in guiding the next level of curriculum revision.
- May 2009 to August 2009 - *Gifted and Talented Grade 6 World Cultures* was revised, based on feedback from teachers and department chairs.

- September 2009 - A draft of the revised *Gifted and Talented Grade 6 World Cultures* was implemented.
- September 2009 to October 2009 - An external review of introductory units was conducted by the Office of College Board and AVID.
- September 2009 to October 2009 - Curriculum Oversight Committee meetings were held to evaluate the revised *Gifted and Talented Grade 6 World Cultures*. Feedback was used to guide the next level of curriculum revision.
- September 2009 to November 2009 - *Gifted and Talented Grade 6 World Cultures* was revised using recent feedback.
- October 2009 - An internal review of *Gifted and Talented Grade 6 World Cultures* was conducted by the Department of Liberal Arts.
- November 2009 - Liberal Arts Content Review Committee meeting was held to review the revised *Gifted and Talented Grade 6 World Cultures*.
- November 2009 - *Gifted and Talented Grade 6 World Cultures* will be submitted to the Superintendent, Area Assistant Superintendents, and Executive Leadership for approval.
- November 2009 - *Gifted and Talented Grade 6 World Cultures* will be submitted to the Board of Education Curriculum Review Committee for approval.
- December 2009 - *Gifted and Talented Grade 6 World Cultures* will be submitted to the Board of Education for approval.

The revised *Gifted and Talented Grade 6 World Cultures* includes opportunities for students to reflect upon and take responsibility for their learning, apply higher level thinking skills to evaluate and propose solutions to real-world problems, employ college preparatory strategies, address recurring themes that provide a framework for studying cultures, and apply meta-cognitive skills. Instructors are provided with teaching suggestions that address a variety of learning preferences and offer alternatives for the purposes of differentiation. In support of the Articulated Instruction Module (AIM), *Gifted and Talented Grade 6 World Cultures* specifically provides teaching suggestions at the Acceleration, Instruction, and Mastery levels for each Knowledge Skill Indicator (KSI) for each objective. This affords teachers opportunities to provide differentiated instruction in the most rigorous context possible.

Upon completion of *Gifted and Talented Grade 6 World Cultures*, students will have acquired and processed knowledge regarding selected regions and will be prepared for the challenges of *Gifted and Talented Grade 7 World Cultures* and *Advanced Placement World History*. They will have also mastered vocabulary, concepts, and processing that is required for success on the Government High School Assessment.

The revision of *Gifted and Talented Grade 6 World Cultures* is a component of curricular reform in Baltimore County Public Schools. The required curricula for Social Studies PreK-12 supports a scope and sequence of social studies instruction and learning that integrates history and the social sciences within courses that are organized by disciplines such as political science,

geography, economics, and history. The curriculum guide for each course describes the instructional path needed to progress from the standards and objectives of the course toward target assessments, based upon national and state content standards. Each guide includes the portion of the scope and sequence for PreK-12 social studies that pertains to the grade/course before, the course itself, and the grade/course after. This enables teachers to examine the path of instruction and more effectively plan for students to meet course objectives within the overall social studies program. Essential indicators and objectives for each program are referenced in the AIM. Consequently, AIM provides the lens through which the curriculum can be viewed for alignment with the State Curriculum and the state Core Learning Goals.

The Office of Secondary Social Studies is seeking approval for the *Gifted and Talented Grade 6 World Cultures* guide to ensure alignment of the written, taught, and assessed curriculum, and to provide support for a high-quality social studies program for all students in Baltimore County Public Schools.



**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 12, 2010

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. Joe A. Hairston, Superintendent

**SUBJECT:** **ADOPTION OF FY 2011 STATE AND COUNTY CAPITAL BUDGET REQUEST**

**ORIGINATOR:** J. Robert Haines, Esq., Deputy Superintendent

**RESOURCE PERSON(S):** Barbara Burnopp, Chief Financial Officer  
Kevin Grabill, Fiscal Analyst, Budget and Reporting

**RECOMMENDATION**

That the Board of Education adopts the Superintendent's FY 2011 county capital budget request.

