MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

OPEN SESSION

Tuesday, September 10, 2013
6:00 p.m. - Closed Session, 7:00 p.m. - Open Session
Greenwood – Building E

I. PLEDGE OF ALLEGIANCE

II. SILENT MEDITATION IN REMEMBRANCE

III. AGENDA
Consideration of the agenda for September 10, 2013

IV. MINUTES
Consideration of the Board of Education Open and Closed Minutes of August 6, 2013

V. SELECTION OF SPEAKERS

VI. ADVISORY AND STAKEHOLDER GROUPS

VII. GENERAL PUBLIC COMMENT

VIII. SUPERINTENDENT’S REPORT

IX. PRESIDENT’S REPORT

X. SPECIAL ORDER OF BUSINESS – Recognizing September as PTA Membership Month

XI. OLD BUSINESS

A. Consideration of the following Board of Education Policies (third reading):

- Proposed Changes to Policy 1260 – COMMUNITY RELATIONS: Community Involvement-School Volunteers
- Proposed Changes to Policy 6000 – INSTRUCTION: Instruction-Curriculum and Instruction
- Proposed Changes to Policy 6200 – INSTRUCTION: Instructional Services-School Libraries
• Proposed Changes to Policy 6601 – INSTRUCTION: Curriculum Extensions and Alternative Programs-Summer School
  Exhibit E
• Proposed Changes to Policy 6604 – INSTRUCTION: Evaluation of the Instructional Program-Purpose of the Evening and Saturday High School Programs
  Exhibit F

B. Blueprint 2.0 Goal 4: Consideration of FY15 State County Capital Budget
  Exhibit G

C. Consideration of Revised 2014-2015 School Calendar
  Exhibit H

XII. NEW BUSINESS

A. Consideration of consent to the following personnel matters:
  1. Retirements
  2. Resignations
  3. Leaves of Absence
  4. Deceased: Recognition of Service
  5. Area Education Advisory Council Appointments
  Exhibit I
  Exhibit J
  Exhibit K
  Exhibit L
  Exhibit M

B. Consideration of consent to Administrative Appointments
  1. Recognition of Administrative Appointments
  Exhibit N

C. Consideration of Action Taken in Closed Session
  Exhibit O

D. Consideration of consent to the following contract awards:
  1. Contract Modification: Amendment #9 to the BCPS Timonium Lease
  2. Contract Modification: Inspection of Storage Tank Systems
  3. Contract Modification: Vehicle Parts and Materials
  4. Audiology Equipment
  5. Cohort – Business and Technology Management, Innovative Leadership Track
  6. Fencing Services
  7. Office Supplies
  8. Roofing Inspection Services
  9. Vinyl Composition Tile (VCT) Gymnasium Floor Physical Education Game Line Application
  Exhibit P
  Exhibit Q
  Exhibit R
  Exhibit S
10. Lutherville Area Elementary School Construction at Mays Chapel-Construction Package 11A—Rebid Kitchen Equipment

E. Consideration of the Joint Use Agreement with Recreation and Parks (Mr. Dixit) Exhibit P

XIII. INFORMATION

A. Revised Superintendent’s Rule 1260 – COMMUNITY RELATIONS: Community Involvement – School Volunteers Exhibit Q

B. Revised Superintendent’s Rule 6000 – INSTRUCTION: Instruction – Curriculum and Instruction PULLED Exhibit R

C. Revised Superintendent’s Rule 6601 – INSTRUCTION: Curriculum Extensions and Alternative Programs – Summer School Exhibit S

XIV. ANNOUNCEMENTS

Next Board Meeting Tuesday, September 24, 2013
6:30 p.m. Greenwood
TENTATIVE MINUTES
BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, August 6, 2013

The Board of Education of Baltimore County met in open session at 5:41 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Esquire, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in August.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(7) and upon motion of Mr. Uhlfelder, seconded by Mr. Moniodis, the Board commenced its closed session at 5:41 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:41 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Esquire, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and the following staff members were present: Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Margaret-Ann F. Howie, Esquire, General Counsel; Dr. Lisa Grillo, Chief Human Resources Officer, Dr. Alpheus Arrington, Director, Human Resources; Mr. George Duque, Manager, Office of Staff Relations, Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Deborah Decker, Senior Executive Assistant to the Board.

Dr. Grillo reviewed with Board members personnel matters to be considered on the evening’s agenda.

Dr. Arrington exited the room 5:47 p.m.

Dr. Grillo exited the room at 5:58 p.m.

Ms. Howie provided an update on legal matters.

Mr. Galla exited the room at 6:04 p.m.
Mr. Duque entered the room at 6:05 p.m. and provided an update on negotiations.

On motion of Ms. Williams, seconded by Mr. McDaniels, the Board adjourned its closed session at 6:12 p.m. to commence an administrative function session.

**ADMINISTRATIVE FUNCTION SESSION**

Ms. Prumo gave a brief overview of the BoardDocs proposed training schedule, an update on the Board of Education email account, and a review of personal use of email accounts by Board of Education members.

Ms. Prumo exited the room at 6:27 p.m.

Mr. Nussbaum distributed to Board members documents concerning the Open Meetings Act and Board of Education Policy 8330 regarding the recording, documentation, and publication of meeting minutes.

Dr. Dance and Ms. Howie exited the room at 6:28 p.m.

At 6:29 p.m., Board members discussed the Superintendent’s contract.

On motion of Mr. Janssen, seconded by Mr. Uhlfelder, the Board adjourned its administrative function session at 6:53 p.m. for a brief dinner recess.

**OPEN SESSION MINUTES**

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:14 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Esquire, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

**PLEDGE OF ALLEGIANCE**

The open session commenced with the Pledge of Allegiance to the Flag, which was led by former Board of Education member Valerie Roddy, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.
SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board’s practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

SPECIAL ORDER OF BUSINESS- RECOGNITION OF FORMER BOARD MEMBERS

The Board adopted a resolution honoring former Board of Education member Cornelia Bright Gordon. The resolution for Ms. Bright Gordon stated:

RESOLUTION

WHEREAS, Cornelia Bright Gordon, Esquire, has served as a member of the Board of Education of Baltimore County with distinction and honor from July 2011 through June 2013; and

WHEREAS, She has worked actively for the achievement of all Baltimore County students; and

WHEREAS, Ms. Bright Gordon has represented the Board of Education at the state level by serving on the Governor’s Legislative Task Force to Study High-School Dropout Rates of Persons in the Criminal Justice System; and

WHEREAS, She has served as a member of the Board of Education’s Building and Contracts Committee, and served as its Chair; and
WHEREAS, Ms. Bright Gordon has served with dedication her family and community; now, therefore, be it

RESOLVED, That the Board of Education of Baltimore County, herewith assembled in regular session on the sixth day of August, in the year two thousand thirteen, recognizes the outstanding contributions of Cornelia Bright Gordon, Esquire; and be it further

RESOLVED, That the Board does herewith extend its deepest appreciation and gratitude for her dedication, loyalty, and service and further extends its best wishes for good health, happiness, and continued success in her future endeavors.

The Board adopted a resolution honoring former Board of Education member Valerie Roddy. The resolution for Ms. Roddy stated:

RESOLUTION

WHEREAS, Valerie A. Roddy has served as a member of the Board of Education of Baltimore County with distinction and honor from July 2008 through June 2013; and

WHEREAS, She has worked actively for the achievement of all Baltimore County students; and

WHEREAS, Ms. Roddy has served in exemplary fashion as the Vice-President of the Board from July 2011 through June 2013; and

WHEREAS, She has represented the Board of Education of Baltimore County at the national level by serving on the National School Board Association’s Federal Relation Network; and

WHEREAS, Ms. Roddy has represented the Board of Education at the state level by serving on the Maryland Association of Boards of Education’s Budget Committee; and

WHEREAS, She has served as a member of the Board’s Policy Review Committee, and served as its Chair, has served as a member of the Building and Contracts Committee, and served as its Vice-Chair, and has served as a member of the Budget and Audit Committee; and

WHEREAS, Ms. Roddy has committed her time to the Baltimore County Public Schools’ community; now, therefore, be it

RESOLVED, That the Board of Education of Baltimore County, herewith assembled in regular session on the sixth day of August, in the year two thousand thirteen, recognizes the outstanding contributions of Valerie A. Roddy; and be it further
RESOLVED, That the Board does herewith extend its deepest appreciation and gratitude for her dedication, loyalty, and service and further extends its best wishes for good health, happiness, and continued success in her future endeavors.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, spoke of the upcoming school year and the tasks that lie ahead for teachers and staff.

Ms. Jacqueline Brewster, President of the PTA Council of Baltimore County, shared the upcoming events, including the PTA Council Reception and Fall Workshops scheduled for October 17, at Dundalk/Sollers Point High School.

Ms. Jacqueline Brewster, Chair of the Southeast Area Education Advisory Council, spoke about her visit to the new Dundalk/Sollers Point High School and the opportunities that are available to the students.

Mr. William Lawrence, Executive Director of the Council of Administrative and Supervisory Employees (CASE), shared the PAR panel process work with Abbey Beytin, the expansion of the CASE executive board, and the impact of MSA scores and teacher evaluations.

Ms. Beverly Coleman, Chair of the Southwest Area Education Advisory Council, spoke of the planned meetings at several Southwest Area schools, the addition of relocatable classrooms at Hillcrest Elementary School, and the upcoming Joint Area Education Advisory Council meeting on September 12.

PUBLIC COMMENT

Marianne Moore spoke about black male achievement and the need for a black male academy.

Charles Knutson, a parent and member of Hillcrest Elementary School community, spoke about the enrollment projections and the effects of the growing population at the school.

Joan Glaser, a parent of Autism Spectrum Disorder (ASD) children, shared information about inclusion for students with ASD.

Andrew Wilson, a Hillcrest PTA member and parent, spoke about the overcrowding in the Southwest area, the projected enrollment, site selection, and the continuation of meetings to discuss concerns about the school community.
SUPERINTENDENT’S REPORT

Dr. Dance provided the following report:

CCBC Partnership – Dr. Dance reported that the partnership with CCBC offers many learning opportunities for students and staff. Students have the ability to be dually enrolled in BCPS and CCBC. Students participating in the dual enrollment program are offered a 100% discount on their tuition.

MSA Results – Dr. Dance informed the Board that this is the last school year for MSA testing. Test scores declined over the past year throughout the state. The focus this school year will be on the Common Core State Standards and the PARCC assessments that are aligned with the Common Core State Standards. The assessments are to be administered online however, in many cases throughout Maryland, including BCPS, school buildings do not have the infrastructure to support online testing. The State Superintendent has been made aware of the need for “pencil and paper” tests for the first year of PARCC.

Facilities – Dr. Dance stated the Board will receive the comprehensive facilities assessment in December. As information becomes available, communities in the Southwest and Central areas will be able to access information on overcrowding through the “What’s Happening” link on the BCPS Web site.

Dr. Dance explained whenever capacity is added, such as construction of a new school or construction of additions, adjusting school boundaries adjustments may follow. With the 700 seat school on the Mays Chapel site and the additional 500 seats in the central area, redistricting in the central area will occur. The boundary process involves the community. The plan is to start this process in early fall so a recommendation for Board approval is made as early as possible.

PRESIDENT’S REPORT

Mr. Schmidt provided an update on the following items:

Joint Advisory Council Meeting – The June meeting was postponed, but has been rescheduled for September 12. The meeting will provide the opportunity to discuss concerns from the council members and steps for future action.

Board of Education Email - Starting on August 7, on the BCPS Web site under the “Board of Education,” a “Contact Us” feature will be added. Any member of the public who wishes to email the members of the Board of Education will be able to do so.
School Year 2013-14 – Mr. Schmidt spoke of the upcoming school year and the working relationship of the Board and the Superintendent, and of the initiatives Dr. Dance is undertaking to ensure students are globally competitive upon graduation. Mr. Schmidt also reported that the Board had adopted Focus Areas for the upcoming school year.

PERSONNEL MATTERS

On motion of Mr. Janssen, seconded by Ms. Williams, the Board unanimously approved the personnel matters as presented on exhibits B through F (Copies of the exhibits are attached to the formal minutes).

On motion of Mr. Gilliss, seconded by Mr. Moniodis, the Board unanimously approved the following administrative appointments as presented in exhibit G (A copy of the exhibit is attached to the formal minutes).

Dr. Dance recognized the administrative appointments approved by the Board.

