I. PLEDGE OF ALLEGIANCE

II. SILENT MEDITATION IN REMEMBRANCE

III. AGENDA

Consideration of the agenda for October 11, 2011

IV. MINUTES

Consideration of the Open and Closed Minutes of September 6, 2011; and the Open and Closed Minutes of September 20, 2011

Exhibit A

V. SELECTION OF SPEAKERS

VI. ADVISORY AND STAKEHOLDER GROUPS

VII. GENERAL PUBLIC COMMENT

VIII. SUPERINTENDENT’S REPORT

IX. PRESIDENT’S REPORT

X. SPECIAL ORDER OF BUSINESS – Presentation of Governor’s Commissions to Cornelia Bright Gordon, Esq., Mr. James Coleman, Mr. Michael Collins, and Mr. Logan McNaney

XI. RECOGNITION OF ADMINISTRATIVE APPOINTMENTS FROM SEPTEMBER 6, 2011

XII. NEW BUSINESS

A. Confirmation of Action Taken in Closed Session

(Andrew Nussbaum, Esq.)
XII. NEW BUSINESS (cont)

B. Consideration of consent to the following personnel matters: (Dr. Peccia)
   1. Retirements  
   2. Resignations  
   3. Leaves of Absence  
   4. Certificated Appointments  
   5. Area Education Advisory Council Appointments  
   6. Administrative Appointments

C. Consideration of consent to the following contract awards: (Mr. Gay/Mr. Sines)
   2. Contract Modification: Field Trip Transportation Services
   3. Contract Modification: School Buses
   4. Baltimore County Public Schools (BCPS) and Baltimore County Government Memorandum of Understanding (MOU)
   5. BCPS Principals’ Academy – Use of Facilities and Related Expenses
   6. Cohort – Teacher as Leader in Autism Spectrum Disorder M.Ed. Program
   7. Energy Consultant
   8. Ice Melt
   9. Infants and Toddlers Therapists
   10. Multimedia Communication Equipment
   11. Playground Equipment
   12. Supplemental Education Services
   13. Technology Supplies and Services
   14. Telephone Repair Services
   15. Television Studio Equipment
   16. Textbooks – Technology Education Grades 11 and 12
   17. Improvements to the Storm Drain System – Golden Ring Middle School
XII. NEW BUSINESS (cont)

19. HVAC Renovations – Towson High School
20. Replacement of Chilled Water Equipment – Western School of Technology
21. Replace of Windows, Blinds, and Doors – Woodbridge Elementary School

D. Consideration of the Board of Education’s Norms (Mr. Schmidt) Exhibit I
E. Consideration of the Board of Education’s Focus Areas for 2011-2012 (Mr. Schmidt) Exhibit J

XIII. REPORTS

A. Report from the National Federation of Urban and Suburban School Districts (NFUSSD) (Dr. Frank Barham)
B. Maryland Business Round Table (MBRT) Partnership (exhibit to follow) (Ms. June Streckfus) Exhibit K
C. Report on School Staffing (Dr. Peccia) Exhibit L
D. Report on Baltimore County Public Schools’ Roofing Program (Mr. Sines) Exhibit M

XIV. INFORMATION

A. Southeast Area Education Advisory Council Meeting Minutes of June 13, 2011 Exhibit N
B. Selected Refinements to BCPS Organizational Structure Exhibit O

XV. ANNOUNCEMENTS

Next Board Meeting Tuesday, October 25, 2011
6:30 PM Greenwood
The Board of Education of Baltimore County met in closed session at 5:02 p.m. at Eastern Technical High School. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. Michael J. Collins, Mr. Rodger C. Janssen, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, and Mr. David Uhlfelder. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in September and October.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(1) and (a)(7) and upon motion of Mr. Janssen, seconded by Mr. Uhlfelder, the Board commenced its closed session at 5:04 p.m.

Dr. Peccia reviewed with Board members personnel matters to be considered on the evening’s agenda.

Student representative, Mr. Logan McNaney, entered the room at 5:10 p.m.

Mr. Nussbaum provided legal advice to the Board regarding the hearing officers’ opinions to be considered that evening.
On motion of Mr. Parker, seconded by Ms. Roddy, the Board adjourned its closed session at 5:26 p.m. Staff members exited the room with the exception of Dr. Foose, Ms. Prumo, Dr. Plunkett, Ms. Howie, and Mr. Sines.

**ADMINISTRATIVE FUNCTION**

At 5:27 p.m., Board members discussed a matter directly related to a negotiating strategy regarding a renovation/addition project.

Board member, Mr. James E. Coleman, entered the room at 5:46 p.m.

On motion of Mr. Collins, seconded by Ms. Bright Gordon, the Board adjourned from administrative function session at 5:58 p.m. for a brief dinner recess.

**OPEN SESSION MINUTES**

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:01 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. James E. Coleman, Mr. Michael J. Collins, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Mr. David Uhlfelder, and Mr. Logan McNaney. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

**PLEDGE OF ALLEGIANCE**

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Miss Megan Treanca, a student at Eastern Technical High School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Mr. Schmidt thanked the staff and students at Eastern Technical High School for opening its doors to let the Board hold its business meeting this evening. This meeting is the first of two Board meetings planned this year that will be held at a school instead of at central office.

Hearing no additions or corrections to the Open and Closed Minutes of August 9, 2011, Mr. Schmidt declared the minutes approved as presented on the Web site.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.
SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board’s practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, thanked the Board for holding its meeting in the eastern part of Baltimore County. She also thanked the Board for moving public comment to the beginning of its business meeting. Ms. Beytin asked the Board to allow public comment at its work sessions. She stated that the deletion of Policy 4503, Alternative Program Instructors, in no way changes the master agreement.

Ms. Nancy Ostrow, President of the PTA Council of Baltimore County, thanked the Board for moving public comment to the beginning of its business meeting. She also thanked the Board for proclaiming September 2011 as PTA membership Month in Baltimore County Public Schools (BCPS). Ms. Ostrow announced that the Council would host its annual Fall Reception and Workshops at New Town High School on October 20, 2011.

Mr. John Desmone, Executive Director of the Council of Administrative and Supervisory Employees, thanked the Board for moving its meetings to other locations in the county and for moving public comment to the beginning of the meeting. Mr. Desmone introduced Mr. Chuck Myers, Director of Member Services, who will work closely with CASE members and staff to resolve issues that may arise.
GENERAL PUBLIC COMMENT

Mr. Jeffrey Jerome asked the Board to consider placing air conditioning at Pikesville High School. He stated that funds for window and door replacement could be used for placing air conditioning at the high school.

Ms. Jodi Schulman urged the Board to approve the capital project funding recommended for Stoneleigh Elementary School.

Ms. Aimee Freeman thanked the Board for placing the Stoneleigh Elementary School renovation/addition project on the capital budget request.

SUPERINTENDENT’S REPORT

Dr. Hairston introduced Ms. Michele Prumo, Chief of Staff, and Mr. Dale Rauenzahn, Executive Director of Student Support Services, who explained how the Critical Incident Response Team (CIRT) process is responding to school system emergencies. Ms. Prumo stated that the purposes of the school-based and CIRT teams are to protect the safety of students and staff; protect school property; to enable the system to return to normal operations; to ensure a smooth transition should schools need to be used as shelters; and to provide collaborate with the BCPS partners. Mr. Rauenzahn reviewed this process as it was deployed during Hurricane Irene.

Ms. Prumo emphasized three aspects of the emergency teams: collaboration among staff and the emergency centers; communications ensured that essential staff had the accurate and most up-to-date information; and cooperation among the staff, Board, and the public as the system addressed the challenges it faced with the aftermath of Hurricane Irene.

Ms. Johnson asked whether any schools suffered damages or losses. Mr. Michael Sines, Executive Director of Physical Facilities, responded that the school system currently is cataloging all damages and that a full report would be submitted to the superintendent and the Interagency Committee on School Construction (IAC).

Mr. Janssen expressed concern about mold should any of the schools have flood damage. Mr. Sines stated that the school system has an environmental action team that monitors mold in the buildings.
PRESIDENT’S REPORT

Mr. Schmidt stated that the Board is continually questioned about many areas of our educational system. These questions come from public testimony, direct inquires to Board members, public hearings on capital and operating budgets, and area advisory councils. Some are specific to individual schools, while others involve the entire system. Mr. Schmidt reported on the following topics:

**Issue: Delayed Opening of Schools**

**Response:** The effects of Hurricane Irene were felt by all of us who experienced power outages, road closures and flooding. Consequently, the impact on our schools was extensive as well. The Board thanked Dr. Hairston and his staff for the planning and strategizing that needed occurred to make sure that the public was informed of decisions in a timely manner. Dr. Hairston and his staff were at work on the Sunday after Hurricane Irene to assess the status of schools and met daily thereafter to provide updates to the Board, our county officials, and the public once a decision was made.

Mr. Schmidt commented on his visits to various schools with the superintendent earlier today to mark the opening of schools. Mr. Schmidt encouraged all Board members to visit schools throughout the year.

Mr. Schmidt thanked the Stoneleigh Elementary School parents for supporting the renovation/addition project. In response to Ms. Beytin’s testimony, Mr. Schmidt stated that the Board revises or deletes policies concerning the Master Agreements to eliminate confusion and that the Board is bound to those Agreements.

**SPECIAL ORDER OF BUSINESS**

The Board adopted a resolution honoring the thirteen Baltimore County high schools named among the nation’s top 7% by *Newsweek* magazine.

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WHEREAS, Consistent with the Baltimore County Public Schools Blueprint for Progress, Catonsville High School has demonstrated continuous progress in expanding all students’ access to highly rigorous courses; and

WHEREAS, This effort is evident in the strong participation by students at Catonsville High School in Advanced Placement courses and Advanced Placement exams; and

