



BOARD OF EDUCATION OF BALTIMORE COUNTY
ETHICS REVIEW PANEL
6901 CHARLES STREET, TOWSON, MD 21204
FINANCIAL DISCLOSURE STATEMENT (CANDIDATES)

GENERAL INFORMATION:

- ❖ Pursuant to State law and regulation, if you are a candidate for election to the Board of Education of Baltimore County, you are required to file a financial disclosure statement. See, Md. Gen. Prov. Code Ann., §5-817; COMAR 19A.05.02.05.
 - ❖ Where to File
 - ✚ Candidates are required to file a financial disclosure statement with the Board of Education's Ethics Review Panel. COMAR 19A.05.02.05(B)(2)
 - ✚ After you file your Financial Disclosure Statement with the Ethics Review Panel and it has been deemed complete, you will receive a receipt verifying that you have filed a completed Statement.
 - ✚ **RETAIN THIS RECEIPT.** It must be filed with the Board of Supervisors of Elections.
 - ❖ Signature Required
 - ✚ All Statements filed must be signed and dated under the Oath provided on the Statement.
 - ❖ Public Record
 - ✚ A financial disclosure statement is a public record. The Ethics Review Panel will make financial disclosure statements available for examination and copying by the public.
 - ❖ Schedules
 - ✚ You are required to complete all schedules that are applicable to your personal financial status. If additional copies of a schedule are needed, candidates may print extra schedule pages from the *Financial Disclosure Statement (Candidates)* document, which is available on the Ethics Review Panel's Web site at: <http://www.bcps.org/ethics/candidates.html>. Simply click on the Financial Disclosure Statement and print the requisite schedules..
 - ❖ Ethics Code
 - ✚ The Board of Education of Baltimore County's Ethics Code policies can be accessed on the Board's Web site at: <http://www.bcps.org/ethics/code.html>.
 - ❖ Please read the **FINANCIAL DISCLOSURE STATEMENT INSTRUCTIONS (CANDIDATES)** and the **FREQUENTLY ASKED QUESTIONS** carefully prior to submitting your Financial Disclosure Statement.
-
- ❖ For additional information, please call our office at 443-809-4138 or contact us by e-mail at ethics@bcps.org.
 - ❖ Acceptable methods for filing a financial disclosure statement:
 - ✚ **Mail or Hand Delivery:**
BOARD OF EDUCATION OF BALTIMORE COUNTY
ETHICS REVIEW PANEL
6901 CHARLES STREET, BUILDING C
TOWSON, MD 21204

Financial Disclosure Statement
Candidates for Election to the Board of Education of Baltimore County
Reporting Period: January 1 through December 31, 2017

(Check Appropriate Box):

- First statement required with filing of the certificate of candidacy.
- Year of election. Date of Election: ____/____/20____

Are you currently employed by, or a member of, the Board of Education of Baltimore County?

- Yes
- No

1. Complete the “Candidate Profile Information” below.
2. You are required to complete all Schedules that are applicable to your personal financial status. If additional copies of a schedule are needed, candidates may print extra schedule pages from the *Financial Disclosure Statement (Candidates)* document, which is available on the Baltimore County Public Schools’ Web site at: <http://www.bcps.org/ethics/candidates.html>. Simply click on the Financial Disclosure Statement link and print the requisite schedules. Complete your Financial Disclosure Statement, sign, and date this page and make the required oath and affirmation.
3. Mail or deliver a copy of your Financial Disclosure Statement (**ALL PAGES**) to the Ethics Review Panel.
4. Retain a copy of the completed Statement for your records.

Candidate Profile Information			
Candidate’s First Name:	Middle Name:	Last Name:	Suffix:
Home Address:		City/State:	Zip Code:
Home Phone Number:		Office Phone Number:	
Cell Number:		E-mail Address:	
Name of Employer:			
Job Title:			

This financial disclosure statement describes all interests and related transactions and matters required to be disclosed by General Provisions Article, Title 5, Subtitle 8 of the Maryland Public Ethics Law, COMAR 19A.05 and Board of Education Policy 8364, with respect to the period indicated and pertaining to the person filing the statement.