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Attachment I – Proposed FY 2011 State and County Capital Budget Request  
Attachment II – Proposed FY 2011 – FY 2016 County Capital Budget

Baltimore County Public Schools					Attachment I
Proposed FY 2011 State and County Capital Budget					
January 12, 2010					
Proj. #	Miscellaneous Projects	State Request	State Recommended as of (12/03/09)	County Request	County Adopted in FY 10 For FY 11
13.004	Fuel Tank Replacements	\$0	\$0	\$150,000	\$0
13.011	Access for the Disabled	0	0	900,000	0
13.115	New Elementary School	0	0	0	2,500,000
13.117	Transportation Improvements - Bus Lots	0	0	4,000,000	0
13.116	Kitchen Equipment Upgrades	0	0	1,585,000	0
13.???	Rolling Road Mansion - Renovations	0	0	4,500,000	0
13.201	West Towson ES - New Construction	3,032,000	3,031,380	0	0
13.201	York Road Corridor - New Construction & Additions	12,785,000	0	25,250,000	0
	<b>Subtotal:</b>	<b>\$15,817,000</b>	<b>\$3,031,380</b>	<b>\$36,385,000</b>	<b>\$2,500,000</b>
Proj. #	High School Systemic Renovation & Modernization	State Request	State Recommended as of (12/03/09)	County Request	County Adopted in FY 10 For FY 11
13.200	George Washington Carver HS - New Construction	11,141,759	11,142,759	0	0
13.200	Sollers Point & Dundalk HS - New Construction	35,936,000	1,700,000	21,571,000	0
13.200	Milford Mill Academy	12,624,000	0	0	0
13.200	Parkville HS	18,303,000	0	0	0
13.200	Hereford HS - Renovation & Addition	20,551,000	0	31,049,000	0
13.200	Franklin HS - Renovation & Addition	19,946,000	0	37,422,000	0
13.200	Miscellaneous Projects	0	0	0	0
	<b>Subtotal:</b>	<b>\$118,501,759</b>	<b>\$12,842,759</b>	<b>\$90,042,000</b>	<b>\$0</b>

<b>Baltimore County Public Schools</b>					
<b>Proposed FY 2011 State and County Capital Budget</b>					
<b>January 12, 2010</b>					
			<b>State</b>		<b>County</b>
		<b>State</b>	<b>Recommended</b>	<b>County</b>	<b>Adopted in FY 10</b>
<b>Proj. #</b>	<b>Major Maintenance</b>	<b>Request</b>	<b>as of (12/03/09)</b>	<b>Request</b>	<b>For FY 11</b>
13.665	Randallstown HS - AHU Controls	3,075,000	3,075,000	4,085,000	0
13.665	Riverview ES - Chiller Replacement/Installation	308,000	307,000	472,000	0
13.665	Catonsville Alt. Center - Boiler Replacement	256,000	256,000	294,000	0
13.665	Old Court MS - Chiller Installation	410,000	0	600,000	0
13.665	Rosedale Alt. Center - Windows/Exterior Door Replacement	394,000	0	453,000	0
13.665	General John Stricker MS - HVAC Controls	1,435,000	0	1,845,000	0
13.665	Fullerton ES - Window/Exterior Door Replacement	120,000	0	137,000	0
13.665	Pine Grove ES - Windows/Exterior Door Replacement	209,000	0	240,000	0
13.665	Hereford HS - Water Tank Replacement	564,000	0	896,000	0
13.665	Seneca ES - Chiller Replacement	195,000	0	268,000	0
13.665	Deer Park ES - Chiller Replacement	0	0	500,000	0
13.665	Loch Raven Academy - Chiller Installation	0	0	1,200,000	0
13.665	Randallstown ES - Chiller Installation	0	0	800,000	0
13.665	Ridgely MS - Chiller Installation	0	0	1,250,000	0
13.665	Glenmar ES - Chiller Installation	0	0	1,100,000	0
13.665	Deep Creek ES - Chiller Installation	0	0	1,100,000	0
13.665	Harford Hills ES - Chiller Installation	0	0	1,100,000	0
13.665	Johnnycake ES - Chiller Installation	0	0	1,100,000	0
13.665	Norwood ES - Chiller Installation	0	0	1,100,000	0
13.665	Miscellaneous Projects	0	0	0	0
	<b>Subtotal:</b>	<b>\$6,966,000</b>	<b>\$3,638,000</b>	<b>\$18,540,000</b>	<b>\$0</b>
			<b>State</b>		<b>County</b>
		<b>State</b>	<b>Recommended</b>	<b>County</b>	<b>Adopted in FY 10</b>
<b>Proj. #</b>	<b>Alterations/Code Updates/Restoration</b>	<b>Request</b>	<b>as of (12/03/09)</b>	<b>Request</b>	<b>For FY 11</b>
13.666	Various Schools - Environmental Discharge Control	0	0	500,000	0
13.666	Various Schools - Security Cameras & Card Access Systems	0	0	1,500,000	0
13.666	Miscellaneous Projects	0	0	0	0
	<b>Subtotal:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>