RECOMMENDED APPOINTMENTS

<table>
<thead>
<tr>
<th>NAME</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATTHEW N. AMES</td>
<td>Assistant Principal</td>
<td>Principal</td>
</tr>
<tr>
<td>(Effective August 7, 2013)</td>
<td>Franklin High School</td>
<td>Parkville High School</td>
</tr>
<tr>
<td>ALPHEUS A R R I N G T O N, JR.</td>
<td>Director of Personnel</td>
<td>Executive Director, Human Resources Operations</td>
</tr>
<tr>
<td>(Effective August 7, 2013)</td>
<td>Department of Human Resources</td>
<td>Department of Human Resources</td>
</tr>
<tr>
<td>COLLEEN R. BANKS</td>
<td>Teacher/Special Education, Inclusion</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective August 7, 2013)</td>
<td>General John Stricker Middle School</td>
<td>Chase Elementary School</td>
</tr>
<tr>
<td>JUSTIN L. BENJAMIN</td>
<td>Teacher/Social Studies</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective August 7, 2013)</td>
<td>Lansdowne Middle School</td>
<td>Cockeyesville Middle School</td>
</tr>
<tr>
<td>ABBEY E. CAMPBELL</td>
<td>Assistant Principal</td>
<td>Principal</td>
</tr>
<tr>
<td>(Effective August 7, 2013)</td>
<td>Pikesville High School</td>
<td>Owings Mills High School</td>
</tr>
<tr>
<td>TERESA L. DAVIS</td>
<td>Teacher/Classroom</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>(Effective August 7, 2013)</td>
<td>Pinewood Elementary School</td>
<td>Pinewood Elementary School</td>
</tr>
</tbody>
</table>
GARRY W. DAY  
(Effective August 7, 2013)  
Teacher/Mentor  
Hebbville Elementary School  
Assistant Principal  
Winand Elementary School

MONIKA A. DILLARD  
(Effective August 7, 2013)  
Teacher/Science  
Woodlawn High School  
Assistant Principal  
Chesapeake High School

LAWRENCE G. DU VAL, JR.  
(Effective August 7, 2013)  
Teacher/Physical Education  
Loch Raven High School  
Assistant Principal  
Catonsville Middle School

KERRY A. FLANIGAN  
(Effective August 7, 2013)  
Teacher/Technology Integration  
Joppa View Elementary School  
Assistant Principal  
Joppa View Elementary School

ANN MARIE GILLOOLY  
(Effective August 7, 2013)  
Teacher/Resource  
Shady Spring Elementary School  
Assistant Principal  
Riderwood Elementary School

BONNIE A. HAIN  
(Effective August 7, 2013)  
Senior English Advisor  
Achieve  
Director  
Office of Language Arts

DIANE HEGBERG  
(Effective August 7, 2013)  
Fiscal Supervisor II, Department of Physical Facilities  
Fiscal Officer  
Department of Physical Facilities

BASHEERA A. JAMES  
(Effective August 7, 2013)  
Director of Legal Hiring and Recruiting  
Cook County State’s Attorney’s Office  
Director, Employee Dispute Resolution  
Department of Human Resources

HERMAN C. JAMES  
(Effective August 7, 2013)  
Lead Personnel Officer  
Department of Human Resources  
Director of Staffing  
Department of Human Resources

JAMES W. MARTIN, IV  
(Effective August 7, 2013)  
Teacher/Mathematics  
Woodlawn High School  
Assistant Principal  
Woodlawn High School

AMANDA B. MCBRIDE  
(Effective August 7, 2013)  
Teacher/Resource  
Scotts Branch Elementary School  
Assistant Principal  
Westowne Elementary School

STEFANI N. PAUTZ  
(Effective August 7, 2013)  
Director, Eastern Shore Writing Project  
Coordinator, Curriculum Development  
Salisbury University  
Division of Curriculum and Instruction

DANALEE M. POTTER  
(Effective August 7, 2013)  
Teacher/Classroom Padonia International Elementary School  
Assistant Principal Catonsville Elementary School

BRIAN C. POWELL  
(Effective August 7, 2013)  
Teacher/Special Education Dundalk High School  
Assistant Principal Overlea High School

JENNY L. ROHRBAUGH  
(Effective August 7, 2013)  
Teacher/Resource Bedford Elementary School  
Assistant Principal Wellwood International School

TAMMY N. RUDOLPH  
(Effective August 7, 2013)  
Teacher/Mathematics Dundalk High School  
Supervisor, Secondary Mathematics, PreK-12 Office of Mathematics, PreK-12

SUSAN M. SCHMITZ  
(Effective August 7, 2013)  
Teacher/Classroom Jacksonville Elementary School  
Assistant Principal Middlesex Elementary School

BELINDA C. TETTERIS  
(Effective August 7, 2013)  
Assistant Principal Randallstown Elementary School  
Principal Chesapeake Terrace Elementary School

KENNY T. WEST  
(Effective August 7, 2013)  
Senior Operations Supervisor, Transportation Office of Transportation  
Assistant Director, Transportation Office of Transportation

DARRELL L. WHEELER  
(Effective August 7, 2013)  
Teacher/Mathematics Perry Hall High School  
Assistant Principal Patapsco High School

VERLETTA B. WHITE  
(Effective August 7, 2013)  
Assistant Superintendent Zone 3  
Chief Academic Officer Office of the Superintendent Division of Curriculum and Instruction
CONSIDERATION OF THE AMENDMENTS TO THE SUPERINTENDENT’S CONTRACT

On motion of Mr. Janssen, seconded by Mr. McDaniels, the Board approved the amendments to the Superintendent’s contract by a vote of 11 - 1. Mr. Collins opposed.

CONSIDERATION OF ACCEPTANCE OF PROPERTY FOR A NEW ELEMENTARY SCHOOL IN THE NORTHWEST

Mr. Sines and Mr. Dixit reported that the Ballard Family, LLC is conveying to the Board of Education Parcel, a 6.853 acre parcel within a Planned Urban Development (PUD) located south of Lyons Mill Road and east of the future Plinlimmon Drive. The parcel is of sufficient size to accommodate an elementary school and the necessary parking spaces, drop-off area and bus loop. All athletic fields on an adjacent parcel will be constructed and owned by Baltimore County Government.

The Sage Policy Group and Cropper GIS (Sage-Cropper) has analyzed existing and future economic and demographic conditions in the Northwest Planning Region that may impact residential patterns and enrollment growth. The Sage-Cropper Study issued in July 2012, presented four categories of relief strategies. These include: 1) modification of grade configurations; 2) relocation of early childhood and magnet programs; 3) combining elementary and middle schools; and 4) new construction.

Mr. Parker moved, seconded by Mr. Moniodis, to accept the property for the potential development for a new school in the Northwest area.

Board members expressed the following concerns and asked the following questions:

- What is the proximity to the school and athletic fields of the underground gas and utility lines?
- Whether the acreage will be adequate for an elementary school?
- Whether the conveyance of the property is a donation?
- Whether acceptance of this land requires the building of a school?

The Board approved the acceptance of the property by a vote of 11 – 1. Mr. Uhlfelder opposed this item.

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee represented by Mr. Moniodis, recommended approval of items 1, 3, and 5 through 12 in exhibit I. Items 2 and 4 have been pulled. The Board approved the items 11-0; Mr. Galla was not present for the vote.

1. RGA-135-12 Contract Extension: Diploma To Degree Program
2. RGA-134-05 Contract Modification: Amendment #8 to the BCPS Timonium Lease
3. PCR-204-11 Contract Modification: Field Trip Transportation Services
5. JNI-759-05 Contract Extension and Modification: Carnegie Learning’s Cognitive Tutor Algebra I
7. JNI-756-09 Contract Extension and Modification: Pediatric Consultative Services – Memorandum of Understanding
8. JNI-770-14 Behavioral Health Strengths and Gaps Analysis
9. MWE-811-14 Consulting Services for School Attendance Boundary Adjustments
10. PCR-288-14 Print Shop Reproduction Equipment
11. MBU-520-13 Printing BCPS Information Calendars
12. PCR-289-14 Workers’ Compensation Insurance

REPORT ON THE PROPOSED FY15 STATE CAPITAL BUDGET

Mr. George Sarris, Director, Office of Budget and Reporting, asked the Board to review the FY15 State Capital Budget report. Any questions should be forwarded to Ms. Decker before the August 20 Board meeting. The capital budget will be presented to the Board for final acceptance in September.

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

The next meeting of the Board of Education will be August 20, 2013, at 6:30 p.m. in room 114, E Building, Greenwood.

ADJOURNMENT

Since there was no further business, the Board adjourned its meeting at 9:11 p.m.

Respectfully submitted,

S. Dallas Dance
Secretary-Treasurer

sdd/dd
DATE: September 10, 2013

TO: BOARD OF EDUCATION

FROM: S. Dallas Dance, Superintendent

SUBJECT: CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 1260, SCHOOL VOLUNTEERS

ORIGINATOR: Mychael Dickerson, Chief Communications Officer

RESOURCE PERSON(S):

RECOMMENDATION

That the Board of Education accepts the proposed changes to Board of Education Policy 1260. This is the third reading of this policy.

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Attachment I – Policy Analysis
Attachment II – Policy 1260
Statement of Issues or Questions Addressed
In accordance with Board of Education Policy and Superintendent’s Rule 8130, Policy 1260 is scheduled for review in school year 2012-2013. Policy 1260 recognizes the importance school volunteers play in supporting student learning. Staff is recommending that the policy be revised to: (1) include a philosophy statement recognizing the role of volunteers in supporting student learning; (2) require all volunteers complete the school system’s volunteer application and training process prior to working in a school; and (3) conform with the Policy Review Committee’s editing conventions.

Cost Analysis and Fiscal Impact on School System
No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies
1. Board of Education Policy 1200, Community Involvement
2. Board of Education Policy 1210, Relationship with Parent-Teacher (Student) Associations
3. Board of Education Policy 1240, Visitors to Schools
4. Board of Education Policy 1270, Parent and Family Involvement
5. Board of Education Policy 2352, Health and Safety
6. Board of Education Policy 3150, Board Insurance Program
7. Board of Education Policy 4103, Suspected Child Abuse, Neglect, and/or Inappropriate Behavior Toward a Student by an Employee of the Baltimore County Public Schools
8. Board of Education Policy 6800, Field Trips and Foreign Travel

Legal Requirements
1. Annotated Code of Maryland, Education Article §4-105, Comprehensive Liability Insurance; Defense of Sovereign Immunity
2. Annotated Code of Maryland, Education Article §4-106, Immunity of County Board Employees, Volunteers, and Board Members
3. Annotated Code of Maryland, Education Article §6-106, Volunteer Aides

Similar Policies Adopted by Other Local School Systems
1. Anne Arundel Board of Education, Policy KH, Parent/Family/Community Involvement
2. Carroll County Board of Education, Policy KC, Parent/Family/Community Involvement

Draft of Proposed Policy
Attached

Other Alternatives Considered by Staff
No other alternatives were considered.
**Timeline**
First reading – July 9, 2013
Public comment – August 6, 2013
Third reading/vote – September 10, 2013
COMMUNITY RELATIONS: Community Involvement

School Volunteers

I. PHILOSOPHY

A. THE Board of Education of Baltimore County (Board) recognizes that participation in the work of the school system by parents, guardians, businesses, and community members provides important support for schools and students and helps TO foster strong school-community relationships. THE BOARD ENCOURAGES THE INVOLVEMENT OF VOLUNTEERS IN BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) AND RECOGNIZES THE ROLE VOLUNTEERS HAVE IN SUPPORTING STUDENT LEARNING. [Therefore, the Board supports the use of volunteers in instructional and non-instructional activities in a manner that promotes safe and orderly learning environments.]

B. IN ORDER TO ENSURE A SAFE SCHOOL ENVIRONMENT, PRIOR TO VOLUNTEERING FOR THE SCHOOL SYSTEM, ALL VOLUNTEERS SHALL COMPLETE THE BCPS VOLUNTEER APPLICATION AND TRAINING PROCESS.

II. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

Legal References: Annotated Code of Maryland, Education Article §4-105, COMPREHENSIVE LIABILITY INSURANCE; DEFENSE OF SOVEREIGN IMMUNITY
Annotated Code of Maryland, Education Article §4-106, IMMUNITY OF COUNTY BOARD EMPLOYEES, VOLUNTEERS, AND BOARD MEMBERS
Annotated Code of Maryland, Education Article §6-106, VOLUNTEER AIDES
RELATED POLICIES: BOARD OF EDUCATION POLICY 1200, COMMUNITY INVOLVEMENT
BOARD OF EDUCATION POLICY 1210, RELATIONSHIP WITH PARENT-TEACHER (STUDENT) ASSOCIATIONS
BOARD OF EDUCATION POLICY 1240, VISITORS TO SCHOOLS
BOARD OF EDUCATION POLICY 1270, PARENT AND FAMILY INVOLVEMENT
BOARD OF EDUCATION POLICY 2352, HEALTH AND SAFETY
BOARD OF EDUCATION POLICY 4103, SUSPECTED CHILD ABUSE, NEGLECT, AND/OR INAPPROPRIATE BEHAVIOR TOWARD A STUDENT BY AN EMPLOYEE OF THE BALTIMORE COUNTY PUBLIC SCHOOLS
BOARD OF EDUCATION POLICY 6800, FIELD TRIPS AND FOREIGN TRAVEL
BOARD OF EDUCATION POLICY SUB SERIES 8360, ETHICS CODE

[Related Policies:  Board of Education Policy 8363
Board of Education Policy 4004
Board of Education Policy 2352]
DATE: September 10, 2013

TO: BOARD OF EDUCATION

FROM: S. Dallas Dance, Superintendent

SUBJECT: CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 6000, CURRICULUM AND INSTRUCTION

ORIGINATOR: S. Dallas Dance, Superintendent

RESOURCE PERSON(S): Verletta White, Chief Academic Officer
Elizabeth Aitken, Senior Executive Director, Curriculum

RECOMMENDATION

That the Board of Education reviews the proposed changes to Policy 6000, Curriculum and Instruction. This is the third reading.

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Attachment I – Policy Analysis
Attachment II – Policy 6000
POLICY ANALYSIS FOR  
BOARD OF EDUCATION POLICY 6000  
CURRICULUM AND INSTRUCTION

Statement of Issues or Questions Addressed  
In accordance with Board of Education Policy and Superintendent’s Rule 8130, Policy 6000 is scheduled for review in school year 2012–2013. Policy 6000 outlines the Board’s responsibility for the development and oversight of curriculum. Staff is recommending that Policy 6000 be revised and written to: (1) include a policy statement that clearly outlines the Board’s expectations concerning curriculum review and development; (2) outline standards, including the requirement that all curriculum and courses of study be approved by the Board; (3) include an implementation section; and (4) conform with the Policy Review Committee’s editing conventions.

Cost Analysis and Fiscal Impact on School System  
No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies  
1. Board of Education Policy 6002, Selection of Instructional Materials  
2. Board of Education Policy 6100, Curriculum  
3. Board of Education Policy 6102, Teaching of Controversial Issues  
4. Board of Education Policy 8130, Formulation

Legal Requirements  
1. Annotated Code of Maryland, Education Article §4-101, Control and Promotion of Education  
2. Annotated Code of Maryland, Education Article §4-108, Duties in General  
3. Annotated Code of Maryland, Education Article §4-111, Curriculum Guides and Courses of Study; Study of Sign Language

Similar Policies Adopted by Other Local School Systems  
1. Anne Arundel County Board of Education, Policy IE, Curriculum  
2. Frederick County Board of Education, Policy 500, Curriculum and Courses of Study  
3. Howard County Board of Education, Policy 8000, Curriculum

Draft of Proposed Policy  
Attached

Other Alternatives Considered by Staff  
No other alternatives were considered.

Timeline  
First reading – July 9, 2013  
Public comment – August 6, 2013  
Third reading/vote – September 10, 2013
INSTRUCTION: INSTRUCTION

Curriculum and Instruction

I. POLICY STATEMENT

The Board of Education of Baltimore County (Board) recognizes that the foundation of the school system’s educational program is a SYSTEM-WIDE [systemic] curriculum designed and structured so that Baltimore County Public School (BCPS) students will have the knowledge, skills, and attitudes to reach their potential as responsible, productive citizens in a global economy and a multicultural society. THE BOARD FURTHER RECOGNIZES THE NEED AND VALUE FOR AN ONGOING PROGRAM OF CURRICULUM REVIEW AND DEVELOPMENT.

[The Board recognizes that the curriculum must delineate a prescribed course of study “to provide a quality education that develops the content knowledge, skills, and attitudes that will enable all students to reach their maximum potential as responsible, life-long learners and productive citizens.”]

II. STANDARDS

A. THE BOARD DELEGATES TO [T]he Superintendent THE RESPONSIBILITY OF ESTABLISHING, IMPLEMENTING, AND MONITORING [shall establish, implement, and monitor] a process for the development, alignment, and review of the written, taught, and assessed curriculum.

B. ALL CURRICULA must reflect[s] global, national, state, and local standards and requirements and provide academic rigor for all students.

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.
LEGAL REFERENCES:
Annotated Code of Maryland, Education Article §4-101, CONTROL AND PROMOTION OF EDUCATION
Annotated Code of Maryland, Education Article §4-108, DUTIES IN GENERAL
Annotated Code of Maryland, Education Article §4-111, CURRICULUM GUIDES AND COURSES OF STUDY: STUDY OF SIGN LANGUAGE

RELATED POLICIES:
BOARD OF EDUCATION POLICY 6002, SELECTION OF INSTRUCTIONAL MATERIALS
BOARD OF EDUCATION POLICY 6100, CURRICULUM
BOARD OF EDUCATION POLICY 6102, TEACHING OF CONTROVERSIAL ISSUES
BOARD OF EDUCATION POLICY 8130, FORMULATION

Policy
Adopted: 11/21/68
Revised: 02/26/08
REVISED: _____
BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: September 10, 2013
TO: BOARD OF EDUCATION
FROM: S. Dallas Dance, Superintendent
SUBJECT: CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 6200, SCHOOL LIBRARIES

ORIGINATOR: S. Dallas Dance, Superintendent
RESOURCE PERSON(S): Verletta White, Chief Academic Officer

RECOMMENDATION

That the Board of Education reviews the proposed changes to Policy 6200, School Libraries. This is the third reading.

*****

Attachment I – Policy Analysis
Attachment II – Policy 6200
POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 6200
SCHOOL LIBRARIES

Statement of Issues or Questions Addressed
In accordance with Board of Education Policy and Superintendent’s Rule 8130, Policy 6200 is scheduled for review in school year 2012-2013. Policy 6200 was presented to the Board for first reader at its meeting on February 19, 2013. Based on comments received, during second reader, the Board asked that the policy be remanded to the Policy Review Committee for further review. At the request of the Chief Academic Officer, a focus group consisting of principals and library media specialists was convened to provide feedback concerning the policy. As a result of the comments received from the focus group, staff is recommending that the policy be revised to: (1) include a policy statement that recognizes the importance of the school library media program in supporting student achievement; (2) include guidelines that reflect current library media program standards and expectations; (3) include the requirement that the Superintendent request funding in the annual operating budget for maintaining and upgrading school library collections, as well as staffing school libraries with certificated library media specialists; (4) include an implementation section; and (5) conform with the Policy Review Committee’s editing conventions.

Cost Analysis and Fiscal Impact on School System
The Superintendent will request sufficient funding to sustain school libraries from the annual operating budget. The proposed request for FY14 is $2,134,686.

Relationship to Other Board of Education Policies
1. Board of Education Policy 3111, Budget Planning and Preparation
2. Board of Education Policy 6002, Selection of Instructional Materials
3. Board of Education Policy 6202, Telecommunications Access to Electronic Information, Services, and Networks

Legal Requirements
1. COMAR 13A.05.04.01, Public School Library Programs
2. COMAR 13A.12.03.03, Library Media Specialist

Similar Policies Adopted by Other Local School Systems
2. Harford County Board of Education, Policy 04-0016-000, Professional Library/Media Center
3. Harford County Board of Education, Policy 06-0022-000, School Media Centers
4. Montgomery County Board of Education, Policy IIB, Evaluation and Selection

Draft of Proposed Policy
Attached
Other Alternatives Considered By Staff
No other alternatives were considered.

Timeline
First reading – July 9, 2013
Public comment – August 6, 2013
Third reading/vote – September 10, 2013
INSTRUCTION: Instructional Services

School Libraries

I. POLICY STATEMENT

A. The Board of Education of Baltimore County (Board) recognizes that school library media centers provide students and staff equitable access to the print and digital resources critical to supporting 21st century teaching and learning.

B. The Board further recognizes that CERTIFICATED [state certified] library media specialists SERVE A [are] critical ROLE IN SUPPORTING STUDENT ACHIEVEMENT BY COLLABORATING AND CO-TEACHING [partners] with CLASSROOM teachers in integrating information and technology literacy skills INTO THE CONTENT CURRICULUM AND MEETING THE EXPECTATIONS FOR STUDENT RESEARCH SET FORTH IN THE COMMON CORE STATE STANDARDS. [with all curricula by collaborating and co-teaching to positively impact the achievement of all students. Hence, the schools shall provide and maintain adequate school libraries and ensure sufficient staffing.]

C. THE BOARD IS COMMITTED TO MAINTAINING [Hence, the schools shall provide and maintain] adequate school libraries and ENSURING STAFFING OF LIBRARY MEDIA SPECIALISTS [ensure sufficient].

[The Superintendent shall develop rules, regulations and procedures to insure the quality of content in these libraries and their systematic maintenance as current resources for teachers, students, and their families.]

II. GUIDELINES

A. BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) SCHOOL LIBRARY MEDIA PROGRAM SHALL MEET THE MARYLAND STATE DEPARTMENT OF EDUCATION STANDARDS FOR SCHOOL LIBRARY MEDIA PROGRAMS IN MARYLAND. THE PROGRAM SHALL ALSO ADHERE TO THE MARYLAND STATE CURRICULUM IN INFORMATION LITERACY SKILLS AND THE AMERICAN ASSOCIATION OF SCHOOL LIBRARIES STANDARDS FOR THE 21ST CENTURY LEARNER.
POLICY 6200

B. SCHOOL LIBRARY MEDIA COLLECTIONS WILL BE SELECTED AND EVALUATED CONSISTENT WITH POLICY 6002, SELECTION OF INSTRUCTIONAL MATERIALS.

C. DURING PREPARATION OF THE ANNUAL OPERATING BUDGET, the Superintendent shall CONSIDER [annually request sufficient funds to maintain these services using] the standards RECOMMENDED BY [of] the American Library Association, [and] the Maryland School Library Media Program Standards, AND BOARD POLICY 3111, BUDGET PLANNING AND PREPARATION TO: [as guides.]
   1. UPGRADE AND MAINTAIN SCHOOL LIBRARY COLLECTIONS; AND
   2. ENSURE STAFFING OF CERTIFICATED LIBRARY MEDIA SPECIALISTS IN SCHOOL LIBRARIES.

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

Legal References: COMAR 13A.05.04.01, Public School Library Programs
                  COMAR 13A.12.03.03, Library Media Specialist

Related Policies: [Board of Education Rule 1120, Copyright]
                  BOARD OF EDUCATION POLICY 3111, BUDGET PLANNING AND PREPARATION.
                  Board of Education Policy [and Rule] 6002, Selection of Instructional Materials
                  Board of Education Policy [and Rule] 6202, Telecommunications Access to Electronic Information, Services, and Networks

RELATED RULE: SUPERINTENDENT’S RULE 1120, COPYRIGHT

POLICY

Board of Education of Baltimore County

Adopted: 11/21/68
Revised: 06/10/08
REVISED: ___________
DATE: September 10, 2013

TO: BOARD OF EDUCATION

FROM: S. Dallas Dance, Superintendent

SUBJECT: CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 6601, SUMMER SCHOOL

ORIGINATOR: S. Dallas Dance, Superintendent

RESOURCE PERSON(S): Verletta White, Chief Academic Officer
Roger Plunkett, Executive Director, Student Support Services

RECOMMENDATION

That the Board of Education reviews the proposed changes to Policy 6601, Summer School. This is the third reading.

*****

Attachment I – Policy Analysis
Attachment II – Policy 6601
POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 6601
SUMMER SCHOOL

Statement of Issues or Questions Addressed
In accordance with Board of Education Policy and Superintendent’s Rule 8130, Policy 6601 is scheduled for review in school year 2012-2013. Policy 6601 establishes a summer school program that provides students with additional opportunities to obtain academic support or to earn graduation credits. Staff is recommending that the policy be revised to: (1) include a policy statement; (2) clearly delineate standards of the program; (3) reflect students’ ability to take online and blended courses as well as extended-year programs; (4) include an implementation statement; and (5) conform with the Policy Review Committee’s editing conventions.