I hereby make oath or affirm under the penalties of perjury that the contents of this Financial Disclosure Statement, including the Schedules attached hereto, are complete, true, and correct to the best of my knowledge, information, and belief.

Signature of Candidate: _____ Date: _____

RETURN COMPLETED/SIGNED STATEMENT (ALL PAGES) TO:

Ethics Review Panel
Board of Education of Baltimore County
6901 Charles Street, Building C
Towson, MD 21204

SCHEDULE A
REAL PROPERTY INTERESTS

During the reporting period, did you have an interest (as an owner or a tenant) in real property in Maryland or another state or country? (Note: In addition to your place of residence, you are also required to disclose any interest you hold in a vacation property, condominium, time share, vacant land/lot, etc.)

- Yes
- No

(Note: If you owned or leased the property identified as your "home address" on the candidate profile information section on page 2, then you are required to complete Schedule A.)

If you marked "no," you are required to sign the following AFFIRMATION STATEMENT:

I hereby affirm that I did not hold an interest in real property as an owner or a tenant for the reporting period. I further affirm that I did not hold an interest in real property located in or outside of Maryland as an owner or tenant during the reporting period.

Signature: _____

If you marked "yes," answer each question below.

<Note: A separate Schedule A is required for each property you own or lease.>

1. What is the address or legal description of the property? (Provide street address. If the property is your primary residence, you may enter the lot and block legal description instead.)

Street Address	City	State/Zip

-- Or -- Legal Description:

Section:	Block:	Lot:

2. Are you the owner or tenant?

- Owner
- Tenant

- a. If tenant, did you reside at this address during the reporting period?

- Yes
- No

- b. If owner, complete Questions 3 through 12.

SCHEDULE A
REAL PROPERTY INTERESTS

3. What kind of property is it?
 Improved.
Indicate whether the property is residential or commercial:
 Residential
 Commercial
 Unimproved (vacant lot)
4. Do you hold the interest solely or is it jointly held with another?
 Solely
 Jointly (tenants by entirety; e.g. owned with spouse)
5. If held jointly, or as tenants by the entirety, provide the name(s) of the other joint owner(s):
Name(s) of joint owner(s): _____
6. Is the interest held directly by you or is it attributable to you?
 Directly
 Attributable
7. Are there any legal conditions or encumbrances on the property (e.g., mortgage, lien, contract, options, etc.)?
 Yes
 No

If yes, what is/are the name(s) of the lender(s), creditor(s), lien holder(s), etc.?
Name(s): _____

<For Questions 8-11, information on Maryland properties is available on the Maryland Real Property Search Website of the State Department of Assessment and Taxation. <https://sdat.dat.maryland.gov/RealProperty/Pages/default.aspx>>

8. What date was the property acquired: ___/___/___ (month/date/year)
9. How was the property acquired?
 Purchase
 Gift
 Inheritance
 Other. Explain: _____
10. From whom was the property acquired? (Name of the individual or entity from whom you purchased or inherited the property or who gifted the property to you.)
Name: _____
11. What consideration was given/price paid when the property was acquired? (Dollar amount paid or, if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property.)
\$ _____

SCHEDULE A
REAL PROPERTY INTERESTS

12. Have you transferred any interest in this property during the reporting period?

Yes

No

If Yes, complete the following:

a. What percentage of interest did you transfer? _____%

b. What consideration did you receive for the interest? \$_____

c. To whom did you transfer the interest?

Name: _____

NOTE: If you have any additional interests in real property in Maryland or in any other state or country, you are required to complete a Schedule A for each property and respond to each question for each property interest.