WHEREAS, Because of its consistent and continuous effort to support highly rigorous courses, Catonsville High School has been named by the Washington Post as among the top seven percent of public high schools in the nation for 2011; and
```
SPECIAL ORDER OF BUSINESS (cont)

WHEREAS, Catonsville High School joins twelve other Baltimore County high schools in this distinction; and

WHEREAS, The thirteen schools recognized with this distinction in 2011 represent more than a half of all Baltimore County public high schools; now, therefore, be it

RESOLVED, That the Board of Education of Baltimore County, assembled in regular session on the sixth day of September, in the year two thousand and eleven, expresses to Principal Deborah Bittner its congratulations and gratitude for her services and the services of the entire staff at Catonsville High School; and be it further

RESOLVED, That the Board does herewith extend its support and encouragement in all endeavors to advance student achievement at Catonsville High School, and that it directs a copy of this resolution to be recorded among the permanent records of the Board of Education of Baltimore County.

The remaining twelve high schools included Dulaney, Eastern Technical, Franklin, George Washington Carver Center for Arts and Technology, Hereford, Lansdowne, Loch Raven, Owings Mills, Perry Hall, Pikesville, Towson, and Western School of Technology; identical resolutions were issued to these schools.

SPECIAL ORDER OF BUSINESS

The Board adopted a resolution recognizing September as PTA Membership Month.

WHEREAS, The Parent Teacher Association (PTA) has a long tradition of seeking the highest possible educational advantages for all children and youth so they can realize their full potential; and

WHEREAS, For over 110 years the PTA has addressed the needs of children through a network of dedicated membership comprised of parents, students, educators, and caring citizens who volunteer their time and expertise to ensure a better world for children; and

WHEREAS, The PTA assists parents in developing the skills they need to raise and protect their children, encourages parent and public involvement in public schools in our community, and speaks on behalf of children and schools in the community, in organizations, and before public governing bodies; and

WHEREAS, It is the role of the PTA to encourage parent involvement by promoting an environment in which parents are valued as primary influences in their children’s lives and essential partners in their children’s education; and
SPECIAL ORDER OF BUSINESS (cont)

WHEREAS, Special activities will be held in the month of September to promote parent involvement, expand the membership of the PTA, and broaden the PTA’s base of support so it becomes a stronger and more effective voice for children and education; and

WHEREAS, The Board of Education of Baltimore County recognizes the PTA Council of Baltimore County and local PTAs and PTSAs as important partners of the Board; now therefore, be it

RESOLVED, That the Board does herewith proclaim September 2011 as PTA Membership Month and encourages parents, families, students, educators, and citizens to expand their involvement in issues affecting the education in Baltimore County Public Schools.

RECOGNITION OF ADMINISTRATIVE APPOINTMENTS

Dr. Donald Peccia, Assistant Superintendent of Human Resources, recognized the administrative appointments from the August 9, 2011, Board meeting.

<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOHNNA J. ALEXANDER</td>
<td>Mentor</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective August 10, 2011)</td>
<td>Dundalk Middle School</td>
<td>Arbutus Middle School</td>
</tr>
<tr>
<td>DELORES TESCHI-BUTLER</td>
<td>Assistant Principal</td>
<td>Principal</td>
</tr>
<tr>
<td>(Effective August 10, 2011)</td>
<td>Bedford Elementary School</td>
<td>Meadowood Education Center</td>
</tr>
<tr>
<td>JOSLYN D. TRAVIS</td>
<td>Teacher/Physical Education</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective August 10, 2011)</td>
<td>Towson High School</td>
<td>Towson High School</td>
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ETHICS REVIEW PANEL APPOINTMENT

Dr. Peccia recognized the reappointment of Raymond A. Hein, Esquire, to the Ethics Review Panel commencing January 1, 2012.

OLD BUSINESS

Board of Education Policies

The Board Policy Committee, represented by Mr. Coleman, recommended approval of eleven policies. This is the third reading.
OLD BUSINESS (cont)

On motion of Mr. McNaney, seconded by Ms. Bright Gordon, the Board approved the following proposed policies:

- Proposed Changes to Policy 1100 – COMMUNITY RELATIONS: Communications with the Public-Communications with the Public

- Proposed Changes to Policy 2342 – ADMINISTRATION: Administrative Operations-Teacher Attendance at Parent-Teacher (Student) Association Meetings

- Proposed Deletion of Policy 2363 – ADMINISTRATION: Administrative Operations – General: Employee Suggestion Program

- Proposed Deletion of Policy 4124/Policy 4503 – PERSONNEL: Professional-Temporary and Part-time: Alternative Programs Instructors

- Proposed Deletion of Policy 4142/Policy 4208 – PERSONNEL: Professional-Compensation and Related Employee Benefits: Salary Regulations-School Nurses

- Proposed Changes to Policy 4240 (renumber to Policy 4402) – PERSONNEL: Classified-Termination of Employment

- Proposed Deletion of Policy 4264/Policy 4406 – PERSONNEL: Classified-Compensation Plan: Educational Assistance Programs

- Proposed Changes to Policy 5530 – STUDENTS: Conduct-Student Use and Possession of Tobacco

- Proposed Changes to Policy 6602 – INSTRUCTION: Curriculum Extension and Alternative Programs-Alternative Education Programs

- Proposed Changes to Policy 8339 (new Policy 8341) – INTERNAL BOARD POLICIES: Operations-Appeal Before a Hearing Examiner

- Proposed Changes to Policy 8340 – INTERNAL BOARD POLICIES: Operation-Appeal Before the Board of Education

FY13 Proposed Capital State Budget

Ms. Roddy moved to adopt the FY13 Capital State budget, as presented in exhibit M. Mr. Parker seconded the motion.
OLD BUSINESS (cont)

Mr. Janssen asked whether the school system intends to build an addition to an existing school or construct a new elementary school to address additional seats needed in the northwest elementary schools. Ms. Burnopp responded that the additional seats in the northwest area have not yet been identified in the capital improvement plan.

The Board approved the budget (favor–11). Mr. McNaney, the student representative, did not vote.

PERSONNEL MATTERS

On motion of Mr. Parker, seconded by Mr. McNaney, the Board approved the personnel matters as presented on exhibits N, O, P, Q, and R (Copies of the exhibits are attached to the formal minutes).

HEARING EXAMINER’S RECOMMENDATIONS

On a motion of Ms. Bright Gordon, seconded by Mr. Coleman, the Board voted that the hearing examiner’s opinion in case #11-34 be affirmed (favor-10; opposed-1). Mr. Janssen opposed this item. Student representative, Mr. McNaney, did not vote on this item.

On a motion of Mr. Moniodis, seconded by Mr. Parker, the Board voted that the hearing examiner’s opinion in case #11-38 be affirmed (favor-11). Student representative, Mr. McNaney, did not vote on this item.

On a motion of Mr. Parker, seconded by Ms. Roddy, the Board voted that the hearing examiner’s opinion in case #11-40 be affirmed (favor-11). Student representative, Mr. McNaney, did not vote on this item.

On a motion of Mr. Parker, seconded by Mr. Moniodis, the Board voted that the hearing examiner’s opinion in case #11-43 be affirmed (favor-9). Mr. Janssen and Mr. Bowler opposed this item. Student representative, Mr. McNaney, did not vote on this item.

On a motion of Mr. Parker, seconded by Ms. Roddy, the Board voted that the hearing examiner’s opinion in case #11-48 be affirmed (favor-11). Student representative, Mr. McNaney, did not vote on this item.

On a motion of Mr. Parker, seconded by Ms. Roddy, the Board voted that the hearing examiner’s opinion in case #11-52 be affirmed (favor-10). Mr. Janssen opposed this item. Student representative, Mr. McNaney, did not vote on this item.
The Building and Contracts Committee, represented by Mr. Parker, recommended approval of items 1-14 (exhibit S). Mr. Schmidt abstained from voting on item 12. Ms. Johnson separated item 3 for further discussion.

The Board approved items 1 and 2, and 4 through 14.

1. MBU-536-10 Contract Assignment: Printing and Reproduction Services
2. JNI-725-09 Contract Extension: AVID-based Schools’ Tutoring Program
4. RGA-178-06 Contract Extension: Project SEED
5. RGA-169-10 Contract Extension: U.S. Hispanic Youth Entrepreneur Education (USHYEE) – Memorandum of Understanding
6. RGA-947-12 Cohort – School Library Media XIV, Instructional Technology
7. PCR-230-11 Electricity Acquiring Agent
8. RGA-102-12 Employee Benefits’ Consultant
9. JMI-620-11 Information Technology Contracted Staffing Services
10. PCR-232-11 Pixie Software Licenses
11. RGA-106-12 STEM Alliance Development
13. JNI-761-12 Replacement of Boilers – Cockeysville Service Center
14. JMI-601-12 Replacement of Windows, Blinds, and Doors – Lutherville Laboratory Elementary School

Item #3

Ms. Johnson asked whether the 1,560 students participating in this program had occurred over a three-year period. Dr. Roger Plunkett, Assistant Superintendent for Curriculum and Instruction, responded that the number of students is for each year. Ms. Johnson asked what process was used to select the schools. Dr. Plunkett responded that all schools had the opportunity to participate in the program and only those schools listed requested to participate. Ms. Johnson asked how were the student selected for the program. Dr. John Quinn, Executive Director of Science, Technology, Engineering, and Mathematics (STEM) responded that all 6th graders in the schools listed are invited to participate. Ms. Johnson asked how long the program has been in existence. Dr. Quinn responded one year. Ms. Johnson asked that the Board receive a future report on this program.
BUILDING AND CONTRACT AWARDS (cont)

On motion of Mr. Coleman, seconded by Mr. Uhlfelder, the Board unanimously approved item 3.

3. RGA-127-11  Contract Extension: Curriculum for Environmental and Character Development Education

INFORMATION

The Board received the following as information:

A. Revised Superintendent’s Rule 1100 – COMMUNITY RELATIONS: Communications with the Public-Communications with the Public

B. Revised Superintendent’s Rule 2342 – ADMINISTRATION: Administrative Operations-Teacher Attendance at Parent-Teacher (Student) Association Meetings

C. Deletion of Superintendent’s Rule 2363 – ADMINISTRATION: Administrative Operations – General: Employee Suggestion Program

D. Deletion of Superintendent’s Rule 4124/Rule 4503 – PERSONNEL: Professional-Temporary and Part-time: Alternative Programs Instructors


F. Deletion of Superintendent’s Rule 4148/4210 Classified-Termination of Employment

G. Revised Superintendent’s Rule 4240/Rule 4402 – PERSONNEL: Classified-Termination of Employment

H. Revised Superintendent’s Rule 5530 – STUDENTS: Conduct-Student Use and Possession of Tobacco

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Southeast Area Education Advisory Council will hold its first meeting of the new school year on Monday, September 13, 2011, at Middleborough Elementary School beginning at 7:00 p.m.
ANNOUNCEMENTS (cont)

- The Northwest Area Education Advisory Council will hold its first meeting of the new school year on Tuesday, September 13, 2011, at Owings Mills High School beginning at 7:00 p.m.

- The Board of Education of Baltimore County will hold its next meeting on Tuesday, September 20, 2011, at Greenwood. The meeting will begin with an open session at approximately 5:30 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 6:30 p.m. The public is welcome to all open sessions.

ADJOURNMENT

Since there was no further business, the Board adjourned its meeting at 8:25 p.m.

Respectfully submitted,

Joe A. Hairston
Secretary-Treasurer

/bls
TENTATIVE MINUTES
BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Tuesday, September 20, 2011

SEPTEMBER 7, 2011
ADMINISTRATIVE FUNCTION SESSION

The Board of Education of Baltimore County, Maryland, met in administrative function at 6:31 p.m. at Greenwood on Wednesday, September 7, 2011. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. James E. Coleman, Mr. Michael J. Collins, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, and Mr. Logan McNaney. In addition, Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education was present.

Board members discussed the Superintendent’s contract.

On motion of Mr. Parker, seconded by Ms. Roddy, the Board adjourned from administrative function session at 8:17 p.m.

SEPTEMBER 20, 2011
CLOSED SESSION MINUTES

The Board of Education of Baltimore County met in closed session on Tuesday, September 20, 2011, at 4:01 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. Michael J. Collins, Mr. Rodger C. Janssen, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, and Mr. David Uhlfelder. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

The Board entertained oral argument in Hearing Examiner’s Case #09-29. The matter was heard in closed session.

In addition to the above listed Board members, the following persons were present for oral argument: Thomas B. Corbin, Esquire, Legal Counsel to the Appellant; Dr. Joe A. Hairston, Superintendent; Dr. Renee Foose, Deputy Superintendent; Ms. Michele O. Prumo, Chief of Staff; Dr. Roger L. Plunkett, Assistant Superintendent, Curriculum and Instruction; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board of Education.

The proceedings of the hearing were recorded by a court reporter.

Board members deliberated on the case without staff present.

The deliberation was concluded at 5:16 p.m.
On motion of Mr. Moniodis, seconded by Ms. Bright Gordon, the Board adjourned its deliberations at 5:31 p.m. In addition to the above listed Board members, the following individuals entered the room: Mr. James E. Coleman, Board member; Mr. Logan McNaney, Student Representative; Dr. Renee A. Foose, Deputy Superintendent; Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Executive Director, Physical Facilities; and Margaret-Ann F. Howie, Esquire, General Counsel.

Ms. Howie provided legal advice regarding a matter to be considered this evening.

Mr. Sines exited the room at 5:35 p.m.

Ms. Howie updated Board members on potential litigation concerning students directly involved in an incident at a high school. Ms. Howie also discussed with Board members a resolution of a litigation concerning the Franklin High School Boosters Association.

On motion of Mr. Uhlfelder, seconded by Mr. Parker, the Board adjourned its closed session at 5:40 p.m. for a brief dinner recess.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 6:35 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. James E. Coleman, Mr. Rodger C. Janssen, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Mr. David Uhlfelder, and Mr. Logan McNaney. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Mr. Alex Ebright, a student at Dulaney High School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Board member, Mr. Michael J. Collins, entered the room at 6:37 p.m.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon. Mr. Schmidt asked Board members to return their housekeeping items to Ms. Stiffler at their earliest convenience.
NEW BUSINESS

Appeal/Hearing

On motion of Mr. Parker, seconded by Ms. Roddy, the Board confirmed the action taken in closed session on the appeal in Case No. H.E. 09-29 (favor-9). Mr. Coleman abstained from voting on this item. Student representative, Mr. Logan McNaney, did not vote on this item.

Mr. Uhlfelder noted that the Baltimore County Public Schools’ Law Office has been recognized in three ways by the National School Boards Association (NSBA):

- Anjanette Dixon, associate general counsel for educational support services, has been named recipient of the Patricia Baker Scholarship.