Cost Analysis and Fiscal Impact to the School System
No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies
1. Board of Education Policy 5120, Attendance and Excuses
2. Board of Education Policy 5210, Factors Involved in Student Evaluation
3. Board of Education Policy 5500, Conduct
4. Board of Education Policy 5550, Disruptive Behavior
5. Board of Education Policy 6200, Curriculum and Instruction
6. Board of Education Policy 6602, Alternative Education Programs

Legal Requirements
1. COMAR 13A.03.02.05, Other Provisions for Earning Credit

Similar Policies Adopted by Other Local School Systems
1. Anne Arundel County Board of Education, Policy IFP, Secondary Summer School Program
2. Frederick County Board of Education, Policy 400-40, Summer School
3. Harford County Board of Education, Policy 04-0010-000, Summer School Program

Draft of Proposed Policy
Attached

Other Alternatives Considered by Staff
No other alternatives were considered.

Timeline
First reading – July 9, 2013
Public comment – August 6, 2013
Third reading/vote – September 10, 2013
INSTRUCTION: Curriculum Extensions and Alternative Programs

Summer School

I. POLICY STATEMENT

The Board of Education of Baltimore County (Board) may conduct a summer school program each year. Its purpose is to provide additional opportunities for students to receive academic support and participate in enrichment activities.

II. STANDARDS

A. COURSE REQUIREMENTS IN SUMMER SCHOOL PROGRAMS SHALL BE THE SAME AS THOSE REQUIRED FOR COURSES IN THE COMPREHENSIVE HIGH SCHOOL AND ADHERE WITH THE SCHOOL SYSTEM’S CURRICULUM AND GRADING STANDARDS.

B. SUCCESSFUL COMPLETION OF THE SUMMER SCHOOL COURSE SHALL BE REQUIRED FOR A STUDENT TO EARN CREDIT TOWARD HIGH SCHOOL GRADUATION OR, IF TAKEN FOR REVIEW CREDIT, FOR GRADE-LEVEL PROMOTION. [Summer school attendance does not in any way guarantee promotion for students. They may, however, earn credits toward high school graduation which may result in a change of class placement in the high school].

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

Legal Reference: COMAR 13A.03.02.05, Other Provisions for Earning Credit
POLICY 6601

RELATED POLICIES: BOARD OF EDUCATION POLICY 5120, ATTENDANCE AND EXCUSES
BOARD OF EDUCATION POLICY 5210, FACTORS INVOLVED IN STUDENT EVALUATION
BOARD OF EDUCATION POLICY 5500, CONDUCT
BOARD OF EDUCATION POLICY 5550, DISRUPTIVE BEHAVIOR
BOARD OF EDUCATION POLICY 6200, CURRICULUM AND INSTRUCTION
BOARD OF EDUCATION POLICY 6602, ALTERNATIVE EDUCATION PROGRAMS

Policy
Board of Education of Baltimore County

Adopted: 11/21/68
Revised: 06/10/08
REvised: __________
DATE: September 10, 2013

TO: BOARD OF EDUCATION

FROM: S. Dallas Dance, Superintendent

SUBJECT: CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 6604, EVENING AND SATURDAY HIGH SCHOOL PROGRAMS

ORIGINATOR: S. Dallas Dance, Superintendent

RESOURCE PERSON(S): Verletta White, Chief Academic Officer
Roger Plunkett, Executive Director, Student Support Services

RECOMMENDATION

That the Board of Education reviews the proposed changes to Policy 6604, *Evening and Saturday High School Programs*. This is the third reading.

*****

Attachment I – Policy Analysis
Attachment II – Policy 6604
STATEMENT OF ISSUES OR QUESTIONS ADDRESSED
In accordance with Board of Education and Superintendent’s Rule 8130, Policy 6604 is scheduled for review in school year 2012-2013. Policy 6604 establishes evening and Saturday high school programs as alternative educational opportunities to complete course requirements for a regular diploma. Staff is recommending that the policy be revised to: (1) rename it; (2) include a policy statement; (3) outline the types of courses offered, including e-learning opportunities; (4) establish the same course requirements in evening and Saturday high schools as those courses in comprehensive high schools, including grading and attendance; (5) include a student behavior section that requires students enrolled in these programs to follow the school system’s code of conduct and outlines consequences for disruptive behavior; (6) conform with the Policy Review Committee’s editing conventions.

COST ANALYSIS AND FISCAL IMPACT ON SCHOOL SYSTEM
No fiscal impact is anticipated by the revision of this policy.

RELATIONSHIP TO OTHER BOARD OF EDUCATION POLICIES
1. Board of Education Policy 5120, Attendance
2. Board of Education Policy 5210, Factors Involved in Student Evaluation
3. Board of Education Policy 5500, Conduct
4. Board of Education Policy 5550, Disruptive Behavior
5. Board of Education Policy 6602, Alternative Education Programs

LEGAL REQUIREMENTS
1. COMAR 13A.03.02.05, Other Provisions for Earning Credit

SIMILAR POLICIES ADOPTED BY OTHER LOCAL SCHOOL SYSTEMS
1. Anne Arundel County Board of Education, Policy IFO, Evening High School Program
2. Frederick County Board of Education, Policy 400-11, Evening High School Student Enrollment and Attendance
3. Howard County Board of Education, Policy 8030, Graduation Requirements

DRAFT OF PROPOSED POLICY
Attached

OTHER ALTERNATIVES CONSIDERED BY STAFF
No other alternatives were considered.

TIMELINE
First reading – July 9, 2013
Public comment – August 6, 2013
Third reading/vote – September 10, 2013
INSTRUCTION: Curriculum Extensions and Alternative Programs

[Purpose of the] Evening and Saturday High School Programs

I. POLICY STATEMENT

A. THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) MAY OFFER EVENING AND SATURDAY HIGH SCHOOL PROGRAMS TO PROVIDE STUDENTS WITH ALTERNATIVE OPPORTUNITIES TO COMPLETE COURSE REQUIREMENTS, INCLUDING:
   1. ONLINE AND BLENDED PROGRAMS TO PROVIDE STUDENTS WITH E-LEARNING OPPORTUNITIES; AND
   2. CREDIT-RECOVERY PROGRAMS FOR ORIGINAL OR REVIEW CREDIT.

B. THE SUPERINTENDENT SHALL PROVIDE FOR THE ADMINISTRATION AND SUPERVISION OF THE EVENING AND SATURDAY HIGH SCHOOL PROGRAMS.

II. STANDARDS

A. EVENING AND SATURDAY HIGH SCHOOL PROGRAMS WILL OFFER:
   1. ORIGINAL AND REVIEW CREDIT COURSES FOR THOSE STUDENTS WHO NEED TO MEET THE REQUIREMENTS FOR GRADUATION OR ADMISSION TO INSTITUTIONS OF HIGHER LEARNING OR WISH TO ADVANCE TO A HIGHER COURSE LEVEL.
   2. E-LEARNING OPPORTUNITIES FOR CREDIT RECOVERY AND ORIGINAL CREDIT.

B. COURSE REQUIREMENTS IN EVENING AND SATURDAY HIGH SCHOOL PROGRAMS SHALL BE THE SAME AS THOSE FOR COURSES IN COMPREHENSIVE HIGH SCHOOLS AND ADHERE WITH THE SCHOOL SYSTEM’S CURRICULUM AND GRADING STANDARDS.

C. EVENING AND SATURDAY HIGH SCHOOL PROGRAMS SHALL FOLLOW THE SCHOOL SYSTEM’S POLICIES AND RULES CONCERNING ATTENDANCE AND BEHAVIOR.
III. ELIGIBILITY

A. EVENING AND SATURDAY HIGH SCHOOL PROGRAMS ARE OPEN TO ANYONE WHO HAS COMPLETED THE EIGHTH GRADE AND IS:

1. A CURRENT HIGH SCHOOL STUDENT WHO IS ATTENDING A PUBLIC HIGH SCHOOL AND HAS THE WRITTEN PERMISSION OF THE PRINCIPAL OF THE STUDENT’S HOME SCHOOL;
2. NOT CURRENTLY ATTENDING HIGH SCHOOL AND DOES NOT HAVE A HIGH SCHOOL DIPLOMA; OR
3. TAKING COURSES TO GAIN ADMISSION TO COLLEGE.

IV. STUDENT BEHAVIOR

STUDENTS ENROLLED IN EVENING AND SATURDAY HIGH SCHOOL PROGRAMS ARE REQUIRED TO FOLLOW THE SCHOOL SYSTEM'S CODE OF CONDUCT. STUDENTS WHO TAKE PART IN DISRUPTIVE BEHAVIOR WILL BE DISCIPLINED IN ACCORDANCE WITH BOARD POLICY AND SUPERINTENDENT'S RULE 5550, DISRUPTIVE BEHAVIOR.

V. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

[I. The Superintendent shall provide for the administration and supervision of the Evening and Saturday High School Programs.

II. The purpose of these programs shall be to give students alternative opportunities to complete the course requirements for a regular (credit) Maryland high school diploma.

A. Original and review credit courses shall be offered for those who need to meet the requirements for graduation or admission to institutions of higher learning.

B. The Evening and Saturday High Schools shall have the ability to offer courses (credits), tests (High School Assessments), and/or other completer requirements (student service learning) needed to meet the state and county requirements for a high school diploma.
III. The Evening and Saturday High Schools are open to anyone who has completed the eighth grade and is:

A. Attending a public high school and has the permission of that school’s administration; or

B. Not currently attending high school and does not have a high school diploma; or

C. Taking courses to gain admission to college.

IV. The Evening and Saturday High Schools will follow the Baltimore County Public Schools’ curriculum standards and all policies on student behavior, attendance, grading, and graduation.

Legal Reference: COMAR 13A.03.02.05, OTHER PROVISIONS FOR EARNING CREDIT

Related Policies: BOARD OF EDUCATION POLICY 5120, ATTENDANCE AND EXCUSES
BOARD OF EDUCATION POLICY 5210, FACTORS INVOLVED IN STUDENT EVALUATION
BOARD OF EDUCATION POLICY 5500, CONDUCT
BOARD OF EDUCATION POLICY 5550, DISRUPTIVE BEHAVIOR
Board of Education Policy 6602, Alternative EDUCATION Programs
TO: BOARD OF EDUCATION
FROM: S. Dallas Dance, Superintendent
SUBJECT: CONSIDERATION OF THE PROPOSED FY 2015 STATE CAPITAL BUDGET REQUEST
ORIGINATOR: S. Dallas Dance, Superintendent
RESOURCE Barbra Burnopp, Executive Director, Fiscal Services
PERSON(S): Kevin Grabill, Fiscal Analyst, Office of Budget and Reporting

RECOMMENDATION

That the Board of Education approves the superintendent’s proposed FY 2015 state capital budget recommendations. The budget was introduced at the August 6, 2013, Board meeting and discussed at the Board work session on August 20, 2013. The state-requested projects require that county matching funds be verified before final state approval.

*********************************************************

Attachment I– Proposed FY 2015 State Capital Budget Request by Priority Order
<table>
<thead>
<tr>
<th>Priority Order</th>
<th>School</th>
<th>Project</th>
<th>Type of Approval</th>
<th>Previous State Funding</th>
<th>Requested State Funding (FY 2015)</th>
<th>Cumulative Total</th>
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$12,539,930 $69,618,070
DATE: September 10, 2013

TO: BOARD OF EDUCATION

FROM: S. Dallas Dance, Superintendent

SUBJECT: CONSIDERATION OF THE REVISED 2014-2015 CALENDAR

ORIGINATOR: Dr. Lisa Grillo, Chief Human Resources Officer

RESOURCE PERSON(S): George M. Duque, Manager, Office of Staff Relations and Employee Performance Management

RECOMMENDATION

That the Board of Education review and approve the revised 2014-2015 calendar that reflects the corrected school and office closing for Rosh Hashanah.