*** END OF SCHEDULE A – GO TO SCHEDULE B***

SCHEDULE B
INTERESTS IN CORPORATIONS AND PARTNERSHIPS

During the reporting period, did you have an interest in a corporation, partnership, limited liability corporation (LLC), or limited liability partnership (LLP)?

- Yes
 No (If no, go to Schedule C)

If you marked “yes,” answer each question below.

<Note: A separate Schedule B is required for each corporation/partnership interest.>

1. What is the name of the entity? (Include the complete name of the entity; do not identify solely by trading symbol)

Name of entity: _____

2. Does the stock of the corporation trade on a stock exchange?

- Yes
 No

If No, the legal address of the entity’s principal office:

Street Address/Suite No.: _____

City: _____ State: _____ Zip Code: _____

3. Is the interest held directly by you or is it attributable?

- Directly
 Attributable

4. Do you hold the interest solely or jointly?

- Solely
 Jointly (tenants by entirety; e.g. owned with spouse)
If Jointly, the percentage of your interest: _____%

5. What is the nature of your interest (e.g., stocks, notes, bonds, puts, calls, straddles, purchase options, etc.) and the dollar value or the number of shares? If in a non-publicly traded entity or LLP or LLC, report the percentage of ownership.

a. Type of interest:

- stocks; notes; bonds; puts; calls; straddles; purchase options;
 other: _____

b. Dollar Value: \$_____

or

Number of Shares: _____

c. Percentage of Ownership: _____%

Schedule B
Interests in Corporations and Partnerships

6. Are there any legal conditions or encumbrances that apply to your interest in the entity?
(Examples: mortgage, lien, contract, option, etc.)
- Yes
 No

If yes, what is the name of the entity holding the encumbrance?

Name: _____

7. Did you acquire an interest in the entity during the reporting period?
- Yes
 No

If Yes, complete the following:

a. In what month was the interest acquired: _____

b. How was the interest in the entity acquired?

- Purchase
 Gift
 Inheritance
 Other. Explain: _____

c. From whom did you acquire the interest in the entity?
(If you purchased the entity from a brokerage, the name of the brokerage.)

Name: _____

d. What consideration was given when the interest was acquired? (*Dollar amount paid or, if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property.*)

\$ _____

8. Have you transferred any interest in this entity during the reporting period?
- Yes
 No

If Yes, complete the following:

a. What percentage of interest did you transfer? _____%

b. What consideration did you receive for the interest? \$ _____

c. To whom did you transfer the interest?

Name: _____

NOTE: *If you have any additional interests in corporations or partnerships, you are required to complete a Schedule B for each entity and respond to each question for each such interest.*

*** END OF SCHEDULE B – GO TO SCHEDULE C***

SCHEDULE C
INTERESTS IN NON-CORPORATE BUSINESS ENTITIES DOING BUSINESS
WITH THE BOARD OF EDUCATION

During the reporting period, did you have an interest in a non-corporate business entity (sole proprietorship) which did business with the Board of Education of Baltimore County or the Baltimore County Public Schools?

- Yes
 No (If no, go to Schedule D)

If you marked “yes,” answer each question below.

<Note: A separate Schedule C is required for each non-corporate interest.>

1. Name and address of the principal office of the business entity:

Name: _____

Street Address/Suite No.: _____

City: _____ State: _____ Zip Code: _____

2. Is the interest held directly by you or is it attributable to you?

- Directly
 Attributable

3. Do you hold the interest solely or jointly?

- Solely
 Jointly (tenants by entirety; e.g. owned with spouse)
If jointly,
a. Percentage of your interest: _____ %
b. Dollar value of your interest: \$ _____

4. Are there any legal conditions or encumbrances that apply to your interest in the entity?

- Yes
 No

If Yes, what is/are the name of the creditor(s)?

Name(s): _____

5. Did you acquire an interest in the entity during the reporting period?

- Yes
 No

If Yes, complete the following:

a. In what month was the interest acquired: _____

b. How was the interest in the entity acquired?