- Stephen Cowles, associate general counsel for special education compliance, has been selected to moderate a panel on restraints and seclusion in special education at the NSBA Annual Conference in April 2012.
- Margaret-Ann Howie, Esquire, general counsel, has been recognized by the NSBA's Council of School Attorneys. In June, she began her second term as chair of the In-House Counsel Committee for the NSBA's Council of School Attorneys.

Agreement

On motion of Mr. Janssen, seconded by Mr. Uhlfelder, the Board unanimously approved the agreement between the Board of Education of Baltimore County and Hartford Casualty Insurance Company (favor-11).

WORK SESSION REPORTS

The Board received the following reports:

A. Report on Chinese Exchange Program – Dr. Roger L. Plunkett, Assistant Superintendent of Curriculum and Instruction, introduced Mrs. Margaret Johnson, Director of World Languages, who reported on the vision and goals of the program. The goals of the cultural exchange program that emerged included:

- Acquiring a greater understanding of the knowledge and skills necessary to compete in a rapidly changing world economy.
- Developing effective language and communication skills to successfully interact with people from other cultures.
- Valuing, understanding, and respecting cultures and their traditions; providing a foundation for cooperation and engagement with people from around the world.
WORK SESSION REPORTS (cont)

- Becoming leaders who inspire cooperation, initiate change, and stimulate free-thinking.

Several students shared with the Board their life-changing experiences while visiting China. Parents commented on the challenges and opportunities of hosting a student from China. Principals shared their perspectives about the program, and teachers shared their experiences as chaperones.

Mr. Coleman asked when this program began; Mrs. Johnson responded that the program began in 2007.

Mr. Bowler asked why the school system does not begin offering the Chinese language in elementary schools. Mrs. Johnson responded that, at present, the system does not have the physical or financial resources.

Mr. Collins asked the chaperone what teachers do while the students are in school. Ms. Mara Ma, a teacher at Patapsco High School and Center for the Arts and chaperone, responded that teachers live in a Chinese home and attend school with the students.

B. Report on Diploma-to-Degree Program – Dr. Plunkett and Mr. Timothy P. Hayden, Acting Coordinator for School Counseling Services, provided an update on the Diploma-to-Degree (D2D) program. Partnering with the Community College of Baltimore County (CCBC), eligible students can earn an associate of arts degree in general studies while receiving their BCPS high school diploma. Out of 310 students who qualified for the program, 46 applications were received and accepted for 20 slots. The students were then selected by random lottery. Ms. Ales Chalmers, a parent, explained the path her child took to get into the D2D program.

Mr. Collins asked when a student would be eligible for the program. Mr. Hayden responded that students can apply during their freshman year of high school.

Mr. Coleman asked why students in some of the schools did not apply to the program. Mr. Hayden responded that some parents wanted their student to wait for the second year to apply while other parents wanted to see how the program would fit into their students’ schedules. Mr. Coleman asked how much input do the counselors provide. Mr. Hayden responded that the counselors spoke with all freshmen to provide awareness of the program.
WORK SESSION REPORTS (cont)

Mr. Janssen asked how the two-year degree translates when the student attends a four-year college. Mr. Hayden responded that the student would enter the four-year college as a junior. Mr. Janssen asked whether the school system would expand the program. Mr. Hayden responded that there are financial constraints for this first cohort. The system is reviewing a possible second cohort.

Dr. Hairston stated that BCPS is working closely with CCBC; there are some parameters that the school system must adhere to. Mr. Janssen asked what the Board needs to do to make this program flourish. Dr. Hairston responded that this program is part of the instructional program.

Mr. Janssen requested that Ms. Chalmer return next year and provide a report to the Board of her student’s first year experience in the program.

C. Report on Enrollment and Capacity – As reported in the Strategic Planning Update provided to the Board of Education on March 6, 2011 and the Capacity and Relief Strategies Update on August 23, 2011, Ms. Kara Calder, Executive Director of Planning and Support Operations, stated that there are many variables that impact school capacity and student enrollment. State Rated Capacity (SRC) is a formula used by the Maryland State Department of Education (MSDE) to determine if a school has reached its capacity limit. Baltimore County Public Schools’ (BCPS) enrollment is projected to increase in all three levels in five years to 107,309 students in the aggregate. Ms. Calder stated that while middle and high school enrollment is projected to increase slightly, elementary school enrollment will exceed its capacity within the next three to four years. Elementary schools are approaching 96% capacity; relocatable classrooms are no a long-term solution.

Ms. Calder reviewed the relief strategies and resource management, beginning with a capacity analysis through capital construction project. Based upon current enrollment, approximately 12 schools are over 100% capacity. Ms. Calder stated that the Board had approved the capital improvement program (CIP) request to add a 700 seat new school in the Lutherville area. The Board has two viable locations that could be used for a new elementary school: Mays Chapel and Dulaney Springs sites.

Mr. Schmidt inquired about the enrollment cap process. Ms. Calder stated that when an enrollment cap is instituted newly enrolling students would be directed to a neighboring or an adjacent school able to manage the increased enrollment. It is intended to be an interim measure while other measures are explored. The school
system continues to examine the enrollment and migration of students should an enrollment cap be placed on a particular school. Mr. Schmidt asked whether the school system has considered comprehensive redistricting. Ms. Calder responded that it would be inappropriate at this time to consider countywide redistricting without adding new seats. She noted that there would be a boundary process that would accompany the construction of a new elementary school. Currently, BCPS is at 96% capacity in its elementary schools and sufficient seats at the elementary level do not exist to equalize numbers.

Mr. Schmidt asked whether some of the problems could be caused by students attending Baltimore County schools illegally. Mr. Dale Rauenzahn, Executive Director of Student Support Services, responded that every year all shared domiciles, group homes, and homeless and kinship cares are reviewed and renewed. He stated that last year 1,650 investigations were conducted by pupil personnel workers (PPWs) as requested by principals; 403 fraudulent letters were sent to families to withdraw those students.

Mr. Janssen stated that, in 2002-2003, BCPS hired an outside consultant to conduct an organization study. The consultant reported that redistricting is not a viable alternative because overcrowding was in one area with capacity in another area. Mr. Janssen asked whether the school system was considering the Mays Chapel site. Ms. Calder responded that the CIP from 2009-10 had been based on a different scenario. Conditions have changed and there are more overcrowded schools now. Mr. Janssen asked whether the school system has redefined space at middle schools. Ms. Calder responded that at the middle school level, BCPS had a change at the SRC because of the state’s advice on how to rate the number of students per classroom per building. The change in capacity and the introduction of full-day kindergarten resulted in a net loss of capacity for the system.

Mr. Uhlfelder asked for the projected and preliminary enrollment percentages for Fort Garrison and Summit Park Elementary Schools. Mr. Uhlfelder commented that withdrawing 25% of students from schools as a result of fraudulent enrollment is high and residency investigations should be thoroughly reviewed.

Mr. Schmidt commented that, since the county identifies 115% as the threshold amount that triggers an application for the county’s Adequate Public Facilities Act, the school system may want to consider this percentage as a ceiling for capacity.
WORK SESSION REPORTS (cont)

Ms. Roddy asked what would happen to a student who moves into an area where all the schools are over capacity. Ms. Calder responded that, while there is currently no enrollment cap at any school, enrollment caps would be a short-term solution for a limited number of students and would not extend into the succeeding school year. The system would also examine neighboring schools that are over capacity. Those schools may have the opportunity to absorb students into its population depending on the relief strategies in place. Ms. Roddy commented that there appears to be available seats in middle school level and that the cap between the SRC and projected enrollment is large until 2020. Ms. Roddy stated that, as the school system moves through the process, all options need to be considered, including the possibility of using middle school seats.

INFORMATION

The Board received the following information:

A. Report on Opening of Schools

B. Revised Superintendent’s Rule 2373 – ADMINISTRATIVE OPERATIONS: Public Information Act Requests: Schedule of Fees

C. Deletion of Superintendent’s Rule 6203 – INSTRUCTION: Audio-Visual Materials


Mr. Schmidt informed the Board about his attendance at the meetings of the Task Force studying the Board’s composition. Mr. Schmidt stated that, at the Task Force’s last meeting, a vote was taken to recommend not changing the process for the selection of Board members. A final recommendation from the Task Force is to be forwarded to the Legislature by October 1, 2011.

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Northeast Area Education Advisory Council will hold a hearing to entertain comments on the formation of the operating budget on Wednesday, October 5, 2011, at Stemmers Run Middle School. Public sign-up will begin at approximately 6:30 p.m. The hearing will begin at 7:00 p.m.
ANNOUNCEMENTS

• The Southeast Area Education Advisory Council will hold a hearing to entertain comments on the formation of the operating budget on Monday, October 10, 2011, at Sollers Point Technical High School. Public sign-up will begin at approximately 6:30 p.m. The hearing will begin at 7:00 p.m.

• The Board of Education of Baltimore County will hold its next meeting on Tuesday, October 11, 2011, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 7:00 p.m. The public is welcome to attend all open sessions.

• The Central Area Education Advisory Council will hold a hearing to entertain comments on the formation of the operating budget on Thursday, October 13, 2011, at Padonia Elementary School. The hearing will begin at approximately 7:00 p.m.

ADJOURNMENT

Since there was no further business, the Board adjourned its work session at 8:11 p.m.

Respectfully submitted,

___________________
Joe A. Hairston
Secretary-Treasurer

/bls
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>SCHOOL/OFFICE</th>
<th>YRS. OF SERVICE</th>
<th>EFFECTIVE DATE</th>
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<tr>
<td>Mary Burch</td>
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<td>Evonne Carter</td>
<td>Classroom Teacher</td>
<td>Grange Elementary</td>
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<td>Bus Attendant</td>
<td>Transportation</td>
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<td>Susan Deise</td>
<td>Principal</td>
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<td>Robin Gladstone</td>
<td>Speech/Lang Pathologist</td>
<td>Victory Villa Elementary</td>
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<td>Sarah Gutierrez</td>
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<td>Karen Henderson</td>
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<td>Transportation</td>
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<td>Regina Norwood</td>
<td>Admin Secretary I</td>
<td>Office of Career &amp; Tech</td>
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<td>Valencia Perkins</td>
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<td>Danielle Shuford-Stanger</td>
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<td>Veronica Walsh</td>
<td>Lead Clerk</td>
<td>Timonium/Purchasing</td>
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<td>William Yosca</td>
<td>Phys Ed Teacher</td>
<td>Towson High</td>
<td>23.0</td>
<td>07/01/11</td>
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</table>
RESIGNATIONS

ELEMENTARY – 2

Deep Creek Elementary School
Stefanie E. Wright, 8/31/11, 5.0 yrs.
Grade 4

Joppa View Elementary School
Jaclyn Cross, 06/30/11, 9.0 yrs.
Art

SECONDARY – 9

Dundalk High School
Kathryn E. Robinson, 06/30/11, 2.0 yrs.
Science

Kenwood High School
Robert J. Dufrane, 09/12/11, 16.0 days
Vocational

Milford Mill Academy
Dara E. Aydlett, 06/30/11, 4.0 mos.
Social Studies

Overlea High School
Ashley N. Wiley, 06/30/11, 2.0 yrs.
Home Economics

Southwest Academy
Nicole A. Peters, 06/30/11, 2.0 yrs.
Special Education – Self-Contained

Woodlawn Middle School
Julelah Fuller, 06/30/11, 2.0 yrs.
Special Education – Inclusion

Deborah J. Wallace, 08/26/11, 3.0 yrs.
Special Education – Inclusion

Woodlawn High School
Sasha E. Czeh, 06/30/11, 3.0 yrs.
Science

Joval M. Webbe, 08/26/11, 1.0 yr.
ESOL
BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204
October 11, 2011

LEAVES

CHILD REARING LEAVES

JULIE M. BITTNER – (Elementary) – Gunpowder Elementary School
Effective November 22, 2011 through November 22, 2013

LORIBETH FAWKES – (Elementary) – Sandy Plains Elementary School
Effective October 6, 2011 through October 6, 2013

KATIE M. GJONI – (Reading) – Middle River Middle School
Effective October 16, 2011 through October 16, 2013

ELIZABETH N. JONES – (Elementary) – Johnnycake Elementary School
Effective October 21, 2011 through October 21, 2013

KELLY J. TATE – (Elementary) – Summit Park Elementary School
Effective October 17, 2011 through October 17, 2013

UNUSUAL AND IMPERATIVE LEAVE

JENNIFER HUOVINEN – (Social Studies) – Chesapeake High School
Effective September 1, 2011 through September 1, 2012
Baltimore County Public Schools  
Towson, Maryland 21204  
October 11, 2011  

Recommended Certificated Appointments

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<thead>
<tr>
<th>Name</th>
<th>School Location</th>
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<tr>
<td>Rachel Goodman</td>
<td>Battle Monument School</td>
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<tr>
<td>Jessica Behar</td>
<td>Dundalk Elementary</td>
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<tr>
<td>Aaron Johnson</td>
<td>Dundalk High</td>
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<td>Angela Fogle</td>
<td>Hernwood Elementary</td>
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<td>Mary Hutchins-Danna</td>
<td>Hernwood Elementary</td>
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<td>Lauren Coble</td>
<td>Johnnycake Elementary</td>
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<td>Charles Chapman</td>
<td>Loch Raven Technical Academy</td>
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<td>Caitlin Deremeik</td>
<td>Logan Elementary</td>
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<td>Patricia Roberts</td>
<td>Prettyboy Elementary</td>
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<td>Monica Barlow</td>
<td>Randallstown Elementary</td>
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<td>Xiang Li</td>
<td>Rodgers Forge Elementary</td>
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<td>Jennifer Bond</td>
<td>Stoneleigh Elementary</td>