******

Attachment: Revised 2014-2015 Calendar
# Pupil Days | Teacher Days
--- | ---
**August**  
15 (F) | Administrative & Supervisory Personnel Meeting  
18 (M) | Teachers on Duty  
19 (T) | System-wide Professional Development Activities – Secondary Schools  
20 (W) | System-wide Professional Development Activities – Elementary Schools  
25 (M) | Opening Day for Students  
5 | 10

**September**  
1 (M) | Labor Day – Schools and Offices Closed  
25 (Th) | Rosh Hashanah – Schools and Offices Closed  
20 | 20

**October**  
13 (M) | Columbus Day*  
17 (F) | Professional Development Day/ MSEA Convention – Schools Closed for Students  
31 (F) | First marking period ends – Schools Close 3 Hours Early for Elementary and Middle School Students – Grade Reporting and Data Analysis – Teachers on Duty**  
22 | 23

**November**  
3 (M) | System-wide Professional Development for All Schools – Schools Closed for All Students  
4 (T) | Election Day – Schools and Offices Closed  
11 (T) | Veterans Day*  
13 (Th) | Distributions of Report Cards; Preschool-3 & Pre-K Conference Day, No Preschool-3 or Pre-K A.M. or P.M. Sessions – Teachers on Duty  
14 (F) | Elementary Conference Day – Schools Closed for Elementary Students-  
17-21 (M-F) | American Education Week  
27-28 (Th-F) | Thanksgiving Holiday—Schools and Offices Closed  
15-16 | 17

**December**  
15 (M) | Bill of Rights Day*  
23 (T) | Christmas Holiday/Winter Break Begins at end of school day  
17 | 17

**January**  
5 (M) | Schools Reopen  
15 (Th) | Dr. Martin Luther King, Jr.’s Birthday *  
19 (M) | Dr. Martin Luther King, Jr.’s Birthday Observed—Schools and Offices Closed  
23 (F) | Second Marking Period Ends  
26 (M) | System-wide School-Based Professional Development- (Full Day Teacher Preparation for Schools on Semester Schedules); Schools Closed for Students – Teachers Report  
18 | 19
<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>February</td>
<td>5(Th)</td>
<td>Distribution of Report Cards</td>
</tr>
<tr>
<td></td>
<td>12(Th)</td>
<td>Lincoln’s Birthday*</td>
</tr>
<tr>
<td></td>
<td>16(M)</td>
<td>Presidents’ Day—Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>22(Su)</td>
<td>Washington’s Birthday*</td>
</tr>
<tr>
<td>March</td>
<td>25(W)</td>
<td>Maryland Day*</td>
</tr>
<tr>
<td>April</td>
<td>2 (Th)</td>
<td>Third Marking Period Ends</td>
</tr>
<tr>
<td></td>
<td>2 (Th)</td>
<td>Spring Break/Easter Holiday Begins at end of school day</td>
</tr>
<tr>
<td></td>
<td>13 (M)</td>
<td>Schools Reopen</td>
</tr>
<tr>
<td></td>
<td>23 (Th)</td>
<td>Distribution of Report Cards</td>
</tr>
<tr>
<td>May</td>
<td>11(M)</td>
<td>Pre-K/Kindergarten Conference Day – No Preschool-3, Pre-K or Kindergarten Sessions</td>
</tr>
<tr>
<td></td>
<td>22(F)</td>
<td>Last Day for Seniors</td>
</tr>
<tr>
<td></td>
<td>25(M)</td>
<td>Memorial Day Observed – Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>26-30(T-S)</td>
<td>Commencement Exercises</td>
</tr>
<tr>
<td>June</td>
<td>1-4(M-Th)</td>
<td>Commencement Exercises</td>
</tr>
<tr>
<td></td>
<td>12(F)</td>
<td>Assessment Day****: High Schools close 3 Hours Early; Teachers on Duty</td>
</tr>
<tr>
<td></td>
<td>14(Su)</td>
<td>Flag Day*</td>
</tr>
<tr>
<td></td>
<td>15-16(M, T)</td>
<td>Assessment Day****, Grade &amp; Data Recording/Analysis**: All Schools Close 3 Hours Early, Teachers on Duty</td>
</tr>
<tr>
<td></td>
<td>16(T)</td>
<td>Last Day of Classes for Students</td>
</tr>
<tr>
<td>June</td>
<td>26 or 29(F,M)</td>
<td>Summer School Teachers on Duty (Teachers choose either day)</td>
</tr>
<tr>
<td>July</td>
<td>3(F)</td>
<td>Independence Day Holiday – Schools and Offices Closed</td>
</tr>
<tr>
<td></td>
<td>6(M)</td>
<td>Summer School Begins</td>
</tr>
<tr>
<td></td>
<td>31 (F)</td>
<td>Summer School Ends</td>
</tr>
</tbody>
</table>

*Schools open with appropriate exercises OR appropriate exercises to be scheduled on the school day prior
** GRADE & DATA RECORDING, DATA ANALYSIS -- principals and teachers will have time for grade & data recording, data analysis/progress assessment
****ASSESSMENT DAY – High schools will have the opportunity to administer traditional final exams or to use alternative assessment procedures.
If schools are closed seven days due to emergency conditions, it may be necessary to alter the school calendar. Additional days may be scheduled as required at the end of the school year. Depending on the use of emergency full day closures, delayed openings or early dismissals, the calendar may be adjusted as needed to meet the minimum required days/hours. One-half days may be modified. Teacher duty days will not exceed 191. End-of-year adjustments to the school calendar will be announced as soon as feasible.
<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>SCHOOL/OFFICE</th>
<th>YRS. OF SERVICE</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Baker</td>
<td>Mathematics Teacher</td>
<td>Loch Raven High</td>
<td>22.0</td>
<td>08/01/13</td>
</tr>
<tr>
<td>Raymond Banks</td>
<td>Personnel Officer</td>
<td>Human Resources</td>
<td>10.1</td>
<td>09/01/13</td>
</tr>
<tr>
<td>Bonnie Batchellor</td>
<td>Office Secretary</td>
<td>Halethorpe Elementary</td>
<td>5.0</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Virginia Buckingham</td>
<td>Elementary Classroom Teacher</td>
<td>Halethorpe Elementary</td>
<td>24.0</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Valerie Callahan</td>
<td>Paraeducator</td>
<td>Lansdowne High</td>
<td>33.6</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Sheila Eastman</td>
<td>Speech Language Pathologist</td>
<td>Norwood Elementary</td>
<td>7.1</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Karen Eberly</td>
<td>Kindergarten Teacher</td>
<td>Warren Elementary</td>
<td>32.5</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Debely Fenstermaker</td>
<td>Psychologist</td>
<td>Battle Grove Elementary</td>
<td>20.0</td>
<td>10/01/13</td>
</tr>
<tr>
<td>Dora Ford</td>
<td>Paraeducator</td>
<td>Johnnycake Elementary</td>
<td>28.6</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Geraldine Foy</td>
<td>Office Secretary</td>
<td>Edgemere Elementary</td>
<td>22.0</td>
<td>08/01/13</td>
</tr>
<tr>
<td>Molly Margulies</td>
<td>Elementary Classroom Teacher</td>
<td>Woodmoor Elementary</td>
<td>24.6</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Andrea Musser</td>
<td>Paraeducator</td>
<td>Office of Science</td>
<td>20.0</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Patricia Neary</td>
<td>Special Education Teacher</td>
<td>Jacksonville Elementary</td>
<td>20.0</td>
<td>09/01/13</td>
</tr>
<tr>
<td>Gail Osmeyer</td>
<td>Elementary Classroom Teacher</td>
<td>Carroll Manor Elementary</td>
<td>29.9</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Lana Sheetz</td>
<td>Special Education Teacher</td>
<td>Deep Creek Elementary</td>
<td>24.0</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Patricia Sullivan</td>
<td>School Records Secretary</td>
<td>Perry Hall High</td>
<td>20.0</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Rita Temes</td>
<td>Paraeducator</td>
<td>Cokesville Middle</td>
<td>11.0</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Diane Totaro</td>
<td>Elementary Classroom Teacher</td>
<td>Deep Creek Elementary</td>
<td>14.0</td>
<td>08/01/13</td>
</tr>
<tr>
<td>Marsha White</td>
<td>Office Secretary</td>
<td>New Town Elementary</td>
<td>10.8</td>
<td>07/01/13</td>
</tr>
<tr>
<td>Karen Wolfson</td>
<td>Paraeducator</td>
<td>Scotts Branch Elementary</td>
<td>23.0</td>
<td>07/01/13</td>
</tr>
</tbody>
</table>
# RESIGNATIONS

## ELEMENTARY – 15

<table>
<thead>
<tr>
<th>School</th>
<th>Teacher Name</th>
<th>Date</th>
<th>Length</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Battle Grove Elementary School</td>
<td>Nicole Berenato</td>
<td>06/30/13</td>
<td>1.0 yr.</td>
<td>Special Education – Inclusion</td>
</tr>
<tr>
<td>Carney Elementary School</td>
<td>Kathryn E. Mahar</td>
<td>06/30/13</td>
<td>5.0 yrs.</td>
<td>Special Education – Self-Contained</td>
</tr>
<tr>
<td>Edgemere Elementary School</td>
<td>Katie J. Habert</td>
<td>06/30/13</td>
<td>7.0 yrs., 6.0 mos.</td>
<td>Grade 5</td>
</tr>
<tr>
<td>Edgemere Elementary School</td>
<td>Sarah E. Barry</td>
<td>06/30/13</td>
<td>1.0 yr., 7.0 mos.</td>
<td>Grade 4-6</td>
</tr>
<tr>
<td>Fullerton Elementary School</td>
<td>Kristi N. Harris</td>
<td>06/30/13</td>
<td>7.0 yrs., 6.0 mos.</td>
<td>Grade 1</td>
</tr>
<tr>
<td>Johnnycake Elementary School</td>
<td>Lauren I. Coble</td>
<td>06/30/13</td>
<td>2.0 yrs.</td>
<td>Kindergarten</td>
</tr>
<tr>
<td>Kingsville Elementary School</td>
<td>Sarah E. Booth-Neades</td>
<td>06/30/13</td>
<td>9.0 yrs.</td>
<td>Library Science Media</td>
</tr>
<tr>
<td>New Town Elementary School</td>
<td>Christine R. Huffman</td>
<td>06/30/13</td>
<td>4.0 yrs.</td>
<td>Special Education - Inclusion</td>
</tr>
<tr>
<td>Norwood Elementary School</td>
<td>Amanda R. Gazan</td>
<td>06/30/13</td>
<td>8.0 yrs., 6.0 mos.</td>
<td>Grade 3</td>
</tr>
<tr>
<td>Owings Mills Elementary School</td>
<td>Amanda C. Saumenig</td>
<td>06/30/13</td>
<td>12.0 yrs.</td>
<td>Kindergarten</td>
</tr>
</tbody>
</table>

## SECONDARY – 22

<table>
<thead>
<tr>
<th>School</th>
<th>Teacher Name</th>
<th>Date</th>
<th>Length</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Red House Run Elementary School</td>
<td>Sarah L. Flax</td>
<td>06/30/13</td>
<td>2.0 yrs.</td>
<td>Kindergarten</td>
</tr>
<tr>
<td>Sparks Elementary School</td>
<td>Linda C. Tracy</td>
<td>06/30/13</td>
<td>6.0 yrs.</td>
<td>Kindergarten</td>
</tr>
<tr>
<td>West Towson Elementary School</td>
<td>Michael F. Raley</td>
<td>08/07/13</td>
<td>12.0 yrs.</td>
<td>Behavior Intervention</td>
</tr>
<tr>
<td>Arbutus Middle School</td>
<td>Randi L. McCrane</td>
<td>06/30/13</td>
<td>6.0 yrs.</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Carver Center for Arts and Technology</td>
<td>Joseph W. Ritsch</td>
<td>06/30/13</td>
<td>1.0 yr.</td>
<td>Drama</td>
</tr>
<tr>
<td>Chesapeake High School</td>
<td>Michelle N. Soumah</td>
<td>06/30/13</td>
<td>3.0 yrs., 7.0 mos.</td>
<td>Special Education – Self-Contained</td>
</tr>
<tr>
<td>Cockeysville Middle School</td>
<td>Sandra K. Gallagher-Mohler</td>
<td>08/02/13</td>
<td>6.0 yrs.</td>
<td>Behavior Intervention</td>
</tr>
<tr>
<td>Cokesville Middle School</td>
<td>Kevin L. Evans</td>
<td>08/02/13</td>
<td>3.0 yrs.</td>
<td>Psychologist</td>
</tr>
<tr>
<td>Deep Creek Middle School</td>
<td>Colleen M. O’Donoghue</td>
<td>06/30/13</td>
<td>5.0 yrs.</td>
<td>Reading</td>
</tr>
<tr>
<td>Deer Park Middle Magnet School</td>
<td>Allison M. Baker</td>
<td>06/30/13</td>
<td>1.0 yr.</td>
<td>Science</td>
</tr>
</tbody>
</table>
Nadine B. Patnett, 06/30/13, 4.0 yrs.  
Mathematics