<b>Baltimore County Public Schools</b>					
<b>Proposed FY 2011 State and County Capital Budget</b>					
<b>January 12, 2010</b>					
			<b>State</b>		<b>County</b>
		<b>State</b>	<b>Recommended</b>	<b>County</b>	<b>Adopted in FY 10</b>
<b>Proj. #</b>	<b>Site Improvements</b>	<b>Request</b>	<b>as of (12/03/09)</b>	<b>Request</b>	<b>For FY 11</b>
13.672	Loch Raven HS - Field Access	0	0	2,200,000	0
13.672	Winfield ES - Additional Parking	0	0	850,000	0
13.672	Halstead Academy - Additional Entrance & Paving	0	0	750,000	0
13.672	Arbutus MS - Remove & Replace Concrete Curbing & Sidewalks	0	0	300,000	0
13.672	Parkville HS - Repair & Stabilize North Slope Sliding & Drains	0	0	900,000	0
13.672	Bear Creek ES - Remove & Replace Property Line Fence	0	0	100,000	0
13.672	Eastern Tech HS - Repave Rear Lot & Service Drive	0	0	600,000	0
13.672	Villa Cresta ES - Replace Multi-Use Court Fence	0	0	50,000	0
13.672	Johnnycake ES - Repair & Resurface Multi-Use Courts	0	0	100,000	0
13.672	Sudbrook MS - Paving Parking Area & Driveways	0	0	800,000	0
13.672	Food Service Warehouse Alt Road - Repair/Repave Road	0	0	500,000	0
13.672	Warren ES - Replace Multi-Use Court Fence	0	0	50,000	0
13.672	Dundalk Bus Lot - Repave Entire Parking Lot	0	0	700,000	0
13.672	Padonia ES - Repair & Resurface Multi-Use Courts	0	0	100,000	0
13.672	Edmondson Heights ES - Replace Concrete Curbing/Walk	0	0	250,000	0
13.672	Church Lane ES - Repair & Resurface Multi-Use Courts	0	0	100,000	0
13.672	Pot Spring ES - Repair & Resurface Multi-Use Courts	0	0	100,000	0
13.672	Edmondson Heights ES - Repair & Resurface Multi-Use Courts	0	0	100,000	0
13.672	Patapsco HS - Repave Parking Lots & Aprons	0	0	800,000	0
13.672	Perry Hall HS - Repair Rear Parking Lot Drainage System & Slopes	0	0	1,100,000	0
13.672	Hawthorne ES - Repave, Replace Curb/Gutter, Additional Parking	0	0	500,000	0
13.672	Arbutus ES - Replace Multi-Use Courts Fence & Backstops	0	0	200,000	0
13.672	Catonsville HS - Replace Multi-Use Court/Tennis Court Fence	0	0	150,000	0
13.672	Battle Grove ES - Remove & Replace Perimeter Fence	0	0	200,000	0
13.672	Wellwood ES - Repair & Resurface Multi-Use Courts	0	0	100,000	0
13.672	Towson HS - Repair Concrete Curb and Gutter	0	0	300,000	0
13.672	Berkshire ES - Remove and Replace Backstop & Perimeter Fence	0	0	250,000	0
13.672	Kenwood Business and Professional Dev. - Repave Parking Lot	0	0	900,000	0
13.672	Seneca ES - Replace Aprons & Front Walks	0	0	200,000	0
13.672	Overlea HS - Repair & Stabilize Slopes in Rear of School	0	0	800,000	0
13.672	Sparrows Point HS - Entrance/Sidewalk	0	0	250,000	0
13.672	Lansdowne HS - Fence Replacement	0	0	200,000	0
13.672	Padonia International ES - Additional Parking/Reconstruct Lots	0	0	750,000	0