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<td>Elizabeth Zahn</td>
<td>Woodbridge Elementary</td>
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<td>Brenda Hawkins</td>
<td>Woodlawn Middle</td>
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<tr>
<td>Kevin Hudson</td>
<td>Woodlawn Middle</td>
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</table>
DATE: October 11, 2011

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: REAPPOINTMENT TO THE AREA EDUCATION ADVISORY COUNCIL – CENTRAL AREA

ORIGINATOR: Joe A. Hairston, Superintendent

RESOURCE PERSON(S): Jasmine Shriver, Coordinator, Area Education Advisory Council

RECOMMENDATION

That Ms. Laura Mullen be reappointed to the Central Area Education Advisory Council.

*****
DATE: October 11, 2011

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: APPOINTMENTS TO THE AREA EDUCATION ADVISORY COUNCIL – NORTHEAST AREA

ORIGINATOR: Joe A. Hairston, Superintendent

RESOURCE PERSON (S): Jasmine Shriver, Coordinator, Area Education Advisory Councils, Stephanie Marks, Chairperson, Northeast Area Education Advisory Council

RECOMMENDATION

That the Board of Education appoints Mr. Thomas Henry to the Northeast Area Education Advisory Council, and that the Board of Education reappoints Ms. Lori Rivieri to the Northeast Area Education Advisory Council.

*****
DATE: October 11, 2011

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: APPOINTMENT TO THE AREA EDUCATION ADVISORY COUNCIL – SOUTHEAST AREA

ORIGINATOR: Joe A. Hairston, Superintendent

RESOURCE PERSON (S): Jasmine Shriver, Coordinator, Area Education Advisory Councils, Jackie Brewster, Chairperson, Southeast Area Education Advisory Council

RECOMMENDATION

That the Board of Education appoints Sandra Skordolas to the Southeast Area Education Advisory Council.

*****
<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SHERRYL AHERN</strong></td>
<td>Elementary Instructional Specialist/ Coordinator Madison City Schools</td>
<td>Coordinator Elementary Language Arts Office of Language Arts, PreK-12</td>
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<tr>
<td>(Effective October 12, 2011)</td>
<td></td>
<td>(Replacing Anne Mehall, transferred to Assistant Principal, Relay Elementary School)</td>
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<tr>
<td><strong>JAMIE L. BASIGNANI</strong></td>
<td>Teacher/Classroom</td>
<td>Assistant Principal</td>
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<td>(Effective October 12, 2011)</td>
<td>Villa Cresta Elementary School</td>
<td>Pinewood Elementary School</td>
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<td>(Replacing Brian Cooper)</td>
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<tr>
<td><strong>ELIZABETH GRACE CHESNEY</strong></td>
<td>Supervisor, Testing</td>
<td>Executive Director</td>
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<td>(Effective October 12, 2011)</td>
<td>Office of Shared Accountability Montgomery County Public Schools</td>
<td>Department of Research, Accountability, and Assessment</td>
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<td></td>
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<td>(Replacing Thomas Rhoades)</td>
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<tr>
<td><strong>ERIC CROMWELL</strong></td>
<td>Coordinator of Accelerated Learning Programs Harford County Public Schools</td>
<td>Coordinator Office of Science, PreK-12</td>
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<td>(Effective October 12, 2011)</td>
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<td>(Replacing Charles Copenhaver, retired)</td>
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<td><strong>TIMOTHY P. HAYDEN</strong></td>
<td>Supervisor Office of School Counseling Services</td>
<td>Coordinator Office of School Counseling Services</td>
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<td>(Effective October 12, 2011)</td>
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<td>(Replacing Lynne Muller, retired)</td>
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<td>TO</td>
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<tr>
<td>CAMILLE B. JONES</td>
<td>Director of Technology</td>
<td>Chief Information Officer</td>
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<td>(Effective October 12, 2011)</td>
<td>Lansing Public School District</td>
<td>Department of Technology</td>
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<td>(Replacing Michael Goodhues)</td>
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<td>Specialist</td>
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<td>Department of Research, Accountability, and Assessment</td>
<td>Department of Research, Accountability, and Assessment</td>
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<td></td>
<td>(Replacing Daniel Pizzo, transferred to Assistant Principal, Seventh District Elementary School)</td>
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<tr>
<td>BARBARA W. ROEMER</td>
<td>Teacher/Classroom</td>
<td>Assistant Principal</td>
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<td>(Effective October 12, 2011)</td>
<td>Carney Elementary School</td>
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<td></td>
<td>(Replacing Mary Kriebel, retiring)</td>
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</table>
DATE: October 11, 2011

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

RE: RECOMMENDATIONS FOR AWARD OF CONTRACTS

ORIGINATOR: Dr. Renee A. Foose, Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
            Michael G. Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

*****

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caf

Appendix I – Recommendations for Award of Contracts – Board Exhibit
Recommendations for Award of Contracts
Board Exhibit – October 11, 2011

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. **Contract Modification:** Disposal Services – Science Chemicals and Chemical Wastes
   **Contract #:** JMI-643-09

   **Term:** N/A **Extension:** N/A **Contract Ending Date:** 7/31/14
   **Estimated total award value:** $500,000
   **Estimated modification amount:** $300,000
   **New estimated total award value:** $800,000

   **Board meeting date:** October 11, 2011

**Description:**

On July 14, 2009, the Board approved this contract consisting of the provision of skilled, certified, and licensed technicians to safely remove, properly pack, transport, recycle, incinerate, and/or dispose of all science chemicals and chemical wastes on an as-needed basis. In order to complete the large number of disposal requests, it is necessary to increase the amount of funding authorization.

**Recommendation:**

Award of contract modification is recommended to:

- PSC Environmental Services
  - Baltimore, MD
- Triumvirate Environmental, Inc.
  - Baltimore, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Operating budget
2. **Contract Modification:** Field Trip Transportation Services  
**Contract #:** PCR-204-11  
**Term:** N/A  
**Extension:** N/A  
**Contract Ending Date:** 6/30/21  
**Board meeting date:** October 11, 2011  

**Description:**  
The Board approved this contract on January 12, 2011, and contract modifications on February 8, 2011, March 8, 2011, April 5, 2011, May 10, 2011, and June 14, 2011. This contract modification adds two providers to the contract, as permitted by the original solicitation.  

This contract provides for student transportation services for after-school activities. Activities range from local athletic and music competitions to day-long and overnight cultural trips. Services are employed when BCPS’s own fleet is unavailable (due to regular bus route service) or incapable of meeting the trip requirement (such as coach service).  

Award bidders have met vehicle and facility inspection criteria that include equipment and on-road performance evaluations and driver investigations that require on-file background investigation, citizenship status, and drug free-testing. Additionally, award bidders are subject to a no-notice inspection focused on safety and serviceability of a specific vehicle and driver.  

**Recommendation:**  
Award of contract modification is recommended to:  

- Johnson Bus  
  Westminster, MD  
- Gunther Charters  
  Hanover, MD  

**Responsible school or office:** Department of Planning and Support Operations  

**Contact person:** Kara Calder  

**Funding source:** Operating budgets of schools/offices
3. **Contract Modification:** School Buses  
   **Contract #:** MWE-806-10

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<th>Term:</th>
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<td>Estimated total award value:</td>
<td>$13,971,302</td>
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<td>$3,085,097</td>
<td>New estimated total award value:</td>
<td>$17,056,399</td>
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**Board meeting date:** October 11, 2011

**Description:**

On December 1, 2009, the Board approved this contract and it was modified on January 11, 2011, for the second-year purchases. This modification is to increase the expenditure to cover the final year of bus purchases. There are 37 buses planned for purchase at no increase in cost over last year. State law requires that Baltimore County replace school buses every 12 years.

**Recommendation:**

Award of contract modification is recommended to:

- **American Bus Sales & Service**  
  **Annapolis, MD**

**Responsible school or office:**  
Department of Planning and Support Operations

**Contact person:**  
Kara Calder

**Funding source:**  
Operating budget
4. **Contract:** Baltimore County Public Schools (BCPS) and Baltimore County Government Memorandum of Understanding (MOU)

**Contract #:** PCR-233-12

**Term:** 1 year  **Extension:** N/A  **Contract Ending Date:** 6/30/12

**Estimated total award value:** $83,000

**Board meeting date:** October 11, 2011  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This MOU is established to provide health services with Baltimore County Department of Health and social worker services with Baltimore County Department of Social Services as described below.

The Baltimore County Infants and Toddlers Program is an interagency program. In Baltimore County, the health department serves as the lead agency and BCPS serves as the fiscal agent. Other partners include the Baltimore County Department of Social Services and private agencies. Each of these agencies contributes staff and resources to the program. All services are mandated by federal and state law, including Part C of IDEA and COMAR. Through the annual grant application, the Consolidated Local Implementation Grant, grant funds are included to support specific services that may be provided through one of the county partner agencies.

**Recommendation:**

Award of MOU is recommended to:

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<tr>
<th>Agency 1</th>
<th>Agency 2</th>
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<tbody>
<tr>
<td>Baltimore County Department of Health</td>
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<td>Baltimore County Department of Social Services</td>
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**Responsible school or office:** Department of Special Programs

**Contact person:** Kathleen McMahon

**Funding source:** Infants and Toddlers grant funds
5. **Contract:** BCPS Principals' Academy – Use of Facilities and Related Expenses  
   **Contract #:** RGA-108-12  
   **Term:** 1 year  
   **Extension:** N/A  
   **Contract Ending Date:** 6/30/12  
   **Estimated total award value:** $68,000  
   **Board meeting date:** October 11, 2011  
   **Bid issued:** N/A  
   **Pre-bid meeting date:** N/A  
   **Due date:** N/A  
   **No. of vendors issued to:** N/A  
   **No. of bids received:** N/A  
   **No. of no-bids received:** N/A  

**Description:**

The BCPS Principals’ Academy is a two-night, three-day professional development activity for all principals in the county. This experience supports the vision and mission from the *Blueprint for Progress*. Principals are provided with the skills, strategies, and support to enhance their professional growth as a school leader.

The Principals’ Academy allows principals to work collaboratively with their colleagues on innovative topics that will enhance their professional growth. Professional development is achieved through various presentations by the superintendent and speakers. Sessions are differentiated to meet the needs of principals. In offering this academy at the Rocky Gap Lodge and Golf Resort, principals are able to concentrate on the specific needs of their schools while networking, vertical teaming, and collaborating with feeder schools. New principals begin the first phase of their induction program. Other sites were investigated; however, Rocky Gap was the most cost effective locale to host this activity.

**Recommendation:**

Award of contract is recommended to:

   Rocky Gap Lodge and Golf Resort  
   **Address:** Flintstone, MD  
   **Responsible school or office:** Department of Professional Development  
   **Contact person:** William S. Burke  
   **Funding source:** Operating budget
6. **Contract:** Cohort – Teacher as Leader in Autism Spectrum Disorder M.Ed. Program  
   **Contract #:** RGA-948-12  
   **Term:** 4 years  
   **Extension:** N/A  
   **Contract Ending Date:** 12/31/14  
   **Estimated total award value:** $ 203,500  

   **Board meeting date:** October 11, 2011  
   **Bid issued:** N/A  
   **Pre-bid meeting date:** N/A  
   **Due date:** N/A  
   **No. of vendors issued to:** N/A  
   **No. of bids received:** N/A  
   **No. of no-bids received:** N/A  

**Description:**  
This contract is for a cohort program to provide 37 graduate credit hours in special education and autism spectrum disorders coursework, beginning in the spring semester of 2012 and concluding in the fall semester of 2014, leading to master of education degree. Enrollment is open to teachers who currently hold certification in special education or a related field with a maximum of 22 participants.  

There is a need to have teachers who have acquired the skills, knowledge, and dispositions that are critical for the effective instruction of students with autism spectrum disorders and who can assume a leadership role within the school community.

**Recommendation:**  
Award of contract is recommended to:  

   **Towson University**  
   Towson, MD  

**Responsible school or office:** Department of Professional Development  

**Contact person:** William S. Burke  

**Funding source:** Operating budget
7. **Contract:** Energy Consultant  
**Contract #:** PCR-241-12 (Baltimore Regional Cooperative Purchasing Committee (BRCPC) Contract #P-063)  
**Term:** 1 year  
**Extension:** 9 years  
**Contract Ending Date:** 11/30/21  
**Estimated total award value:** $420,000

**Board meeting date:** October 11, 2011  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**  
This contract consists of providing consulting services for the procurement of electricity, natural gas, and other energy commodities. Services include:

- Gathering market data and preparing all necessary market analysis to assist in the development of the energy procurement strategy.
- Providing ongoing advice on energy commodity strategy and execution as the BRCPC entities purchase electricity and natural gas directly in the wholesale markets.
- Performance tracking and account reconciliation, including quarterly reports for overall energy strategy.
- Budget projections: Providing forecast price and cost data, and advising the BRCPC entities of the impact of hedging energy prices with fixed-cost purchases. Preparing annual budgets and midyear updates.

Additional services may include demand-load response programs, energy conservation, energy best practices, and any services related to energy demand and energy supply.

Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded by other government agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

**Recommendation:**

Award of contract is recommended to:

EnerNOC, Inc.  