Dundalk High School
Gary S. Teter, 06/30/13, 4.0 yrs.
Social Studies

Franklin Middle School
Megan L. Copenhaver, 06/30/13, 5.0 yrs.
Mathematics

Franklin High School
Cortnee L. Brennan, 06/30/13, 4.0 yrs.
Mathematics

General John Stricker Middle School
Debra R. Rheault, 06/30/13, 8.0 yrs.
Mathematics

Hereford High School
Peter H. Lander, 06/30/13, 11.0 yrs.
Music - Instrumental

Kenwood High School
Elizabeth M. Bana, 06/30/13, 4.0 yrs. 8.0 mos.
Social Studies

Lansdowne High School
Jonathon D. Englebrecht, 06/30/13, 5.0 yrs.
Mathematics

Milford Mill Academy
Tavia S. English, 06/30/13, 9.0 yrs.
Science

Parkville Middle School
Andrea C. Patt, 06/30/13, 6.0 yrs., 4.0 mos.
Social Studies

Parkville High School
Kristen A. Hammack, 06/30/13, 1.0 yr.
English

Southwest Academy
Silean A. Eaves, 06/30/13, 13.0 yrs.
English

Ernest L. Thompson, 06/30/13, 6.0 yrs., 5.0 mos.
Science

Woodlawn High School
Heather L. Fenske, 06/30/13, 9.0 yrs.
Social Studies

CENTRAL OFFICE - 1

Special Education
Katherine A. Roy, 06/30/13, 10.0 yrs., 8.0 mos.
Resource Teacher
SEPARATION FROM LEAVE – 3

Heather M. Holst, granted Child Rearing Leave, 02/26/13-02/26/15, resigning 06/30/13, 4.0 yrs.
Joseph M. Kayser, granted Unusual or Imperative Leave, 07/01/12-06/30/13, resigning 06/30/13, 7.0 yrs.
Emily A. Lawless, granted Child Rearing Leave, 02/20/12-02/20/14, resigning 06/30/13, 5.0 yrs.
LEAVES

JESSICA R. FENER – (Social Worker) – Logan Elementary School/Holabird Middle School
Effective November 25, 2013, through November 25, 2015

MICHELE R. FORREST – (Elementary) – Gunpowder Elementary School
Effective September 1, 2013, through September 1, 2015

ANDREW MICHALSKI – (Bus Attendant) – Office of Transportation
Effective August 9, 2013, through August 9, 2014

ROSANNA D. NEAL – (French) – Perry Hall High School
Effective September 11, 2013, through September 11, 2014

MONICA P. RHOADES – (Elementary) – Perry Hall Elementary School
Effective October 1, 2013, through October 1, 2015

MICHELLE J. SCHEIDT – (Elementary) – Chase Elementary School
Effective September 11, 2013, through September 11, 2014

CYNTHIA F. STAMM-HOLTHAUS – (Elementary) – Bedford Elementary School
Effective September 11, 2013, through September 11, 2014
Deceased: Recognition of Service

The Board gratefully acknowledges the service of the employees listed below:

**Carroll G. Biggs**
School Bus Driver
North Point Bus Facility - Transportation
07/11/13
Years of Service: 10.0 yrs.

**Cheryl B. Cohen**
Cafeteria Worker
Food & Nutrition Services
07/11/13
Years of Service: 11.0 yrs., 5.0 mos.
Baltimore County Public Schools

Date: September 10, 2013

To: Board of Education

From: S. Dallas Dance, Superintendent

Subject: Consideration of Appointment to the Area Education Advisory Councils

Originator: 

Resource Person(s): 

Recommendation

That the Board of Education approves the appointment of Kimberly Barnhouse, Southeast Area Education Advisory Council, Aimee Freeman, Central Area Education Advisory Council, Georgette Burris-Campbell, Northwest Area Education Advisory Council, and Fred Bartlett, Jr., Southwest Education Advisory Council.

*****

Attachment I – Resumes
Baltimore County Public Schools  
Towson, Maryland 21204  

September 10, 2013  

Recommended Appointments  

<table>
<thead>
<tr>
<th>Name</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark A. BAIKAUSKAS</td>
<td>Acting Assistant Principal</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td></td>
<td>Perry Hall High School</td>
<td>Perry Hall High School</td>
</tr>
<tr>
<td>(Effective September 11, 2013)</td>
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</tr>
<tr>
<td>Stefanie E. FOGLEMAN</td>
<td>Acting Principal</td>
<td>Principal</td>
</tr>
<tr>
<td></td>
<td>Hernwood Elementary School</td>
<td>Hernwood Elementary School</td>
</tr>
<tr>
<td>(Effective September 11, 2013)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Terrri D. MOSES</td>
<td>Teacher/English</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td></td>
<td>Franklin High School</td>
<td>Deep Creek Middle School</td>
</tr>
<tr>
<td>(Effective September 11, 2013)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Karl STEWART</td>
<td>Specialist</td>
<td>Supervisor</td>
</tr>
<tr>
<td></td>
<td>Office of Music</td>
<td>Office of Music</td>
</tr>
<tr>
<td>(Effective September 11, 2013)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deborah H. STONE</td>
<td>Acting Assistant Principal</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td></td>
<td>Randallstown Elementary School</td>
<td>Randallstown Elementary School</td>
</tr>
<tr>
<td>(Effective September 11, 2013)</td>
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</tr>
<tr>
<td>Lauren S. TILLMAN</td>
<td>Program Resource Coordinator</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td></td>
<td>Division of Instruction and Curriculum, Early Childhood Programs Office</td>
<td>Pleasant Plains Elementary School</td>
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<tr>
<td>(Effective September 11, 2013)</td>
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<td></td>
</tr>
<tr>
<td>Brooke A. WAGNER</td>
<td>Acting Assistant Principal</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td></td>
<td>Lansdowne Elementary School</td>
<td>Lansdowne Elementary School</td>
</tr>
<tr>
<td>(Effective September 11, 2013)</td>
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<td></td>
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</tbody>
</table>
Baltimore County Public Schools

Date: September 10, 2013

To: Board of Education

From: S. Dallas Dance, Superintendent

Subject: Recommendations for Award of Contracts

Originator: Michael G. Sines, Chief Operations Officer

Resource Person(S): Rick Gay, Manager, Office of Purchasing
Pradeep Dixit, Executive Director, Physical Facilities

Recommendation

That the Board of Education approves the following contract recommendations.

*****

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

Appendix I – Recommendations for Award of Contracts – Board Exhibit
1. **Contract Modification**: Amendment #9 to the BCPS Timonium Lease  
   **Contract #**: RGA-134-05  
   **Term**: N/A  
   **Extension**: 2 months  
   **Contract Ending Date**: 8/31/13  
   **Estimated contract authority**: $5,544,286  
   **Estimated modification amount**: $(203,934)  
   **New estimated total contract authority**: $5,340,352  
   **Board meeting date**: September 10, 2013  
   **Description**:  
   On June 10, 2008, the Board approved a modification to RGA-134-05, Amendment #8, to the BCPS Timonium lease. The original contract-authority funding ended September 30, 2013. This modification amount reflects adjustment for exiting certain suites as of May 31, 2013, and terminating the remaining suites as of August 31, 2013.  
   **Recommendation**:  
   Award of contract modification is recommended to:  
   
   **MERRITT/BAVAR-TD, LLC**  
   **Baltimore, MD**  
   **Responsible school or office**: Department of Physical Facilities  
   **Contact person**: Pradeep Dixit  
   **Funding source**: Operating budget
2. **Contract Modification:** Inspection of Storage Tank Systems  
**Contract #:** MBU-519-13

**Term:** N/A  
**Extension:** N/A  
**Contract Ending Date:** 6/30/18

**Estimated contract authority:** $500,000  
**Estimated modification amount:** $0  
**New estimated total contract authority:** $500,000

**Board meeting date:** September 10, 2013

**Description:**

On July 9, 2013, the Board approved this contract. This modification is to correct the vendor that was placed in the recommendation section.

**Recommendation:**

Award of contract modification is recommended to:

- ACT Technologies dba ATS Environmental Services  
  Sparta, NJ

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Pradeep Dixit

**Funding source:** Operating budget
3. **Contract Modification:** Vehicle Parts and Materials  
   **Contract #:** MBU-518-13

   **Term:** N/A  
   **Extension:** N/A  
   **Contract Ending Date:** 6/30/18

   **Estimated contract authority:** $ 10,000,000  
   **Estimated modification amount:** $ 0  
   **New estimated total contract authority:** $ 10,000,000

   **Board meeting date:** September 10, 2013

**Description:**

On July 9, 2013, the Board approved this contract. This modification adds three vendors to the award to facilitate the Office of Transportation meeting all of its vehicle part and material requirements for the entire term of the contract.

**Recommendation:**

Award of contract modification is recommended to:

- Adams Chevrolet  
  Jerry’s Chevrolet  
  Uni-Select USA, Inc.  
  Havre de Grace, MD  
  Baltimore, MD  
  Moorestown, NJ

**Responsible school or office:** Chief Operations Officer

**Contact person:** Michael G. Sines

**Funding source:** Operating budget
4. **Contract:** Audiology Equipment  
**Contract #:** MWE-815-14 (University of Wisconsin #11-5503)  
**Term:** 1 year  
**Extension:** N/A  
**Contract Ending Date:** 9/30/14  
**Estimated contract authority:** $70,000  

**Board meeting date:** September 10, 2013  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A  

**Description:**  
This contract consists of audiology equipment for classroom use.  

This award of contract has employed the cooperative bidding process. The Education Article requires local boards of education to select the lowest responsible bidder, but this requirement does not apply to: “a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.” Md. Code Ed. Ann §5-112 (a)(3) Additionally, §4-123(a)(1) of the Education Article provides that “A county board may enter into an agreement for the cooperative or joint administration of programs with one or more: county boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils” relating to “(2)(ii) purchasing.”  

**Recommendation:**  
Award of contract is recommended to:  

- **Phonak, Inc.**  
  **Warrenville, IL**  

**Responsible school or office:** Department of Special Education and Student Support Services  
**Contact person:** Debra Brooks  
**Funding source:** Operating budget and grant funds
5. **Contract:** Cohort–Business and Technology Management, Innovative Leadership Track  
   **Contract #:** RGA-901-14  
   **Term:** 3 years  
   **Extension:** N/A  
   **Contract Ending Date:** 12/31/16  
   **Estimated total award value:** $270,000  
   **Board meeting date:** September 10, 2013  
   **Bid issued:** N/A  
   **Pre-bid meeting date:** N/A  
   **Due date:** N/A  
   **No. of vendors issued to:** N/A  
   **No. of bids received:** N/A  
   **No. of no-bids received:** N/A  

**Description:**  
This contract is for a cohort program to provide 36 graduate credit hours in business and technology management leadership coursework, beginning in the spring semester of 2014 and concluding in the fall semester of 2016, leading to a Master of Science in Business and Technology Management degree. Enrollment is open to 30 employees who wish to pursue an advanced degree in school business leadership.

**Recommendation:**  
Award of contract is recommended to:

<table>
<thead>
<tr>
<th>Responsible school or office</th>
<th>Department of Organizational Development</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact person:</strong></td>
<td><strong>William S. Burke</strong></td>
</tr>
<tr>
<td><strong>Funding source:</strong></td>
<td><strong>Operating budget</strong></td>
</tr>
</tbody>
</table>

Stevenson University

Stevenson, MD
6. **Contract:** Fencing Services  
**Contract #:** MWE-814-14 (Baltimore County Government B-621)

**Term:** 1 year  
**Extension:** 4 years  
**Contract Ending Date:** 9/30/18  
**Estimated contract authority:** $1,250,000

**Board meeting date:** September 10, 2013  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A

**Description:**
This contract consists of on-call fence installation and repair services. This contract replaces JMI-604-09 that expired April 30, 2013.

This award of contract has employed the cooperative bidding process. The Education Article requires local boards of education to select the lowest responsible bidder, but this requirement does not apply to: “a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.” Md. Code Ed. Ann §5-112 (a)(3) Additionally, §4-123(a)(1) of the Education Article provides that “A county board may enter into an agreement for the cooperative or joint administration of programs with one or more: county boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils” relating to “(2)(ii) purchasing.”