			State		County
		State	Recommended	County	County
Proj. #	Site Improvements - (continued from previous page)	Request	as of (12/03/09)	Request	Adopted in FY 10 For FY 11
13.672	Sparrows Point HS - Fence Replacement	0	0	250,000	0
13.672	Seven Oaks ES - Additional Parking/Reconstruct Lots	0	0	750,000	0
13.672	Randallstown HS - Fence Replacement	0	0	200,000	0
13.672	Cockeysville MS - Reconstruct Parking Lots and Drop Loop	0	0	800,000	0
13.672	Ridgely MS - Fence Replacement	0	0	200,000	0
13.672	Red House Run ES - Multi-Use Courts	0	0	150,000	0
13.672	Perry Hall HS - Fence Replacement	0	0	250,000	0
13.672	Pine Grove ES - Additional Parking	0	0	600,000	0
13.672	Ridgely MS - Repave Parking Lot	0	0	500,000	0
13.672	Reisterstown ES - Additional Entrance	0	0	800,000	0
13.672	Miscellaneous Projects	0	0	0	0
	<b>Subtotal:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,750,000</b>	<b>\$0</b>
Proj. #	Roof Replacements	State	Recommended	County	County
		Request	as of (12/03/09)	Request	Adopted in FY 10 For FY 11
13.671	Norwood ES	735,000	217,861	986,000	0
13.671	Wellwood International ES	753,000	0	1,010,000	0
13.671	Woodlawn MS	0	0	3,738,000	0
13.671	Lutherville ES	665,000	0	892,000	0
13.671	Westowne ES	765,000	0	1,026,000	0
13.671	Various Projects	0	0	0	0
	<b>Subtotal:</b>	<b>\$2,918,000</b>	<b>\$217,861</b>	<b>\$7,652,000</b>	<b>\$0</b>
	<b>Totals:</b>	<b>\$144,202,759</b>	<b>\$19,730,000</b>	<b>\$174,369,000</b>	<b>\$2,500,000</b>

Baltimore County Public Schools							Attachment II	
Proposed FY 2011 - FY 2016 County Capital Budget								
January 12, 2010								
							Total for	
	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	6 Yr. Prog.	
New Construction								
Elementary School	\$0	\$0	\$2,500,000	\$18,000,000	\$0	\$0	\$20,500,000	
Site Acquisition	0	2,000,000	0	2,000,000	0	2,000,000	6,000,000	
<b>Subtotal:</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$2,500,000</b>	<b>\$20,000,000</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$26,500,000</b>	
Capital Maintenance & Alterations							Total for	
	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	6 Yr. Prog.	
Roof Rehabilitation	7,652,000	7,000,000	0	8,000,000	0	8,000,000	30,652,000	
Major Maintenance	18,540,000	14,708,000	0	15,458,000	0	15,000,000	63,706,000	
Alterations, Code Updates	2,000,000	3,000,000	0	3,000,000	0	3,000,000	11,000,000	
Site Improvements	19,750,000	4,000,000	0	5,000,000	0	5,000,000	33,750,000	
Fuel Tank Replacements	150,000	300,000	0	300,000	0	300,000	1,050,000	
Access for the Disabled	900,000	800,000	0	800,000	0	800,000	3,300,000	
<b>Subtotal:</b>	<b>\$48,992,000</b>	<b>\$29,808,000</b>	<b>\$0</b>	<b>\$32,558,000</b>	<b>\$0</b>	<b>\$32,100,000</b>	<b>\$143,458,000</b>	
Additional Projects							Total for	
	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	6 Yr. Prog.	
High Schools - Systemic Ren. & Modernization	90,042,000	49,124,000	0	71,675,000	0	70,000,000	280,841,000	
York Road Corridor - New Const. & Additions	25,250,000	5,000,000	2,500,000	18,000,000	0	0	50,750,000	
Rolling Road Mansion - Renovations	4,500,000	0	0	0	0	0	4,500,000	
Kitchen Equipment Upgrades	1,585,000	1,750,000	0	1,750,000	0	1,750,000	6,835,000	
Transportation Improvements	4,000,000	2,000,000	0	2,000,000	0	2,000,000	10,000,000	
<b>Subtotal:</b>	<b>\$125,377,000</b>	<b>\$57,874,000</b>	<b>\$2,500,000</b>	<b>\$93,425,000</b>	<b>\$0</b>	<b>\$73,750,000</b>	<b>\$352,926,000</b>	
<b>Totals:</b>	<b>\$174,369,000</b>	<b>\$89,682,000</b>	<b>\$5,000,000</b>	<b>\$145,983,000</b>	<b>\$0</b>	<b>\$107,850,000</b>	<b>\$522,884,000</b>	