Boston, MA

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Operating budget
8. **Contract:** Ice Melt  
**Contract #:** PCR-231-12  
**Term:** 5 years  
**Extension:** N/A  
**Contract Ending Date:** 11/30/16  
**Estimated total award value:** $125,000  
**Board meeting date:** October 11, 2011  
**Bid issued:** August 11, 2011  
**Pre-bid meeting date:** N/A  
**Due date:** August 31, 2011  
**No. of vendors issued to:** 9  
**No. of bids received:** 3  
**No. of no-bids received:** 1  

**Description:**  
This contact consists of providing ice melt chemicals to BCPS.  

**Recommendation:**  
Award of contract is recommended to:  

- Tru-Green, LP  
  Memphis, TN  
- Seaboard Asphalt, Inc.  
  Baltimore, MD  

**Responsible school or office:** Department of Physical Facilities  
**Contact person:** Michael G. Sines  
**Funding source:** Operating budget
9. **Contract:** Infants and Toddlers Therapists  
   **Contract #:** PCR-228-12  

   **Term:** 5 years  
   **Extension:** N/A  
   **Contract Ending Date:** 11/30/16  
   **Estimated total award value:** $1,000,000  

   **Board meeting date:** October 11, 2011  
   **Bid issued:** July 28, 2011  
   **Pre-bid meeting date:** August 11, 2011  
   **Due date:** August 24, 2011  
   **No. of vendors issued to:** 36  
   **No. of bids received:** 15  
   **No. of no-bids received:** 1  

**Description:**

This contract consists of speech pathology, occupational and physical therapies, and physical instruction services for the Office of Infants and Toddlers.

The federal and state mandated multi-agency infants and toddlers program provides early intervention services to children from birth through 36 months of age who have developmental disabilities, delays, or special health needs as well as to their families. Services include special instruction, speech-language pathology, occupational therapy, physical therapy, social work, psychology, nursing, audiology, and service coordination. The services are provided in typical settings, such as the home or day care, for children of this age group. The infants and toddlers program goal is to support the family within the community as they facilitate their child’s learning and development.

**Recommendation:**

Award of contract is recommended to:

- Arbor E&T dba Care Resources  
  Baltimore, MD  
- County Therapy Associates, LLC  
  Whiteford, MD  
- Cumberland Therapy Associates, LLC  
  Charlotte, NC  
- Educational Based Services  
  Towson, MD  
- The Maryland Therapy Network, Inc.  
  Bel Air, MD  

**Responsible school or office:** Department of Special Programs  

**Contact person:** Kathleen McMahon  

**Funding source:** Grant funds
10. **Contract:** Multimedia Communication Equipment  
    **Contract #:** MWE-810-12 (Department of General Services, PA #COSTARS 003-029)

<table>
<thead>
<tr>
<th>Term: 5 years</th>
<th>Extension: N/A</th>
<th><strong>Contract Ending Date:</strong> 10/31/16</th>
<th><strong>Estimated total award value:</strong> $3,000,000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Board meeting date:</strong></td>
<td>October 11, 2011</td>
<td><strong>Bid issued:</strong> N/A</td>
<td><strong>Pre-bid meeting date:</strong> N/A</td>
</tr>
<tr>
<td><strong>Due date:</strong></td>
<td>N/A</td>
<td><strong>No. of vendors issued to:</strong> N/A</td>
<td><strong>No. of bids received:</strong> N/A</td>
</tr>
<tr>
<td><strong>No. of no-bids received:</strong></td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Description:**

This contract consists of providing for the purchase and installation of multimedia communication equipment throughout BCPS.

Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded by other government agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

**Recommendation:**

Award of contract is recommended to:

- **Visual Sound**  
  Baltimore, MD

**Responsible school or office:** Department of Science, Technology, Engineering, and Mathematics

**Contact person:** Dr. John Quinn

**Funding source:** Operating budget
11. **Contract:** Playground Equipment  
**Contract #:** JNI-776-12 (Baltimore County Government #205682)

**Term:** 5 years  
**Extension:** N/A  
**Contract Ending Date:** 10/30/16  
**Estimated total award value:** $750,000

**Board meeting date:** October 11, 2011  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract consists of the purchase and installation of playground equipment for various schools.

Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded by other government agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

**Recommendation:**

Award of contract is recommended to:

- Gametime, Inc.  
  Little Tikes  
  Queenstown, MD  
  Farmington, MO

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Operating and capital budgets
12. **Contract:** Supplemental Education Services  
**Contract #:** RGA-109-12

<table>
<thead>
<tr>
<th>Term: 1 year</th>
<th>Extension: N/A</th>
<th>Contract Ending Date: 6/30/12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated total award value: $50,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Board meeting date:** October 11, 2011  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

Under the *No Child Left Behind Act*, Title I schools that have been in school improvement status for two years must offer students from low income families *Supplemental Educational Services* (SES). Baltimore County Public Schools has three Title I schools in school improvement in year two. Accordingly, SES will be offered to eligible students in those schools.

SES programs are tutoring and academic enrichment activities that are offered in nonschool hours by a range of vendors. SES vendors must be selected from the Maryland State Department of Education approved vendor list. To ensure all eligible students have an opportunity to benefit from SES, the Office of Title I will employ an open enrollment application procedure. Vendors are required to conduct a pre-assessment and a post-assessment with each student.

Vendors may provide supplemental reading/language arts, mathematics, science and/or writing instruction for any student enrolled at an eligible school. The SES instructional program must be aligned with the Maryland Voluntary State curriculum. The primary goal of the supplemental program is to provide eligible students with an opportunity to increase their phonemic awareness; to decode unfamiliar words; and to increase fluency, vocabulary development, and comprehension skills. Students will review mathematical skills such as number sense, computation, and problem solving that they have not yet mastered. Vendors may deliver services face-to-face, online, in students’ homes, in schools, or in other community-based settings.

**Recommendation:**

Award of contract is recommended to:

- A Plus Success  
  Alexandria, VA
- A to Z In-Home Tutoring, LLC  
  Washington, DC
- A+ Quality Education, LLC  
  Lanham, MD
- Accuracy Temporary Services  
  Clinton Township, MI
<table>
<thead>
<tr>
<th>Company Name</th>
<th>City or Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Achieve Success Tutoring by University Instructors, Inc.</td>
<td>Richmond, VA</td>
</tr>
<tr>
<td>After School Programs, Inc.</td>
<td>Deerfield Beach, FL</td>
</tr>
<tr>
<td>Alternatives Unlimited, Inc.</td>
<td>Baltimore, MD</td>
</tr>
<tr>
<td>American Tutor, Inc.</td>
<td>Hillsborough, NJ</td>
</tr>
<tr>
<td>Arline Institute, Inc.</td>
<td>Camden, NJ</td>
</tr>
<tr>
<td>C2 Educational Systems, Inc.</td>
<td>Duluth, GA</td>
</tr>
<tr>
<td>Catapult Learning, LLC</td>
<td>Camden, NJ</td>
</tr>
<tr>
<td>Child and Family Solutions</td>
<td>Marlton, NJ</td>
</tr>
<tr>
<td>Commonwealth Education</td>
<td>Falls Church, VA</td>
</tr>
<tr>
<td>Community Tutoring</td>
<td>Upper Marlboro, MD</td>
</tr>
<tr>
<td>Cool Kids Learn</td>
<td>Miami Lakes, FL</td>
</tr>
<tr>
<td>Edison Learning/Newton Learning</td>
<td>New York, NY</td>
</tr>
<tr>
<td>Educate Online Learning, LLC</td>
<td>Baltimore, MD</td>
</tr>
<tr>
<td>Education Advantage, LLC</td>
<td>Fort Lauderdale, FL</td>
</tr>
<tr>
<td>Educational Dimensions, Inc.</td>
<td>Largo, MD</td>
</tr>
<tr>
<td>GapBuster Learning Center, Inc.</td>
<td>Silver Spring, MD</td>
</tr>
<tr>
<td>Glen Burnie C2 Education, Inc.</td>
<td>Glen Burnie, MD</td>
</tr>
<tr>
<td>Harvard Learning Centers, Inc.</td>
<td>Lemont, IL</td>
</tr>
<tr>
<td>Healthy Families</td>
<td>Washington, DC</td>
</tr>
<tr>
<td>HigherSchool Tutoring</td>
<td>Annapolis, MD</td>
</tr>
<tr>
<td>Imagine Learning, Inc.</td>
<td>Provo, UT</td>
</tr>
<tr>
<td>Learn-It Systems</td>
<td>Baltimore, MD</td>
</tr>
<tr>
<td>Living Out Loud</td>
<td>Pikesville, MD</td>
</tr>
<tr>
<td>Mainstream Development Educational Group</td>
<td>Brown Deer WI</td>
</tr>
<tr>
<td>Northern Light Stars</td>
<td>Upper Marlboro, MD</td>
</tr>
<tr>
<td>Rocket Learning</td>
<td>Miami, FL</td>
</tr>
<tr>
<td>The Enrichment Centers NCLB, Inc.</td>
<td>Bethesda, MD</td>
</tr>
<tr>
<td>The Literacy Lab</td>
<td>Arlington, VA</td>
</tr>
<tr>
<td>TutorFind</td>
<td>Manassas, VA</td>
</tr>
<tr>
<td>Vigorous Elevations, LLC</td>
<td>White Plains, MD</td>
</tr>
</tbody>
</table>

**Responsible school or office:** Division of Curriculum and Instruction  
**Contact person:** Dr. Roger Plunkett  
**Funding source:** Operating budget
13. **Contract:** Technology Supplies and Services  
**Contract #:** JNI-775-12 (The Cooperative Purchasing Network Contract #R4705)  

**Term:** 4 years  
**Extension:** N/A  
**Contract Ending Date:** 2/28/15  
**Estimated total award value:** $5,000,000  

- **Board meeting date:** October 11, 2011  
- **Bid issued:** N/A  
- **Pre-bid meeting date:** N/A  
- **Due date:** N/A  
- **No. of vendors issued to:** N/A  
- **No. of bids received:** N/A  
- **No. of no-bids received:** N/A  

**Description:**

The purpose of this contract is to obtain additional pricing options for our schools and offices in technology supplies and services through an online catalog.

Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded by other government agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

**Recommendation:**

Award of contract is recommended to:

- **Best Buy**  
- **Baltimore, MD**

**Responsible school or office:** Department of Technology

**Contact person:** Dr. Renee A. Foose

**Funding source:** Operating funds
14. **Contract:** Telephone Repair Supplies  
Contract #: PCR-227-12

**Term:** 5 years  
**Extension:** N/A  
**Contract Ending Date:** 9/30/16  
**Estimated total award value:** $1,250,000

**Board meeting date:** October 11, 2011  
**Bid issued:** July 14, 2011  
**Pre-bid meeting date:** July 28, 2011  
**Due date:** August 10, 2011  
**No. of vendors issued to:** 19  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

This contract consists of providing new and refurbished repair and maintenance supplies to support BCPS’ Nortel Norstar telephone equipment.

**Recommendation:**

Award of contract is recommended to:

- Advanced Telecom Services  
  Ellicott City, MD  
- Mahogany Communications, Inc.  
  Newark, DE

**Responsible school or office:** Department of Technology  
**Contact person:** Dr. Renee A. Foose  
**Funding source:** Operating budget
15. Contract: Television Studio Equipment
   Contract #: PCR-236-12 (Howard County Public Schools contract #007.12.B2)

   Term: 1 year   Extension: N/A   Contract Ending Date: 11/30/12
   Estimated total award value: $ 65,000

   Board meeting date: October 11, 2011
   Bid issued: N/A
   Pre-bid meeting date: N/A
   Due date: N/A
   No. of vendors issued to: N/A
   No. of bids received: N/A
   No. of no-bids received: N/A

Description:

This contract consists of providing television studio cameras for Randallstown High School’s active production lab through the Mass Communication Magnet Program. The cameras are to replace older model SVHS cameras that are no longer used in the industry and incompatible with current hardware and software. The new cameras will ensure that students entering the program are given the opportunity to learn and actively work within the mass communication field by knowing the current technology.

Board of Education Policy 3210 and §5-112, Paragraph (3) of the Education Article of the Annotated Code of Maryland allows BCPS to utilize contracts awarded by other government agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows the public bidding procedures.

Recommendation:

Award of contract is recommended to:

   Washington Professional Products          Wheaton, MD

   Responsible school or office: Department of Special Programs
   Contact person: Kathleen McMahon
   Funding source: Operating budget
16. **Contract:** Textbooks – Technology Education Grades 11 and 12  
**Contract #:** RGA-110-12

**Term:** 5 years  
**Extension:** N/A  
**Contract Ending Date:** Until replaced  
**Estimated total award value:** $100,000

**Board meeting date:** October 11, 2011  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**

This contract consists of student textbooks, as well as teacher materials, to replace and update the current instructional materials for the Grades 11 and 12 technology education course, Engineering Technology GT. *Engineering and Technology*, 2010, by Hacker, Burghardt, Fletcher, Gordon, Peruzzi, Prestopnik, and Qaissaunee has been aligned with the updated and revised engineering technology GT curriculum. The textbook is published by Delmar Cengage Learning and was selected for students in Engineering Technology GT, beginning in the 2011-2012 school year.

*Engineering and Technology* was selected using the process outlined in Policy and Rule 6002. This textbook provides the best match to the BCPS Engineering Technology GT curriculum. The textbook and support materials provide a flexible sequence of topics that can be rearranged to match the scope and sequence of the curriculum. Supplemental materials included in the teacher ancillary package will benefit new and veteran teachers as they plan for instruction. Multiple teaching strategies are suggested throughout the text and ancillary materials and content and approaches to instruction are differentiated.

The textbook is aligned with the Maryland state curriculum and provides numerous opportunities for students to develop and apply skills in reading and critical thinking. The textbook supports student engagement and achievement through the use of photographs, charts, diagrams, and access to online activities. Information within the textbook is accurate, relevant, and reflects a multicultural society.
**Recommendation:**

Award of contract is recommended to:

Cengage Learning

Florence, KY

**Responsible school or office:**

Department of Science, Technology, Engineering, and Math

**Contact person:**

Dr. John Quinn

**Funding source:**

Operating budget
17. **Contract:** Improvements to the Storm Drain System – Golden Ring Middle School  
**Contract #:** JNI-774-12

<table>
<thead>
<tr>
<th>Term:</th>
<th>N/A</th>
<th>Extension:</th>
<th>N/A</th>
<th>Contract Ending Date:</th>
<th>N/A</th>
</tr>
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<tbody>
<tr>
<td>Estimated annual award value:</td>
<td>$190,670</td>
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<tr>
<td>Estimated contingency amount:</td>
<td>$19,067</td>
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<tr>
<td>Estimated total award value:</td>
<td>$209,737</td>
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<td></td>
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</table>

Board meeting date: October 11, 2011  
Bid issued: September 1, 2011  
Pre-bid meeting date: September 8, 2011  
Due date: September 21, 2011  
No. of vendors issued to: 7  
No. of bids received: 3  
No. of no-bids received: 0

**Description:**

This project consists of storm drain replacement and construction to relieve subsurface water pressure in sections of the school site. The scope of the project also includes replacement of the underground portion of the roof drainage system, replacing sidewalks to create positive drainage, and grading of the site to improve surface water runoff.

**Recommendation:**

Award of contract is recommended to:

- **Bosley Construction, Inc.** Reisterstown, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>Bosley Construction, Inc.</th>
<th>Gray and Son, Inc.</th>
<th>Iacoboni Site Specialists, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td>$190,670</td>
<td>$199,000</td>
<td>$406,217</td>
</tr>
</tbody>
</table>
18. **Contract:** Roof Design and Contract Administration Services – Randallstown Elementary School  
**Contract #:** PCR-237-12

<table>
<thead>
<tr>
<th>Term:</th>
<th>N/A</th>
<th>Extension:</th>
<th>N/A</th>
<th><strong>Contract Ending Date:</strong></th>
<th>N/A</th>
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<tbody>
<tr>
<td>Estimated annual award value:</td>
<td>$18,677</td>
<td>Estimated contingency amount:</td>
<td>$N/A</td>
<td>Estimated total award value:</td>
<td>$18,677</td>
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</table>

**Board meeting date:** October 11, 2011

**Description:**

On July 12, 2005, the Board approved the use of the Pennsylvania Education Joint Purchasing Council (PAEJC)/Weatherproofing Technologies, Inc. (TREMCO). This project consists of roof replacement design and contract administration services for Randallstown Elementary School.

The roof for this school is in need of replacement and approval will allow enough time for the architect to design and get approval for summer 2012 construction work.

**Recommendation:**

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJC) / Weatherproofing Technologies, Inc. (TREMCO)

Ashburn, VA

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget
19. **Contract:** HVAC Renovations – Towson High School  
**Contract #:** MWE-831-11

<table>
<thead>
<tr>
<th>Term:</th>
<th>N/A</th>
<th>Extension:</th>
<th>N/A</th>
<th>Contract Ending Date:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated annual award value:</td>
<td>$1,155,000</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estimated contingency amount:</td>
<td>$115,500</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estimated total award value:</td>
<td>$1,270,500</td>
<td></td>
<td></td>
<td></td>
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</table>

**Board meeting date:** October 11, 2011  
**Bid issued:** July 21, 2011  
**Pre-bid meeting date:** August 4, 2011  
**Due date:** August 26, 2011

| No. of vendors issued to: | 14 |
| No. of bids received: | 5 |
| No. of no-bids received: | 0 |

**Description:**

This project consists of the replacement of existing pneumatic controls for the heating, ventilating, and air conditioning equipment with Direct Digital Control (DDC) automatic temperature controls (ATC). The project scope includes the installation of new electronic valves and actuators. In addition, an existing cooling tower will be replaced in kind, as well as a roof-mounted kitchen hood fan.

**Recommendation:**

Award of contract is recommended to:

- **Towson Mechanical, Inc.** Parkville, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Michael G. Sines

**Funding source:** Capital budget

<table>
<thead>
<tr>
<th><strong>Bidders’ Names</strong></th>
<th>Towson Mechanical, Inc.</th>
<th>RWC Contracting LLC</th>
<th>Phillips Way, Inc.</th>
<th>Denver-Elek, Inc.</th>
<th>Roy Kirby &amp; Sons, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Base Bid</strong></td>
<td>$1,155,000</td>
<td>$1,184,000</td>
<td>$1,267,000</td>
<td>$1,526,000</td>
<td>$1,579,000</td>
</tr>
</tbody>
</table>
20. **Contract:** Replacement of Chilled Water Equipment – Western School of Technology  
**Contract #:** JNI-769-12

<table>
<thead>
<tr>
<th>Term:</th>
<th>N/A</th>
<th>Extension:</th>
<th>N/A</th>
<th><strong>Contract Ending Date:</strong></th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated annual award value:</td>
<td>$830,000</td>
<td>Estimated contingency amount:</td>
<td>$83,000</td>
<td>Estimated total award value:</td>
<td>$913,000</td>
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</table>

**Board meeting date:** October 11, 2011  
**Bid issued:** July 28, 2011  
**Pre-bid meeting date:** August 11, 2011  
**Due date:** September 1, 2011  
**No. of vendors issued to:** 17  
**No. of bids received:** 5  
**No. of no-bids received:** 0

**Description:**

This project consists of the replacement of two existing centrifugal water-cooled chillers and associated cooling towers, with two banks of modular water-cooled chillers which will utilize a single new roof-mounted cooling tower. In addition, chilled, heating, and condenser water pumps will be replaced as well as associated piping. A Direct Digital Control (DDC) automated temperature control (ATC) system will be installed for the new equipment.

**Recommendation:**

Award of contract is recommended to:

Towson Mechanical, Inc.  
Parkville, MD

**Responsible school or office:**  
Department of Physical Facilities

**Contact person:**  
Michael G. Sines

**Funding source:**  
Capital budget
**Contract Name:** Replacement of Chilled Water Equipment – Western School of Technology  
**Contract Number:** JNI-769-12

<table>
<thead>
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<th></th>
<th></th>
<th></th>
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<tbody>
<tr>
<td>Base Bid</td>
<td>$748,000</td>
<td>$798,000</td>
<td>$859,000</td>
<td>$924,300</td>
<td>$971,200</td>
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<td>Alternate No. 1</td>
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<td>$86,100</td>
<td>$88,000</td>
<td>$99,840</td>
<td>$94,164</td>
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<tr>
<td>ADD: Replace heating water pumps, piping, concrete pads and associated variable frequency drives and controls</td>
<td>$69,000</td>
<td>$86,100</td>
<td>$88,000</td>
<td>$99,840</td>
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<td>$15,000</td>
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<td>$14,920</td>
<td>$13,000</td>
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<tr>
<td>ADD: Variable frequency drives for all condenser water pumps</td>
<td>$13,000</td>
<td>$15,000</td>
<td>$13,000</td>
<td>$14,920</td>
<td>$13,000</td>
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<tr>
<td>Total</td>
<td>$830,000</td>
<td>$899,100</td>
<td>$960,000</td>
<td>$1,039,060</td>
<td>$1,078,364</td>
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</table>
21. **Contract:** Replacement of Windows, Blinds, and Doors – Woodbridge Elementary School  
**Contract #:** JNI-762-12

**Term:** N/A  
**Extension:** N/A  
**Contract Ending Date:** N/A  
**Estimated annual award value:** $276,888  
**Estimated contingency amount:** $27,688  
**Estimated total award value:** $304,576

**Board meeting date:** October 11, 2011  
**Bid issued:** July 14, 2011  
**Pre-bid meeting date:** July 28, 2011  
**Due date:** August 11, 2011  
**No. of vendors issued to:** 12  
**No. of bids received:** 2  
**No. of no-bids received:** 1

**Description:**

This project consists of the removal and replacement of the exterior windows, blinds, exterior doors and frames and other associated work. This work will benefit all areas of the school with the installation of new energy efficient aluminum window frames and energy efficient double glazing. The doors will be replaced with new steel doors, frames and hardware that meet all required code requirements.

**Recommendation:**

Award of contract is recommended to:

- **Baltimore Contractors, Inc.**  
  Baltimore, MD

**Responsible school or office:** Department of Physical Facilities  
**Contact person:** Michael G. Sines  
**Funding source:** Qualified Zone Academy Bonds

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>Base Bid</th>
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</thead>
<tbody>
<tr>
<td><strong>Baltimore Contractors, Inc.</strong></td>
<td>$276,888</td>
</tr>
<tr>
<td><strong>E. Pikounis Construction Co., Inc.</strong></td>
<td>$278,000</td>
</tr>
</tbody>
</table>
Exhibit I

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: October 11, 2011

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: CONSIDERATION OF THE BOARD NORMS

ORIGINATOR: Lawrence E. Schmidt, Esq., Board President

RESOURCE PERSON (S):

RECOMMENDATION

That the Board of Education readopts the Board Norms.

*****

Attachment I – Board Norms
BOARD NORMS
FOR THE BOARD OF EDUCATION OF BALTIMORE COUNTY

OUR FOCUS: MEETING THE NEEDS OF ALL OF OUR CHILDREN IN ALL OF OUR SCHOOLS

- We will treat each other with respect by:
  - Listening attentively,
  - Coming prepared to participate, and
  - Considering all points of view.

- We will interact respectfully with:
  - Members of the community,
  - Public officials,
  - The Superintendent, school system staff, and students, and
  - Each other.

- We will communicate openly and honestly using established protocols to:
  - Make requests for BCPS information or staff assistance through the Superintendent, and
  - Interact with elected officials.

- We will adhere to standards of ethical conduct and maintain confidentiality, particularly in the areas of closed sessions and administrative function sessions including when interacting with BCPS staff, elected officials, and the community.

- We will recognize and support our collective decision-making responsibility.

- We will continually strive to expand our knowledge of public education and skills in governance through:
  - Conferences
  - Workshops
  - Seminars
  - Books and publications
  - Retreats

Board Norms
Board of Education of Baltimore County

Adopted: 09/15/03
Revised: 08/28/05
Revised: 09/09/08
Readopted: 09/08/09
Revised: 10/05/10
READOPTED: ________
DATE: October 11, 2011

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: CONSIDERATION OF THE BOARD OF EDUCATION'S FOCUS AREAS FOR 2011-2012

ORIGINATOR: Lawrence E. Schmidt, Esq., Board President

RESOURCE PERSON (S):

RECOMMENDATION

That the Board of Education approves its Focus Areas for 2011-2012.

*****

Attachment I – Proposed Focus Areas 2011-2012
Board of Education Mission
The Board of Education of Baltimore County is committed to providing a quality education for all students in safe and orderly schools by developing and implementing policies reflective of global conditions and community values while also ensuring the efficient and effective use of fiscal and human resources.

Focus Areas 2011-2012
Every year, the Baltimore County Public Schools Board of Education identifies specific focus areas. This document highlights the Board’s focus areas for 2011-2012 and shows how they are aligned with the school system’s foundational Blueprint for Progress, Phi Delta Kappa curriculum audit, and ISO-9001:2008 Quality Management System.

Performance Goals from the Baltimore County Public Schools Blueprint for Progress

Performance Goal 1
By 2012, all students will reach high standards, as established by the Baltimore County Public Schools and state performance level standards, in English/reading/writing, mathematics, science, and social studies.

Performance Goal 2
By 2012, all English Language Learners will become proficient in English and reach high academic standards in English/reading/writing, mathematics, science, and social studies.

Performance Goal 3
All students will be taught by highly qualified teachers.

Performance Goal 5
All students will graduate from high school.

Student Achievement
Through a quality curriculum, which includes increased rigor and data-driven decision-making, promote continued advancement of student achievement in Baltimore County Public Schools by:

1. Monitoring the success of programs through performance data.
2. Providing teachers with ongoing assessments of students’ learning needs.
3. Ensuring that all students are enrolled in rigorous courses preparing them to be college and workforce ready upon graduation.
4. Expanding participation in Advanced Placement and SAT programs.
5. Addressing performance standard levels in all courses including technology, art, music, and physical education.
6. Monitoring that resources are directed to schools where they are most needed.
7. Identifying outreach opportunities to support student achievement.
8. Monitoring the transition of the curriculum to the Common Core State Standards.

Staffing
Continue to demonstrate to Baltimore County Public Schools’ employees that they are the school system’s most important resource by:

1. Striving to place the most qualified and effective leadership and staff into underperforming schools.
2. Ensuring that all students will be taught by highly qualified and highly effective teachers.
3. Providing effective professional development and resources to teachers and staff that support teachers to facilitate differentiated instruction.
4. Advocating for competitive employee salaries and benefits.

continued on other side
<table>
<thead>
<tr>
<th>Performance Goals from the Baltimore County Public Schools Blueprint for Progress</th>
<th>Board of Education Focus Areas for 2011-2012</th>
</tr>
</thead>
</table>
| **Performance Goal 4**  
All students will be educated in school environments that are safe and conducive to learning. | **Facilities**  
Build and maintain facilities in the Baltimore County Public Schools’ system that are conducive to teaching and learning by:  
1. Increasing maintenance-related budgets and maintaining all buildings to specified standards.  
2. Exploring alternatives for additional school sites.  
3. Developing a long range plan for providing air conditioning in all schools.  
4. Supporting the Superintendent’s budget request related to safe school initiatives.  
5. Incorporating the latest trends in “green” design into future construction/renovation projects. |
| **Performance Goal 6**  
Engage parents/guardians, business, and community members in the educational process. | **Communications and Marketing**  
Promote Baltimore County Public Schools and enhance Board communications by:  
1. Increasing effective Board communications (e.g., on-line public comment for Board of Education policies; reordering agenda to include public comment at the beginning of the meeting.  
2. Using all communication vehicles effectively to inform internal and external stakeholders about BCPS.  
3. Developing a legislative agenda, and sharing it with Board advisory councils, stakeholder groups and elected officials.  
4. Meeting with the County Executive and County Council.  
5. Lobbying more effectively in Annapolis.  
6. Exploring new ways of engaging families and communities to join with us in promoting student achievement.  
7. Encouraging citizens to participate in the work of the Area Education Advisory Councils, which provide input to the Board.  
8. Establishing uniformity and consistency for all written and electronic communication. |
| **Performance Goal 7**  
Involve principals, teachers, staff, stakeholders, and parents/guardians in the decision-making process. | **Fiscal Management**  
Maintain BCPS status as a model of public sector fiscal management by:  
1. Continuing initiatives to enrich Board knowledge in fiscal areas.  
2. Setting Board priorities and fiscal decisions based on hard data.  
3. Ensuring an effective Education Foundation to enhance corporate and community support. |
Baltimore County Public Schools

DATE: October 11, 2011

TO: Board of Education

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: Report on the Maryland Business Round Table (MBRT) Partnership

Originator: Joe A. Hairston, Superintendent

Resource Person(s): June Streckfus, Executive Director, MBRT

Information

That the Board of Education receives an update on partnership between MBRT and Baltimore County Public Schools (BCPS).

Attachment I – PowerPoint Presentation
Our history in Baltimore County

1999

1999

2007

2011

Today

80 speakers

394 speakers
Our history in Baltimore County


Maryland Scholars Speakers Bureau

100% of BCPS high schools
Maryland Scholars

STEM-focused Course of Study

4 Credits of English

3 Credits of Math
(Algebra I, Geometry, **Algebra II**)

3 Credits of Lab Science
(Biology, **Chemistry**, Physics preferred)

3 Credits of Social Studies
(U.S. History, World History, Government)