**Recommendation:**
Award of contract is recommended to:

- Hercules Fence of Maryland, LLC  
  College Park, MD
- P & H Fencing, LLC  
  White Marsh, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Pradeep Dixit

**Funding source:** Operating budget and capital budget
7. **Contract:** Office Supplies  
**Contract #:** MBU-502-14  
(Government of the District of Columbia #DCSS-2013-D-615-008S)  
**Term:** 1 year  
**Extension:** 3 yrs, 6 mos.  
**Contract Ending Date:** 3/31/18  
**Estimated total award value:** $500,000  

**Board meeting date:** September 10, 2013  
**Bid issued:** N/A  
**Pre-bid meeting date:** N/A  
**Due date:** N/A  
**No. of vendors issued to:** N/A  
**No. of bids received:** N/A  
**No. of no-bids received:** N/A  

**Description:**  
This contract consists of providing office products and supplies using Metropolitan Office Products, a minority business enterprise registered vendor. This award allows the opportunity to continue to perform price comparisons within the eSchoolMall system when purchasing office supplies.  

This award of contract has employed the cooperative bidding process. The Education Article requires local boards of education to select the lowest responsible bidder, but this requirement does not apply to: “a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures.” Md. Code Ed. Ann §5-112 (a)(3)  
Additionally, §4-123(a)(1) of the Education Article provides that “A county board may enter into an agreement for the cooperative or joint administration of programs with one or more: county boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils” relating to “(2)(ii) purchasing.”  

**Recommendation:**  
Award of contract is recommended to:  

<table>
<thead>
<tr>
<th>Metropolitan Office Products</th>
<th>Hyattsville, MD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Responsible school or office:</strong></td>
<td>Department of Fiscal Services</td>
</tr>
<tr>
<td><strong>Contact person:</strong></td>
<td>Barbara Burnopp</td>
</tr>
<tr>
<td><strong>Funding source:</strong></td>
<td>Operating budget</td>
</tr>
</tbody>
</table>
8. **Contract:** Roofing Inspection Services  
**Contract #:** MWE-804-14

**Term:** 6 years  
**Extension:** 1 year  
**Contract Ending Date:** 9/30/20

**Estimated contract authority:** $595,000

**Board meeting date:** September 10, 2013  
**Bid issued:** June 20, 2013  
**Pre-bid meeting date:** June 28, 2013  
**Due date:** July 25, 2013  
**No. of vendors issued to:** 17  
**No. of bids received:** 2  
**No. of no-bids received:** 0

**Description:**

This contract consists of bi-annual inspection services, including on-call construction inspection services, for school and office roofs. This contract replaces bid number MWE-808-08 that expired on May 31, 2013.

**Recommendation:**

Award of contract is recommended to:

- **ATI, Inc.**  
- **Columbia, MD**

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Pradeep Dixit

**Funding source:** Operating budget
9. **Contract:** Vinyl Composition Tile (VCT) Gymnasium Floor Physical Education Game Line Application
   **Contract #:** MWE-856-13

   **Term:** 5 years  **Extension:** 2 years  **Contract Ending Date:** 9/30/20
   **Estimated contract authority:** $3,500,000

   **Board meeting date:** September 10, 2013
   **Bid issued:** May 17, 2013
   **Pre-bid meeting date:** May 30, 2013
   **Due date:** June 13, 2013
   **No. of vendors issued to:** 6
   **No. of bids received:** 2
   **No. of no-bids received:** 0

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**Description:**

This contract consists of the application of physical education game lines on VCT flooring in elementary school gymnasiums. Lines are painted on an as-needed basis.

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**Recommendation:**

Award of contract is recommended to:

- Tito Contractors, Inc.  
  Washington DC
- NAPCO Group Inc. dba Stratus Building Solutions  
  Annapolis, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Pradeep Dixit

**Funding source:** Operating budget
10. **Contract:** Lutherville Area Elementary School Construction at Mays Chapel Construction Package 11A – Rebid Kitchen Equipment

**Contract #:** MWE-801-14

**Estimated annual award value:** $174,800  
**Estimated contingency amount:** $17,480  
**Estimated total award value:** $192,280

**Board meeting date:** September 10, 2013  
**Bid issued:** May 30, 2013  
**Pre-bid meeting date:** N/A  
**Due date:** June 27, 2013  
**No. of vendors issued to:** 3  
**No. of bids received:** 3  
**No. of no-bids received:** 0

**Description:**

This project consists of supplying labor and materials as required to install kitchen equipment for the new facility.

**Recommendation:**

Award of contract is recommended to:

11400, Inc.  
Hyattsville, MD

**Responsible school or office:** Department of Physical Facilities

**Contact person:** Pradeep Dixit

**Funding source:** Capital budget
**Contract Name:** Construction of the New Lutherville Area Elementary School at Mays Chapel, Construction Package 11A – Rebid Kitchen Equipment  

**Contract Number:** MWE-801-14

<table>
<thead>
<tr>
<th>Bidders’ Names</th>
<th>11400 Inc.</th>
<th>Ashland Equipment</th>
<th>American Energy</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL BASE BID</td>
<td>$174,800</td>
<td>$181,303</td>
<td>$185,343</td>
</tr>
<tr>
<td>Total Base Bid + Alternates</td>
<td>$174,800</td>
<td>$181,303</td>
<td>$185,343</td>
</tr>
</tbody>
</table>
DATE: September 10, 2013

TO: BOARD OF EDUCATION

FROM: S. Dallas Dance, Superintendent

SUBJECT: CONSIDERATION OF THE JOINT USE AGREEMENT WITH RECREATION AND PARKS

ORIGINATOR: Michael Sines, Chief Operations Officer

RESOURCE PERSON(S): Pradeep Dixit, Executive Director, Physical Facilities

RECOMMENDATION

That the Board of Education of Baltimore County will join Baltimore County, Maryland on behalf of its Department of Recreation and Parks, in reaffirming the Joint Use Agreement (JUA) established and approved in 1952.

*****

Attachment: Joint Use Agreement
Joint Use Agreement
Board of Education of Baltimore County
Baltimore County Department of Recreation and Parks

The Board of Education of Baltimore County and Baltimore County, Maryland on behalf of its Department of Recreation and Parks, in continuing to establish School-Recreation Centers to meet the dual needs of Education and Recreation and Parks as approved in 1952, and reaffirmed in 1967, 1973, 1989, 1994, 1997, 2000, and 2003, hereby agree:

A. To plan jointly all School-Recreation buildings and grounds as the focal points for both Education and Recreation and Parks, providing those kinds of related facilities needed by the people for whom the center is designed; indoor and outdoor space for the curricular and extra-curricular program of the school, as well as the public Recreation and Park facilities and open spaces, including children’s playgrounds and tot lots, game courts, sports and athletic fields, picnic areas, outdoor swimming pools, gymnasiums, auditoriums, cafeterias, music and art rooms, activity rooms, storage and office room, etc.

B. To make no change in the intended use of that portion of any such site purchased and/or developed with assistance from program open space, without notification to the Secretary of the Department of Natural Rescues, the Secretary of the Budget and Fiscal Planning, and the Director of the Office of Planning.

C. To develop jointly such School-Recreation Center sites according to jointly approved plans, and to finance same according to jointly approved agreements on sharing the cost of such facilities.

D. To operate, supervise, reserve and schedule the joint use of such facilities according to agreements approved jointly which permit the facilities to be open to the general public, as regulated by the Department of Recreation and Parks, at all reasonable hours and times consistent with the type of facilities, so long as such use does not interfere with normal school activities.

E. To maintain School-Recreation Center sites jointly according to Joint Use Agreements for the most efficient care and protection of the site and to keep in reasonable care and repair for the life of the School-Recreation Center, any facility constructed with funds from Program Open Space.

F. Subject to the limits of liability contained in Section 5-518 of the Courts and Judicial Proceedings Article of the Annotated Code of Maryland, and except when caused by the negligence of the Board of Education, its agents, servants, or employees, Baltimore County shall indemnify and save the Board of Education harmless against and from all claims, demands, suits, judgments and expenses which may be imposed or incurred or asserted against the Board of Education as owner of the premises by reason of or in connection with negligent or tortious act done by or on the part of Baltimore County, its employees, volunteers or its affiliated Recreation Councils while using school facilities.

The above paragraph does not create, and may not be construed as creating, a new cause of action or substantive legal right incurring to the benefit of third parties, now does the County, its employees, and/or volunteers, by reason of this Agreement, waive any common law or statutory defense or immunity possessed by them.

G. That this Agreement shall inure to the benefit of, and be binding upon, the parties thereto and their respective successors and assigns. Nothing in this Agreement, expressed or implied, is intended to confer upon or against any other person, corporation, or government unit any right or remedy under or by reason of this Agreement.

____________________________________________________
Kevin Kamenetz  Date
Baltimore County Executive

____________________________________________________
Barry F. Williams, Director  Date
Baltimore County Department of Recreation and Parks

____________________________________________________
Lawrence E. Schmidt, President  Date
Board of Education of Baltimore County

____________________________________________________
Michael G. Weber, Chairman  Date
Baltimore County Board of Recreation and Parks

____________________________________________________
S. Dallas Dance, Superintendent  Date
Baltimore County Public Schools
COMMUNITY RELATIONS: Community Involvement

School Volunteers

I. PURPOSE [Establishment and Objective]

TO ESTABLISH GUIDELINES FOR THE SCREENING, TRAINING, AND MONITORING OF SCHOOL VOLUNTEERS IN BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS).

II. DEFINITION

VOLUNTEER – A PERSON ASSISTING UNDER THE DIRECTION OF A SCHOOL ADMINISTRATOR OR TEACHER WHO OFFERS HIS/HER SERVICES WITHOUT RECEIPT OF MONETARY COMPENSATION. A VOLUNTEER IS NOT A SUBSTITUTE FOR PAID STAFF.

III. RESPONSIBILITIES

A. OFFICE OF COMMUNICATIONS

1. THE OFFICE OF COMMUNICATIONS SHALL BE RESPONSIBLE FOR ADMINISTERING THE SCHOOL SYSTEM’S VOLUNTEER PROGRAM BY DEVELOPING PROCEDURES THAT ENCOURAGE [The Superintendent will establish a program that encourages] the use of volunteers in schools [and offices] to assist staff in activities that support the Board OF EDUCATION OF BALTIMORE COUNTY’s vision, policies, and goals. Volunteer program procedures will:
   a. Support a safe and orderly learning environment through appropriate screening, training, and monitoring of volunteers.
   b. [Volunteer program procedures will also] Include recognition of volunteers as assets to the school system and as integral to helping develop strong school-community relationships.

B. SCHOOL PRINCIPAL [II. Role of Principal]

1. THE SCHOOL [In order to ensure community involvement, the] principal will inform the local community of opportunities to serve as a volunteer in the school.
2. THE SCHOOL PRINCIPAL SHALL DESIGNATE A SITE-BASED SCHOOL VOLUNTEER COORDINATOR WHO WILL PLAN AND CONDUCT TRAINING SESSIONS FOR VOLUNTEERS IN THE SCHOOL, INCLUDING AN ANNUAL TRAINING SESSION.

3. THE SCHOOL PRINCIPAL SHALL BE RESPONSIBLE FOR REVIEWING EACH VOLUNTEER APPLICATION AND ENSURING THAT EACH VOLUNTEER HAS COMPLETED THE SCREENING PROCESS.

4. The SCHOOL principal or a designee shall be responsible for the operation of a volunteer program in accordance with the [protocols and] procedures established in The Volunteer Coordinator Manual.

[III. Definition]

A volunteer is defined as a person invited by the appropriate administrator in the school/office to offer his/her services without receipt of monetary compensation as set forth by the requirements of comprehensive liability insurance. A volunteer is not a substitute for paid staff.]

IV. GUIDELINES [Recordkeeping]

A. CRITERIA
   1. ANNUALLY, EACH VOLUNTEER MUST COMPLETE THE VOLUNTEER PROGRAM REQUIREMENTS, INCLUDING REQUISITE SCREENING AND TRAINING, PRIOR TO VOLUNTEERING IN A SCHOOL OR AT A SCHOOL-SPONSORED ACTIVITY.
   2. VOLUNTEERS MUST BE AGE 21 OR OLDER.

B. VOLUNTEER TRAINING
   SITE-BASED VOLUNTEER TRAINING PROGRAMS SHALL INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING:
   1. PERFORMING VOLUNTEER DUTIES IN THE PRESENCE OF A BCPS EMPLOYEE AND AT THE DIRECTION OF A SCHOOL ADMINISTRATOR AND/OR TEACHER.
   2. REPORTING APPROPRIATELY ANY SUSPECTED CASES OF CHILD ABUSE OR NEGLECT.
   3. SEEKING IMMEDIATE ASSISTANCE FROM A STAFF MEMBER FOR ANY STUDENT IN CRISIS, IN NEED OF FIRST AID, OR FOR ANY OTHER HEALTH, SAFETY OR WELL-BEING ISSUE.
4. APPROPRIATE BUILDING SAFETY PROCEDURES, INCLUDING THE REQUIREMENT TO SIGN IN AND OUT WITH THE FRONT OFFICE AND TO WEAR IDENTIFICATION AT ALL TIMES.