- Purchase
- Gift
- Inheritance
- Other. Explain: _____

c. From whom did you acquire the interest in the entity?
(If you purchased the entity from a brokerage, the name of the brokerage.)

Name: _____

d. What consideration was given when the interest was acquired? (*Dollar amount paid or, if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property.*)

\$ _____

6. Have you transferred any interest in this entity during the reporting period?

- Yes
- No

If Yes, complete the following:

a. What percentage of interest did you transfer? _____%

b. What consideration did you receive for the interest? \$ _____

c. To whom did you transfer the interest?

Name: _____

NOTE: *If you have any additional interests in sole proprietorships that did business with the Board of Education or school system during the reporting period, you are required to complete a Schedule C for each entity and respond to each question for each interest.*

*** END OF SCHEDULE C – GO TO SCHEDULE D***

SCHEDULE D
GIFTS

During the reporting period, did you receive any gift(s), directly or indirectly, in excess of a value of \$20, or a series of gifts from the same donor with a cumulative value of \$100 or more, from a person or entity who: (1) did business with the Board of Education or the Baltimore County Public Schools; (2) engaged in an activity that was regulated or controlled by the Board of Education or the Baltimore County Public Schools; or (3) was a regulated lobbyist? (Note: Gifts received from a member of the candidate's immediate family do not need to be disclosed.)

- Yes
- No (If no, go to Schedule E)

If you marked "yes," answer each question below.

<Note: A separate Schedule E is required for each gift received.>

1. Who gave you the gift?

Name: _____

2. What was the nature of the gift?

- Gift card
- Restaurant meal
- Theater/Sporting event ticket
- Book
- Other – please provide an explanation of the gift:

3. What was the value of the gift?

\$ _____

4. Was the gift given to someone else at your direction?

- Yes
- No

If Yes, the name of the person or entity who was the recipient of the gift:

Name: _____

NOTE: If you have additional gifts to disclose, you are required to complete a Schedule D for each gift and respond to each question for each such interest.

*** END OF SCHEDULE D – GO TO SCHEDULE E***

SCHEDULE E
OFFICES, DIRECTORSHIPS, SALARIED EMPLOYMENT WITH AN ENTITY
DOING BUSINESS WITH THE BOARD OF EDUCATION

During the reporting period, did you or a member of your immediate family hold an office, directorship, or salaried employment in or with a business entity doing business with the Board of Education of Baltimore County or the Baltimore County Public Schools? (Note: "Immediate family" is defined by Policy 8360 as an individual's spouse and dependent children.)

- Yes
 No (If no, go to Schedule F)

If you marked "yes," answer each question below.

<Note: A separate Schedule E is required for each disclosure.>

1. What is the name and address of the business entity?

Name: _____

Street Address/Suite No.: _____

City: _____ State: _____ Zip Code: _____

2. Who was the individual who held the position or interest listed above?

- Self
 Spouse
 Dependent child

Name of spouse or dependent child: _____

3. What is the title of the office held? (Example: job title, limited partner, director, treasurer, chair of the board of trustees, etc.)

Title of office held: _____

4. What year did the position begin? Year: _____

5. What was the nature of the business?

- Regulated by the Board of Education/School System
 Lobbyist with the Board of Education/School System
 Contract/Agreement/Lease with the Board of Education/School System
 Other – Explain: _____

NOTE: If you have additional offices, directorships, salaried employment with an entity doing business with the board of education, you are required to complete a Schedule E for each and respond to each question for each such office.

*** END OF SCHEDULE E – GO TO SCHEDULE F***

SCHEDULE F

DEBTS YOU OWE TO AN ENTITY DOING BUSINESS WITH THE BOARD OF EDUCATION

During the reporting period, did you or a member of your immediate family owe a debt (excluding retail credit accounts) to an entity that does business with the Board of Education of Baltimore County or the school system? (Note: "Immediate Family" is defined by Policy 8360 as an individual's spouse and dependent children.)