2 credits of same **Foreign Language**

Students must attain a 2.5 GPA to qualify.

Yellow = exceeds MD graduation requirements
Maryland Scholars Impact

7,500 more college/career ready graduates in 2009 and 2010.
Actionable data
Are these 250 juniors on track for Maryland Scholars?

18 Currently qualify as Maryland Scholars

73 Need 1 lab or small bump in GPA

35 Need 2 or more courses

124 Cannot qualify
Online campaign in Baltimore County

1999 to 2011

BewhatIwantToBe.com

2,330 BCPS students

Setting career and college goals online
The Magazine: 8,650 copies delivered to BCPS students

Nathaniel
ENGINEER, NORTHROP GRUMMAN

How did you get to where you are today? I think it’s important for young people, in particular, to learn to value others and themselves, without comparison. This understanding did not come easy to me in high school, but it’s something I’ve learned now.

When I was in high school, I was not particularly athletic, creative, or outgoing, and had an average interest in education. Then I walked into a nontraditional physics class. After taking that course as a junior, I developed a deeper interest in learning more about physics principles. However, I was one course short of having enough math credits to take the next-level physics course (AP Calculus) required for admission to the University of Maryland. To overcome this challenge, I took a spring semester course in AP Calculus, which allowed me to enroll in the next-level physics course.

My Choices & Key Decisions I suspect there are a few times in life when one has an opportunity to make a life-changing decision, but this was one of them. That decision started me on a path to decisions that led me from Maryland to the University of Maryland’s College of Engineering. I then moved on to the University of Maryland’s College of Engineering and ultimately to Northrop Grumman. My experience at the University of Maryland and Northrop Grumman was invaluable, and it prepared me for the challenges of the work I do today. I am grateful for the opportunities I have been given and the experiences I have had.

Maryland Business Roundtable for Educationmakes hard work in school you recipe for success.
Our history in Baltimore County

1999  2007  2011  2010

College Access
Middle school outreach

2010
2011
History of STEMnet: MBRT Role

August 2009

The Governor's P-20 Leadership Council of Maryland

STEM Task Force

Investing in STEM to Secure Maryland's Future
Final Report of the Governor's STEM Task Force
Presented to Governor Martin O'Malley
August 2009
Governor charges leaders for all 7 areas

MBRT charged to lead STEMnet

Align P12 CURRICULUM

1. Grow cadre of TEACHERS
2. Create STEM Innovation Network
3. TRAIN educators
4. EXPERIENCE the work world
5. Grow and keep COLLEGE GRADS
6. NURTURE Research & Entrepreneurs
7. Align P12 CURRICULUM
STUDENT HUB

Practice a STEM career

powered by STEMnet
PARENT HUB

powered by STEMnet
History of STEMnet: Teacher Hub

2009 - 2010

2011

The first hub of STEMnet for teachers

MBRT conducts market research with educators
Teachers speak out
54 BCPS educators in MBRT survey
Biology content
areas of specific support

1. Molecules
2. Cells
3. Genetics
4. Evolution
5. Organism interdependence
6. Biological investigation
Scientific Practices
areas of specific support

1. Hypotheses
2. Investigation
3. Data
4. Evidence
How it works for the **SPECIALIST**

1. Create your account

2. Select and complete training

3. EDUCATORS browse Specialists & invite them to sessions

4. Accept the invitation
   - Plan the session with the educator
   - Complete the session
   - Give feedback
How EDUCATORS find SPECIALISTS

STEMnet

Browse Practitioners

1. See everybody
2. Sort how you like
3. Get details + invite if you like
Session Details - Mathematics in the Workforce With a Long Title

Subject: Mathematics
Status: Accepted

Notes:
Aenean elementum, est vitae aliquet mattis, ac magna nunc aenean elementum.

School Information:
Bowie High School
Aenean elementum, est vitae aliquet mattis, ac magna nunc aenean elementum.

Preferred Date: Sept. 22 9:00 am
Alternate Dates: Sept. 23 8:00 am
Sept. 30 1:00 pm

Practitioner:
Paige Wong
Justin Franklin
John Smith

Details of the session
Want to change it?
Who is coming?
Messages back-n-forth with specialists
Fall 2011
Biology
Proof-of-concept

Catonsville HS
Woodlawn HS
Eastern Technical HS
Thank you.

Maryland Business Roundtable for Education

STEM Innovation  mbrt.org/stem
Biology Specialists  mbrt.org/bio
Maryland Scholars  mbrt.org/scholars
College Access  mbrt.org/collegeaccess
For parents  mbrt.org/parents
For students  BeWhatIwantToBe.com
DATE: October 11, 2011

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: REPORT ON SCHOOL STAFFING

ORIGINATOR: Dr. Renee A. Foose, Deputy Superintendent

RESOURCE PERSON(S): Donald Peccia, Assistant Superintendent, Human Resources
Alpheus Arrington, Director of Personnel

INFORMATION

That the Board of Education receives an update on the 2011-2012 Staffing Report.

Attachment I – Executive Summary
Attachment II – PowerPoint Presentation
Executive Summary

The No Child Left Behind Act of 2001 (NCLB) set forth requirements relative to the hiring and employment of highly qualified teachers and paraeducators. The Baltimore County Public Schools’ (BCPS) staffing plan is guided by the requirements of NCLB. Consequently, the Department of Human Resources’ Office of Personnel has made significant progress in the recruitment and hiring of a highly qualified teaching staff as defined in and mandated by NCLB. Currently, 98.31% of core subject teachers are highly qualified and 100% of paraeducators in Title I schools meet NCLB standards.

BCPS currently offers 26,802 core academic subject (CAS) classes, 25,334 classes are taught by highly qualified teachers. The percentage of core academic subject classes taught by highly qualified teachers increased from 62.5% in 2003-2004 to 94.50% in 2010-2011.

As part of its commitment to continuous improvement, The Department of Human Resources has identified specific strategies targeted towards reducing the number of conditionally certified teachers and towards reducing the equity gap between low-poverty and high-poverty schools with respect to the percentage of core academic subject classes taught by highly qualified teachers. The implementation of these strategies has resulted in a positive nine-year trend in hiring of a highly qualified and highly effective work force.
2011 - 2012
SCHOOL STAFFING REPORT

Dr. Donald A. Peccia
Assistant Superintendent, Human Resources

Dr. Alpheus Arrington
Director of Personnel

October 11, 2011
NUMBER OF NEW TEACHER HIRES
2004 – 2011

<table>
<thead>
<tr>
<th>Year</th>
<th>Number</th>
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</thead>
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<tr>
<td>2004-2005</td>
<td>974</td>
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<tr>
<td>2005-2006</td>
<td>938</td>
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<tr>
<td>2006-2007</td>
<td>999</td>
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<tr>
<td>2007-2008</td>
<td>884</td>
</tr>
<tr>
<td>2008-2009</td>
<td>784</td>
</tr>
<tr>
<td>2009-2010</td>
<td>680</td>
</tr>
<tr>
<td>2010-2011</td>
<td>513</td>
</tr>
<tr>
<td>2011-2012</td>
<td>341</td>
</tr>
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</table>
NUMBER OF VACANCIES AS OF SEPTEMBER 1ST FOR TEACHER PERSONNEL

*4 vacancies out of 8,461 teaching positions.
No Child Left Behind (NCLB) Core Academic Subjects

According to NCLB, core academic subjects and areas include:

- Mathematics
- English
- Reading and Language Arts
- Science (Biology, Chemistry, Physics, Earth Science)
- Social Studies (Civics and Government, History, Geography)
- Art, Music, Dance, and Theatre
- Foreign Languages
- Elementary Education
- Early Childhood Education
PERCENT OF HIGHLY QUALIFIED TEACHERS IN CORE ACADEMIC SUBJECTS 2003-2004 THROUGH 2011-2012

KEYPOINT:
In 2003-2004, 83.5% of core academic subject teachers were highly qualified.
In 2011-2012, 98.31% of core academic subject teachers were highly qualified.
PERCENTAGE OF CORE ACADEMIC SUBJECT CLASSES TAUGHT BY HIGHLY QUALIFIED TEACHERS

SCHOOL YEAR

PERCENT
PERCENT OF HIGHLY QUALIFIED MIDDLE SCHOOL MATHEMATICS TEACHERS
2002 -2003 THROUGH 2010-2011
TOTAL NUMBER OF CONDITIONAL TEACHERS
2003 - 2012

SCHOOL YEAR

NUMBER OF TEACHERS

1000
900
800
700
600
500
400
300
200
100
0

Paraeducators Meeting Standards
In 2010-2011 in Maryland, the difference between low-and high poverty schools in percentage of core academic subject classes taught by highly qualified teachers is 12.6% in elementary schools and 10% in secondary schools. In Baltimore County, the difference between low-and high poverty schools in percentage of core academic subject classes taught by highly qualified teachers is 1.7% in elementary schools and 1.8% in secondary schools.

<table>
<thead>
<tr>
<th>County</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>State</td>
<td>7.6</td>
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<tr>
<td>Baltimore County</td>
<td>5.5</td>
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<td>Anne Arundel County</td>
<td>6.7</td>
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<tr>
<td>Baltimore City</td>
<td>27.1</td>
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<tr>
<td>Howard County</td>
<td>6.3</td>
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<tr>
<td>Harford County</td>
<td>4.4</td>
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<tr>
<td>Montgomery County</td>
<td>3.1</td>
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<tr>
<td>Prince George’s County</td>
<td>9.3</td>
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### CORE ACADEMIC CLASSES NOT TAUGHT BY HIGHLY QUALIFIED TEACHERS IN ELEMENTARY HIGH POVERTY AND LOW POVERTY SCHOOLS

<table>
<thead>
<tr>
<th>County</th>
<th>Elementary Low Poverty Quartile</th>
<th>Elementary High Poverty Quartile</th>
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<tr>
<td>State</td>
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<tr>
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<td>2.2</td>
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<tr>
<td>Anne Arundel County</td>
<td>3.5</td>
<td>3.2</td>
</tr>
<tr>
<td>Baltimore City</td>
<td>--</td>
<td>28.5</td>
</tr>
<tr>
<td>Howard County</td>
<td>4.4</td>
<td>--</td>
</tr>
<tr>
<td>Harford County</td>
<td>3.0</td>
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<tr>
<td>Montgomery County</td>
<td>1.8</td>
<td>0.5</td>
</tr>
<tr>
<td>Prince George’s County</td>
<td>11.6</td>
<td>3.7</td>
</tr>
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## Core Academic Classes Not Taught by Highly Qualified Teachers in Secondary High Poverty and Low Poverty Schools

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<tr>
<th></th>
<th>Secondary Low Poverty Quartile</th>
<th>Secondary High Poverty Quartile</th>
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<td>Anne Arundel County</td>
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<tr>
<td>Baltimore City</td>
<td>8.7</td>
<td>26.3</td>
</tr>
<tr>
<td>Howard County</td>
<td>6.6</td>
<td>--</td>
</tr>
<tr>
<td>Harford County</td>
<td>4.7</td>
<td>17.8</td>
</tr>
<tr>
<td>Montgomery County</td>
<td>3.3</td>
<td>9.2</td>
</tr>
<tr>
<td>Prince George’s County</td>
<td>17.0</td>
<td>8.6</td>
</tr>
</tbody>
</table>

Percent Highly-Qualified Teachers
September 1, 2004

- 90% to 100% (64)
- 80% to 90% (33)
- 60% to 80% (6)
- 40% to 60% (0)
- 0 to 40% (0)

* Denotes a Title I School
Elementary Schools by Percent Highly-Qualified Teachers FY 2012

- 90% to 100%
- 80% to 90%
- 60% to 80%
- 40% to 60%
- 1% to 40%

All elementary schools 100% except where noted.

Special Education Schools not mapped:
- Battle Monument School: 93.33%
- Maiden Choice School - 81.25%
- Ridge Ruxton - 90.00%
- White Oak School - 100%

Prepared by the Baltimore County Public Schools
Office of Strategic Planning, September 2011
Baltimore County Public Schools
Middle School Highly-Qualified Teachers, FY 2012

Middle Schools by Percent Highly-Qualified Teachers
FY 2012

- 90% to 100%
- 80% to 90%
- 60% to 80%
- 40% to 60%
- 1% to 40%

Prepared by the Baltimore County Public Schools
Office of Strategic Planning, September 2011
DATE: October 11, 2011

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: REPORT ON BALTIMORE COUNTY PUBLIC SCHOOLS’ ROOFING PROGRAM

ORIGINATOR: Dr. Renee A. Foose, Deputy Superintendent

RESOURCE PERSON (S): Michael Sines, Executive Director, Department of Physical Facilities

INFORMATION

That the Board of Education receives the report on roofing programs in Baltimore County Public Schools (BCPS).

*****

Attachment I – Executive Summary
Attachment II – PowerPoint Presentation
BCPS Roofing Program

Executive Summary

School building roofs are maintained and replaced through a comprehensive program that includes semi-annual roof inspections, maintenance repair, and Capital program systemic renovations for roof replacement. Each year the office of engineering and construction selects eight school roofs on average for Capital budget requests to achieve a 20 year replacement cycle for all school buildings.

The report includes the details on the types of roofing systems that are being used on existing and new roofs. The evaluation of roofing type for a 20-year life is explained to include a comparison of built-up, ethylene propylene diene monomer (EPDM) membrane, metal, and shingle roofs. An overview of the roof maintenance program describes the capability of the department of physical facilities to sustain a watertight roofing system for all schools.

Data is presented to review the overall budget for both roof replacement and other renovations to the roofing system such as new roof drains, masonry repair, access ladders, mechanical system repair, and other factors. A breakdown of the BCPS roofing system cost includes details of all the budget costs for the comprehensive roofing program that BCPS has had in place for decades.

Procurement of roof replacements is described including design/build, design/bid, and intergovernmental cooperative purchasing agreements. The utilization of cooperative purchasing over the past five years has accrued benefits to the BCPS roofing program.
Roofing Program: Types

- **Metal**
  - Two Basic Types – Architectural and Structural
  - Typically New Construction – Sheet Metal
    - Kynar coated aluminum
    - Galvanized steel sheet
  - Steep Slopes
  - 2% BCPS School Roofs
Roofing Program: Types

- **Shingle**
  - Fiberglass shingle sprayed with asphalt and then coated with granules
  - Normally New Construction
  - Steep Slopes
  - 3% BCPS School Roofs
Roofing Program: Types

- **Built-Up Roof (BUR)**
  - 4 Asphalt Plies, Flood Coat, Gravel Ballast
  - Most Common Low Slope Roof
  - Easily Maintained
  - Redundant System
  - 93% BCPS School Roofs
Roofing Program: Types

- **EPDM (Ethylene Propylene Diene Monomer or Rubber)**
  - Single large sheets of synthetic rubber with seams held in place with glue, tape or welding
  - Lowest Life Expectancy
  - Water shedding system, not recommended for heavy foot traffic
  - 2% BCPS School Roofs
Roofing Program: Types

Roof Types: Percentage Used

- Built-up: 93%
- Shingle: 3%
- EPDM: 2%
- Metal: 2%
Roofing Program:
Selection

- Life Cycle Costing

![Bar Chart: Average Life Expectancy](chart.png)

- BUR: 22.5 years
- EPDM: 14.2 years
- Metal: 25 years

Source: (Cash)
Roofing Program: Selection

- Life Cycle Costing

Number of Plies

On average, the more plies, the longer your roof will last.*

Source: (Preventive maintenance key)
Roofing Program: 
*Maintenance*

- **BCPS staff and contract capabilities**
  - *Roof inspection* - each school system must inspect their school roofs twice annually per the Guidelines for Maintenance of Public School Facilities in Maryland, Interagency Committee on School Construction
  - Maintenance and repair
    - Six BCPS mechanics address work orders and emergency repairs.
    - On-Call Contractors
Roofing Program: Maintenance

☐ Other Considerations
  ■ Accessibility to the roof