PERSONNEL: PROFESSIONAL

TEMPORARY AND PART-TIME: SUBSTITUTE TEACHERS

- I. THE OFFICE OF TEMPORARY SERVICES WILL ESTABLISH THE CRITERIA FOR SUBSTITUTE TEACHER ELIGIBILITY. THE CRITERIA WILL BE PART OF THE OFFICE OF TEMPORARY SERVICES PROCEDURES MANUAL.
- II. ARRANGING FOR SUBTITUTE ASSIGNMENTS:
  - A. EMPLOYEES DESIGNATED AS USERS OF THE AUTOMATED SUBSTITUTE EMPLOYEE SYSTEM WILL RECORD THEIR ABSENCES IN THE AUTOMATED SYSTEM.
  - B. SCHEDULING AND JOB ASSIGNMENTS FOR DESIGNATED USERS WILL BE COORDINATED THROUGH THE SUBSTITUTE EMPLOYEE MANAGEMENT SYSTEM.
- III. PAYMENTS/BENEFITS:
  - A. SUBSTITUTE TEACHERS WILL BE PAID IN HALF OR FULL DAY INCREMENTS.
  - B. SUBSTITUTE TEACHERS WILL BE PAID AT THE LONG-TERM SUBSTITUTE PER DIEM RATE AFTER COMPLETING A MINIMUM OF TEN CONSECUTIVE WORKDAYS IN THE SAME ASSIGNMENT FOR THE SAME TEACHER. THE PAY WILL BE RETROACTIVE TO THE BEGINNING OF THE LONG-TERM ASSIGNMENT.
  - C. SUBSTITUTE TEACHERS IN LONG-TERM STATUS WILL BE PAID FOR SCHEDULED HOLIDAYS AND FOR DAYS WHEN SCHOOLS ARE CLOSED BECAUSE OF INCLEMENT WEATHER/EMERGENCY CONDITIONS.
- IV. CONTINUED EMPLOYMENT:
  - A. SUBSTITUTE TEACHERS ARE AT-WILL EMPLOYEES AND THE SUPERINTENDENT OR DESIGNEE RESERVES THE RIGHT TO ADD OR REMOVE INDIVIDUALS FROM THE SUBSTITUTE LIST AT

HIS/HER DISCRETION AT ANY TIME, FOR ANY REASON, WITH OR WITHOUT PRIOR NOTICE.

- B. THE SUPERINTENDENT OR DESIGNEE ALSO RESERVES THE RIGHT TO LIMIT THE PLACEMENT/ASSIGNMENT OF SUBSTITUTES AT HIS/HER DISCRETION.

RULE  
ADOPTED: \_\_\_\_\_

SUPERINTENDENT OF SCHOOLS



[RULE 4231

PERSONNEL: Classified

Status Change: Transfer, General

The appropriate Associate Superintendent or designee may make transfers as the needs of the school system require.

Should a transfer to a new position in the same pay grade but on a different pay scale be approved, the rate of pay in the new position shall reflect the rate on the new scale closest to the hourly equivalent rate which the employee had experienced in the position vacated.

In the case of the transfer of an employee paid on the instructional aide salary schedule (no defined grade) to a position on another classified schedule, the hourly equivalent rate is to be determined on the basis of the employee's step on the high school lane (only). Once placed in the proper grade and step, credit may be granted for appropriate academic achievement beyond the requirements of the job. In like manner, if an employee is going from another classified schedule to the instructional aide schedule, the employee's step is to be established on the basis of high school only and then the employee will be placed on the proper lane for academic achievement.

Rule  
Approved: 8/12/76  
Revised: 7/9/87]

Superintendent of Schools