- Yes
 - No (go to Schedule G)
-

If you marked "yes," answer each question below.

<Note: A separate Schedule F is required for each disclosure.>

1. To whom did you owe the debt? (Do not include consumer credit debts)

Name: _____

2. When was the debt incurred: ___/___/___ (month/date/year)

3. What is the interest rate on the debt: _____%

4. What are the terms of payment on the debt?

- Monthly
- Bi-monthly
- Annually
- Other: _____

5. What was the amount of the debt as of the end of the reporting period? (If debt existed during the reporting period, but was paid in full at the end of the period, put \$0.)

\$ _____

6. Did the principal of the debt increase or decrease during the reporting period? (If no change, select either one and enter 0)

- Increase
- Decrease

7. How much was the change? \$ _____

8. Was any security given for the debt?

- Yes
- No

a. If Yes, provide the type of security given (home, car, boat, etc.):

- Home
- Car
- Boat
- Other - Explain: _____

9. Is this a transaction in which you were involved, but which resulted in a debt being owed by your spouse or dependent child?

Yes

No

If Yes,

a. Identify your spouse or child.

Name: _____

b. Describe the transaction: _____

NOTE: If you have additional debts to disclose, you are required to complete a Schedule F for each and respond to each question for such debt.

*** END OF SCHEDULE F – GO TO SCHEDULE G***

SCHEDULE G
FAMILY MEMBERS EMPLOYED BY THE BOARD OF EDUCATION

During the reporting period, were any members of your immediate family employed by the Board of Education of Baltimore County or the Baltimore County Public Schools in any capacity? (Note: “Immediate Family” is defined by Policy 8360 as an individual’s spouse and dependent children.)

- Yes
- No (go to Schedule H)

If you marked “yes,” answer each question below.

<Note: A separate Schedule G is required for each member of your immediate family.>

1. What is the name of the immediate family member employed by the Board of Education?

Name: _____

2. What is the relation of the immediate family member employed by the Board of Education?

- Spouse
- Dependent Child

3. What was the job title of your immediate family member’s position at the Board of Education during the reporting period?

Title: _____

4. Are you in a position that directly supervises, evaluates, or disciplines the immediate family member?

- Yes
- No

NOTE: If you have immediate family members employed by the Board of Education, you are required to complete a Schedule G for each and respond to each question for such family member.

*** END OF SCHEDULE G – GO TO SCHEDULE H***

SCHEDULE H
SOURCES OF EARNED INCOME

You are required to provide the name and address of each place of employment and of each business entity of which you or a member of your immediate family was a sole or partial owner and from which earned income was received at any time during the reporting period. (Note: a minor child's employment or business ownership does not need to be disclosed if the Board of Education does not regulate, exercise authority over, or contract with the minor child's place of employment or business.)

Did you and/or a member of your immediate family receive a salary from employment or income as a sole or partial owner of a business entity during the reporting period?

- Yes
 - No (go to Schedule I)
-

If you marked "yes," answer each question below.

<Note: A separate Schedule H is required for each source of earned income.>

1. Source of earned income related to:

- Self
- Immediate Family Member

Name: _____

2. The person indicated above earned income from employment with an entity meeting the criteria above.

- Yes
- No

If Yes – Please complete:

Name of Employer:		
Job Title:		
Address:	City/State:	Zip Code:

SCHEDULE H
SOURCES OF EARNED INCOME

3. The person indicated above earned income from the whole or partial ownership of a business entity meeting the criteria above.

- Yes
 No

If Yes – Please complete:

Business Entity:		
Owned by:		
Address:	City/State:	Zip Code:

NOTE: *If you or a member of your immediate family has other sources of earned income, you are required to complete a Schedule H for each and respond to each question.*

*** END OF SCHEDULE H – GO TO SCHEDULE I***