Roofing Program: Maintenance

- Other Considerations
  - Accessibility to the roof
Roofing Program:

Maintenance

- Other Considerations
  - Accessibility to the roof
  - Accessibility on the roof
Roofing Program:

Maintenance

- Other Considerations
  - Accessibility to the roof
  - Accessibility on the roof
  - Roof-top equipment

Before Improvement
Roofing Program:

Maintenance

Other Considerations

- Accessibility to the roof
- Accessibility on the roof
- Roof-top equipment

After Improvement
Roofing Program: Maintenance

- Other Considerations
  - Accessibility to the roof
  - Accessibility on the roof
  - Roof-top equipment
  - Pitch pockets
Roofing Program: Maintenance

Other Considerations

- Accessibility to the roof
- Accessibility on the roof
- Roof-top equipment
- Pitch pockets

After Improvement
Roofing Program: Maintenance

Other Considerations
- Accessibility to the roof
- Accessibility on the roof
- Roof-top equipment
- Pitch pockets
- Lifts/conveyors
Roofing Program: Maintenance

- **Other Considerations**
  - Accessibility to the roof
  - Accessibility on the roof
  - Roof-top equipment
  - Pitch pockets
  - Lifts/conveyors
  - Weather conditions

- Snow load - 30 PSF Design Live Load
Roofing Program: Maintenance

- **Other Considerations**
  - Accessibility to the roof
  - Accessibility on the roof
  - Roof-top equipment
  - Pitch pockets
  - Lifts/conveyors
  - Weather conditions
    - Snow load - 30 PSF Design Live Load
Roofing Program: Maintenance

☐ **Other Considerations**
- Accessibility to the roof
- Accessibility on the roof
- Roof-top equipment
- Pitch pockets
- Lifts/conveyors
- Weather conditions
  ☐ Snow load - 30 PSF Design Live Load
  ☐ Blister(s)
Roofing Program:

Maintenance

Other Considerations

- Accessibility to the roof
- Accessibility on the roof
- Roof-top equipment
- Pitch pockets
- Lifts/conveyors
- Weather conditions
  - Snow load - 30 PSF Design Live Load
  - Blister(s)
  - Drain(s)
Roofing Program: Maintenance

- **Other Considerations**
  - Accessibility to the roof
  - Accessibility on the roof
  - Roof-top equipment
  - Pitch pockets
  - Lifts/conveyors
  - Weather conditions
    - Snow load - 30 PSF Design Live Load
    - Blister(s)
    - Drain(s)
    - Wind Shear
Roofing Program: Life Safety & Health

- Safety Precautions
  - Trip/Slip
  - Roof failures
    - Membrane deterioration
    - Total collapse
Roofing Program: Life Safety & Health

Safety Precautions

- Trip/Slip
- Roof failures
  - Membrane deterioration
  - Total collapse
- Construction hazards
  - Storage of materials
  - Roof accessibility
  - Building occupied construction
Roofing Program:
Life Safety & Health

- Safety Precautions
  - Impact on indoor environment quality
  - Mechanical systems
Roofing Program:
Life Safety & Health

- Safety Precautions
  - Impact on indoor environment quality
  - Mechanical systems
  - Hot versus cold applications
Roofing Program: Life Safety & Health

Safety Precautions
- Impact on indoor environment quality
- Mechanical systems
- Hot versus cold applications
- Microbial contamination
Roofing Program:
Special Conditions

- **Wage rates**
  - Maryland Prevailing Wage Rates
  - Federal – Davis Bacon Wage Determination
Roofing Program:
Special Conditions

- Site conditions
- Residential
Roofing Program:
Special Conditions

- **Site conditions**
  - Residential *versus* rural
Roofing Program: Special Conditions

- Site conditions
  - Access to school building
Roofing Program: Special Conditions

- Site conditions
  - Access to school building
  - Single / multi-story
Roofing Program:
Special Conditions

☐ Building Condition
  ■ Quantity/GSF
Roofing Program:
Special Conditions

- **Building Condition**
  - Quantity/GSF
  - Number of mechanical penetrations

34
Roofing Program:
Special Conditions

- **Building Condition**
  - Quantity/GSF
  - Number of mechanical penetrations
  - Flashing system
Roofing Program:
Special Conditions

- **Building Condition**
  - Quantity/GSF
  - Number of mechanical penetrations
  - Flashing system
  - Age of building
Roofing Program: Special Conditions

- Building Condition
  - Quantity/GSF
  - Number of mechanical penetrations
  - Flashing system
  - Age of building
  - Elevation(s)
Roofing Program: Special Conditions

- **Building Condition**
  - Quantity/GSF
  - Number of mechanical penetrations
  - Flashing system
  - Age of building
  - Elevation(s)
  - Fascia systems
Roofing Program:
Special Conditions

- **Building Condition**
  - Quantity/GSF
  - Number of mechanical penetrations
  - Flashing system
  - Age of building
  - Elevation(s)
  - Fascia systems
  - Masonry
Roofing Program: Special Conditions

- **Building Condition**
  - Quantity/GSF
  - Number of mechanical penetrations
  - Flashing system
  - Age of building
  - Elevation(s)
  - Fascia systems
  - Masonry
  - BUR – Number of Plies
    - Metal – Gauges
    - Shingle - Architectural
Roofing Program: Data

- BCPS Total Roof Area 13,027,957 GSF
- BCPS Cyclic replacement – 20 year life
Roofing Program:  

Data

- **Average Cost Comparison to other LEAs***
  - Baltimore City - $31.06
  - Baltimore County - $23.28
  - Prince George’s County - $20.53
  - Frederick County - $14.95
  - Montgomery County - $14.27

* costs are per square foot based on data from IAC/PSCP budget requests for FY 2012
## Roofing Program: Data

### Breakdown of BCPS Costs for Roofing and Extra Work Bid in 2011 from FY 2012 CIP

<table>
<thead>
<tr>
<th>School</th>
<th>Lutherville Lab</th>
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<td>BUR Cost ($/sf)</td>
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## Roofing Program: Data

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Other Costs are in a range that includes ladders, masonry repair, plumbing, mechanical, and electrical work, full time inspection, metal panels, restrictive work hours, etc.
Design/Build is a project delivery method in which a single entity is contractually responsible for both design and construction of a project.
Design/Bid is a project delivery system which uses an individual design consultant or team to prepare the design and bidding documents that are then advertised to the construction industry. The construction contract is then awarded to the lowest qualified bidder.
Cooperative Procurement is a project delivery method that allows State agencies in Maryland to obtain products and services that were competitively bid by other federal, state, county, municipal entities and alliances of governmental agencies. EG) GSA Schedule, State contracts, service contracts. (COMAR 21.05.09)
**Advantages of Cooperative Procurement**

- Risk to BCPS is reduced.
- Project schedule is shortened by pre-established bid process.
- Pricing is stabilized for 3 year period from multi-state competitive bid process.
- 20 year NDL Warranty for the total roof system
- Cooperative procurement results in an efficient and effective watertight building envelope.
- Comports with Goals 4 & 8 – *Blueprint for Progress*
Southeast Area Education Advisory Council
Meeting Minutes June 13, 2011

Meeting called to order: 6:45 PM

Advisory Council Members: Bob Berkshire, Jackie Brewster, Bonnie Saul, Sandra Skordalos & Bud Staigerwald

The Advisory Council received a reply from Dr. John Quinn (Executive Director Department of Stem) regarding our Stem Fair questions. Council members received a copy of that letter.

The Advisory Council received a reply from Ms. Barbara Walker (Assistant Superintendent for High Schools) regarding the last day of classes for seniors. Council members received a copy of that letter.

The Advisory Council received a letter from Ernest Hines (President of the Baltimore County Board of Education) regarding stakeholders being able to submit public comment on policies through the BCPS website. Just go to http://www.bcps.org/system/policies_rules/. Council members received a copy of that letter.

Items for discussion and vote:

- Next year’s meeting dates, topics and locations. Jackie Brewster will work with Ms. Prumo and Ms. Stiffler to complete the schedule and secure speakers and the facilities.

<table>
<thead>
<tr>
<th>DATE</th>
<th>PROGRAM</th>
<th>SCHOOL LOCATION</th>
</tr>
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<tbody>
<tr>
<td>Monday, September 12, 2011</td>
<td>Budget Process</td>
<td>Middleborough ES</td>
</tr>
<tr>
<td>Monday, October 10, 2011 *</td>
<td>Pre-Operating Budget</td>
<td>Sollers Point Technical High School</td>
</tr>
<tr>
<td>Monday, November 14, 2011</td>
<td>Gangs and Gang Related Activities</td>
<td>Sparrows Point MS</td>
</tr>
<tr>
<td>Monday, January 9, 2012</td>
<td>Enrollment and Capacities for Southeast Area Schools</td>
<td>Bear Creek ES</td>
</tr>
<tr>
<td>Monday, February 13, 2012</td>
<td>Update on Common Core Standards</td>
<td>Sandy Plains ES</td>
</tr>
<tr>
<td>Monday, March 12, 2012</td>
<td></td>
<td>Grange ES</td>
</tr>
<tr>
<td>Monday, April 16, 2012</td>
<td>Pre-Capital Budget</td>
<td>Colgate ES</td>
</tr>
<tr>
<td>Monday, May 14, 2012</td>
<td></td>
<td>Mars Estates ES</td>
</tr>
<tr>
<td>Monday, June 11, 2012 **</td>
<td>Closed Meeting Planning 2012-2013</td>
<td>TBD</td>
</tr>
</tbody>
</table>

- Selection of the Chairman and Vice Chairman:
  Chairman – Jackie Brewster and Vice Chairman – Sandra Skordalos

Meeting Adjourned: 7:45 PM
Questions
DATE: October 11, 2011

TO: BOARD OF EDUCATION

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: SELECTED REFINEMENTS TO BCPS ORGANIZATIONAL STRUCTURE

ORIGINATOR: Dr. Joe A. Hairston, Superintendent

RESOURCE PERSON(S): Renee A. Foose, Deputy Superintendent
Donald A. Peccia, Assistant Superintendent, Human Resources

INFORMATION

That the Board of Education receives the refinements to the organization for information purposes.

* * * * *

Attachment I – Executive Summary
Attachment II – Organization Charts
Attachment III – Job Description
Selected Refinements to Organizational Structure

Executive Summary

The following changes to the organizational charts are hereby submitted for information to the Board of Education.

Page one: The Department of Professional Development is being combined with the Department of Human Resources. The new title will be the Department of Human Resource Management and Development.

Page two: Title change only. No change in organizational structure for 2011-2012.

Page three: The Office of Student Data will be moved from the Department of Technology to the Department of Research, Accountability and Assessment. The Director of Special Projects has been moved to the Superintendent of Schools organizational chart and will report to the Deputy Superintendent. The supervisor position reporting to the Coordinator, System Report on Results, has been reclassified to Statistical Data Specialist.

Page four: Title change only. No change in organizational structure for 2011-2012.

Page five: Transfer of the Department of Professional Development to the Department of Human Resource Management and Development. Movement of position of coordinator of college boards/AVID from Department of Liberal Arts to executive director, special programs and the Office of School Counseling. A more direct relationship with guidance counselors/students will be established. The communications officer from the Office of Communications will be moved to the Division of Curriculum and Instruction Services. A job description is enclosed.

Page six: Change in reporting relationship for college board/AVID coordinator.

Page seven: Director of Special Projects, which was moved from the Department of Research, Accountability and Assessment, now reports directly to the Deputy Superintendent. Executive Director of Professional Development is now reporting to the Assistant Superintendent, Human Resources.
Department of Research, Accountability, and Assessment

Executive Director

Administrative Assistant

Director
Office of Assessment and Accountability

Manager
Office of Student Data

Coordinator
Accountability and School Improvement

Coordinator
System Reports on Results

Statistical Data Specialist

Coordinator
Quality Management Systems

Research Specialist

Resource Teacher
Department of Special Programs
Office of School Counseling

Coordinator

Administrative Secretary

Coordinator
AVID / College Board Programs

Administrative Secretary

Transcripts Clerk
CLASS TITLE: Curriculum Communications Specialist

TITLE CODE: C35300  GRADE: 08

REPORTS TO: Assistant Superintendent, Curriculum & Instruction

SUMMARY: Performs professional communications duties in support of the Curriculum and Instruction Offices. Assists in the development, implementation, and administration of curriculum communications plans, programs, and strategies. Develops and oversees the development of clear, effective, and appropriate written curriculum materials for public release. Performs other duties as assigned.

EXAMPLES OF DUTIES:

Works with the Assistant Superintendent, Curriculum and Instruction, curriculum office department heads, and others to develop and produce written materials. Composes correspondence on behalf of the Assistant Superintendent, Curriculum and Instruction and others in the Division of Curriculum and Instruction. Proofs and edits correspondence and published materials.

Researches, gathers, and compiles information in response to inquiries. Collects information from departmental managers and others. Verifies that the information provided is current and accurate.

Ensures adherence with all established correspondence and professional writing standards. Ensures a consistent and appropriate application of formatting, usage, and style for documents. Provides advice and guidance regarding public communications issues.

Writes, edits, and revises presentations. Develops, designs, and composes bulletins, newsletters, pamphlets, and related materials for Curriculum and Instruction offices. Develops other internal and external communications as needed.

Operates personal computers, printers, copiers, and related office equipment. Uses office software packages to process and produce informational materials. Establishes and maintains files.

 Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

Education, Training and Experience:
Graduation from an accredited college or university with a bachelor’s degree, preferably in communications, public relations, journalism, English or a related field; plus six years'
professional experience in communications, public relations, journalism, education administration, or a related field.

Knowledge, Skills, and Abilities:
Thorough knowledge of the principles and practices of public communications. Thorough knowledge of English grammar, punctuation, usage, and style. Thorough knowledge of the principles and practices of public relations. Thorough knowledge of the principles and practices of effective writing. Thorough knowledge of the development of informational materials. Knowledge of public school system operations, policies, and programs. Knowledge of and skill in the use of database, internet, spreadsheet, word processing, and related applications.

Skill in composing clear, effective, and appropriate correspondence and other written materials. Skill in researching, gathering, and compiling information. Skill in the design and production of correspondence, bulletins, newsletters, pamphlets, and related materials. Skill in establishing effective working relationships with the public, executive staff members, and others.

PHYSICAL AND ENVIRONMENTAL CONDITIONS:
The work of this class is generally performed in an office environment and requires the use of personal computers, printers, and related office equipment.

CONDITIONS OF EMPLOYMENT:
Persons appointed to this class may be required to work evenings, weekends, and beyond their normally scheduled hours with little or no advanced notice.

FLSA: Exempt

Class Established: 09/2011

Eligible for the Baltimore County Employees’ Retirement System

This class specification defines the types of duties and level of difficulty of work required of positions in this title. It shall not be held to exclude duties not mentioned nor limit the right of management to assign work to employees.