5. TREATING STUDENT AND STAFF INFORMATION AS CONFIDENTIAL.

C. Volunteers are required to sign a time schedule sheet upon entering and leaving the school, office, or program where they are participating in volunteer activities. Volunteer time schedule sheets shall be maintained by schools and offices for the period set forth in the BCPS [Baltimore County Public Schools’ (BCPS)] records retention schedule.

D. A VOLUNTEER MAY NOT BRING VISITORS, CHILDREN, SIBLINGS, OR OTHERS IN THEIR CARE WHEN WORKING IN THE SCHOOL OR WHILE VOLUNTEERING DURING SCHOOL-SPONSORED ACTIVITIES.

E. THE APPROPRIATE SCHOOL ADMINISTRATOR MAY SUSPEND A VOLUNTEER’S SERVICES AT ANY TIME, WITHOUT NOTICE, FOR ANY REASON.

LEGAL REFERENCES: ANNOTATED CODE OF MARYLAND, EDUCATION ARTICLE §4-105, COMPREHENSIVE LIABILITY INSURANCE; DEFENSE OF SOVEREIGN IMMUNITY
ANNOTATED CODE OF MARYLAND, EDUCATION ARTICLE §4-106, IMMUNITY OF COUNTY BOARD EMPLOYEES, VOLUNTEERS, AND BOARD MEMBERS
ANNOTATED CODE OF MARYLAND, EDUCATION ARTICLE §6-106, VOLUNTEER AIDES

RELATED POLICIES: BOARD OF EDUCATION POLICY 1200, COMMUNITY INVOLVEMENT
BOARD OF EDUCATION POLICY 1210, RELATIONSHIP WITH PARENT-TEACHER (STUDENT) ASSOCIATIONS
BOARD OF EDUCATION POLICY 1240, VISITORS TO SCHOOLS
BOARD OF EDUCATION POLICY 1270, PARENT AND FAMILY INVOLVEMENT
BOARD OF EDUCATION POLICY 2352, **HEALTH AND SAFETY**

BOARD OF EDUCATION POLICY 3150, **BOARD INSURANCE PROGRAM**

BOARD OF EDUCATION POLICY 4103, **SUSPECTED CHILD ABUSE, NEGLECT, AND/OR INAPPROPRIATE BEHAVIOR TOWARD A STUDENT BY AN EMPLOYEE OF THE BALTIMORE COUNTY PUBLIC SCHOOLS**

BOARD OF EDUCATION POLICY 6800, **FIELD TRIPS AND FOREIGN TRAVEL**

BOARD OF EDUCATION POLICY SUB SERIES 8360, **ETHICS CODE 8363, CONFLICT OF INTEREST**

[Related Rule: Superintendent’s Rule 3150]

Rule
Superintendent of Schools

Approved: 02/09/78
Revised: 05/06/08
REVISED: ____________
INSTRUCTION: INSTRUCTION

Curriculum and Instruction

I. PURPOSE

THIS RULE DELINEATES THE PROCESS FOR DEVELOPMENT, ALIGNMENT, AND REVIEW OF THE WRITTEN, TAUGHT, AND ASSESSED CURRICULUM. THIS RULE ALSO IDENTIFIES THE ORGANIZING PRINCIPLES AND BELIEFS THAT WILL GUIDE THIS WORK.

II. GUIDELINES

To realize the vision and mission of the Board of Education of Baltimore County (Board), the Division of Curriculum and Instruction will be responsible for implementing a curriculum management plan that is guided by the following fundamental beliefs and principles:

A. A RIGOROUS SYSTEMIC CURRICULUM WILL BE WRITTEN, TAUGHT, AND ASSESSED FOR ALL COURSES. [All students will learn and achieve.]

B. CHALLENGING LEARNING OPPORTUNITIES WILL BE ACCESSIBLE FOR ALL STUDENTS. [A challenging systemic curriculum will be written, taught, and assessed for all courses.]

C. PRINCIPALS WILL BE HELD ACCOUNTABLE FOR EFFECTIVE INSTRUCTION AND CONTINUOUS IMPROVEMENT ALIGNED WITH THE SYSTEMIC CURRICULUM. [All schools will demonstrate continuous improvement.]

D. RELEVANT CURRICULUM WILL BE DEVELOPED TO PREPARE STUDENTS FOR PARTICIPATION IN A 21ST CENTURY GLOBAL ECONOMY.

E. TEACHING AND LEARNING OPPORTUNITIES WILL BE RESPONSIVE TO STUDENT DIFFERENCES, INTERESTS, AND LEARNING NEEDS WHILE MAINTAINING RIGOROUS OUTCOMES FOR ALL STUDENTS.
F. [D.] There will be ongoing review, monitoring, evaluation and revision of curricula and the curriculum management plan.

III CURRICULUM

The Division of Curriculum and Instruction is responsible for providing written, taught, and assessed curriculum that includes the following components:

A. Written Curriculum
   1. A rigorous curriculum that promotes active student engagement and meets the diverse learning needs of all students.
   2. The inclusion of multiple opportunities for all students to master essential learning outcomes through [achieve core objectives and] a variety of [modifications and] differentiation strategies.
   3. An alignment to a comprehensive professional development plan.
   4. An ongoing and cyclical review process, including management, development, implementation, assessment, evaluation, monitoring, and revision.
   5. A consistent format that is accessible to all stakeholders.
   7. Vertical (PreK-12) and horizontal (within grade levels) alignment supporting the systemwide goal of creating a college and work-force ready culture.

B. Taught Curriculum
   1. Instructional resources that are aligned with the curriculum.
   2. High quality professional development that aligns with curriculum and supports instructional planning and delivery.

C. Assessed Curriculum
   1. Ongoing curriculum-aligned formative and summative assessments that provide students, families, school system staff, community, and other stakeholders with adequate information regarding student achievement and the effectiveness of the curriculum.

Legal References: Annotated Code of Maryland, Education Article §4-101, CONTROL AND PROMOTION OF EDUCATION
Annotated Code of Maryland, Education Article §4-108, DUTIES IN GENERAL
Annotated Code of Maryland, Education Article §4-111, CURRICULUM GUIDES AND COURSES OF STUDY; STUDY OF SIGN LANGUAGE

RELATED POLICIES: BOARD OF EDUCATION POLICY 6002, SELECTION OF INSTRUCTIONAL MATERIALS
BOARD OF EDUCATION POLICY 6100, CURRICULUM
BOARD OF EDUCATION POLICY 6102, TEACHING OF CONTROVERSIAL ISSUES
BOARD OF EDUCATION POLICY 8130, FORMULATION

Rule

Approved: 02/26/08
REVISED: ________

Superintendent of Schools
INSTRUCTION: Curriculum Extensions and Alternative Programs

Summer School

I. PURPOSE

TO ESTABLISH GUIDELINES FOR SUMMER SCHOOL ELIGIBILITY, ATTENDANCE, AND OBTAINING CREDIT.

II. GUIDELINES

A. The BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) summer school program SHALL BE [should] DESIGNED TO:

1. HELP STUDENTS MEET REQUIREMENTS FOR GRADUATION OR GRADE-LEVEL PROMOTION;
2. ALLOW STUDENTS WHO HAVE NOT MASTERED A COURSE DURING THE REGULAR SCHOOL YEAR AN OPPORTUNITY TO RE-TAKE THE COURSE;
3. ENSURE STUDENTS WITH DISABILITIES AND IN TITLE I PROGRAMS RECEIVE ONGOING LEARNING OPPORTUNITIES; AND
4. OFFER EDUCATIONAL PROGRAMS FOR ACADEMIC ACCELERATION. [provide academic support for those students who have made a reasonable effort to attend school regularly and have demonstrated an attempt to do a reasonable amount of academic work. The program should encourage students to form good work habits. Those students who cannot conform to reasonable demands of the summer school program should not be permitted to deter progress of those students who are demonstrating a desire to improve themselves. Admission to the summer school program shall be limited to those students who will benefit from the educational experience.]

B. ONLINE AND BLENDED PROGRAMS WILL BE OFFERED TO PROVIDE STUDENTS WITH E-LEARNING OPPORTUNITIES.

III. RESPONSIBILITY

THE DEPARTMENT OF STUDENT SUPPORT SERVICES SHALL BE RESPONSIBLE FOR:
A. ADMINISTERING THE SUMMER SCHOOL PROGRAM BY:
   1. DETERMINING REGISTRATION DEADLINES AND LATE FEES;
   2. ESTABLISHING TUITION RATES;
   3. COORDINATING TRANSPORTATION SERVICES, IF APPLICABLE;
   4. ESTABLISHING WITHDRAWAL AND REFUND PROCEDURES; AND
   5. MAILING SUMMER SCHOOL REPORT CARDS.

B. DISTRIBUTING THE SUMMER SCHOOL APPLICATION PACKETS TO ALL SCHOOLS AND MAKING THE APPLICATION AVAILABLE ON THE SCHOOL SYSTEM’S WEB PAGE.

IV.  [I.] Summer School Eligibility

THE FOLLOWING REQUIREMENTS MUST BE MET IN ORDER TO ENROLL IN A SUMMER SCHOOL PROGRAM.

A. BCPS STUDENTS
   1. STUDENTS WHO ARE CURRENTLY ENROLLED IN BCPS ARE ELIGIBLE FOR ENROLLMENT IN GRADE 5-12 SUMMER SCHOOL PROGRAMS.
   2. BCPS STUDENTS MUST COMPLETE THE REGISTRATION FORM AND [To be eligible for enrollment in summer school a student must] obtain WRITTEN permission from the home school principal.

B. NON-BCPS STUDENTS
   1. STUDENTS WHO ARE NOT CURRENTLY ENROLLED IN BCPS MAY ENROLL IN SUMMER HIGH SCHOOL PROGRAMS ONLY.
   2. NON-BCPS STUDENTS MUST COMPLETE THE REGISTRATION FORM FOR NON-BCPS STUDENTS, OBTAIN WRITTEN PERMISSION OF HIS/HER CURRENT SCHOOL PRINCIPAL, AND SUBMIT THE REQUISITE STUDENT HEALTH HISTORY FORM.
V. [II.] Summer School [Attendance and] Grading

A. SUCCESSFUL COMPLETION OF SUMMER SCHOOL IS BASED UPON DEMONSTRATED MASTERY OF THE COURSE’S ESSENTIAL LEARNING OUTCOMES. [If a student is to receive the maximum educational benefit from the summer school program, regular class attendance is necessary.]

[B. To be eligible to receive a passing grade and receive credit in summer school a student must:

1. Be present during the first week of summer school instruction.
2. Be absent no more than 20 percent of class time during summer school.
3. Satisfactorily complete all course requirements.
4. Be on the summer school roll as of the last day of summer school.]

IV. STUDENT BEHAVIOR

A. STUDENTS ENROLLED IN SUMMER SCHOOL PROGRAM ARE REQUIRED TO FOLLOW THE SCHOOL SYSTEM’S CODE OF CONDUCT.

B. STUDENTS WHO ARE DISRUPTIVE WILL BE DISCIPLINED IN ACCORDANCE WITH BOARD POLICY AND SUPERINTENDENT’S RULE 5550, DISRUPTIVE BEHAVIOR, AND/OR MAY BE SUBJECT TO IMMEDIATE WITHDRAWAL FROM THE SUMMER SCHOOL PROGRAM.

[C. The policies and procedures governing student behavior shall be the same as those in effect during the regular school year.]

LEGAL REFERENCE: COMAR 13A.03.02.05, OTHER PROVISIONS FOR EARNING CREDIT

RELATED POLICIES: BOARD OF EDUCATION POLICY 5120, ATTENDANCE AND EXCUSES
BOARD OF EDUCATION POLICY 5210, FACTORS INVOLVED IN STUDENT EVALUATION
BOARD OF EDUCATION POLICY 5500, CONDUCT
BOARD OF EDUCATION POLICY 5550, DISRUPTIVE BEHAVIOR
BOARD OF EDUCATION POLICY 6200, CURRICULUM AND INSTRUCTION
BOARD OF EDUCATION POLICY 6602, ALTERNATIVE EDUCATION PROGRAMS

Rule
Approved: 02/22/79
Revised: 07/10/80
Revised: 04/28/83
Revised: 06/10/08
REVISED: ______________

Superintendent of Schools